
January 10, 2012

REVISED 1-9-2012

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 10, 2012 at 9:00 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations - Board Appointments

1. 2012 Official Newspaper Bid Opening

9:30 Consent Agenda

1. December 27, 2011 Proceedings
2. DNR Forestry Permit for Pelan Trail System
3. Resolution Supporting DNR Forestry Permit for Pelan Trail System
4. Recorder's Office Compliance Report
5. Voyageur Communication Permit Application
6. State of Minnesota Public Safety State Patrol Division Joint Powers Agreement

9:40 County Committee Reports

9:40 Department Reports

Social Services

1. Resignation of Social Service Supervisor
2. Social Service Supervisor Replacement

Treasurer Appointment Moved to 1-24-12

Attorney

1. Policy for Data Access and Fee Schedule
2. **Sikorski Drainage Easement**

10:00 BREAK

10:15 County Board Items

1. One Woman 2012

10:30 Unfinished Business

1. Juneberry Timber Issue
2. Commissioner Committee Reports

11:00 Adjourn

ITEM # Bid Opening
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date		
		Jan	10	2012

***Subject Title (As it will appear on the agenda):**
 Bid Opening

***Background (Provide sufficient detail of the subject):**
 2012 Publishing bids will be opened, reviewed and awarded.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

Roseau County
2012 PUBLISHING BIDS - TALLY SHEET
Tuesday, January 10, 2012

	1) <i>Official Roseau County Newspaper</i>	2) <i>1st Publication of the Financial Statement Summary</i>	3) <i>2nd Publication of the Financial Statement Summary</i>	4) <i>Delinquent Tax List</i>
<i>Bidder</i>				
<i>Roseau Times Region</i>				
Day the paper is published: Saturday Paid Circulation in Roseau County: Total Paid Circulation:	per column inch	per column inch	per column inch	per column inch
<i>Tribune</i>				
Day the paper is published: Wednesday Paid Circulation in Roseau County: Total Paid Circulation:	per column inch	per column inch	per column inch	per column inch
<i>Warroad Pioneer</i>				
Day the paper is published: Tuesday Paid Circulation in Roseau County: Total Paid Circulation:	per column inch	per column inch	per column inch	per column inch

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Administrative Assistant ▼	Jan ▼ 10 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the Roseau County Board Meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 27, 2011 at 8:30 a.m.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Authorization to transfer money from the revenue fund to Spruce Valley Township Unorganized, for highway maintenance costs to be reimbursed by FEMA, was added to the approval of bills. Payment of forthwith bills was added to the approval of bills. A motion to approve the amended agenda was made by Commissioner Swanson seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson acknowledged correspondence from the Roseau County Food Shelf Board thanking the County for allowing the Food Shelf to occupy space at the former Law Enforcement Center.

APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved for Payment 12/15/2011

Vendor Name	Amount
BEITO REPAIR	13,191.68
SELECT ACCOUNT-VEBA	9,664.22
WRIGHT CONSTRUCTION INC	5,758.35

9 Payments less than 2,000 7,817.75

Final Total: 36,432.00

Warrants Approved for Payment 12/22/2011

Vendor Name	Amount
MN ENERGY RESOURCES	3,137.81

9 Payments less than 2,000 2,703.21

Final Total: 5,841.02

Warrants Approved On 12/27/2011 for Payment 12/30/2011

Vendor Name	Amount
AVIANDS LLC	6,204.79
DELL MARKETING LP	2,384.18
HORNER PLUMBING & EXCAVATION	28,963.64
MN DEPT OF CORRECTIONS	31,203.01
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,804.00
NORTHERN RESOURCES COOPERATIVE	3,969.01
NOVACEK/PATRICK	2,865.15
R & Q CONTRACTING INC	57,674.07

REGENTS OF U OF MINNESOTA	16,224.99
ROSEAU CO ENVIRONMENTAL OFFICE	23,000.00
ROSEAU CO HWY DEPT	6,950.26
ROSEAU CO SOIL & WATER CONS	15,792.22
ROSEAU CO TREASURER	4,296.47

42 Payments less than 2,000 15,541.29

Final Total: 218,873.08

And, approved forthwith payments to: Logan Hamness - \$425.00; Coast True Value - \$181.83; Minnesota Energy Resources - \$132.02; Minnesota Sheriff's Association - \$50.00; Glenda Phillipe - \$153.18; Reliance Telephone Systems - \$1,800.00; Roseau County Treasurer - \$13,518.00; Stan's Communications - \$679.53; Walter Storey - \$765.00; Sven & Ole's Ultimate Carwash - \$170.00; Vanguard Appraisals - \$7,750.00; Wynne Consulting - \$15,000.00; Zee Medical Services - \$30.09 and Tim Erickson \$477.30.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its consent agenda, approved the 2012 Voluntary Time-Off Policy and approved the revised 2012 Board Meeting Schedule. The Wikstrom Telephone Right of Way Easement was removed from the Consent Agenda to be discussed at the Highway Committee meeting scheduled immediately following this Board Meeting.

COUNTY COMMITTEE REPORTS

Operations Committee Recommendations

Interim Coordinator Pelowski addressed the Board on behalf of the Operations Committee with regard to the Trusight re-study procedure. Pelowski noted that the Operations Committee discussed how to manage the job re-evaluation process. Pelowski presented the Board with the following process for consideration:

1. Department Head will submit all completed job descriptions to the Coordinator's Office.
2. Job descriptions/questionnaires will be reviewed by the Operations Committee after the entire departments paperwork has been received in the Coordinator's office.
3. Once approved by the Operations Committee, the department's paperwork will be sent to Trusight. George Gmach will be directed to refer any questions he may have directly to the Department Head. George will only evaluate job descriptions/questionnaires after he has received the entire department's paperwork.
4. Trusight will submit results to Department Heads.
5. Department Head will distribute the Job Descriptions evaluated by Trusight to the Operations Committee for final review.

(Note: If appealed, the Department Head will initiate this process, if applicable, not the employee.)

A motion to adopt the Process for Submitting Job Descriptions for Evaluation was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

DEPARTMENT REPORTS

Information Technology

IT Administrator Chris Stauffer met with the Board to inform them that the State Office of Enterprise Technology is implementing a new high bandwidth network throughout the State designed to interconnect all counties. Stauffer noted that with the increased bandwidth comes an increased cost based on county population. The cost to Roseau County will increase from \$625.00 to \$1,150.00 per month. This cost will decrease as more fiber optic cable is installed replacing the leased OET lines.

A motion to approve the increase in the monthly payment to the State Office of Enterprise Technology was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

Attorney

Attorney Foss met with the Board to discuss adopting an Animal-at-Large Ordinance for Roseau County. Foss noted that, per Minnesota Statue, counties must set an administrative fee for dangerous domestic animals. The ordinance could state that owners would be required to acquire a surety bond, instill a microchip on the animal, keep the animal restrained outside, have the animal listed as dangerous on a county maintained list as well as pay an administrative fee. Foss will prepare language for a draft ordinance for Board review at a later date. In the interim, Foss requested the Board set a fee of \$500.00 to assist with the administrative costs associated with managing dangerous domestic animals. Commissioner Swanson expressed concern over setting administrative fees as this may appear that the County is just trying to increase revenues.

A motion to set a \$500.00 fee to assist with the administrative costs associated with managing dangerous domestic animals was made by Commissioner Phillippe, seconded by Commissioner Falk and carried by a 4-1 vote with Commissioner Swanson opposed.

At the Operations Committee meeting held on December 20, 2011 the committee requested Attorney Foss's input on a procedure for managing citizen complaints. Foss contacted counties for their input and suggested the Board draft a County policy to set a specific procedure for how complaints are handled, noting that documentation is critical. Foss informed the Board that if at any time the threat of a law suit or physical harm is mentioned the matter should be immediately referred to the Sheriff's office or the Attorney's office and further conversations relating to the complaint should be halted.

The Board suggested that the policy should contain information stating that a constituent's first option when filing a complaint should be to fill out a citizen complaint form. A constituent may also meet with the Board at regularly scheduled Board meetings during the five minute time slot allowed for Citizen Comments. If further action is required an appropriate committee or the Attorney's office will be contacted. Foss was directed to continue gathering policy language for a "Threatening Complaint Policy" and return to the Board for further review.

The Board discussed 2012 appropriations. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2011-12-05

BE IT RESOLVED that the Roseau County Board approves 2012 Appropriations as follows:

Roseau County Historical Society	\$40,000
NW Regional Library	\$91,857
Roseau County Agricultural Society	\$15,000
Memorial Day	\$600
Roseau County Senior Med Travel	\$4,465
Roseau County Area Agency on Aging/Far North Transit	\$13,600
Roseau County Soil and Water Conservation District	\$65,000
MN Red River Basin Development Commission	\$800

COUNTY BOARD ITEMS

The Board discussed the 2012 budget and levy. The preliminary budget & levy was approved on September 13, 2011. Commissioner Swanson proposed that the Board reduce the levy to a 1% increase and avoid potential increases to future levy amounts.

A motion to reduce the levy to a 1% increase was made by Commissioner Swanson, seconded by Commissioner Phillippe; after further discussion this motion was rescinded.

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2011-12-06

BE IT RESOLVED, that the payable 2012 Property Tax Levy for Roseau County is hereby approved as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,293,653
Road & Bridge	1,200,000
Welfare	1,630,000
<u>Debt Service</u>	<u>474,100</u>
Total	\$6,597,753

(NOTE: This represents a 0% levy increase compared to the 2011 levy.)

BE IT FURTHER RESOLVED, that the budgets for the year 2012, incorporating the proposed levy shown above, are hereby approved as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$5,952,770	\$6,095,913	-\$143,143
Road & Bridge	9,063,760	9,153,449	-89,689
Welfare	3,318,663	3,428,699	-110,036
<u>Debt Service</u>	<u>486,160</u>	<u>446,274</u>	<u>39,886</u>
Tax Supported Funds – Total	\$18,821,353	\$19,124,335	-\$302,982

Environmental	<u>\$1,023,600</u>	<u>\$956,404</u>	<u>\$67,196</u>
Total All Funds	\$19,844,953	\$20,080,739	-\$235,786

Commissioner Phillippe requested the Coordinator's Office issue a Public Service Announcement regarding the 0% levy increase.

The Board discussed elected official salaries. A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2011-12-07

BE IT RESOLVED, that the Roseau County Board does hereby approve the Elected Official Salaries for 2012 as follows:

	(3.5% increase)			
	<u>2010 Salary</u>	<u>2011</u>	<u>2012</u>	
<i>Auditor</i>	\$70,340.00	\$64,189.99	\$64,189.99	Grade 11 Step C
<i>Treasurer</i>	\$63,587.00	\$68,223.60	\$68,223.60	Grade 10 Step G
<i>Sheriff</i>	\$71,000.00	\$70,194.04	\$70,194.04	Grade 12 Step C
<i>Attorney</i>	\$87,006.00	\$85,563.48	\$85,563.48	Grade 14 Step C
<i>Recorder</i>	\$56,896.00	\$62,381.82	\$62,381.82	Grade 9 Step E
<i>Commissioners</i>	<u>\$19,214</u>	<u>\$19,214</u>	<u>\$19,214</u>	

BE IT FURTHER RESOLVED, that steps will be awarded, if applicable, to elected officials on January 1st.

The Board discussed selecting a candidate for the One Woman 2012 nomination. The Board will seek out potential candidates and report back at the January 3, 2012 Board Meeting.

Representative Fabian plans to introduce legislation this coming session on beaver management and is seeking county input. The consensus of the Board and Engineer Ketring was to eliminate the Department of Natural Resources sole authority in the permitting process. The Board directed Interim Coordinator Pelowski to draft a letter to Representative Fabian regarding these proposed changes. The letter will be reviewed at the January 10, 2012 Board Meeting.

The Board acknowledged correspondence from the Minnesota Counties Intergovernmental Trust with regard to a mid-term vacancy on its Board of Directors.

The Board acknowledged information submitted by Commissioner Swanson on the Local Government Innovation Forums.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Trusight Presentation, 12/14/11; Social Services Board, 12/15/11, Northwest Community Action, 12/15/11; Operations Committee, 12/20/11.

Commissioner Foldesi reported on the following committee meeting(s): Trusight Presentation, 12/14/11; Social Services Board, 12/15/11; Operations Committee, 12/20/11.

Commissioner Swanson reported on the following committee meeting(s): Trusight Presentation, 12/14/11; Statewide Radio Board Finance Committee, 12/14/11; Collaborative Governance Council, 12/14/11; Social Services Board, 12/15/11; Statewide Radio Board, 12/15/11; Roseau School Board, 12/15/11; Roseau County Committee on Aging, 12/19/11; Legislative Conference with Dan Fabian, 12/21/11.

Commissioner Phillipe reported on the following committee meeting(s): Trusight Presentation, 12/14/11; Warroad Watershed, 12/14/11; Social Services Board, 12/15/11; Roseau County Committee on Aging, 12/19/11.

Commissioner Walker reported on the following committee meeting(s): Trusight Presentation, 12/14/11; Warroad Watershed Board, 12/14/11; Social Services Board, 12/15/11.

Upon motion carried, the Board adjourned the regular meeting at 11:15 a.m. The next regular meeting of the Board is scheduled for January 3, 2012 at 9:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Mark Foldesi, Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Monsrud, Martie ▼	Auditor ▼	Jan ▼	10 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 DNR Forestry Permit for the Pelan Trail System

***Background (Provide sufficient detail of the subject):**
 Five year permit renewal has been submitted by the DNR Forestry Division for the Roseau County Trailblazers Pelan Trail system.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

**MINNESOTA
DEPARTMENT OF
NATURAL RESOURCES**

County Roseau County
Permit No. 144-17-1200
RAN 121 Warroad Forestry

GRANT-IN-AID TRAIL PERMIT

This permit is granted by the State of Minnesota acting by and through its Commissioner of Natural Resources, hereafter called "State," under the authority and subject to the provisions of Minnesota Statutes, secs. 89.17, 92.50 and other applicable statutes, to the "Permittee," as named below.

Permittee (County/City/Township) Roseau County		
Address (No. & Street, RFD, Box No., City, State, Zip Code) 606 5 th Avenue SW, Roseau, MN 56751		
Term 5-years	Effective Date 04/01/2009	Termination Date 03/31/2013
Purpose of Permit GIA Snowmobile Trail – Trailblazers	Location-Legal descriptions of the Premises covered by this Permit are contained on Exhibit A and depicted on Exhibit B (map).	
Type of Trail <input type="checkbox"/> ATV <input type="checkbox"/> ORV <input type="checkbox"/> OHM <input type="checkbox"/> Ski <input checked="" type="checkbox"/> Snowmobile	Trail Width (Feet) 16 feet	No. of Trail Shelters Permitted 2

This permit is issued under Minnesota Statutes, Section 89.17 (Forestry) 92.50 (Other Divisions)

Timber damages for this Permit are \$_____.

Terms (see Pages 2 and 3)

This permit is issued and accepted upon the conditions and subject to all terms and limitations contained under Minnesota law and all conditions herein specified.

PERMITTEE HAS READ, UNDERSTANDS, AND AGREES TO COMPLY with all the requirements of the Permit.

This Permit is not valid until signed by all parties and authorizing resolution, if applicable, is attached.

Permittee Signature	Date	Permittee Signature	Date
Print Name	Phone	Print Name	Phone

DNR Signature	Date	DNR Signature	Date
Print Name Dana Carlson, Area Supervisor	Phone 218-386-1304	Print Name Paul Telandar Wildlife Regional Manager	Phone 218-308-2674

DNR Signature	Date	DNR Signature	Date
Print Name Peter Buessler, Eco Regional Manager	Phone 218-308-2626	Print Name	Phone

DNR Signature	Date	DNR Signature	Date
Print Name	Phone	Print Name	Phone

This form approved by the Attorney General's Office on October 22, 2001. Revised June 6, 2005.

I

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t is agreed as follows:

1. The State, in consideration of the terms, conditions and agreements contained herein, hereby permits the Permittee a non-exclusive right to construct, maintain and use a public trail of the type(s) and width noted above, subject at all times to sale, lease, and use for mineral or other purposes, being a right of way crossing the legal descriptions shown on Exhibit A and Exhibit B (the attached map) and hereafter known as the "Premises." The trail shall be developed and maintained in accordance with instructions in the *Minnesota Trail Assistance Manual*.
2. The Permittee is granted the use of the Premises at no cost. The Permittee agrees and understands that it is responsible for all expenses associated with the construction, maintenance and use of the trail. The State is not responsible for any of these expenses.
3. This permit is effective on and shall terminate on the dates shown above.
4. This permit is subject to all existing easements, rights of way, licenses, leases, and other encumbrances upon the Premises.
5.
 - a. Permittee shall maintain the Premises in good repair, keeping them safe and clean, removing all debris and litter that may accumulate.
 - b. Permittee shall comply with all local ordinances and state and federal laws and rules. Permittee must comply with all requirements of law regarding the use, storage and disposal of all pollutants, contaminants, solid waste, hazardous waste and other materials. Permittee shall be responsible for any damages to natural resources or property caused by users of the trail.
 - c. No timber shall be cut, used, removed, or destroyed by the Permittee without first obtaining written permission from the State.
 - d. Use of mechanized equipment for trail grooming during the summer months must be approved in advance by the State.
 - e. Signs shall be posted by the Permittee in accordance with the DNR Instruction Manual for the trails program.
6. This permit may be terminated at any time by mutual agreement, or immediately by the State upon serving the Permittee a written notice if termination is for violation of any term of this permit, or at the end of thirty (30) days if cancellation is for any other reason.

Permittee shall, on or before the termination date, surrender the Premises peacefully, remove all property from the Premises or other property placed thereon with its permission and leave the Premises in a clean and safe condition. Any property left after thirty (30) days shall become the property of the State and disposed of in accordance with the provisions of law. Permittee shall be liable for all costs to dispose of such property.
7. Permittee and the State agree that each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for acts and omissions of the other party and the results thereof. The State's liability shall be governed by the provisions of the Minnesota Tort Claims act, MS 3.736, and other applicable law. Permittee's liability shall be governed by the Municipal Tort Claims Act, MS Ch. 466, and other applicable law.
8. The Permittee agrees and understands that this permit does not grant an exclusive right to the Premises and the public lands authorized for use under the permit shall be open to public recreational uses, as defined in Minnesota Statutes Section 604A.21, not inconsistent with the purposes of this permit.
9. The State reserves the right for itself and others to whom it may give authorization, to use or reroute the trail as the State deems necessary.
10. No buildings or structures shall be permitted on the Premises without the State's prior written permission. Trail shelters, if noted above, are permitted as part of this permit. (If trail shelters are permitted, their design and location must be approved by the State, and their locations must be noted on Exhibit A and shown on Exhibit B).

11. The Permittee shall have the right to close the Premises during an emergency, after first obtaining the State's approval.

12. Additional Terms (check all that apply)

- Trail route and placement, construction and reconstruction must be pre-approved by the State. Routing, construction, reconstruction and maintenance shall comply with applicable DNR policies and guidelines which include, but are not limited to:
 1. DNR Trail Design and Construction Guidelines Manual
 2. Minnesota Trail Assistance Manual
 3. MN Forest Resource Council, Voluntary Site-Level Forest Management Guidelines
- Portions of this grant-in-aid trail are part of the State Forest Trail system. Other seasonal use of these areas may be authorized by the State in accordance with postings and designations.
- Portions of this grant-in-aid trail are part of the State Forest Road system. There may be mixed traffic, including heavy trucks and cars. The Permittee will install and maintain signs which have been provided by the State (in accordance with the DNR sign manual) at all points where the trail joins the State Forest Road and at intermediate points, as specified by the DNR. Recreational motor vehicles shall keep to the right side of the road and yield to trucks and cars.
- Notwithstanding term #5, trees that have fallen down on the trail may be removed and placed outside the trail right-of-way. Permittee shall also be allowed to cut and remove trees or parts of trees that overhang the trail in such a way that the height or width of the trail does not meet minimum clearances set forth in the DNR Trail Design and Construction Guidelines Manual.
- Permittee shall maintain fences to keep livestock out of wooded areas. Permittee shall maintain the line fences identified on the Premises. Major repairs shall be referred to the State.
- Permittee shall preserve grass waterways on the Premises.
- Permittee shall control noxious weeds on the Premises. Herbicide use shall be in accordance with DNR policy, and in compliance with label directions and EPA registered uses.
- DNR reserves the right to construct and maintain water bars and other erosion control structures as needed.
- The Permittee is responsible for controlling invasive species on the Premises.
 - (check if applicable) See the attached Exhibit C, which is made a part of this permit, for additional terms and conditions on the control of invasive species.
- Other: ***(Subject to issuing Division Director approval)***

Portions of this grant-in-aid trail are part of the MN State Park and Recreation system. The State Park/Recreation Manager must approve all activities, except winter snow grooming, proposed in this permit prior to any mowing, vegetation removal, timber cutting or earth moving within the state park.

Mn State Parks is the owner of all trails and structures associated with the trails in state parks and recreation areas (bridges, culverts etc). MN state parks must review all development projects on trails within state parks through the established state parks development review process.

Signature required only if other terms are added.

Division Director Signature	Date
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Print Name

Courtland Nelson, Director, Division of Parks and Trails

Page 3 of 3

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ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Monsrud, Martie ▼	Auditor ▼	Jan ▼	10 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Resolution Supporting DNR Forestry Permit

***Background (Provide sufficient detail of the subject):**
 The DNR Forestry Division requires a resolution supporting the application for Grant in Aid Funding.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

BOARD OF COUNTY COMMISSIONERS

ROSEAU COUNTY, MINNESOTA

Date:

Resolution Number:

Motion of Commissioner:

Seconded by Commissioner:

THE BOARD, BY ADOPTION OF ITS CONSENT AGENDA, APPROVED THE RESOLUTION TO ADOPT THE FOLLOWING RESOLUTION:

WHEREAS, Roseau County supports the application for Grant in Aid funding for the Roseau County Pelan Snowmobile Trail,

WHEREAS, Roseau County will act as the legal sponsor for above referenced application to the State of Minnesota Department of Natural Resources for maintenance of Snowmobile trails managed by Roseau County Trail Blazers and will comply with all applicable laws and regulations as stated in the agreement.

NOW THEREFORE BE IT RESOLVED, that Roseau County endorses said application by the Roseau County Trail Blazers and that the county will enter into grant agreements and serve as fiscal agent and legal sponsor for the above referenced project.

NOW, THEREFORE, BE IT RESOLVED,

	<u>YES</u>	<u>NO</u>
Commissioner 1	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner 2	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner 3	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner 4	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner 5	<input type="checkbox"/>	<input type="checkbox"/>

STATE OF MINNESOTA)

(SS

COUNTY OF Roseay)

I, xxxxxxxxxxxxxx, Administrator, Roseau County, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Roseau County, Minnesota, at their regular session held on xxxxxx, 2011 now on file in my office and have found the same to be a true and correct copy thereof.

xxxxxxx, County Administrator

ITEM # Consent 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Grand, Pam	*Department Recorder	*Board Meeting Date Jan 10 2012
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***Subject Title (As it will appear on the agenda):**
 Document Recording Compliance Report

***Background (Provide sufficient detail of the subject):**
 The Recorder is required to provide a report to the Board each year regarding compliance with MN Statutes 357.182 Subdivision 3 which outlines the maximum time allowed to record documents. For calendar year 2011 and thereafter, the maximum time allowed for completion of the recording process for documents presented in recordable form will be ten business days. Instruments recorded electronically must be returned no later than five business days after receipt by the county in a recordable format. Recorder Pam Grand has provided a letter advising the Board that she is in compliance with the Statute. The Board may request to visually inspect the document recording report if so desired.

***Financial Consideration:**

***Legal Consideration:**
 Statute 357.182

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

Roseau County

Delivery Date Summary

January 6, 2012

Report Criteria: Recorded January 2011 thru December 30, 2011

1-10 Business Days	11-15 Business Days	15 Business Days
3,120 Documents recorded	0	0
100 percent		

This is to report our office is in Compliance with the time we have to record documents by the MN Statues 357.182 Subdivision 3.



Pamela S. Grand

Roseau County Recorder, Roseau, Minnesota

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Monsrud, Martie ▼	Auditor ▼	Jan ▼	10 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 TV Translator

***Background (Provide sufficient detail of the subject):**
 The attached letter has been received from Voyageurs Comtronics Corporation regarding a mandate to move all TV channels 52 and higher to lower numbers. There is an application that LeRoy Harvey is requesting the Auditor to sign. I will need a motion to that affect.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

VOYAGEURS COMTRONICS CORPORATION

December 30, 2011

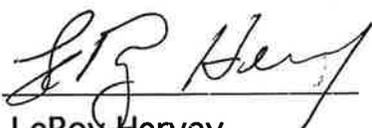
Martha Monsrud
Roseau County
605 5th Ave. SW – Room 160
Roseau, MN 56751

Re: TV Move to CORE

As you know, the FCC is mandating that everyone move off all TV channels 52 and higher at the end of this year. However, we have not been able to do that yet due to our applications being rejected by the FCC. -The reason for the rejection is that we aren't able to get clearance from Canada.

In order to stay on the air while we wait on Construction Permits from the FCC, we had to file STAs (Special Temporary Authority) applications with the FCC on your behalf. It is a request to stay on the present channels for another 6 months while we wait for Canadian clearance and FCC consent in the form of granted Construction Permits. The FCC has granted our request for the STAs and we now have 6 months to hopefully receive CPs and make the required changes. We can continue broadcasting on those channels 52 and above, but need to move into core (below channel 52) by the end of the six-month period (June 2012).

Thanks for your help and understanding in this.



LeRoy Hervey

Shipping to: **6063 Highway 11**
Correspondence to: **P.O. Box 4**
International Falls, MN 56649

E-mail: voycom@northwinds.net
Fax: 218-283-5747
Phone: 218-283-9477

ITEM # Consent 6

REQUEST FOR BOARD ACTION
* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Gust, Steve ▼	Sheriff ▼	Jan ▼	10 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
State of Minnesota , Public Safety, State Patrol Division

***Background (Provide sufficient detail of the subject):**
Contract is for the use of the Minnesota State Patrol Mobile Data system(I Mobile) used on laptops in each squad car. The officers can access information through the state for identification purposes, license checks, vehicle checks, photo identification, relay messages without radio traffic, GPS which gives State officers locations etc.

***Financial Consideration:**
There is no fees to the State on this . The County pays for a service charge through Alltel for the wireless connection for the capability of accessing the State of Minnesota Data Base.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Interim Coordinator



Minnesota State Patrol

444 Cedar Street • Suite 130 • Saint Paul, Minnesota 55101-5130
Phone: 651.201.7100 • Fax: 651.296.5937 • TTY: 651.282.6555
www.dps.state.mn.us

January 3, 2012

Roseau County Sheriff's Office
604 5th Avenue SW
Roseau, MN 56751

Alcohol
and Gambling
Enforcement

ARMER/911
Program

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Traffic Safety

State Fire
Marshal and
Pipeline Safety

Enclosed are six copies of the Joint Powers Agreement between the Commissioner of Public Safety, Division of State Patrol and Roseau County Sheriff's Office, Please read, execute and return all copies, to my attention. I will remit a copy to you once it has been fully executed.

If you have any questions, please call me at (651) 201-7106

Sincerely,

A handwritten signature in blue ink that reads "Samantha Thomas".

Samantha Thomas

Enclosures



ITEM # Soc. 1 and 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Anderson, Dave ▼	Social Services Director ▼	Jan ▼ 10 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Pat Roth, Social Service Supervisor - Retirement

***Background (Provide sufficient detail of the subject):**
 Pat has submitted her letter of resignation effective March 16, 2012. The board needs to accept her resignation and authorize moving forward to filling that vacancy.

***Financial Consideration:**
 No additional cost.

***Legal Consideration:**
 None

***Other Consideration:**
 This is a supervisory position and does need to be replaced.

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Cty Atty 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Foss, Karen ▼	Attorney ▼	Jan ▼ 10 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Request to approve policy on Access to Data and Fee Schedule

***Background (Provide sufficient detail of the subject):**
 Policy drafted for "Roseau County Policy on Access to Government Data" and "Roseau County Fee Schedule for Data Requests."

***Financial Consideration:**

***Legal Consideration:**
 Policy is based on MN Statute 13.03

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

PUBLIC INFORMATION REQUEST FORM

This form is available at all Roseau County offices and online at <http://co.roseau.mn.us> and may be printed, completed, and faxed to 218-463-4283 or mailed to 606 5th Ave SW, Room 160, Roseau, MN 56751.

Requestor _____ Date of Request _____

Street Address _____ Phone Number _____

City/Zip Code _____ Fax Number _____

DESCRIPTION OF DATA REQUESTED

Pursuant to the Minnesota Data Practices Act, Minnesota Statutes Chapter 13, I hereby request the following information currently existing in the records of the County of Roseau, Minnesota. Please specify the information you are requesting e.g. specific correspondence, reports, Board meeting proceedings or other documents, along with the approximate dates of these records. Please also indicate the format desired for the information you are requesting.

COPY I wish a copy of the requested information.

PICK UP I will pick up the information I've requested. Please call me at the telephone number listed above when the documents are ready.

MAIL Please call and inform me of all costs, (e.g. copies, postage, shipping, etc.) and then mail the information to me at the address listed above once you have received my payment for these charges.

NO COPIES / IN-PERSON REVIEW I do not want copies but wish to inspect the originals of the requested information. Please call me at the telephone number listed above to schedule a time when records will be available for viewing.

In making this request, I understand that:

- I must pay copying costs as outlined in the Roseau County Fee Schedule.
- Roseau County is under no obligation to create a document that does not already exist, or to comply with a standing request for information.
- Items expressly confidential under law will not be disclosed (refer to the Minnesota Data Practices Act, Minnesota Statutes Chapter 13 for more information)
- Roseau County will provide the requested information as expediently as possible. Depending on the type of information requested, it may take up to ten (10) business days. If the requested information is time sensitive, please indicate that above and Roseau County will make every effort to comply.
- Payment must be made prior to receipt of requested documents.

Signature of Requestor

FOR COUNTY USE ONLY

Date Received: _____ Received by (employee): _____

Action taken by County in obtaining information: _____

Date information released: _____

Employee releasing information: _____ Fee Received: _____

ROSEAU COUNTY POLICY ON ACCESS TO GOVERNMENT DATA

Right to Access Public Data

The Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, email, CD-ROMs, photographs, etc.

The Data Practices Act also provides that Roseau County must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Make a Data Request

To look at data or request copies of data that Roseau County keeps, Roseau County asks that you make your request in writing. Make your written request for data to the appropriate individual. You may make your written request for data by mail, fax, or email, using the data request form below.

Your written request must include:

- that you, as a member of the public, are making a request for data under the Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied.

Roseau County cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want us to process your request (if, for example, you want us to mail you copies of data), we may need some information about you. If you choose not to give us any identifying information, we will provide you with contact information so you may check on the status of your request. In addition, please keep in mind that if we do not understand your request and have no way to contact you, we will not be able to begin processing your request.

How We Respond to a Data Request

Upon receiving your written request, we will work to process it.

- If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have the data, but the data are not public, we will notify you in writing as soon as reasonably possible and state which specific law says the data are not public.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - arrange a date, time, and place to inspect data, for free, if your request is to look at the data,

- provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail or fax them to you. If you want us to send you the copies, you will need to provide us with an address or fax number. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format. We also will arrange for you to pre-pay for the copies as necessary.

The Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. In addition, the Data Practices Act does not require us to answer questions that are not requests for data.

ROSEAU COUNTY FEE SCHEDULE FOR DATA REQUESTS

Fees for Data Requests

Roseau County charges members of the public for copies of government data. These charges are authorized under Minnesota Statutes, section 13.03, subdivision 3(c). You must pay for the copies before we will give them to you. Fees for copies fall into one of two categories:

1. For 100 or Fewer Paper Copies – 25 Cents Per Page

100 or fewer pages of black and white, letter or legal size paper copies cost **25¢** for a one-sided copy, or 50¢ for a two-sided copy.

2. Most Other Types of Copies – Actual Cost

The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

A. In determining the actual cost of making copies, we factor in:

- a. employee time,
- b. the cost of the materials onto which we are copying the data (paper, **CD \$15.00, DVD \$15.00**, etc.), and
- c. mailing costs (if any).

If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The cost of employee time to search for data, retrieve data, and make copies is subject to change based on the clerk's wage from the department the information is requested from.

If, because of the subject matter of your request, we find it necessary for a higher-paid employee to search for and retrieve the data, we will calculate the search and retrieval portion of the copy charge at the higher salary/wage.

ITEM # _____
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Foss, Karen ▼	Attorney ▼	▼ 10 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Need Board to Approve the Drainage Easement Agreement with Rick Sikorski

***Background (Provide sufficient detail of the subject):**

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

DRAINAGE EASEMENT AGREEMENT

Date: 1-4-2012

THIS DRAINAGE EASEMENT AGREEMENT (the "Easement Agreement") is dated this 4th day of JANUARY, 2012, by Roseau County, a political subdivision of the State of Minnesota ("Grantor"), and Richard S. Sikorski and Yvonne Joy Sikorski ("Grantees").

WHEREAS, Grantees desire to acquire an easement for the purpose of the maintenance of a drainage ditch on and through the property legally described as follows:

Beginning at a point 40 feet East of the Southwest corner of Government Lot Four, thence North 104.333 feet, thence East 208.667 feet, thence South 104.333 feet, thence West 208.667 feet to the point of beginning and there terminating, being a part of Government Lot Four (4), Section Eighteen (18), in Township One Hundred Sixty-two (162) North, Range Forty-four (44) West of the Fifth Principal Meridian in Minnesota, according to the United States Government Survey thereof, Roseau County, Minnesota.

WHEREAS, Grantor is willing to grant an easement to Grantees for the aforesaid purposes on the terms and conditions set forth herein below.

NOW, THEREFORE, for good and valuable consideration by Grantees to Grantor, the covenants of Grantees herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby grant, and for and in consideration of the easement rights herein granted and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantees do hereby covenant and agree as follows:

1. Grant of Easement. Grantor does hereby grant and convey unto Grantees, their successors, assigns, lessees, licensees and agents, an easement through the Easement Property, for the purpose of providing the maintenance of a drainage ditch. Grantees shall also have the specific rights of ingress and egress, consistent with this Easement Agreement, for the maintenance of the drainage ditch, consistent with the easement provided herein. Grantees further agree all maintenance activities which disturb the Easement Property will be coordinated with Grantor so as to minimize any disruption to Grantor's property.
2. Unencumbered Title. Grantor warrants that the Easement Property granted herein is granted free and clear of all liens and encumbrances.
3. Covenants of Grantor. Grantor does hereby release Grantees, their successors, assigns, lessees, licensees and agents, from any claims for damages to the fair market value of the above-described area covered by this easement and for its use, or any claims for damages to the fair market value of the property of Grantors caused by the use of this temporary easement. Notwithstanding the foregoing, Grantors do not release any claims Grantors may have as a result

of the negligence of the Grantees, their successors, assigns, lessees, licensees and agents in conducting any of the above activities.

4. Miscellaneous. a. Except as otherwise expressly provided herein, all provisions herein contained, including the benefits, burdens and covenants, are intended to run with the land and shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto. b. This easement constitutes all of the agreements, understandings and promises between the parties hereto, with respect to the subject matter hereof. c. This easement shall be of no force and effect until this easement is duly and validly executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Easement Agreement as of the date and year first above written.

GRANTOR:

Richard S. Sikorski

STATE OF MINNESOTA)
) ss.
COUNTY OF ROSEAU)

The foregoing instrument was acknowledged before me this 4th day of January, 2012, by Richard S. Sikorski, as _____ of _____.

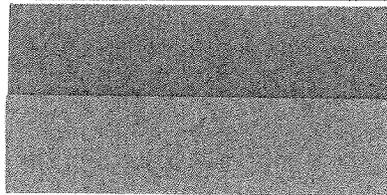
Janet Helen Klatt

Notary Public

My commission expires: 1-31-2015



GRANTEES:



STATE OF MINNESOTA)
) ss.
COUNTY OF ROSEAU)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by _____, as _____ of _____.

Notary Public

My commission expires: _____

ITEM # Cty Bd #1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Jan ▼	12 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Roseau County Museum and Historical Society - One Woman 2012

***Background (Provide sufficient detail of the subject):**
The Board will discuss candidates for the One Woman 2012 nomination.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Cty Board 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
<input type="text"/>	<input type="text"/>	Jan	10	2012

***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioners Phillipe and Swanson have submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Interim Coordinator

**Roseau County Board
January 2012 Committee Report
Glenda A. Phillippe**

January 3 – Sheriff’s Meeting – Roseau

COW

January 3 – Roseau County Board – Roseau

COW

January 4 – Operations Board – Roseau

COW

January 9 – Warroad City Council – Warroad

January 9 – Warroad School Board – Warroad

January 10 – Roseau County Board – Roseau

January 11 – Warroad Watershed Board – Warroad

January 12 – Land Asset/PILOT – Roseau

January 16 – RCCoA – Roseau

January 17 – Social Services – Roseau

January 17 – Highway Department – Roseau

January 23 – Warroad City Council – Warroad

January 24 – Roseau County Board – Roseau

January 26 – January 28 – AMC Leadership Council – St. Paul

JACK SWANSON COMMITTEE REPORTS

- 12/28/11 ROSEAU ECONOMIC DEVELOPMENT AUTHORITY
- 1/3/12 SHERIFF'S DEPARTMENT COMMITTEE
- 1/4/12 OPERATIONS COMMITTEE
- 1/4/12 COMMUNITY JUSTICE COORDINATING COMMITTEE
- 1/4/12 ROSEAU RIVER WATERSHED BOARD
- 1/5/12 NORTHERN COUNTIES LAND USE COORDINATING BOARD
(CHISHOLM); beaver control issues/ wolf de-listing/timber sales
- 1/9/12 ROSEAU CONVENTION & VISITORS BUREAU
- 1/9/12 ROSEAU CITY COUNCIL