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**September 27, 2011**

**REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on September 27, 2011 at 8:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**8:30 Call to Order**

1. Roll Call
2. Presentation of Colors
3. Approve Agenda
4. Comments and Announcements
5. Approve Bills

**8:40 Delegations - Board Appointments**

**8:40 Consent Agenda**

1. Approve Proceedings from 9-9-11 Emergency Meeting and 9-13-11 Board Meeting
2. Approve Victim Services Emergency Services Grant

**8:45 County Committee Reports**

1. Insurance Committee
  - a. Review 2012 Insurance Committee Recommendations

**9:00 Department Reports**

1. **Auditor's Office/County Attorney**
  - a. Purchase Agreement for Dalager Property
  
2. **Treasurer**
  - a. Unclaimed Property

**9:30 Unfinished Business**

**9:30 County Board Items**

1. Authorize Commissioner Falk's attendance at the MN Transportation Alliance Annual Meeting
2. Pembina Trail R C & D Dissolution
3. Committee Reports

**10:00 Adjourn**

**September 27, 2011**

**REVISED SEPTEMBER 26, 2011**

## **REGULAR BOARD MEETING AGENDA**

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### **8:30 Call to Order**

1. Roll Call
2. Presentation of Colors
3. Approve Agenda
4. Comments and Announcements
5. Approve Bills

### **8:40 Delegations - Board Appointments**

### **8:40 Consent Agenda**

1. Approve Proceedings from 9-9-11 Emergency Meeting and 9-13-11 Board Meeting
2. Approve Victim Services Emergency Services Grant
3. Approve Final Payout to Astech Corporation in the amount of \$ 12, 380.44 on 2011 Seal Coat Project
4. Approve Annual Stream Cage Cost Share in the amount of \$654.17
5. Approve Memorandum of Agreement with LifeCare Medical Center

### **8:45 County Committee Reports**

1. Insurance Committee
  - a. Review 2012 Insurance Committee Recommendations

### **9:00 Department Reports**

1. Auditor's Office/County Attorney
  - a. Purchase Agreement for Dalager Property
2. Treasurer
  - a. Unclaimed Property

### **9:30 Unfinished Business**

### **9:30 County Board Items**

1. Authorize Commissioner Falk's Attendance at the MN Transportation Alliance Annual Meeting
2. Authorize Commissioner's Falk's Attendance at the MinnesotaGO Public Hearing Scheduled for Tuesday, October 4, 2011
3. Pembina Trail R C & D Dissolution
4. Flu Shot/Testing Cost Coverage at Annual Health Fair
5. Committee Reports

### **10:00 Adjourn**

ITEM # Consent 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Miller, Ann Marie ▼	Board Clerk ▼	Sep ▼ 13 ▼ 2011 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
 Approve Proceedings

**\*Background (Provide sufficient detail of the subject):**  
 Proceedings from the September 9th Emergency Board Meeting and September 13th Board Meeting are being submitted for Board review and approval.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed <input type="checkbox"/>
Phillipe						
Foldesi						Failed <input type="checkbox"/>
Falk						
Walker						Tabled <input type="checkbox"/>

**ATTEST:** Ann Marie Miller, Board Clerk

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

September 9, 2011

The Board of Commissioners of Roseau County, Minnesota met in Emergency Session at the Courthouse in the City of Roseau, Minnesota on Friday, September 9, 2011 at 8:30 a.m.

**CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM**

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe and Russell Walker.

**APPROVAL OF AGENDA**

A motion to approve the agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

**Budget and Levy Review**

Auditor Martha Monsrud and Assessor Al Heim reviewed the 2012 Preliminary Budget and Levy with the Board presenting different models to demonstrate how the elimination of the State Market Value Homestead Credit could affect the County's Budget and Levy.

Upon motion carried, the Board adjourned this emergency meeting at 10:10 a.m. The next regular meeting of the Board is scheduled for September 13, 2011 at 8:30 a.m.

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Ann Marie Miller, Board Clerk  
Roseau County, Minnesota

Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 13, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 13, 2011 at 8:30 a.m.

### **CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM**

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

### **APPROVAL OF AGENDA**

Approval of a land purchase was added to the Highway Department portion of the agenda. A victim services committee report was added to the County Attorney's portion of the agenda. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

### **APPROVE BILLS**

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to authorize the payment of the following bills:

<b>Warrants Approved for Payment 8/25/2011 – Final Total</b>	<b>\$146,674.00</b>
<b>Warrants Approved for Payment 8/25/2011 – Final Total</b>	<b>\$47,846.64</b>
<b>Warrants Approved for Payment 8/31/2011 – Final Total</b>	<b>\$1,489.94</b>
<b>Warrants Approved for Payment 9/01/2011 – Final Total</b>	<b>\$1,487,454.34</b>
<b>Warrants Approved for Payment 9/08/2011 – Final Total</b>	<b>\$99,268.26</b>
<b>Warrants Approved for Payment 9/16/2011 – Final Total</b>	<b>\$418,049.19</b>

### **CITIZEN COMMENTS**

There were no citizen comments.

### **BOARD APPOINTMENTS**

#### **Northwest Regional Housing Authority**

Lee Meier, Executive Director of the Northwest Minnesota Multi-County Housing and Redevelopment Authority met with the Board to give an update on the recent HRA activities. Mr. Meier informed the Board that at the May, 2011 Board meeting the HRA approved the requested levy for 2011 payable in 2012 and that the Board will continue to pursue funding opportunities that may become available using HRA levy dollars as leverage.

#### **Roseau County Historical Society**

Charlene Haugen, Director of the Roseau County Historical Society met with the Board to give an update on the Historical Society's recent activities and request a 2012 appropriation of \$50,000. The Board will act on the request in conjunction with approval of all county appropriations.

### **Roseau County Trailblazers**

Buck Bue and Rich Gross of the Roseau County Trailblazers met with the Board to review the status of the purchase of the railroad corridor between the City of Roseau and the City of Warroad. Mr. Bue informed the Board that the Trailblazers had recently received correspondence from Minnesota Northern Railroad stating the company's intent to move forward with the sale. The Trailblazers have contacted their attorney to prepare the paperwork to finalize the sale. Bue noted that the delay in the purchase has been due to the railroad removing the ballast from the rail bed. However, the original purchase agreement did not list ballast as one of the items to be removed from the rail bed. The Trailblazers will be pursuing clarification on this matter.

The Board inquired as to how the Trailblazers will control weeds along rail corridor. Bue indicated that the Trailblazers will be spraying on a routine basis when the trail is under the ownership of the club.

### **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the August 23, 2011 Board meeting; accepted the resignation of the Victim Services Coordinator; accepted the resignation of a Roseau County Deputy; approved a benefit payout for Lonnie Herr; approved a benefit payout to Michael Hickey; approved the revised cell phone policy; approved a Professional Services Agreement for Consulting Services with Hildi, Inc. for the Completion of the GASB 45 Post Retirement Benefit Liability Analysis; approved the Northstar ATV Request for Reimbursement in the amount of \$2,496.32; approved the Board of Water and Soil Resources Natural Resources Block Grant.

### **COMMITTEE REPORTS**

The Human Resource Committee presented the Uniform Hiring Policy to the Board for approval. A motion to approve the Revised Uniform Hiring Policy was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously.

### **DEPARTMENT REPORTS**

#### **Auditor's Office**

Auditor Monsrud met with the Board to review the 2012 appropriation requests. The Board requested the Auditor's office research payment to the Area Ag Information Center, Rural Life Outreach and Minnesota Heartland Tourism. Clarification on appropriation requests versus annual dues was discussed. The Auditor's office will present a final list of appropriations and dues for approval at the September 27, 2011 Board Meeting.

#### **County Attorney**

County Attorney Foss met with the Board to discuss renewal of the Law Enforcement Mutual Assistance Joint Powers Agreement between Roseau County and the City of Greenbush, the City of Roseau, the City of Warroad, the City of Baudette and Lake of the Woods County. Foss noted that this agreement is being updated to reflect the changes in administration within the different agencies. Foss will return to the Board for Board Chair signature when the agencies included in the Joint Powers Agreement have affixed the appropriate signatures to the agreement.

Foss requested the Board approve the reclassification of Ellie Froese to a permanent full time position as Victim Services Coordinator. Foss stated that offering full time employment to the Victim Services Coordinator would be an incentive to keep someone in the position longer. This position is grant funded and a grant for sustaining this position in 2012 has been applied for and verbal approval has been made. A motion to approve the reclassification of Ellie Froese to a permanent full time position as the Victim Services Coordinator, at a Grade 7 step A, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Victim Services Coordinator Ellie Froese met with the Board to give an update on the Victim Services office noting the number of contacts made for the third quarter was 532. Froese also noted that at the recent Victim Services fund raiser \$1200 was raised to assist in increasing awareness of the Victim Services program along with conveying the benefits available to those in need.

### **Highway Department**

A motion to approve final payment to Knife River Materials on SAP 68-613-019 and SAP 68-675-5 in the amount of \$54,406.05 was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

Engineer Ketring requested Board approval to purchase 51 acres of land from Arlan Dalager, noting that 20 acres of this land would be used as a gravel pit to support the western portion of Roseau County. A motion to proceed with the purchase of this land was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

### **Sheriff's Office**

Sheriff Gust requested the Board approve advertising for Deputy positions at the Sheriff's Office. It is the intent of the Sheriff's Office to create a roster of approved candidates after screening, testing and interviewing have been completed. A motion to approve advertising for a part-time Deputy position was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

## **COUNTY BOARD ITEMS**

### **Sidewalk Snow Removal**

Comstock Custom Mowing and Snow Removal submitted a letter to the Board stating their intent to cancel their sidewalk snow removal contract with the County. Sheriff Gust has indicated that the Sentence to Service program will be available to remove snow from the doorways and on sidewalks where the Highway Department is unable to service with their equipment. Sheriff Gust will coordinate this task with STS Coordinator Rick VonEnde.

The Board discussed Watershed Appointments. A motion to re-appoint Keith Landin to the Warroad River Watershed District Board for a three year term commencing September 19, 2011 was made by Commissioner Walker, seconded by Commissioner Phillipe and carried unanimously.

A motion to re-appoint Loren Horner to the Warroad River Watershed District Board for a three year term commencing September 19, 2011 was made by Commissioner Walker, seconded by Commissioner Phillipe and carried unanimously.

A motion to extend the application date for a Manager to the Two Rivers Watershed District until September 30, 2011 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board reviewed the applicants for the Roseau River Watershed District Manager. Three applications were considered. The Board discussed the importance of having managers located throughout the county in order to represent constituents fairly. A motion to re-appoint Todd Miller to the Roseau River Watershed District Board for a three year term commencing October 19, 2011 was made by Commissioner Walker, seconded by Commissioner Phillipe and carried unanimously.

A motion to appoint Jason Braaten to the Roseau River Watershed District Board for a three year term commencing October 19, 2011 was made by Commissioner Falk, seconded by Commissioner Swanson and failed by a 1-4 vote with Commissioner Falk in favor and Commissioners Foldesi, Phillipe, Swanson and Walker opposed.

A motion to appoint LeRoy Carrier to the Roseau River Watershed District Board for a three year term commencing October 19, 2011 was made by Commissioner Swanson, seconded by Commissioner Walker and carried by a 4-1 vote with Commissioners Foldesi, Phillipe, Swanson and Walker in favor and Commissioner Falk opposed.

The Board discussed Kittson County's representation on the Roseau River Watershed Board. The Manager from Kittson County appointed to serve on the RRWD has not attended meetings for many months. The Board inquired as to whether Mr. Braaten would be a good fit for this position because he is a resident of the western portion of Roseau County and is interested in addressing water drainage issues throughout the Watershed. Commissioner Falk will contact Mr. Braaten to see if he is interested in serving on the RRWD board in this capacity. Commissioner Walker will contact Kittson County to receive authorization for filling this position with a Roseau County resident, if applicable.

Commissioner Falk notified the Board that the Roseau River Watershed District requested the County cost share with them on landscaping updates they have made to the Watershed building which they lease from Roseau County. Commissioner Falk will discuss final project costs with Rob Sando, RRWD Manager and present this matter to the Board at a later date.

The Board discussed the 2012 Preliminary Budget and Levy. A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2011-09-01

**RESOLUTION**  
**APPROVING PAYABLE 2012 PROPOSED TAX LEVY/BUDGET**

BE IT RESOLVED, that the payable 2012 Proposed Property Tax Levy for Roseau County is hereby approved, as follows:

Fund	Levy
Revenue	\$3,293,653
Road & Bridge	1,300,000
Welfare	1,630,000
Debt Service	474,100
Total	\$6,697,753

BE IT FURTHER RESOLVED that the proposed budgets for the year 2012-incorporating the proposed levy as shown above--are hereby approved, as follows:

Fund	Revenues	Expenditures	Net Budget
Revenue	\$5,951,770	\$6,194,530	-\$242,760
Road & Bridge	9,163,760	9,192,200	-28,440
Welfare	3,318,663	3,430,605	-111,942
Debt Service	486,160	446,274	39,886
Tax Supported Funds - Total	\$18,920,353	\$19,263,609	-\$343,256
Environmental	\$1,023,450	\$962,694	\$60,756
Total - All Funds	\$19,943,803	\$20,226,303	-\$282,500

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners will hold a meeting at the courthouse on Tuesday, December 13, 2011, at 6:00 p.m. to discuss the proposed levy and budget and allow the public to comment and ask questions.

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-09-02

**Adoption of the 2012 Unorganized Township Levies and Budgets**

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the unorganized townships located in Commissioner Districts No. 3, 4, and 5, and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified unorganized townships in Roseau County.

NOW, THEREFORE, BE IT RESOLVED that the year 2012 unorganized township budgets are hereby approved and the following amounts shall be levied upon all taxable property in unorganized townships in Roseau County for the year 2012:

Twp. 161N., Rg. 36W. (Clear River)	\$ 6,000
Twp. 161N., Rg. 37W. (America)	\$ 3,400
Twp. 162N., Rg. 44W. (Juneberry)	\$ 4,250
Twp. 163N., Rg. 38W. (Norland)	\$13,000
Twp. 163N., Rg. 39W. (Spruce Valley)	\$ 6,000
Twp. 163N., Rg. 40W. (Jadis)	\$ 700
Twp. 163N., Rg. 43W.	\$ 125
Twp. 163N., Rg. 44W. (Blooming Valley)	\$ 1,500
Twp. 164N., Rg. 38W. (Norland)	\$ 50
Twp. 164N., Rg. 39W. (Spruce Valley)	\$ 225
Twp. 164N., Rg. 40W.	\$ 700
Twp. 164N., Rg. 44W. (Blooming Valley)	\$ 500

A copy of the 2012 unorganized township budgets is on file in the County Auditor's office.

### **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Human Resource Committee, 9/1/11; Building Committee, 9/1/11; Sheriff's Committee meeting, 9/1/11; Department Head meeting, 9/6/11; Roseau River Watershed District Board, 9/7/11; Minnesota Transportation Alliance, 9/12/11.

Commissioner Foldesi reported on the following committee meeting(s): Human Resource Committee, 9/1/11; Sheriff's Committee meeting, 9/1/11; Department Head meeting, 9/6/11; Emergency Board meeting, 9/9/11; Two Rivers Watershed District Board, 9/7/11.

Commissioner Phillipe reported on the following committee meeting(s): Pembina Trail R C & D, 8/26/11; Lake Township Board, 8/29/11; Warroad Community Park meeting, 9/2/11.

Commissioner Swanson reported on the following committee meeting(s): Roseau City Council, 8/22/11; Legislative Committee, 8/22/11; Northern Counties Land Use Coordinating Board, 9/1/11; Department Head meeting 9/6/11; Sheriff's Committee, 9/6/11, Building Committee, 9/6/11; State Land Exchange Board, 9/7/11; Roseau Convention and Visitors Bureau, 9/12/11; Roseau City Council, 9/12/11.

Commissioner Walker reported on the following committee meeting(s): Department Head meeting 9/1/11; Sheriff's Department Committee, 9/1/11; Highway Committee meeting, 9/9/11.

Upon motion carried, the Board adjourned the regular meeting at 1:15 p.m. The next regular meeting of the Board is scheduled for September 27, 2011 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ann Marie Miller, Board Clerk  
Roseau County, Minnesota

Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT

ITEM # Consent 2  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Foss, Karen	<b>*Department</b> Attorney	<b>*Board Meeting Date</b> Sep 27 2011
-------------------------------------------------------	--------------------------------	-------------------------------------------

**\*Subject Title (As it will appear on the agenda):**  
 Victim Services Resolution

**\*Background (Provide sufficient detail of the subject):**  
 Victim Services has been approved for \$500 in Emergency Funds from the Office of Justice Programs in the MN Department of Public Safety. A resolution is necessary to allow for signing the necessary documents to execute said agreement.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

## RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Authorization to execute grant agreements can be conferred by

1) Statute, 2) Bylaws, or 3) this Resolution

Resolution is not needed if the authorized officials below are signing the grant agreement. These officials may confer their grant signing authority to others by this resolution, and they are the only acceptable signatures on this form:

Statutory Cities	Mayor and City Clerk
County	Board chair and Clerk of the Board
Non-Profit	Board chair, or official authorized in bylaws

**Non-profits:** Please attach and highlight your bylaws to document signing authority, whether the resolution is needed or not. You cannot authorize yourself.

Be it resolved that \_\_\_\_\_ will enter into a cooperative  
(Name of your organization)  
agreement with the Office of Justice Programs in the Minnesota Department of Public  
Safety.

\_\_\_\_\_ is hereby authorized to execute such agreements and  
(Title of authorized official)  
amendments, as are necessary to implement the project on behalf of

\_\_\_\_\_  
(Name of your organization)

I certify that the above resolution was adopted by the \_\_\_\_\_ of  
(Executive Body)

\_\_\_\_\_  
(Name of your organization)

on

\_\_\_\_\_  
(Date)

SIGNED:

WITNESSETH:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)



# ROSEAU COUNTY HIGHWAY DEPARTMENT

407 5th Ave. NW  
Roseau, MN 56751

Project 2011 Seal Coat - CSAH #7, CSAH #72, CSAH #77, CSAH #78  
~~Contract Final Pay Request No. 2~~

Contractor: **Astech Corporation**  
P.O. Box 1025  
St. Cloud, MN 56302

Contract No. 1101  
Vendor No. N/A  
For Period: 6/21/2011 - 9/9/2011  
Warrant # \_\_\_\_\_ Date \_\_\_\_\_

Contract Amounts	
Original Contract	\$289,406.40
Contract Changes	\$0.00
Revised Contract	\$289,406.40

Funds Encumbered	
Original	\$289,406.40
Additional	\$0.00
Total	\$289,406.40

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
2011 Seal Coat	\$0.00	\$247,608.89	\$0.00	\$235,228.45	\$12,380.44	\$247,608.89
Percent Retained: 0%						
Contract 1101	\$0.00	\$247,608.89	\$0.00	\$235,228.45	\$12,380.44	\$247,608.89
Percent Retained: 0%						
<b>Amount Paid This Contract Final Pay Request</b>					<b>\$12,380.44</b>	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By \_\_\_\_\_  
County/City/Project Engineer  
Date 9/19/2011

Approved By Astech Corporation  
Mary L Popp  
Contractor Mary L Popp, Vice-President  
Date 9/13/11

# Roseau River Watershed District

P.O. BOX 26 ~ 108 3<sup>rd</sup> Ave SW ~ Roseau, MN 56751

PHONE: (218) 463-0313 FAX: (218) 463-0315 EMAIL: [rrwd@mncable.net](mailto:rrwd@mncable.net) WEBSITE: [www.roseauriverwd.com](http://www.roseauriverwd.com)

TO: City of Roseau and Roseau County

FROM: Rob Sando, Administrator

DATE: September 23, 2011

RE: Annual Stream Gage Cost Share

Enclosed is a copy of the cost share responsibilities for the stream gages in the Watershed District. The cost of maintaining the Malung Gage was \$1,962.50 for the 2011 fiscal year.

As previously agreed upon, the annual maintenance costs are to be shared between the City of Roseau, Roseau County and the Watershed. The cost to each entity is as follows:

City of Roseau --	\$654.17
Roseau County --	\$654.17
Watershed --	\$654.16

The RRWD has made payment to the RRWMB for the total cost of stream gage maintenance in the District. Please remit your payment to the Watershed District as soon as possible.

# NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT

This compact is made and entered into as of this date, \_\_\_\_\_, by and between public health organizations located in the designated Northwest Public Health Region of Minnesota.

## RECITALS

WHEREAS this Compact is not a legally binding contract but rather this Compact signifies the belief and commitment of the undersigned public health organizations that in the event of an incident or disaster that could impact the region, the health needs of the region will be best met if the undersigned public health organizations cooperate with each other and coordinate their response efforts; and

WHEREAS, the undersigned public health organizations desire to set forth the basic tenets of a cooperative and coordinated response plan in the event of a disaster or incident that impacts the Northwest region,

NOW THEREFORE, in consideration of the above recitals, the undersigned public health organizations agree to the following:

## ARTICLE I

### POINTS OF CONTACT

The undersigned public health organizations will:

- Identify primary point-of-contact and back-up individuals for ongoing communication purposes. These individuals will be responsible for determining the distribution of information within their public health organizations.
- Meet periodically under the auspices of the Northwest Public Health System Preparedness Program to discuss continued emergency readiness and response issues as well as coordination of resources and response efforts

## ARTICLE II

### INCIDENT COORDINATION

As local health resources are being stretched to meet the demands of an incident, the local/county emergency manager and other local health partners will meet to discuss possible strategies to manage the incident. When local resources no longer meet the demands of the incident, the requesting organization may contact the NW Multi Agency Coordination Center (MACC) for further assistance. The NW MACC will serve to coordinate health efforts for the regional response to a disaster or incident. The undersigned public health service organizations will cooperate with the MACC's efforts.

## **NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT**

The local health partners (affected jurisdiction) will remain in charge of the local incident, as the MACC does not function in a command role.

### **ARTICLE III**

#### **COMMUNICATION AMONG THE UNDERSIGNED HEALTH ORGANIZATIONS DURING A DISASTER OR INCIDENT**

The undersigned public health organizations will strive to coordinate communication by:

- Communicating and coordinating efforts to respond to a disaster or incident via their liaison officers, public information officers, and incident commanders.
- Receive alert information regarding any disaster or incident with notification by the MACC or Public Health Preparedness Consultant (MDH) via the currently used methods of notification.
- Communicate with each other's Incident Command or Senior Leadership by established means of communication.
- Utilize a Joint Information System (JIS) during a disaster to allow their public relations personnel to communicate with each other and release consistent community and media educational/advisory messages. Each undersigned public Health agency should designate a Public Information Officer (PIO) who will be the liaison with the JIS. Depending on the event, this may be coordinated through the Minnesota Department of Health, Minnesota Homeland Security and Emergency Management (HSEM), and/or Minnesota Hospital Association or other affected associations (i.e. long term care).

### **ARTICLE IV**

#### **STAFF, MEDICAL SUPPLIES, AND PHARMACEUTICAL SUPPLIES IN THE EVENT OF A DISASTER OR INCIDENT**

- In the event of a disaster or incident where staff, medical and/or pharmaceutical supplies are in short supply, the public health organizations within the NW region will share resources as able.
- The above sharing will occur in cooperation between the Incident Commanders at the involved undersigned public health organizations.
- The providing public health organizations will be eligible for reimbursement for transferred personnel and resources if funding is available. The providing organization will be eligible for reimbursement for services rendered, including salaries of the transferred personnel at their normal pay rate as if those personnel were being paid by the providing organization. Reimbursement shall be for actual costs, but shall not include ancillary expenses, such as administrative costs or loss of revenues.

# NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT

## ARTICLE V

### ALTERNATE CARE SITE (ACS)

- An ACS may be required in the event a disaster or incident overwhelms a health organization's capacity and capabilities. The coordination for establishing an ACS will be managed between the Emergency Manager and the Incident Commander of the affected health facility/ies.
- If an ACS location is required, the undersigned public health organizations will participate in administration, staffing, and site operations, as they are able.
- Appropriate CMS (Center for Medicare and Medicaid Services) waivers will be requested by the affected health organization prior to establishing an ACS so payment/reimbursement provisions are established.

## ARTICLE VI

### MISCELLANEOUS PROVISIONS

- This Compact, together with the attached exhibits, constitutes the entire Compact between the undersigned public health organizations.
- Amendments to this Compact must be in writing and signed by the participating public health-organizations.
- An undersigned public health organization may at any time terminate its participation in the Compact by providing sixty-day (60) written notice to the Northwest Public Health Preparedness Consultant (MDH).
- This compact will be reviewed with all undersigned health organizations every three (3) years.
- Participation in this compact is not limited to the signatories. Non-signers may ask for assistance and can also provide assistance to those who have signed this compact.

**NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT**

Keith Okeson

Signature

9-26-11

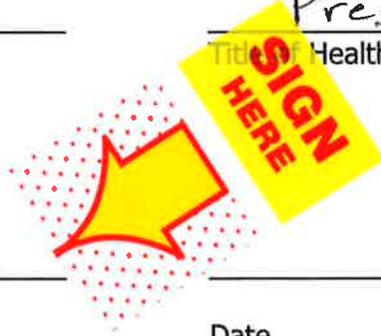
Date

Keith Okeson

Printed Name

Pres/CEO

Title of Health Organization Representative



\_\_\_\_\_  
Signature County Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT**

Name of Health Organization

**EXHIBIT A**

Participating public health organizations:

Becker County Community Health	Detroit Lakes
Beltrami County Health & Human Services	Bemidji
Clearwater County Nursing Service	Bagley
St. Joseph’s Area Health Service	Park Rapids
Kittson Memorial Home Healthcare	Hallock
LakeWood Nursing Service	Baudette
Norman-Mahnomen Public Health	Ada/Mahnomen
North Valley Public Health	Warren
Inter-County PHN Service	Thief River Falls
Polk County Public Health	Crookston
LifeCare Public Health Care	Roseau

**TRIBAL**

Leech Lake Band of Ojibwe Health Div.	Cass Lake
Red Lake Comprehensive Health Services	Red Lake
White Earth Reservation Comm. Health	White Earth

# NORTHWEST MINNESOTA PUBLIC HEALTH COMPACT

## EXHIBIT E

### Definitions

**DISASTER:** situation in which an incident's resource requirements exceed available resources.

**INCIDENT:** An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

**JOINT INFORMATION SERVICE (JIS):** A media and public information center established and staffed by the responding and/or responsible agencies. It is also a location for media to receive up-to-date information regarding an incident.

**MULTI-AGENCY COORDINATION CENTER (MAC):** The combination of personnel, facilities, equipment, procedures, and communication integrates into a common system.

**ALTERNATE CARE SITE (ACS):** An established area to provide ongoing patient care in a non-hospital environment, primarily to serve as austere care overflow bed space during an incident or situation when health organizations have exceeded their capacity and/or capability or other prolonged emergency situation.

**PUBLIC INFORMATION OFFICER (PIO):** The PIO advises Incident Command on all public information matters related to the management of the incident, including media and public inquiries, emergency public information and warnings, rumor monitoring and control, media monitoring, and any other functions needed to disseminate accurate and timely incident information. The PIO may or may not be the actual spokesperson. There is only one Public Information Officer per incident. The Public Information Officer may have Assistants.

**REGIONAL PUBLIC HEALTH PREPAREDNESS COORDINATOR:** A person who organizes and coordinates regional preparedness activities for a health response to a disaster or incident and serves as an information clearinghouse.

ITEM # Comm Rep 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Insurance Committee ▼	Fiscal Supervisor ▼	Sep ▼ 27 ▼ 2011 ▼
<b>Amount of time being requested:</b>		15 Minutes or as needed

**\*Subject Title (As it will appear on the agenda):**  
 Insurance Committee Recommendation for 2012

**\*Background (Provide sufficient detail of the subject):**  
 We have received our 2012 Health Insurance Rates. We received a 2 1/2 % reduction in our rates for 2012.

**\*Financial Consideration:**  
 Recommend the County Contributions remain the same as 2011:  
 Single - \$ 261.75 and Family - \$ 632.50  
 VEBA/HSA - Single \$ 100.00 per month and Family - \$ 200.00 per month

**\*Legal Consideration:**

**\*Other Consideration:**  
 Recommend a Wellness Pilot for calendar years 2012 and 2013

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed <input type="checkbox"/>
Phillipe						
Foldesi						Failed <input type="checkbox"/>
Falk						
Walker						Tabled <input type="checkbox"/>

**ATTEST:** Ann Marie Miller, Board Clerk

**INSURANCE COMMITTEE**  
**2012 REPORT AND RECOMMENDATION TO ROSEAU COUNTY BOARD**  
*Presented: September 27, 2011*

**HEALTH INSURANCE:**

Insurance Pool Minimum/Maximums are reviewed and voted on annually by the Northwest Service Cooperative CCOGA Advisory Committee. The committee chose a minimum decrease of -2.5% and a maximum increase of 18%. Blue Cross/Shield of Minnesota reported a -2.5% DECREASE for Roseau County's group for 2012. The premiums for our existing plans are as follows:

**2011:** The current (2011) premium for Roseau County's Health Plans is as follows:

- **\$2,250 Deductible VEBA:** \$368.00/single plan; \$865.00/family plan
- **\$5,000 Deductible VEBA/HSA:** \$307.50/single plan; \$722.50/family plan

The current (2011) county contribution is \$261.76 per month toward a single plan, and \$632.50 per month toward a family plan. The contribution toward premium is the same for both deductible plans.

The current county contribution to the employee's VEBA or HSA account is: \$100.00 per month/single plan, and \$200.00 per month/family plan.

Roseau County currently carries 32 active single contracts and 66 active family contracts; plus 6 inactive retiree single contracts and 2 inactive retiree family contracts. Retired/COBRA employees pay their own premiums. Retired employees, on Roseau County's health insurance, receive the same VEBA contribution as active employees. *(Just for historical information—in 2010, we carried 38 single contracts and 66 family contracts; plus 2 single inactive retiree contracts and 2 inactive retiree family contracts.)*

**2012:** The Insurance Committee recommends that the county continue to offer the **\$2,250 deductible Blue Cross Blue Shield VEBA Health Plan and the \$5,000 deductible Blue Cross Blue Shield VEBA/HSA plan as a second option for employees.** The 2012 premiums (*with the rate decreases*) are as follows:

- **\$2,250 Deductible VEBA:** \$359.00/single plan; \$843.50/family plan
- **\$5,000 Deductible VEBA/HSA:** \$300.00/single plan; \$704.50/family plan

The Insurance Committee also recommends that the county pass the **-2.5% premium rate decrease on to the employees.** The 2012 employee cost share for the **\$2,250 deductible** single plan would be \$97.25, and \$211.00 for a family plan. The employee cost share for the **\$5,000 deductible** single plan would be \$38.25, and \$72.00 for a family plan.

The employer contributions toward 2012 health premium would remain the same as in 2011. The 2012 employer contributions to VEBA or HSA accounts would also remain the same as in 2011.

## **SELECT ACCOUNT:**

There are no changes to Select Account's administration fee of \$1.83 per participant, per month for 2012 (*premium saver interest earning account*). The fee covers the administration of Medical Flexible spending accounts, Day Care Flexible spending accounts, VEBA accounts, and HSA accounts for active employees. Inactive employees/retirees pay their own account fees. The annual cost of administering employee's flex, VEBA, and HSA accounts for 2012 is estimated to be \$ 2,500.

## **125 FLEX MEDICAL AND DEPENDENT CARE PLANS:**

The Insurance Committee recommends continuing with *Select Account* to handle our 125 medical FLEX monies.

The Insurance Committee recommends that continue with the same flex design plan as in 2011.

- The plan year maximum medical flex contribution is \$4,000.
- The plan year maximum dependent care flex contribution is \$5,000 (amount set by the IRS).
- Medical Crossover: auto enrolled in crossover, but can opt out. Existing elections will not be changed.
- Debit cards are available to employees who opt out of crossover.
- We do not allow a "Grace Period" to incur claims for reimbursement from the previous year's medical flex dollars.
- We do currently offer a "run out" period of three months to submit expenses and recommend that the "run out" period be continued.

## **LIFE INSURANCE:**

***Prudential Life:*** A \$10,000 basic life insurance policy is provided at no cost to all eligible employees. A \$5,000 dependent life insurance is also provided for the spouse, and \$10,000 for dependent children. Employees may purchase supplemental life coverage of up to \$500,000/EE, and up to \$250,000/Spouse.

**The Insurance Committee recommends continuing the life insurance through *Prudential*.** *Prudential* has guaranteed the 2011 life insurance premium rates continue for the years 2012 and 2013.

***NCPERS Group Decreasing Term Life:*** Roseau County continues to offer the voluntary NCPERS Group Decreasing Term Life Insurance option to employees. The premium remains fixed at \$16.00 per month. This plan is 100% employee sponsored. There are no county dollars involved.

### **LONG TERM DISABILITY INSURANCE:**

**The Insurance Committee recommends continuing with *Hartford* for Long Term Disability Insurance coverage.** Hartford has guaranteed the 2011 LTD rates continue for the years 2012 and 2013. Long Term Disability is 100% employee sponsored. No county dollars are involved.

### **DENTAL INSURANCE:**

**The Insurance Committee recommends continuing with *United Health* for Dental Insurance coverage.** *United Health* has guaranteed the 2011 dental premium rates for one more year--2012. Dental Insurance is 100% employee sponsored. No county dollars are involved.

### **SHORT TERM DISABILITY INSURANCE:**

Short Term Disability is 100% employee sponsored and coverage is provided to employees through *Colonial Life*. No county dollars are involved. We have not yet received rate information for the year 2012. **The Insurance Committee recommends continuing the current coverage offering.**

### **LONG TERM CARE INSURANCE:**

Long Term Care Insurance is offered to employees and is 100% employee sponsored. Coverage is provided by CNA through the Minnesota Long Term Care Partnership Program. **The Insurance Committee recommends continuing the current coverage offering.**

### **EYE CARE INSURANCE:**

Eye Care coverage is offered to employees through the Ameritas Group. It is 100% employee sponsored. No county dollars are involved. We have not yet received rate information for 2012. **The Insurance Committee recommends continuing the current coverage offering for the vision insurance plan.**

### **AFLAC:**

Roseau County began offering *Aflac* to employees in 2010. This, also, is a 100% employee sponsored plan with premiums deducted through payroll. **The Insurance Committee recommends continuing the current coverage offering through AFLAC for 2012.**

### **DEFERRED COMPENSATION:**

Roseau County continues to offer three deferred compensation plans whereby employees may elect to set aside pre-tax dollars for retirement. Deferred Comp plans are available to employees through *Nationwide Retirement Solutions, American Funds, and Edward Jones.*

### **NEWSLETTER:**

As part of the Employee Wellness Program, Roseau County provides employees monthly health newsletter provided by WELCOA. An electronic version of the newsletter is distributed to employees where county computer access is provided. In work environments where computer access is not provided, the county provides a paper copy that is included with pay stubs. The annual cost is **\$365.00** and our subscription will expire on April 30, 2012.

### **WELLNESS INITIATIVE:**

Roseau County will be participating in a **Wellness Pilot Program** administered by the Northwest Service Cooperative. It is a two year pilot program. The criteria for insured employees to receive the \$200 incentive in 2012 will be to complete the Blue Cross Blue Shield online Health Risk Assessment in November 2011. The criteria and the incentive for the second year are to be determined, but it is anticipated that the criteria to be met and the incentives would gradually increase each year.

### **DEADLINE DATES:**

The Deadline for Blue Cross Blue Shield renewal plan decisions is October 14, 2011. The deadline for group leaders to turn in the member plan changes to Blue Cross/Shield of Minnesota is October 28, 2011.

ITEM # Dept Rep 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Sep 27 2011
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**\*Subject Title (As it will appear on the agenda):**  
 Purchase Agreement for property in Dewey Township

**\*Background (Provide sufficient detail of the subject):**  
 Authorize Chair of Roseau County Board and County Auditor to sign purchase agreement with Arlan Dalager for property in Section 28 of Dewey Township.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
-----------------------	------------------

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

ITEM # Dep Rep #2  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Gregerson, Diane	<b>*Department</b> County Treasurer	<b>*Board Meeting Date</b> Sep 27
------------------------------------------------------------	----------------------------------------	--------------------------------------

**\*Subject Title (As it will appear on the agenda):**  
 Unclaimed Property

**\*Background (Provide sufficient detail of the subject):**  
 Roseau County uncashed warrants that are older than 3 years as of June 30, 2011.

**\*Financial Consideration:**  
 None

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
 WHEREAS, Minnesota Statutes 345.31-345.60(MN Uniform Disposition of Unclaimed Property Act) requires counties to remit unclaimed property to the State of MN. NOW, THEREFORE, BE IT RESOLVED, that Roseau County Treasurer Diane M. Gregerson be and is hereby authorized to remit fourteen unclaimed warrants to the State of MN Department of Commerce Unclaimed Property Section in the total amount of \$66.58. (Attach List)

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Teresa Klein, Board Clerk

# Roseau County Treasurer

**Date:** September 27, 2011  
**To:** Roseau County Board of Commissioners, Mark Foldesi, Chairman  
**From:** Diane M. Gregerson, Roseau County Treasurer  
**RE:** Roseau County Unclaimed Property

---

Due to the Minnesota Uniform Disposition of Unclaimed Property Act (Minnesota Status 345.31 - 345.60), the following Roseau County warrants will be remitted to the State of Minnesota - Department of Commerce - Unclaimed Property Section:

<u>No.</u>	<u>Date</u>	<u>Amount</u>	<u>Payee</u>
4405	September 8, 2007	\$ 2.32	Garth Shepard
4495	November 15, 2007	\$ 2.32	Brian & Shelly Walsh
4552	February 25, 2008	\$ 5.30	Randy Anderson
4615	June 16, 2008	\$ 2.20	Ralph Karlsen
5975	August 23, 2007	\$ 6.00	Anthony Cali
5978	August 29, 2007	\$ 1.02	Deborah Nelson
6038	December 26, 2007	\$ 1.04	Jesse Boe
6084	March 4, 2008	\$ 1.17	Kevin Tooker
6086	March 4, 2008	\$ 3.12	Ann M. Przekwas
6138	April 29, 2008	\$ 2.81	Eric G. Bolton
6164	June 2, 2008	\$ 4.88	Jacob R. Bristow
6166	June 2, 2008	\$ 1.40	Travis R. Austad
104591	March 6, 2008	\$ 25.00	Lyle Kvasager
104753	March 27, 2008	\$ 8.00	Janel Martinez
	Total	\$ 66.58	



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX, and carried unanimously to adopt the following resolution:

WHEREAS, Minnesota Statutes §345.31-345.60 (Minnesota Uniform Disposition of Unclaimed Property Act) requires counties to remit unclaimed property to the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that Roseau County Treasurer Diane Gregerson be and is hereby authorized to remit fourteen unclaimed warrants to the State of Minnesota Department of Commerce Unclaimed Property Section in the total amount of \$348.15.

Table with 4 columns: No., Date, Amount, Payee. Lists 14 unclaimed warrants and a total amount of \$66.58.

STATE OF MINNESOTA )
) ss
COUNTY OF ROSEAU )

(SEAL)

Ann Marie Miller

I, Ann Marie Miller, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 27, 2011.



## Minnesota Department of Transportation

395 John Ireland Boulevard  
Saint Paul, MN 55155

# News Release

Sept. 22, 2011

Contact: Kevin Gutknecht  
651-366-4266

For immediate release

## **MnDOT seeks public comments on 50-year transportation system vision**

*Public hearing scheduled Oct. 4, comments accepted through Oct. 21*

ST. PAUL, Minn. – The Minnesota Department of Transportation invites public comments through Oct. 21 on a draft 50-year vision for transportation in the state. The vision was developed with input from the public and diverse representatives of the transportation community who participated in advisory group meetings, public workshops and online during the past several months.

Beginning today, the public can view the seven-page document at the MinnesotaGO website, [www.minnesotago.org](http://www.minnesotago.org), and share their thoughts online, by email, fax or U.S. mail. MnDOT will accept comments until 4:30 p.m. on Friday, Oct. 21.

In addition, MnDOT will host a public hearing Tuesday, Oct. 4, from 4 p.m. to 5:30 p.m., at the Transportation Building in St. Paul, 395 John Ireland Blvd., Room G15. The public also may participate via videoconference at MnDOT offices statewide (see locations below) or from their personal computers by using Adobe Connect (instructions will be posted on [www.minnesotago.org](http://www.minnesotago.org)). Print copies of the draft vision will be available at the meeting sites.

In February 2011, MnDOT launched the MinnesotaGO visioning process in collaboration with many partners to better align the transportation system with what Minnesotans expect for their quality of life, economy and natural environment.

The document consists of a vision statement and guiding principles, as well as a broad look at the desired outcomes. The vision recognizes that transportation infrastructure is only one of the many elements to achieving a high quality of life, a competitive economy and a healthy environment.

MnDOT and other transportation organizations will use the vision and information from this project in developing short-term and long-term plans. The vision will offer guidance in determining the transportation initiatives that the state chooses for investment.

Submit comments to Phillip Schaffner by 4:30 p.m. Friday, Oct. 21, 2011 by:

- E-mail: [philip.schaffner@state.mn.us](mailto:philip.schaffner@state.mn.us)
- Fax: 651-366-3794
- Phone: 651-366-3743
- Mail: Minnesota Department of Transportation  
Office of Statewide Multimodal Planning, Mail Stop 440  
395 John Ireland Blvd., St. Paul, MN 55155

An Equal Opportunity Employer



**MinnesotaGO Public Hearing**

Oct. 4, 2011  
4 p.m. to 5:30 p.m.

Relay Service toll-free at 1-800-627-3529 (TTY, Voice or ASCII) or 711.  
To request another reasonable accommodation, call 651-366-4718.

**BAXTER**

7694 Industrial Park Road  
218-828-5700

**BEMIDJI**

3920 Hwy 2 West  
218-755-6500

**CROOKSTON**

1320 Sunflower St.  
218-277-7950

**DETROIT LAKES**

1000 Hwy 10 W.  
218-846-3600

**DULUTH**

1123 Mesaba Ave.  
218-725-2700

**MANKATO**

2151 Bassett Drive  
507-304-6100

**MARSHALL**

1800 E. College Drive  
507-537-6146

**MORRIS**

610 Hwy 9 S.  
320-208-7000

**OWATONNA**

1010 - 21st Ave. NW  
507-446-5500

**ROCHESTER**

2900 - 48th St. NW  
507-286-7500

**ST. CLOUD**

3725 - 12th St. N.  
320-223-6500

**ST. PAUL**

Ground Videoconference Room G15  
395 John Ireland Blvd.  
651-296-3000

**VIRGINIA**

101 N. Hoover Road  
218-742-1100

**WILLMAR**

2505 Transportation Road  
320-231-5195

**WINDOM**

180 S. County Road 26  
507-831-8000

An Equal Opportunity Employer



ITEM # Cty Bd Item #3  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>		
Phillipe, Glenda ▼	District 1 Commissioner ▼	Sep ▼	27 ▼	▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
**Pembina Trail RC&D Dissolution**

**\*Background (Provide sufficient detail of the subject):**  
 Seven sponsoring counties of the Pembina Trail RC&D will be making a decision on November 18, 2011, whether or not to dissolve the RC&D as an organization. The Pembina Trail RC&D Board of Directors is requesting that each county discuss and make a decision regarding the dissolution of the RC&D before November 18, 2011. If the decision to dissolve the RC&D is approved, a letter from the RC&D will be sent to Linda Limback, Project Manager at the MN Department of Commerce, and to Michael Sparby, AURI, Senior Director of Project Management, requesting that the grant for the Roseau Gasification Project be transferred to AURI. AURI has agreed to handle the administration of the grant and to accept responsibility for the match requirements of the contract.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
<input type="text"/>	<input type="text"/>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

**ATTEST:** Ann Marie Miller, Board Clerk



# PEMBINA TRAIL

## RESOURCE CONSERVATION & DEVELOPMENT ASSOCIATION

2605 WHEAT DRIVE . RED LAKE FALLS, MN 56750-4800 . PHONE: 218-253-2646, EXT. 103 . FAX: 218-253-4112

August 29, 2011

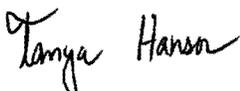
To: Kittson, Marshall, Norman, Pennington, Red Lake, and Roseau Counties

From: Pembina Trails RC&D Council

RE: Decision to Dissolve – Pembina Trails RC&D

This letter is to inform each of the seven counties who sponsor Pembina Trails RC&D that Pembina Trails RC&D Council will be making a decision on November 18<sup>th</sup>, 2011 to dissolve as an organization. Pembina Trails RC&D is requesting that each county make a motion at one of their regular county board meetings, to dissolve from Pembina Trails RC&D, before November 18<sup>th</sup>, 2011. If you have any questions about Pembina Trails RC&D please contact your county representative who is a member on the Pembina Trails RC&D Council.

Thank you,

  
Tanya Hanson

SPONSORED BY COUNTY COMMISSIONERS AND SOIL & WATER CONSERVATION DISTRICTS IN:  
KITTSON . MARSHALL . NORMAN . PENNINGTON . POLK . RED LAKE . ROSEAU



ITEM # Comm Rep  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Miller, Ann Marie	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Sep 27
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**\*Subject Title (As it will appear on the agenda):**  
 Committee Reports

**\*Background (Provide sufficient detail of the subject):**  
 Commissioner Swanson and Commissioner Phillippe have submitted committee reports for Board review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Ann Marie Miller, Board Clerk

Glenda A. Phillippe  
Roseau County Board  
**September 2011 Committee Report**

**September 2 – Warroad Community Park – Warroad, MN**

Committee field trip to Twin Cities to tour parks; survey in utility bills.

**September 9 – Roseau County Board – Roseau, MN**

Preliminary budget and levy review.

**September 12 – Warroad City Council – Warroad, MN**

Council accepted resignation of City Superintendent Dana Klos; approved 5% levy; approved purchase of surveillance cameras in high-crime areas; approved purchase of 7 radios for police department; approved four areas for bow hunting in city limits.

**September 12 – Warroad School Board – Warroad, MN**

Fall operating referendum: \$126.76 per pupil unit – no impact on taxpayer; passage means that there will be no charge to the district's existing \$600 per pupil unit; board member Turner resigned; levy certification meeting October 5. Several resignations; several hires.

**September 13 – Roseau County Board – Warroad, MN**

Regularly-scheduled meeting.

**September 13 – Warroad Watershed – Warroad, MN**

Discussed Clean Water Fund Grant from BWSR; board agreed to submit grant application. Support from the county board will be requested, if the grant is awarded.

**September 14 – Lake Township – Warroad, MN**

Request to expand Birch Ridge campground; asked for a stop sign on CR 46; need road patch at Warroad Estates; ditch cleaning south of Warroad Estates awarded to Horner.

**September 19 – RCCoA – Roseau, MN**

\$743.00 donation from Warroad VFW to Senior Medical Travel (SMT); SMT 156 one-way trips in August; 41 participants in August; seven new participants.

FAR North riders up 7.30% YTD; Baudette ridership down, but improving; all buses have back-up cameras; grant for interior bus cameras on three buses approved; FAR North director submitted three grant requests to MN/DOT.

1) fuel costs at \$3.58 instead of \$2.50 set in 2011 (\$312,623)

2) grant dollars cut 10% from 2011 grant (\$257,400)

3) grant dollars cut 15% from 2011 figures (\$243,100)

Board approved Public Transit Vehicle Maintenance Plan and Facility Maintenance Plan.

**September 19 – Warroad Community Park Steering Cmte. – Warroad, MN**

Discussed tour and amenities in parks throughout the Twin Cities.

**September 20 – Social Services – Roseau, MN**

COW

**September 20 – Highway Department – Roseau, MN**

COW

**September 26 – Warroad City Council – Warroad, MN**

JACK SWANSON COMMITTEE REPORTS

*SEPTEMBER 12, 2011 - ROSEAU CONVENTION AND VISITORS BUREAU*

*SEPTEMBER 12, 2011 - ROSEAU COUNTY HEALTH FAIR COMMITTEE; Oct 19 @ the Roseau City Center*

*SEPTEMBER 12, 2011 - ROSEAU CITY COUNCIL; set preliminary 2012 levy at essentially the same figure as both 2010 and 2011*

*SEPTEMBER 14, 2011 - NORTHWEST MINNESOTA RADIO ADVISORY COMMITTEE; RRB did not meet*

*SEPTEMBER 15, 2011 - INSURANCE COMMITTEE; heard that health insurance rates will decrease by 2.5% for 2012 (and Roseau County should be getting a rebate)*

*SEPTEMBER 16, 2011 - REGIONAL RADIO BOARD; met w/ Minn ECN Director Jackie Mines on Roseau County pilot project for VHF/ARMER integration*

*SEPTEMBER 19, 2011 - ROSEAU COUNTY COMMITTEE ON AGING; Far North Transit will request \$312,000 in MnDOT grant funding for 2012 (but MnDOT also asked for requests with 10% and 15% reductions)*

*SEPTEMBER 20, 2011 - SOCIAL SERVICES BOARD*

*SEPTEMBER 20, 2011 - HIGHWAY COMMITTEE*

*SEPTEMBER 21, 2011 - REP DAN FABLAN*

*SEPTEMBER 22, 2011 - ROSEAU COMMUNITY SCHOOL ADVISORY COMMITTEE*

*SEPTEMBER 22, 2011 - FEMA FLOODPLAIN MAPS REVIEW COMMITTEE*

*SEPTEMBER 26, 2011 - ROSEAU COUNTY HEALTH FAIR COMMITTEE*