

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 22, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 22, 2011 at 10:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson, and Russell Walker. A quorum was established.

APPROVAL OF AGENDA

Benefit Payout Policy was added to the Consent Agenda; Equipment Rental Rates and discussion of Floyd Haugen tractor tire claim was added to the Highway Department meeting; and discussion of Elected Official Legislation was added to new business. A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the March 8, 2011 meeting; approved benefit payout to Brittany Burkel; approved a job share contract with Lake of the Woods; approved benefit payouts for KaMaR employees Michael Gerdes, Peggy Ingeman, Victoria Hanson and Luke Englund; approved the National County Government Proclamation; accepted the resignation of Dispatch/Correctional Officer Collette Rush; approved a revision to the benefit payout policy stating all applicable vacation and sick time will be paid out to employees in one lump sum upon termination of employment and approved the payment of bills as follows:

Warrants Approved for Payment 3/10/2011

Vendor Name	Amount
Capital Guardian Trust Co	2,130.38
Centurylink	3,616.83
Johnson/Laure A	3,526.88
Nationwide Retirement Solutions	2,155.97
NW MN Serv Coop-Blue Cross Blue Shield	66,543.50
Roseau City	15,053.28
Roseau Co Hwy Dept	116,651.11
Roseau Co Trailblazers	30,461.03
Roseau Co Treasurer	20,667.98
School Dist 2683	10,601.19
Select Account-VEBA	9,404.22
United Healthcare Insurance Company	2,692.20
17 Payments less than 2,000	\$8,284.20
Final Total:	\$291,788.77

Warrants Approved for Payment 3/17/2011

Vendor Name	Amount
KITTSOON CO AUDITOR	49,575.00
MARSHALL CO AUDITOR-TREASURER	66,425.00

RED LAKE COUNTY	46,150.00
20 Payments less than 2,000	\$4,801.40
Final Total:	\$166,951.40

Warrants Approved On 3/22/2011 for Payment 3/25/2011

Vendor Name	Amount
ARROWHEAD RADIO AND SECURITY	2,165.13
AVIANDS LLC	6,860.70
COMSTOCK CUSTOM MOWING & SNOW REMOVAL	2,313.45
FLEET SERVICES DIVISION	2,206.48
INTERNAL REVENUE SERVICE	43,166.23
LIFECARE MEDICAL CENTER	4,920.17
NORTHERN BAG AND BOX COMPANY	15,764.06
NORTHERN RESOURCES COOPERATIVE	5,767.60
SAFETY COMPLIANCE SERVICES	4,650.00
UND FORENSIC PATHOLOGY	3,000.00
62 Payments less than 2,000	\$24,175.97
Final Total:	\$114,989.79

HIGHWAY DEPARTMENT ENGINEERS REPORT

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2011-03-03

BE IT RESOLVED, that the Board does hereby approve the 2011 Highway Department Equipment Rental Rates as follows:

Equipment	Rate
Motorgrader	\$ 90.00
Contractor Work:	\$ 200.00
Truck-Tandem Axle	\$ 110.00
Contractor Work:	\$ 200.00
Truck-Tandem Axle w/two operators	\$ 140.00
Gravel Trailer - Red River Pup	\$ 10.00
Spray Truck-Tandem Axle	\$ 160.00
Backhoe - JCB	\$ 80.00
Contractor Work:	\$ 150.00
Dozer - D-4	\$ 110.00
Contractor Work:	\$ 210.00
Dozer - D-7	\$ 120.00
Contractor Work:	\$ 220.00
Tractor - 7230 JD	\$ 60.00
Mower - 9' New Holland	\$ 10.00
Mower - 15' Schulte	\$ 15.00
Loader - Case	\$ 80.00
Contractor Work:	\$ 180.00
Trailer - Tandem Flatbed	\$ 20.00

Loren Horner met with the Board and Engineer Ketring to request a spring load restriction exemption to haul six loads of concrete needed for renovation of his shop.

A motion to deny this spring load restriction request was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

The Board discussed a reimbursement request made by Floyd Haugen for tractor tire replacement due to damage incurred on County Road 16. Mr. Haugen's claim had previously been submitted to Roseau County's insurance provider, MCIT and was denied. Engineer Ketring advised the Board that it is the Highway Department's policy to submit these claims to MCIT for investigation and to follow their recommendation.

A motion to deny Floyd Haugen's tractor tire reimbursement request, based on the recommendation of MCIT, was made by Commissioner Swanson, seconded by Commissioner Falk and carried by a 4-1 vote with Commissioner Walker opposed.

Engineer Ketring requested a meeting with the Human Resource Committee to discuss his re-appointment as the Roseau County Highway Engineer.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Social Services Board, 3/15/11; Safety Committee, 3/15/11; Human Resource Committee, 3/21/11.

Commissioner Foldesi reported on the following committee meeting(s): KaMaR Board, 3/14/11; Social Services Board, 3/15/11; Highway Committee, 3/15; Human Resource Committee, 3/21/11.

Commissioner Phillippe reported on the following committee meeting(s): Warroad City Council, 3/14/11; Warroad School Board, 3/14/11; Roseau County Social Services, 3/15/11; Roseau County Highway Department, 3/15/11; Lake Township Board, 3/17/11; Roseau County Committee on Aging, 3/18/11; Women in Government, 3/19/11; Land of the Dancing Sky, Area Agency on Aging, 3/21/11.

Commissioner Swanson reported on the following committee meeting(s): KaMaR Board, 3/14/11; Social Services Board, 3/15/11; Highway Committee, 3/15/11; Safety Committee, 3/15/11; Housing and Redevelopment Authority, 3/16/11; Regional Radio Board, 3/16/11; Legislative Committee, 3/18/11; Roseau County Committee on Aging.

Commissioner Walker reported on the following committee meeting(s): Social Services Board; Highway Committee, 3/15/11.

UNFINISHED BUSINESS

The Board discussed the hiring approval requests submitted by County Attorney Karen Foss. The Human Resource Committee requested the required documentation from Ms. Foss before approval of this hire. A motion to approve the hire of Maria Pahlen as Victim Services Coordinator at a Grade 7 Step A and Elizabeth Froese as Victim Services Assistant at a Grade 5 Step A was made by Commissioner Swanson, seconded by

Commissioner Phillippe and approved pending receipt and review of hiring materials approval by the Human Resource Committee.

NEW BUSINESS

The Board discussed the relocation of passport processing. The U.S. Department of State initiated a new federal passport law that changes the way passports are processed. Effective May 1, 2011, the law will not allow the same person to process both Passports and Birth Certificates in the same office. In addition, the law requires a separate office area for the sole purpose of processing passport applications. The Human Resource Committee met with Treasurer Diane Gregerson to discuss this transition. Ms. Gregerson noted that she had spoken with Recorder Pam Grand who has agreed that her office would be able to accommodate passport processing. Compensation changes for this transition will be discussed at the next Human Resources Committee meeting. The matter will be placed on the April 12th, 2011 agenda for approval.

Upon motion carried, the Board adjourned the regular meeting at 12:15 p.m. The next regular meeting of the Board is scheduled for April 12, 2011 at 10:30 a.m.

Attest:

Date: _____

Teresa Klein, Board Clerk
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota