

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 4, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 4, 2011 at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Coordinator Teresa Klein. The Pledge of Allegiance was recited. Commissioners present were, Roger Falk, Mark Foldesi, Commissioner Elect Glenda Phillipe, Jack Swanson, and Russell Walker.

SWEARING IN OF OFFICERS

Coordinator Klein turned the meeting over to the Honorable Judge K. Dixon. Judge Dixon completed the oath of office with the following commissioners and officers.

1. Roseau County Commissioner District 1 Glenda Phillipe
2. Roseau County Commissioner District 3 Roger Falk
3. Roseau County Commissioner District 5 Mark Foldesi
4. Roseau County Attorney – Karen Foss
5. Roseau County Auditor – Martha Monsrud
6. Roseau County Recorder – Pam Grand
7. Roseau County Sheriff – Steve Gust
8. Roseau County Treasurer – Diane Gregerson

ELECTION OF ROSEAU COUNTY BOARD OFFICERS

Coordinator Klein called for nominations for chair to the Roseau County Board for the year 2011. Commissioner Swanson nominated Commissioner Foldesi. Coordinator Klein called for further nominations. After calling for further nominations three times and hearing none, Coordinator Klein called for a motion to cease nominations. A motion was made by Commissioner Swanson seconded by Commissioner Walker, and carried unanimously to cease nominations and cast a unanimous ballot for Commissioner Foldesi as chair to the Roseau County Board for the year 2011. Coordinator Klein turned the meeting over to Chair Foldesi.

Chair Foldesi called for nominations for vice-chair. Commissioner Swanson nominated Commissioner Walker. Chair Foldesi called for further nominations three times. A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried by unanimous vote to cease nominations and cast a unanimous vote for Russell Walker as vice-chair to the Roseau County Board for the year 2011.

APPROVAL OF AGENDA

Acceptance of HAVA Grant; discussion of elected official salaries and an appointment with the Sheriff were added to the agenda. A motion to approve the amended agenda was made by Commissioner Swanson seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board welcomed Commissioner Glenda Phillipe.

Chair Foldesi thanked the Board for their support of him as chair and noted that we are moving forward and in the right direction and that this is a time of opportunity. Commissioner Foldesi added that this is a good time to remember that we are public servants and that we have to respect the voice of our constituents.

The Board acknowledged oral correspondence from a District 5 constituent expressing appreciation for the good work of his snow plow operator.

CONSENT AGENDA

A motion to approve the consent agenda was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

The Board, by adoption of its consent agenda, set the 2011 mileage reimbursement amount at the IRS rate of .51 effective January 1, 2011.

The Board, by adoption of its consent agenda, approved the meal expense reimbursement as not to exceed \$40.00 per day for a full day.

The Board, by adoption of its consent agenda, set the 2011 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

The Board, by adoption of its consent agenda, authorizes the County Auditor to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA administration; approved appropriations, county contract wages paid to University of Minnesota for Extension Services; custodial contracts; engineering consultant contract; excess PERA Police State Aid; unemployment tax; claims signed by a judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; beaver bounty at a rate of \$25.00 per beaver; claims for sheriff service fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2011.

The Board by adoption of its consent agenda accepted the Help America Vote Act grant funding in the amount of \$5,009.85 to update election equipment.

DISCUSSION

The Board discussed filling the Deputy Auditor/Property Tax Administrator vacancy. The hiring committee reported that 51 applications had been received and that four candidates had been interviewed. The committee unanimously recommended number one ranked candidate Stacy Novak. A motion was made by Commissioner Swanson, seconded

by Commissioner Walker, and carried unanimously to hire Stacy Novak at a Grade 5 Step D.

The Board discussed elected official salaries. The Board set salaries at the December 14, 2010 Board meeting. Two newly elected officials expressed concern about the starting salary. The Board directed Coordinator Klein to obtain a salary study of Roseau County elected officials. The matter was deferred to the January 11, 2011 meeting for action pending study results.

The Board discussed registration for the 2011 AMC Legislative Conference. The Coordinator's Office will take care of arrangements.

The Board discussed 2011 Liquor License Fees. A motion was made by Commissioner Walker, seconded by Commissioner Swanson, and carried unanimously to adopt the following resolution:

2011-01-01

BE IT RESOLVED, that the Board does hereby set the 2011 Liquor License Fees as follows:

<u>Type of License</u>	<u>County Fee</u>	<u>Township Fee</u>	<u>Total</u>
3.2 percent Off-sale	\$15.00	\$15.00	\$30.00
3.2 percent On-Sale	\$62.50	\$62.50	\$125.00
3.2 percent On-Sale (temporary)	\$25.00	\$25.00	\$50.00
Intoxicating On-sale	\$500.00	\$100.00	\$600.00
Intoxicating On-Sale Club	\$300.00	\$60.00	\$360.00
Intoxicating Sunday On-Sale	\$125.00	n/a	\$125.00
Intoxicating Off-sale	\$500.00	\$100.00	\$600.00

The Board discussed scheduled monthly department head meetings and signed up to facilitate two meetings each.

The Board reviewed committee appointments. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-01-02

BE IT RESOLVED, that the Board approves 2011 committee appointments as follows:

Association of MN Counties

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Commissioner Russell Walker
Social Services Director Dave Anderson
Coordinator Trish Klein
Auditor Martha Monsrud

Agriculture Committee

Commissioner Mark Foldesi
Commissioner Roger Falk

AMC General Government Policy

AMC Health & Human Services Policy Committee

Social Services Director Dave Anderson, Alternate(s)

AMC Natural Resources Policy Committee

Commissioner Russell Walker Voting Delegate

AMC Public Safety

Coordinator Trish Klein, Voting Delegate

AMC Transportation Policy Committee

Commissioner Roger Falk

Bovine TB Committee

Commissioner Mark Foldesi
Commissioner Russell Walker

Building Committee

Commissioner Roger Falk
Commissioner Jack Swanson
Environmental Officer Jeff Pelowski
Auditor Martha Monsrud
Social Services Director Dave Anderson
Sheriff Steve Gust
Coordinator Trish Klein
Building Mgmt. Supervisor Lenny Johnson

Cities Counties and Other Government Agencies (CCOGA)

County Coordinator Trish Klein
Fiscal Supervisor Gwynne Roadfelt

Committee of the Whole

Commissioner Roger Falk
Commissioner Glenda Phillipe
Commissioner Mark Foldesi
Commissioner Jack Swanson
Commissioner Russell Walker

County Fair Planning Committee

Commissioner Jack Swanson
Commissioner Russell Walker
Environmental Officer Jeff Pelowski
Coordinator Trish Klein
Auditor Martha Monsrud
Administrative Assistant Ann Marie Miller

Credit Card Committee

Commissioner Roger Falk
Commissioner Jack Swanson
Coordinator Trish Klein
Auditor Martha Monsrud
Treasurer Diane Gregerson

Criminal Justice Coordinating Committee

Commissioner Jack Swanson
Coordinator Trish Klein
County Attorney Karen Foss
Assistant County Attorney Mike Grover
Judge Donna Dixon
Sheriff Steve Gust
Social Services Director Dave Anderson
Jail Administrator Janice Anderson
Behavioral Health Director Jan Carr
Probation Agent Scott Leverington

Ditch Committee (Within County Only)

Commissioner Roger Falk
Commissioner Russell Walker

DNR Road Planning Committee per MN Statute 89.01 subd.7/Unorganized Road Planning Committee

Commissioner Mark Foldesi
Commissioner Russell Walker
Engineer Brian Ketring

Emergency Management

Commissioner Mark Foldesi
Commissioner Russell Walker
Coordinator Trish Klein
County Assessor Al Heim
County Attorney Karen Foss
Auditor Martha Monsrud
County Engineer Brian Ketring
Emergency Manager Gracia Nelson
Environmental Officer Jeff Pelowski
Recorder Pam Grand

Social Service Director Dave Anderson
Treasurer Diane Gregerson
Sheriff Steve Gust
Chief Deputy Curt Hauger

Highway Department Committee

Commissioner Mark Foldesi
Commissioner Roger Falk
County Engineer Brian Ketring
Asst County Engineer Daryl Dahl

Human Resource Committee

Commissioner Glenda Phillipe
Commissioner Russell Walker

Labor Relations Committee

Commissioner Mark Foldesi
Commissioner Roger Falk

Insurance Committee

Commissioner Jack Swanson
Commissioner Russell Walker
Coordinator Trish Klein
Social Service Director Dave Anderson
Sheriff Steve Gust
Deputy Accountant Rhonda Hanson
Deputy Auditor John Huss
Benefit Administrator Patty Ignaszewski
Financial Worker Rosalie Isham
Fiscal Supervisor Gwynne Roadfelt
Heavy Equipment Oper. Jason Monsrud

Joint Ditch Authority

Ditch Commissioners

Judicial Ditch No. 19 District 3 & 5
Judicial Ditch No. 2 District 1 & 4
Judicial Ditch No. 33 District 2 & 5
State Ditch No. 50 District 2, 3 & 5
State Ditch No. 62 District 3 & 4
Judicial Ditch No. 63 District 2, 3, 4, 5
State Ditch No. 72 District 2, 3 & 5
State Ditch No. 90 District 5
State Ditch No. 95 District 2, 3 & 5

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee

Commissioner Mark Foldesi
Commissioner Roger Falk

Joint Powers Natural Resource Board

Commissioner Mark Foldesi
Commissioner Russell Walker

KaMaR Board

Commissioner Mark Foldesi

Land Asset Pilot Committee

Commissioner Mark Foldesi
Commissioner Jack Swanson
Assessor Al Heim
Auditor Martha Monsrud
Anne Granitz

Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

Commissioner Glenda Phillipe

Land Use Committee

Commissioner Roger Falk
Commissioner Glenda Phillipe
Commissioner Mark Foldesi
Commissioner Jack Swanson
Commissioner Russell Walker
Engineer Brian Ketring
Auditor Martha Monsrud

Tax Forfeited Land Sale Subcommittee

Commissioner Glenda Phillipe
Commissioner Mark Foldesi
Commissioner Jack Swanson
Commissioner Russell Walker
Commissioner Roger Falk
Assessor Al Heim
Auditor Martha Monsrud
Anne Granitz
County Engineer Brian Ketring

Law Library Board of Trustees MS 134A.10 Sub 4

Commissioner Jack Swanson
Judge Donna Dixon
Law Clerk Mike Mattocks
County Attorney Karen Foss
Court Administrator Teresa McDonnell

Legislative Committee

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Commissioner Russell Walker

LifeCare Medical Center Board Selection Committee

Commissioner Glenda Phillipe

LifeCare Medical Center (District)

Members/Term Expires May 1
John Johnson (Ross) 2011
Steve Haugen (Malung) 2012
Peter Helgeson (Roseau) 2015
Carmen Przekwas (Jadis) 2012
Ralph Herseth, MD (Roseau) 2011
Cory Vatnsdal (Roseau) 2013

LifeCare Medical Center Full Board

Carolyn Eeg (Vice Chair) 2015
Paul Everson 2016
Pete Granger 2015
Steve Haugen (Malung) 2012
Peter Helgeson (Roseau) 2015
Ralph Herseth, MD (Roseau) 2011
John Johnson (Ross) 2011
Chuck Lindner 2013
Therese McBride (Treasurer) 2015
Carmen Przekwas (Jadis) 2012 (Sec)
Brenda Sather 2015
Mark Wilson (Mickinock) 2016
Cory Vatnsdal (Roseau) 2013 (Chair)

MCCC County Attorney Users Group

County Attorney Karen Foss

Minnesota County Computer Cooperative

IT Administrator Chris Stauffer

Minnesota Counties Intergovernmental Trust (MCIT)**Committee Members**

Auditor Martha Monsrud

Minnesota Rural Counties Caucus (MRCC)

Commissioner Russell Walker

Northern Counties Land Use Coordinating Board

Commissioner Jack Swanson

Northwest Community Action Board

Commissioner Mark Foldesi

NW MN Household Hazardous Waste Joint Powers Board

Commissioner Jack Swanson
Environmental Officer Jeff Pelowski Ex Officio

NW MN Housing & Redevelopment Authority

Commissioner Jack Swanson

NW MN Juvenile Center

Social Service Director Dave Anderson
Sheriff Steve Gust

NW Regional Development Arts Council

Aliza Olson
Charles Erickson

Northwest Regional Development Commission

Commissioner Glenda Phillipe
Jim Christianson
Buddy Erickson
Jerry Schiltz

Northwest Regional Development Commission Executive Board of Directors

Commissioner Glenda Phillipe

Northwest Regional Development Transportation Committee

Commissioner Roger Falk
County Engineer Brian Ketring

Northwest Regional Library Board

Rod Kjersten

Northwest Minnesota Regional Radio Board

Commissioner Jack Swanson

Noxious Weed Appeal MS 18.83, Subd 3

Commissioner Mark Foldesi

Curtis Skrutvold

Snooky Erickson

Tim O'Donnell

Arne Heggedal

Greg Broten

Pembina Trail R C & D

Commissioner Glenda Phillipe

Vacant

Personnel Appeal Committee MS 376.65

Carol Klotz, LifeCare Medical Center

Brooke Coffey, Polaris Industries

Mark Watson, Marvin Windows

Public Health Committee

Commissioner Glenda Phillipe

Commissioner Jack Swanson

County Coordinator Trish Klein

County Attorney Karen Foss

Environmental Officer Jeff Pelowski

Emergency Manager Gracia Nelson

LifeCare Medical Center Cathy Huss

LifeCare Medical Center Julie Pahlen

Sheriff Steve Gust

Social Services Director Dave Anderson

Quin County Community Health Advisory Board

Commissioner Mark Foldesi

Public Health Rep Julie Pahlen

Lay Member Carrie Kern-Taggart

Red River Basin Commission Joint Powers Board

Commissioner Roger Falk

Red River Development Association

Selvin Buddy Erickson, Jr.

Regional Radio Advisory Board (RAC)

Emergency Manager Gracia Nelson

Pat Novacek - At Large Member

Roseau County Affordable Housing Fund Advisory Board

Commissioner Jack Swanson

Roseau County Board of Adjustment MS 394

Bernard Gonshorowski

John Douglas

Randy Horner

Environmental Officer Jeff Pelowski

Roseau County Committee on Aging

Commissioner Glenda Phillipe
Richard Otto (City of Roseau)
Vacant (District 1)
Sue Lisell (District 2)
Sandi Otto (District 3)
Jim Hallan (District 4)
Rachel Green (District 5)

Roseau County Extension Committee MS 38.36

Auditor Martha Monsrud
Commissioner Roger Falk
Commissioner Jack Swanson
Thor Didrikson
Doug Green
Rhett Hulst
Tom Lund
Kari Milner
Carmen Przekwas

Roseau County Soil & Water Conservation District

Commissioner Mark Foldesi

Roseau Lake Bottom Water Retention

Commissioner Roger Falk
Commissioner Mark Foldesi

Roseau River Watershed District Board

Laverne Voll
Floyd Haugen
LeRoy Carrier
Todd Miller
Allison Frislie (Kittson County Bd Appt)

Roseau River Watershed District (Commissioner Delegates)

Commissioner Jack Swanson
Commissioner Roger Falk

Safety Committee MS 182.676

Highway (3)
Brian Ketring
Terry Haaby
Wilfred Moser
Law Enforcement (3)
Steve Gust
Mary Solberg
Kelly Gustafson
Courthouse Administration (3)
Auditor Martha Monsrud
Patty Ignaszewski, Safety Coordinator
Carmie Stoe
Transfer Station (1)
Jeff Pelowski
Maintenance (1)

Lenny Johnson
County Board (1)
Commissioner Jack Swanson
Social Services
Dave Anderson
Julie Hallie
Ex-Officio
Gracia Nelson
Greg Dahl
Trish Klein

Sheriff's Department Committee

Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Commissioner Roger Falk
Commissioner Jack Swanson
Commissioner Russell Walker

Social Services Board

Commissioner Roger Falk
Commissioner Mark Foldesi
Commissioner Glenda Phillipe
Commissioner Jack Swanson
Commissioner Russell Walker
Social Service Director Dave Anderson
Fiscal Supervisor Gwynne Roadfelt
Member at Large - Peggy Swart
Member at Large - Mavis Brandli

Solid Waste Planning Committee

Commissioner Roger Falk
Commissioner Jack Swanson
Marsha Yates (Badger)
Ronald Jacobson (Twp. Officers Assoc.)
Scott Waage (Greenbush)
Elliott Larson (Marvin Windows)
Terry Hanson (Roseau)
Jim Pederson (Polaris)
Dick Soderberg (Warroad)

