

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 22, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 22, 2011 at 8:30 a.m.

### CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

### APPROVAL OF AGENDA

A request to advertise for bids for the sale of camera equipment from the Sheriff's Department was added to County Board Items. Discussion of the Land Asset Pilot Project meeting and discussion of firewood removal in Juneberry Township were added to the Auditor's Department reports. An appointment with Ken Chruszch was added to the Agenda at 11:00 a.m. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

### COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson acknowledged Interim Coordinator Pelowski's appointment to a twelve member statewide Local Government Aid Committee established to address LGA reform.

### APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

W a r r a n t s A p p r o v e d f o r P a y m e n t 1 1 / 1 0 / 2 0 1 1

<b>Vendor Name</b>	<b>Amount</b>
BADGER CITY	31,781.13
CENTURYLINK	2,944.99
GREENBUSH CITY	72,106.04
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE -TREAS	3,277.67
NW MN MULTI COUNTY HRA	14,419.23
NW REGIONAL DEV COMM	8,567.54
ROOSEVELT CITY	4,823.65
ROSEAU CITY	590,579.77
ROSEAU RIVER WATERSHED DIST	185,096.63
SCHOOL DIST 2358	12,627.27
SCHOOL DIST 2683	26,774.63
SCHOOL DIST 676	36,160.26
SCHOOL DIST 682	354,177.58
SCHOOL DIST 690	333,188.49
SPRINGSTEEL ISLAND SANITARY DISTRICT	14,288.40
TOWN OF BARNETT	2,439.74
TOWN OF BARTO	4,225.21
TOWN OF CEDARBEND	2,505.49
TOWN OF DEER	2,382.34
TOWN OF DEWEY	2,692.83

TOWN OF DIETER	3,086.54
TOWN OF ENSTROM	6,423.77
TOWN OF FALUN	4,660.42
TOWN OF GOLDEN VALLEY	5,450.47
TOWN OF GRIMSTAD	6,348.22
TOWN OF HEREIM	3,661.25
TOWN OF HUSS	2,191.49
TOWN OF JADIS	11,894.66
TOWN OF LAKE	113,471.36
TOWN OF LAONA	9,865.90
TOWN OF MALUNG	4,591.25
TOWN OF MICKINOCK	5,683.59
TOWN OF MOOSE	2,086.59
TOWN OF MORANVILLE	25,698.84
TOWN OF NERESON	2,204.53
TOWN OF PALMVILLE	2,344.96
TOWN OF REINE	4,178.19
TOWN OF ROSS	7,349.41
TOWN OF SKAGEN	5,283.23
TOWN OF SPRUCE	9,854.88
TOWN OF STAFFORD	6,570.25
TOWN OF STOKES	3,830.01
TWO RIVER WATERSHED DISTRICT	32,213.04
WARROAD CITY	317,222.75
WARROAD PORT AUTHORITY	108,779.96
WARROAD WATERSHED DISTRICT	5,216.26

**17 Payments less than 2,000 13,659.40**

**Final Total: 2,432,406.99**

W a r r a n t s A p p r o v e d f o r P a y m e n t 1 1 / 1 7 / 2 0 1 1

Vendor Name	Amount
SELECT ACCOUNT-VEBA	9,664.22
WRIGHT CONSTRUCTION INC	87,904.45

**13 Payments less than 2,000 5,199.21**

**Final Total: 102,767.88**

W a r r a n t s A p p r o v e d O n 1 1 / 2 2 / 2 0 1 1 f o r P a y m e n t  
1 1 / 2 9 / 2 0 1 1

Vendor Name	Amount
B & B PRODUCTS	3,790.00
GARTNER REFRIGERATION CO	11,409.41
HOLTHUSEN CONSTRUCTION INC	40,083.00
INFORMATION SYSTEMS CORP	6,411.43
JOHNSON OIL CO INC	6,545.00
NORTHERN RESOURCES COOPERATIVE	2,790.54
R & Q CONTRACTING INC	2,167.50
TRUE NORTH STEEL	2,748.83
WIDSETH SMITH NOLTING	11,308.69

**44 Payments less than 2,000 15,668.59**

**Final Total: 102,922.99**

And, approved forthwith payments to Larry Emery for mowing in Juneberry Township in the amount of \$935.00; and to Jeff O'Donnell for road grading in Clear River Township, and road grading and repair in America Township, in the amount of \$6,970.00.

### **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the November 8, 2011 Board Meeting;

approved the State of Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming 1<sup>st</sup> Benchmark in the amount of \$48,723.36; approved the FY2012 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement in the amount of \$61,007.00 and the Board of Water and Soil Resources Natural Resources Block Grant Program Allocation and Contribution Plan in the amount of \$90,460.00; approved the Payroll Change Notice for Roseau County's Veterans Service Officer; approved hosting the Association of Minnesota Counties Spring District meeting; approved the 2012 Board Meeting dates and approved a Minnesota Lawful Gambling Permit for the Springsteel Resort for a February 18, 2012 raffle.

## **DEPARTMENT REPORTS**

### **County Highway**

Engineer Ketring requested approval of two final payouts. A motion to approve final payout to Holthusen Construction for FEMA PW 265-6 JD61 Lat. 2 Part 2 in the amount of \$11,200.41 was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

A motion to approve final payout to Horner Plumbing and Excavating, Inc. for FEMA PW 265-5, JD 61 – Lat 2 – Part 1 in the amount of \$10,767.11 was made by Commissioner Walker, seconded by Commissioner Phillippe and carried unanimously.

### **County Auditor**

Auditor Monsrud met with the Board to request authorization to hold a public hearing, per MN Statute 375.51, with regard to a proposed amendment to Tobacco Ordinance No. 27. Changes requested involve adjusting the time line for issuing licenses from annually to bi-annually. A motion to authorize publishing a Notice of Intent to amend Tobacco Ordinance No. 27 was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Monsrud updated the Board on the Land Asset Pilot Project Update Meeting to be held on December 2, 2011 at the Bemidji DNR Regional Office. Auditor Monsrud, Assessor Heim and Commissioner Swanson will be in attendance.

The Board discussed a request from the DNR to remove wood damaged during the recent fires in Juneberry Township. Commissioner Foldesi will contact Shane Delaney, DNR for more information. No action was taken.

### **County Sheriff**

Sheriff Gust met with the Board to request authorization to advertise for the sale of unused squad car camera and related equipment. The Board concurred with this request.

The Board requested the Sheriff resume the monthly Committee meetings with the Board. The Sheriff agreed and suggested these meetings begin again on January 3, 2012 at 9:00 a.m.

## **COUNTY BOARD ITEMS**

### **MRCC Survey**

The Board discussed the Minnesota Rural Counties Caucus survey sent to all counties. This survey was sent seeking input on how to improve MRCC's organizational structure and to strengthen and build on current resources. Prior to completing the survey, the Board directed Interim Coordinator Pelowski to contact Dan Larson at MRCC and ask him to provide a list of services MRCC has provided to the County as well as a list of future action items intended for the County.

### **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): The Minnesota Transportation Alliance, 11/10/11; Social Services Board, 11/15/11; Highway Committee, 11/15/11; Extension Committee, 11/15/11; MnUSA Snowmobile meeting, 11/19/11; Inter-office meeting, 11/21/11.

Commissioner Foldesi reported on the following committee meeting(s): Highway Committee 11/15/11; Social Services Board, 11/15/11; Highway Committee, 11/15/11; Inter-office meeting, 11/21/11.

Commissioner Phillippe reported on the following committee meeting(s): Warroad Park Steering Committee, 11/10/11; Veterans Day Service, 11/11/11; Warroad City Council, 11/14/11; Warroad School Board, 11/14/11; Social Services Board, 11/15/11; Highway Committee, 11/15/11; Lake Township Board, 11/16/11, International Airport Zoning Board, 11/17/11, Roseau County Committee on Aging, 11/21/11; Public Health Committee, 11/21/11.

Commissioner Swanson reported on the following committee meeting(s): Health Fair Planning Committee, 11/14/11; Roseau Convention and Visitors Bureau, 11/14/11; House Capital Finance Committee, 11/14/11; Social Services Board, 11/15/11; Highway Committee, 11/15/11; Minnesota Local Government Innovation Forum, 11/15/11; Legislative Steering Committee, 11/16/11; Collaborative Governance council, 11/16/11; Statewide Radio Board, 11/17/11; Roseau School Board, 11/17/11; Roseau County Committee on Aging, 11/21/11; Congressman Collin Peterson, 11/21/11; Public Health Committee, 11/21/11.

Commissioner Walker reported on the following committee meeting(s): Social Services Board, 11/15/11; Highway Committee, 11/15/11.

Constituents Ken Chruszch, Brad Blawat and Neil Novacek met with the Board to discuss drainage concerns on the Ditch 95 system.

Upon motion carried, the Board adjourned the regular meeting at 12:45 p.m. The next regular meeting of the Board is scheduled for December 13, 2011 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, Interim County Coordinator  
Roseau County, Minnesota

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Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota