

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 23, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 23, 2011 at 8:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Addition of a forthwith payment to Walter Storey for painting was added to the Approval of Bills and approval of the Snow Removal Contract cancellation letter was added to County Board items. A motion to approve the amended agenda was made by Commissioner Walker, seconded by Commissioner Phillipe and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to authorize the payment of the following bills:

Warrants Approved for Payment 8/11/2011

Vendor Name	Amount
JOHNSON OIL CO INC	5,917.45
JOHNSON/LAURE A	4,982.88
MINN-DAK ASPHALT INC	1,628,941.61
MN DEPT OF FINANCE –TREAS	2,595.00
NATIONWIDE RETIREMENT SOLUTIONS	2,105.97
ROGER'S TWO WAY RADIO INC	4,940.52
ROSEAU CITY	9,963.41
ROSEAU COUNTY FORD	26,640.65
SELECT ACCOUNT-VEBA	9,164.22
WARROAD CITY	32,623.55

9 Payments less than 2,000 \$3,690.29

Final Total: \$1,731,565.55

Warrants Approved for Payment 8/18/2011

Vendor Name	Amount
NORTHERN RESOURCES COOPERATIVE	2,395.98
TOWN OF BEAVER	2,248.41
TOWN OF POHLITZ	3,003.08

36 Payments less than 2,000 \$17,509.46

Final Total: \$25,156.93

Warrants Approved On 8/23/2011 for Payment 8/26/2011

Vendor Name	Amount
DELL MARKETING LP	4,609.45
FLEET SERVICES DIVISION	17,800.00
HOFFMAN DALE & SWENSON PLLC	7,197.00
HORNER PLUMBING & EXCAVATION	5,634.00
MAR-KIT LANDFILL	35,496.60
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,936.00
PTS OF AMERICA, LLC	2,392.65

RATWIK, ROSZAK & MALONEY, PA
WARROAD READY MIX

7,121.12
4,860.00

44 Payments less than 2,000 \$15,871.10
Final Total: \$104,917.92

And, approved a forthwith payment to Walter Storey in the amount of \$235.00 for painting.

CITIZEN COMMENTS

There were no citizen comments.

BOARD APPOINTMENTS

Roseau County Soil and Water Conservation District

Manager Scott Johnson met with the Board to review the 2012 Soil and Water Conservation District Budget.

Hoffman, Dale and Swenson

Colleen Hoffman, Manager, Hoffman Dale and Swenson, PLLC met with the Board to review the 2010 Government Audit noting that the audit contains no significant findings and that the financial statement was in perfect compliance.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the August 9, 2011 Board meeting; authorized Commissioner Swanson's participation on the Collaborative Governance Council and approved Resolution #2011-08-02 authorizing Northwest Community Action to administer the Emergency Shelter Grant Program.

DEPARTMENT REPORTS

Auditor's Office

The Board discussed having Commissioners review their 2012 unorganized township budgets with Auditor Monsrud. Auditor Monsrud agreed and will schedule these meetings.

The DNR is moving forward with the land exchange project, which will be brought to the Land Exchange Board on Wednesday September 7, 2011 at the State Capital. The Board requested Commissioner Swanson attend this meeting on behalf of the County. The agreement for the exchange will include language by the DNR not to alter the water flow in Ditch 72. The DNR is requesting Roseau County supply similar language. The Board requested Engineer Ketring provide the language for Auditor Monsrud to submit to the DNR indicating the County will only perform routine maintenance on the laterals located on this property.

Recorder's Office

Recorder Pam Grand informed the Board that the U.S. Department of State has invited Roseau County to participate in a Saturday passport processing day to be held on September 17, 2011. After discussion on advertising costs, employee costs and courthouse costs, the Board declined the invitation.

Treasurer's Office

Diane Gregerson met with the Board to discuss the process of preparing the Truth in Taxation Notices due to be mailed by November 23, 2011. Because of software upgrades in 2010 the statements were outsourced for printing and mailing. This year all upgrades are complete and the statements will be processed in-house and on time.

Highway Department

Engineer Ketring requested the Board approve a State of Minnesota Department of Transportation Detour Agreement for Trunk Highway 11. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to approve the Mn/DOT Contract No: 99405 Detour Agreement

A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to approve the final payout on 2009 Flood Project DR 1830, PW 1797, CSAH 18 to Wright Construction in the amount of \$14,183.80.

COUNTY BOARD ITEMS

2012 Budget Review

The Board discussed the Market Value Homestead Credit Reduction and the impact it will have on the County's 2012 budget and levy. The Board requested Assessor Heim and Auditor Monsrud to prepare examples on how the MVHC reduction will affect residential, commercial and agricultural properties and to provide preliminary numbers to the Board for review.

Parking Lot Snow Removal Contract

The Roseau County Highway Department has recently purchased new equipment that can now be used for snow removal at County Facilities. Due to this purchase the Building Committee has recommended cancellation of the current Parking Lot Snow Removal Contract with Comstock Custom Mowing and Snow Removal. County Attorney Karen Foss presented the Board with a letter to Comstock Custom Mowing and Snow Removal which indicates the County's intent to cancel the parking lot snow removal contract and requested approval from the Board to have Chair Mark Foldesi sign the letter.

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to authorize Chair Foldesi to sign the letter of cancellation of behalf of Roseau County.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Human Resource Committee, 8/10/11; Social Services Board, 8/16/11; Highway Committee, 8/16/11; Credit Card Committee, 8/16/11.

Commissioner Foldesi reported on the following committee meeting(s): Human Resource Committee, 8/10/11; Social Services Board, 8/16/11; Highway Committee, 8/16/11.

Commissioner Phillipe reported on the following committee meeting(s): Lake Township Board, 8/10/11; Roseau County Committee on Aging, 8/15/11; Social Services Board, 8/16/11; Highway Committee, 8/16/11; Warroad Port Authority, 8/16/11; Warroad Community Park Project, 8/18/11; Warroad City Council, 8/22/11.

Commissioner Swanson reported on the following committee meeting(s): Statewide Radio Board Finance Committee Teleconference, 8/11/11; Roseau County Committee on Aging, 8/15/11; Roseau School Board, 8/15/11; Social Services Board, 8/16/11; Highway Committee, 8/16/11; Credit Card Committee, 8/16/11; Household Hazardous Waste, 8/17/11.

Commissioner Walker reported on the following committee meeting(s): Social Services Board, 8/16/11; Highway Committee, 8/16/11.

Upon motion carried, the Board adjourned the regular meeting at 11:15 a.m. The next regular meeting of the Board is scheduled for August 23, 2011 at 8:30 a.m.

Attest:

Date: _____

Ann Marie Miller, Board Clerk
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota