

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 26, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 26, 2011 at 10:30 a.m.

### CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 10:30 a.m. by Vice-Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was excused.

### APPROVAL OF AGENDA

Addition of a forthwith payment to Hammer, Inc. and Chuck Heath for beaver removal were added to the Approval of Bills. A motion to approve the amended agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

### APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to authorize the payment of the following bills:

#### Warrants Approved for Payment 7/14/2011

Vendor Name	Amount
CAPITAL GUARDIAN TRUST CO	2,130.38
JOHNSON/LAURE A	3,526.88
KJERSTEN/CLAIRE	3,000.00
MN DEPT OF FINANCE -TREAS	2,836.50
NATIONWIDE RETIREMENT SOLUTIONS	2,105.97
SELECT ACCOUNT-VEBA	10,064.22
<b>7 Payments less than 2,000</b>	<b>\$3,322.94</b>
<b>Final Total:</b>	<b>\$26,986.89</b>

#### Warrants Approved for Payment 7/21/2011

Vendor Name	Amount
JOHNSON OIL CO INC	7,122.96
WRIGHT CONSTRUCTION CO INC	2,406.48
<b>6 Payments less than 2,000</b>	<b>\$2,268.55</b>
<b>Final Total:</b>	<b>\$11,797.99</b>

#### Warrants Approved On 7/26/2011 for Payment 7/29/2011

Vendor Name	Amount
CDW GOVERNMENT INC	4,319.89
GOVERNMENT MANAGEMENT GROUP INC	3,500.00
MN DEPT OF EMPLOYMENT	16,453.00
PTS OF AMERICA, LLC	2,249.50
<b>43 Payments less than 2,000</b>	<b>\$12,961.58</b>
<b>Final Total:</b>	<b>\$39,483.97</b>

And forthwith payment to Hammer, Inc. in the amount of \$600 for removal of three (3) beaver dams on Ditch 91 and forthwith payment to Chuck Heath in the amount of \$250.00 for removal of 10 beavers on Ditch #61.

### CITIZEN COMMENTS

There were no citizen comments.

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously. The Board by adoption of its consent agenda approved proceedings from the July 12, 2011 Board meeting; adopted the revised job description re-evaluation policy; approved a grade change for the Support Enforcement Aide position from a 4G to a 5E; established the Flood Plain Map Review Advisory Committee and approved the revised 4<sup>th</sup> quarter budget for the Roseau County Prevention Coalition.

## **HIGHWAY DEPARTMENT**

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-07-01

BE IT RESOLVED, the Board does hereby approve a Gravel Purchase Contract with Samuel and Lola Grafstrom beginning January 1, 2011, concluding January 1, 2015.

BE IT FURTHER RESOLVED, the County agrees to pay \$1.15 per cubic yard of gravel purchased.

A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to approve final payout to Wright Construction on DR 1830 PW 901 CR 119 in the amount of \$25,971.00.

A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to approve final payout to Wright Construction DR 1830 PW 1746 CSAH 38 in the amount of \$2,406.48.

Engineer Ketring requested his appointment with the Board be transferred to the Work Session portion of the meeting. Highway Department items needing approval will then be placed on the consent agenda. The Board agreed to this change.

## **NEW BUSINESS**

The Board discussed the meeting format for the August 2, 2011 budget planning meeting. Social Services, Highway and Law Enforcement will discuss their budgets with the Board at their scheduled monthly meetings. All other departments will be sent a schedule indicating their appointment time with the Board at the Department Head meeting on August 2<sup>nd</sup>.

## **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Social Services Board, 7/19/11; Human Resource Committee, 7/22/11; Joint Powers Natural Resource Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Commissioner Phillipe reported on the following committee meeting(s): Lake Township Board, 7/13/11; Roseau County Committee on Aging, 7/18/11; Social Services Board, 7/19/11; Highway Department, 7/19/11; Roseau County Fair Parade and Booth, 7/19/11; Warroad City Council, 7/25/11; Warroad School Board, 7/25/11.

Commissioner Swanson reported on the following committee meeting(s): Regional Radio Board, 7/13/11; Roseau River Watershed, 7/14/11; Roseau County Fair Banquet, 7/17/11; Roseau County Committee on Aging, 7/18/11; Social Services Board, 7/19/11; Highway Committee, 7/19/11; Roseau County Fair Parade, 7/19/11; Northwest Minnesota Housing and Redevelopment Authority; Roseau County Fair Booth, 7/21/11; Joint Powers Natural Resources Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Commissioner Walker reported on the following committee meeting(s): Mickinock Township Board, 7/12/11; Roseau County Fair Banquet, 7/17/11; Highway Department, 7/19/11; Social Services Board, 7/19/11; Joint Powers Natural Resources Board and Northern Counties Land Use Coordinating Board joint meeting, 7/25/11.

Upon motion carried, the Board adjourned the regular meeting at 11:15 a.m. The next regular meeting of the Board is scheduled for August 9, 2011 at 10:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Ann Marie Miller, Board Clerk  
Roseau County, Minnesota

\_\_\_\_\_  
Russell Walker, Vice-Chair  
Board of County Commissioners  
Roseau County, Minnesota