Statewide Radio Board

Commissioner Jack Swanson

Subsurface Sewage Treatment System Committee

Alan Johnston

Trails Committee

Commissioner Roger Falk
Commissioner Mark Foldesi

Transportation Alliance

Commissioner Roger Falk
Engineer Brian Ketring

TV Translator Committee

Commissioner Roger Falk

Commissioner Jack Swanson
Auditor Martha Monsrud
Dick Sjoberg (Sjoberg's Cable)
Lee Hervey (Voyagers Communication)

Two Rivers Watershed District Board of Managers

Dick Novacek (2012)
Jim Kukowski (2011)

Two Rivers Watershed District (Commissioner Delegates)

Commissioner Mark Foldesi

Unorganized Township Road Planning Committee

Commissioner Mark Foldesi
Commissioner Russell Walker

Warroad River Watershed District Board of Managers

Richard Battles
Jeff O'Donnell
Gerald Phillipe
Keith Landin
Loren Horner

Warroad River Watershed District (Commissioner Delegates)

Commissioner Glenda Phillipe
Commissioner Russell Walker

Wellness Committee

Social Service Director Dave Anderson
Social Worker Lynette Blazek
Senior Hwy Technician Terry Haaby
Sheriff Steve Gust
Deputy Auditor John Huss
Financial Worker Rosalie Isham
Ben Admin Patty Ignaszewski
Nutrition Education Kristina Kaml
Coordinator Trish Klein
Admin Asst Ann Marie Miller
Emerg. Mgr. Gracia Nelson
VSO Donald Dunn
Deputy Auditor Courtney Peters
Fiscal Super. Gwynne Roadfelt
Commissioner Jack Swanson
Admin Asst Cindy Tangen
Commissioner Russell Walker

Wetland Appeal Board

Commissioner Roger Falk
Commissioner Glenda Phillipe
Dan Johnston, Member at Large
To Be Appointed by SWCD

Wildlife Management Area Planning Committee

Commissioner Roger Falk
Commissioner Mark Foldesi

SHERIFF'S DEPARTMENT

Sheriff Gust met with the Board. Gust advised the Board that he had selected Curt Hauger as Chief Deputy and would like to start him at a Grade 10 Step G. The Board, by consensus, approved the appointment and starting compensation.

Sheriff Gust advised the Board that he intends to make a number of scheduling changes to utilize staff more efficiently and reduce cost. The Board asked if the Sheriff's Office will continue to have 24 hour coverage. Gust advised the Board that at this time he plans to continue 24 hour coverage. The Board asked if the Sheriff's Office will continue the Stonegarden Grant. Gust stated that it is his understanding that we have already accepted the next grant and that he intends to continue it, however there may be some changes to how it is administered. Gust added that he fully understands that if Roseau County does not accept the grant funding to provide this special operation that another unit of law enforcement would. The Board asked if the Sheriff's Office planned to utilize the technology that has been implemented including in-car cameras. Gust stated he is looking at costs, adding that there are some issues with the in-car camera system such as maintenance costs. Gust also noted that the system is very complex to run and requires a high degree of technological support to utilize the data. Gust noted that he would be looking into finding a better solution. The Board asked Sheriff Gust if he would support a law enforcement committee meeting on a monthly or quarterly basis where Sheriff Gust could update the Board on Sheriff Department matters. The Board added that they have a monthly social services meeting and will be scheduling monthly highway department meetings too. Gust stated that he would fully support the opportunity to meet with the Board on a regular basis.

VICTIM SERVICES PROGRAM COORDINATOR BRITTANY BURKEL

Victim Services Program coordinator Brittany Burkel met with the Board to provide an update on the program and to request authorization to fill a temporary victim advocate position. County Attorney Karen Foss respectfully requested the Board table action until she had time to meet with Ms. Burkel and familiarize herself with the program and its needs. The Board held the matter over to the January 11, 2011 Board meeting.

Upon motion carried, the Board adjourned the regular meeting at 1:30 p.m. The next regular meeting of the Board is scheduled for January 11, 2011 at 8:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota