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**January 3, 2012**

## **REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 3, 2012 at 9:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:30 Call to Order**

1. Roll Call
2. Presentation of Colors
3. Election of Roseau County Board Chair and Vice-Chair
4. Approve Agenda
5. Comments and Announcements
6. Approve Bills

**9:50 Delegations - Board Appointments**

**9:55 Consent Agenda**

1. December 13, 2011 Proceedings
2. Payroll Change Notice for Emergency Manager
3. 2012 Mileage Expense Reimbursement
4. 2012 Meal Expense Reimbursement
5. 2012 Pocket Gopher Bounty
6. 2012 Beaver Bounty
7. 2012 Elected Officials Salaries
8. 2012 Liquor License Fees
9. Authorize Auditor to Pay Routine Bills

**10:20 County Committee Reports**

**10:20 BREAK**

**10:30 Department Reports**

**10:45 County Board Items**

1. 2012 Committee Appointments
2. MRCC Top Five Legislative Issues
3. MAPCED Membership
4. Commissioner Swanson – 2012 AMC Conference Planning Committee Appointment
5. Committee Reports

**11:30 Adjourn**

ITEM # Election of Officers  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
 Election of Roseau County Board of Commissioners Officers

**\*Background (Provide sufficient detail of the subject):**  
 The Board will vote for a Chair and Vice Chair for the year 2012.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

ITEM # Consent 1  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Miller, Ann Marie ▼	Administrative Assistant ▼	Jan ▼ 3 ▼ 2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
 Approve Proceedings

**\*Background (Provide sufficient detail of the subject):**  
 Proceedings from the December 13, 2011 Board Meeting are being submitted for Board review.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Interim Coordinator

## **PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS**

December 13, 2011

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 13, 2011 at 4:00 p.m.

### **CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM**

The meeting was called to order at 4:00 p.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

### **APPROVAL OF AGENDA**

Approval of a Northwest Regional Interdistrict Council Contract for Infant Follow Along Services and approval of the FY12 Victim Services Grant was added to the Consent Agenda. A motion to approve the amended agenda was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

### **COMMENTS AND ANNOUNCEMENTS**

The Board acknowledged a thank-you note from Commissioner Marvin Tinklenberg of Pipestone County for the Roseau County donation he won at the AMC conference.

Commissioner Phillipe addressed the Board regarding attendance at the AMC Leadership Conference to be held in St. Paul on January 26 and 27, 2012. Commissioners Swanson, Falk and Phillipe will attend along with Auditor Monsrud and Interim Coordinator Pelowski.

### **CITIZEN COMMENTS**

Roseau River Watershed District Manager Todd Miller addressed the Board with regard to flood structures in Beltrami Island State Forest.

### **PUBLIC HEARING – TOBACCO ORDINANCE NO. 27**

Commissioner Foldesi recessed the regularly scheduled Board Meeting to open the public hearing to obtain input regarding Roseau County Tobacco Ordinance No. 27.

A motion to open the Public Hearing was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

Commissioner Foldesi called for written and public comments. There were none.

The Board discussed changes to the Ordinance which includes extending the licensing period from one year to two years.

A motion to close the Public Hearing was made by Commissioner Walker, seconded by Commissioner Swanson and carried unanimously.

Commissioner Foldesi re-opened the regularly scheduled Board Meeting.

A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to adopt the following ordinance:

## TOBACCO ORDINANCE NO. 27

### THE COUNTY BOARD OF THE COUNTY OF ROSEAU, MINNESOTA, HEREBY ORDAINS:

#### 1. License.

- A. No person shall keep for retail sale, sell at retail or otherwise dispose of any tobacco product at any place in the County without first obtaining a license from the County. "Tobacco" is defined as and includes: cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts, refuse scrapes, clippings, cuttings and sweepings of tobacco; and other kinds of forms of tobacco, prepared in such manner as to be suitable for chewing or smoking in a pipe or other tobacco related devices. (*Source: Minnesota Statutes Section 609.685*).
- B. The fee for a retail tobacco license shall be \$100 per licensing period which is a two-year period. License period shall begin January 1 of an even-numbered year and end on December 31 of the following year. Each license issued shall expire on December 31 of the second year of the licensing period unless sooner revoked by the commissioner. The fee may be adjusted bi-annually by the County Board.
- C. Every license shall be conspicuously posted at the place for which the license is issued and shall be exhibited to any person upon request.
- D. Tobacco licenses are not transferable to any other person.

2. **Sales Prohibited to Minors.** No person shall sell or offer to sell any tobacco or tobacco product to any person under eighteen (18) years of age. (*Source: Minnesota Statutes Section 608.685*).

#### 3. Administrative Penalties

- A. If a licensee or employee of a licensee sells tobacco to a person under the age of 18 years, or violates any other provision of this ordinance, the licensee shall be charged an administrative penalty of \$75. An administrative penalty of \$200 must be imposed for a second violation at the same location within 24 months after the initial violation. For a third violation at the same location within 24 months after the initial violation, an administrative penalty of \$250 must be imposed, and the licensee's authority to sell tobacco at that location must be suspended for not less than seven days. No suspension or penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the County to conduct the hearing. A decision that a violation has occurred must be in writing. (*Source: Minnesota Statutes Section 461.12(2)*).
- B. An individual who sells tobacco to a person under the age of 18 years must be charged an administrative penalty of \$50. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized

by the County to conduct the hearing. A decision that a violation has occurred must be in writing. (Source: *Minnesota Statutes Section 461.12(2)*).

C. It is an affirmative defense to the charge of selling tobacco to a person under the age of 18 years in violation of this ordinance that the licensee or individual making the sale relied in good faith upon proof of age as follows:

1. A valid driver's license or identification card issued by the State of Minnesota, another state, or a province of Canada, and including the photograph and date of birth of the licensed person; or
2. A valid military identification card issued by the United States Department of Defense; or
3. In the case of a foreign national, from a nation other than Canada, by a valid passport. (Source: *Minnesota Statutes Section 461.12(6); Section 340A.503(6), by reference*).

**4. Self-Service Sales.**

- A. No licensee shall offer for sale of cigarettes or smokeless tobacco in open displays which are accessible to the public without the intervention of a store employee. (Source: *Minnesota Statutes Section 461.18(l) (a)*).
- B. The self-service restrictions described in this Section 4 shall not apply to retail stores which derive at least 90% of their revenue from tobacco and tobacco related products and which cannot be entered at any time by persons younger than 18 years of age. (Source: *Minnesota Statutes Section 461.18(l) (d)*,).

**5. Vending machine Sales.** No person shall sell tobacco products from vending machines. This section does not apply to vending machines in facilities that cannot be entered at any time by persons younger than 18 years of age. (Source: *Minnesota Statutes Section 461.18(2)*,).

**6. Compliance Checks.** The County shall conduct unannounced compliance checks at least once each calendar year at each location where tobacco is sold to test compliance with paragraph 1A as listed herein. (Source: *Minnesota Statutes Section 609.685*). Compliance checks shall utilize minors over the age of 15, but under the age of 18, who, with the prior written consent of a parent or guardian, attempt to purchase tobacco under the direct supervision of a law enforcement officer or an employee of the licensing authority. (Source: *Minnesota Statutes Section 461.12(5)*,).

**7. Minors.** The licensing authority shall consult with interested educators, parents, children, and representatives of the court system to develop alternative penalties for minors who purchase, possess, and consume tobacco. The licensing authority and the interested persons shall consider a variety of options, including, but not limited to, tobacco free education programs, notice to schools, parents, community services, and other court diversion programs.

**8. Judicial Review.** Any person aggrieved by a decision under this ordinance may have the decision reviewed in the district court in the same manner and procedure as provided in *Minnesota Statutes Section 462.361*.

**APPROVE BILLS**

A motion was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

**Warrants Approved For Payment 11/23/2011**

<b>Vendor Name</b>	<b>Amount</b>
HOLTHUSEN CONSTRUCTION INC	11,200.41
HORNER PLUMBING & EXCAVATION	10,767.11
MN ENERGY RESOURCES	2,771.69
O'DONNELL/JEFF	6,970.00

**10 Payments less than 2,000 3,776.02**

**Final Total: 35,485.23**

**Warrants Approved For Payment 12/01/2011**

<b>Vendor Name</b>	<b>Amount</b>
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,607.50
SATHER LAW OFFICE	2,471.37
SELECT ACCOUNT-VEBA	8,964.22
UNITED HEALTHCARE INSURANCE COMPANY	2,211.08

**12 Payments less than 2,000 10,665.94**

**Final Total: 90,920.11**

**Warrants Approved For Payment 12/08/2011**

<b>Vendor Name</b>	<b>Amount</b>
CENTURYLINK	3,136.29
JOHNSON/LAURE A	4,190.88
MN DEPT OF FINANCE -TREAS	4,603.50
ROSEAU CITY	10,352.18

**11 Payments less than 2,000 3,929.20**

**Final Total: 26,212.05**

**Warrants Approved On 12/13/2011 for Payment 12/16/2011**

<b>Vendor Name</b>	<b>Amount</b>
AVIANDS LLC	6,255.09
BERGSTROM ELECTRIC INC	5,330.52
CDW GOVERNMENT INC	2,996.42
ENVIRONMENTAL SYSTEMS RESEARCH INST	2,027.50
FARMERS UNION OIL CO-LK BRNSN	2,802.45
FARMERS UNION OIL CO-WARROAD	2,943.56
GRAFF CONSTRUCTION	20,613.00
GRAFSTROM/LESTER & VERNA	13,426.25
HILDI INC	3,650.00
JOHNSON OIL CO INC	7,492.16
LITTLE FALLS MACHINE INC	4,525.46
LORENSEN/DELORIS	5,694.00
MAR-KIT LANDFILL	35,492.10
MN COUNTIES COMPUTER COOP	4,050.00
MN DEPT OF CORRECTIONS STS	13,988.59
MOTOROLA SOLUTIONS INC	35,538.08
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,930.80
NORTHERN RESOURCES COOPERATIVE	13,819.99
OSLUND/LAYTON & MARIE	3,417.00
R & Q CONTRACTING INC	10,088.06
ROSEAU CO COOP ASSN	3,584.65
ROSEAU CO HWY DEPT	24,001.95
SJOBERG'S INC	2,718.20
ZIEGLER INC	12,471.79

**96 Payments less than 2,000 34,662.19**

**Final Total: 275,519.81**

And, approved forthwith payments to Oneil Lund for beaver removal on Ditch 91 in the amount of \$450.00, and DW Mechanical for Ditch 91 inspection and beaver dam removal in the amount of \$1,650.00.

**CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its consent agenda, approved proceedings from the November 22, 2011 Board Meeting; approved the Northstar ATV Club Grant-in-aid reimbursement request in the amount of \$1,114.52; approved the Northstar ATV Club/Bemis Hill OHV Trails Assistance Program Maintenance Project Application for FY12; approved the State of Minnesota Grant Contract – Motorola Motobridge project in the amount of \$84,829.00; approved the Emergency Management Performance Grant 2011 in the amount of \$16,092.00; approved resolution 2011-12-01 supporting the proposed mandate change on the publication of financial statements; approved the Northwest Regional Interdistrict Council Contract for Infant Follow Along Services for LifeCare Medical Center in the amount of \$1,285.38 and approved the FY12 Victim Services Grant in the amount of \$76,547.00.

The Board discussed the resolution which would support a proposed mandate change to the Truth in Taxation Hearings counties are required to host on an annual basis. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried by a 4-1 vote, with Commissioner Walker opposed, to approve the following resolution:

2011-12-02

**WHEREAS**, Minnesota Statutes 6.79 allows local governments to submit to the State Auditor proposed reforms to state mandates, and

**WHEREAS**, **mandate** proposals will be listed on the State Auditor's website, along with the name of the local government submitting the proposal and

**WHEREAS**, the Roseau County Board of Commissioners supports the concept of mandate reform and urges the Minnesota Legislature to give serious consideration to all proposals made by Cities, Townships and Counties.

**NOW, THEREFORE, BE IT RESOLVED**, the Roseau County Board of Commissioners hereby adopts the following mandate proposals and directs the County Auditor to submit this listing to the State Auditor:

Mandate Relief Requested	Statutory Citation	Comments
Repeal the Truth in Taxation requirement for mailing parcel specific notices; eliminate the required Truth in Taxation hearing and published hearing	MN Statues 275.065	Public hearing on both the proposed and final levy (meetings in September and December) provide opportunities for public input;

notice.		the Board also holds multiple budget meetings during the annual budget process.
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**DEPARTMENT REPORTS**

County Auditor

2011-12-03

**RESOLUTION ESTABLISHING 2012 DITCH LEVIES AND BUDGETS**

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2012:

<u>Ditch</u>	<u>Year 2012 Levy Percentage of Assessed Benefits</u>
County Ditch No. 5	25%
County Ditch No. 6	20%
County Ditch No. 7	25%
County Ditch No. 9	25%
County Ditch No. 10	25%
County Ditch No. 11	15%
County Ditch No. 13	25%
County Ditch No. 17	20%
County Ditch No. 18	25%
Judicial Ditch No. 19	20%
County Ditch No. 20	20%
County Ditch No. 21	25%
Judicial Ditch No. 22	-0-
County Ditch No. 23	25%
County Ditch No. 24	-0-
County Ditch No. 25	-0-
County Ditch No. 26	25%
Judicial Ditch No. 33	20%
Judicial Ditch No. 61	15%
Judicial Ditch No. 62	-0-
State Ditch No. 63	15%
State Ditch No. 69	25%
State Ditch No. 72	20%
State Ditch No. 87	10%

State Ditch No. 90	20%
State Ditch No. 91	20%
State Ditch No. 95	10%
State Ditch No. 20	25%

BE IT FURTHER RESOLVED that the 2012 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

Auditor Monsrud requested the Board approve advertising for a call for bids for the year 2012 publishing. A motion to approve advertising for a call for bids for the year 2012 publishing was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

#### County Attorney

Attorney Foss requested the Board adopt a resolution on behalf of its County Attorney and Sheriff to enter into a Joint Powers Agreement with the State of Minnesota for the purpose of utilizing systems and tools available over the State's criminal justice data communications network. A motion was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2011-12-04

WHEREAS, the County of Roseau on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the county with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW THEREFORE BE IT RESOLVED by the County Board of Roseau, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Roseau on behalf of its County Attorney and Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Sheriff, Steve Gust or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement Jan Klatt, Civil Process Supervisor, is appointed as the Authorized Representative's designee.

3. That the County Attorney, Karen Foss, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is

also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement Diane Roseen, Administrative Assistant, is appointed as the Authorized Representative's designee.

4. That Mark Foldesi, the Board Chair of the County of Roseau and Jeff Pelowski, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

In addition to this agreement Attorney Foss and Sheriff Gust requested Board approval of the State of Minnesota, Joint Powers Agreement with the Criminal Justice Agency for both the Attorney's Office and the Sheriff's Office. A motion to authorize Board Chair Foldesi to sign the Joint Powers Agreements for the Attorney's and the Sheriff's Office was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

Attorney Foss requested the Board ratify the MCAPS 4 Support Services agreement. This is an eight year contract which provides the County Attorney's office with the software needed to manage criminal cases. A motion to ratify the MCAPS 4 Support Services Agreement between Docutech and the Minnesota Counties Computer Cooperative was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

Attorney Foss requested the Board approve the hire of a Temporary Victim Services advocate in the absence of the current Victim Services Coordinator. A motion to approve the hire of Steve Roseen as the Temporary Victim Services Advocate was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

#### County Sheriff

Sheriff Gust requested the Board approve the hire of two temporary part-time deputies. A motion to approve the hire of Jason Binstock and Garrett Berg as Temporary Part-Time Deputies was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

Sheriff Gust requested the Board approve the Snowmobile Safety Enforcement Grant. A motion to approve the State of Minnesota Grant Contract For Snowmobile Safety in the amount of \$4,122.00 per year, effective December 15, 2011 and concluding June 30, 2013, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

#### Highway Department

Engineer Ketring requested the Board approve final payout to Wright Construction on four projects. A motion was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously to approve final payout to Wright Construction on the following projects:

- DR 1830, PW 1728, 2009 Flood, CR 126 for \$523.50
- DR 1830, PW 1065, 2009 Flood, CR 129 for \$388.10
- DR 1830, PW 1747, 2009 Flood, CSAH 13 for \$4,279.35

DR 1830, PW 1704, 2009 Flood, CR 124 for \$567.40.

Highway Department contract bids were opened on December 12, 2011 in the Roseau County Commissioner Board Room. Engineer Ketring requested Board approval to award the following contracts.

A motion to approve SAP 068-598-033 to Davidson Ready Mix and Construction, Inc., in the amount of \$101,659.00 was made by Commissioner Foldesi, seconded by Commissioner Walker and approved unanimously.

A motion to approve SAP 068-598-034 to Gladen Construction, Inc., in the amount of \$129,816.50 was made by Commissioner Walker, seconded by Commissioner Foldesi and carried unanimously.

A motion to approve SAP 068-599-089 to Davidson Ready Mix and Construction, Inc., in the amount of \$113,593.50 was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

Engineer Ketring requested final payout to Beito Repair on two projects. A motion to approve final payout to Beito Repair for DR 1830, PW 1988, CD 72 for \$6,956.08 and DR 1830, PW 2040, CD 9 for \$6,235.60 was made by Commissioner Walker, seconded by Commissioner Falk and carried unanimously.

## **COUNTY BOARD ITEMS**

### **2012 Budget Review**

This discussion was deferred to the December 27, 2011 Board Meeting.

### **MRCC Discussion**

The Board discussed MRCC membership renewal for 2012. Interim Coordinator Pelowski requested information from MRCC which would clarify how the MRCC has supported Roseau County in the past and how it would carry out coordinated legislative strategies for rural counties in Minnesota in the future. The Board reviewed MRCC's response and discussed whether or not membership should be renewed. A motion to dissolve the MRCC membership was made by Commissioner Swanson, seconded by Commissioner Phillippe and failed by a 2 – 3 vote with Commissioners Swanson and Phillippe in favor and Commissioners Falk, Foldesi and Walker opposed.

## **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Joint Powers Natural Resource Board meeting, 11/28/11; Operations Committee, 11/29/11; Emergency Management Exercise, 11/30/11; Safety Committee, 11/30/11; Association of Minnesota Counties Annual Conference 12/5/2011 – 12/7/2011

Commissioner Foldesi reported on the following committee meeting(s): Operations Committee, 11/29/11.

Commissioner Swanson reported on the following committee meeting(s): Emergency Management Exercise, 11/30/11; Roseau Economic Development Authority,

11/30/11; Safety Committee, 12/1/11; DNR Land Asset Pilot Project, 12/2/11; Association of Minnesota Counties Annual Conference, 12/5/11; Northern Counties Land Use Coordinating Board, 12/5/11; Association of Minnesota Counties Annual Conference, 12/6 and 12/7/2011; Legislative Committee, 12/7/11; Statewide Radio Board Finance Committee, 12/8/11.

Commissioner Phillippe reported on the following committee meeting(s): Warroad Community Park Steering Committee, 11/28/11; Emergency Management Exercise, 11/30/11; Association of Minnesota Counties Annual Conference 12/5/2011 – 12/7/2011; Warroad City Council, 12/12/11; Warroad School Board, 12/12/11.

Commissioner Walker reported on the following committee meeting(s): Minnesota Cattleman's Association, 12/3/11; Minnesota Rural Counties Caucus, 12/4/11; Association of Minnesota Counties Annual Conference 12/5/2011 – 12/7/2011.

Upon motion carried, the Board adjourned the regular meeting at 6:00 p.m. The next regular meeting of the Board is scheduled for December 27, 2011 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, Interim County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT

ITEM # Consent 2  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Jan <input type="text"/> 3 <input type="text"/> 2012 <input type="text"/>

Amount of time being requested:

\*Subject Title (As it will appear on the agenda):  
**HSEM Step Increase**

\*Background (Provide sufficient detail of the subject):  
 Homeland Security Emergency Manager Gracia Nelson is eligible for a step increase. The Board will review the Payroll Change Notice.

\*Financial Consideration:

\*Legal Consideration:

\*Other Consideration:

\*Resolution (Wording should reflect the intent of the Board vote):

**Coordinator's Office Use (Do Not Write Below)**

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Interim Coordinator**



ITEM # Consent 3  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
 Approve 2012 Mileage Expense Reimbursement

**\*Background (Provide sufficient detail of the subject):**  
 The IRS has set its 2012 mileage expense reimbursement rate at 55.5 cents per mile. The county historically follows the IRS rate for mileage reimbursement.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk



## IRS Announces 2012 Standard Mileage Rates, Most Rates Are the Same as in July

IR-2011-116, Dec. 9, 2011

WASHINGTON — The Internal Revenue Service today issued the 2012 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2012, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 55.5 cents per mile for business miles driven
- 23 cents per mile driven for medical or moving purposes
- 14 cents per mile driven in service of charitable organizations

The rate for business miles driven is unchanged from the mid-year adjustment that became effective on July 1, 2011. The medical and moving rate has been reduced by 0.5 cents per mile.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs as determined by the same study. Independent contractor Runzheimer International conducted the study.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical or charitable expense are in [Rev. Proc. 2010-51](#).

[Notice 2012-01](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

**Related Item:** [IR-2011-104](#), In 2012, Many Tax Benefits Increase Due to Inflation Adjustments

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*Page Last Reviewed or Updated: December 23, 2011*

ITEM # Consent 4  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jan 3 2012		
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**\*Subject Title (As it will appear on the agenda):**  
 2012 Meal Reimbursement

**\*Background (Provide sufficient detail of the subject):**  
 The proposed 2012 meal reimbursement is \$40 per day for a full day.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

## **APPENDIX C**

### **2012 MEAL AND EXPENSE REIMBURSEMENT POLICY**

The County Board sets the annual mileage and expense reimbursement schedule at the first official Board meeting of the year in January. The most current mileage and expense reimbursement is as follows.

#### **MILEAGE**

The rate of reimbursement for travel expense by Roseau County employees and officials for the use of their own private vehicle on county business is 55.5 cents per mile.

#### **MEAL EXPENSE**

The meal expense reimbursement for travel OUTSIDE Roseau County is not to exceed **\$40.00** per day for a full day. Meal reimbursement is made for the exact expenditure(s) and not the maximum amount allowed. Meals are defined according to the standard meal model of breakfast-lunch-supper and do not include snacks in between meals. Tips and alcoholic beverages are not reimbursable. Itemized receipts are required to receive reimbursement for expenses.

Meal reimbursement WITHOUT overnight lodging should be submitted on a GREEN claim form and will be processed through payroll whereby payroll tax and FICA withholding are deducted.

Meal reimbursement WITH overnight lodging should be submitted on a WHITE claim form but is paid as a Commissioner Warrant and does not go through payroll.

#### **LODGING/Other Expenses**

Every attempt should be made to obtain direct billing for expenses occurred. If this is not possible, expense should be submitted on a claim form with all receipts attached. (White claim form)

**Please Note:** Under Minnesota law, claims presented for payment must be in writing and itemized. Credit card receipts lack sufficient detail to comply with statutory requirements and therefore are not acceptable.

Claim form may be obtained in the Auditor's Office

ITEM # Consent 5  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
 Approve 2012 Pocket Gopher Bounty

**\*Background (Provide sufficient detail of the subject):**  
 The 2011 rate was \$2.50 per gopher with an additional \$1.00 reimbursement for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**  
 The Board, by adoption of its consent agenda, set the 2012 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in unorganized townships to match the \$1.00 paid by organized townships.

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

ITEM # Consent 6  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
 Approve 2012 Beaver Bounty

**\*Background (Provide sufficient detail of the subject):**  
 The Board will review and set the proposed 2012 beaver bounty. The 2011 bounty was set at \$25.00 per beaver.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

ITEM # Consent 7  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Pelowski, Jeff ▼	Coordinator ▼	Jan ▼ 3 ▼ 2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
 Elected Official Salaries

**\*Background (Provide sufficient detail of the subject):**  
 The Board will set the elected official salaries for 2012, (revised).

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
<input type="text"/>	<input type="text"/>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

**ATTEST:** Jeff Pelowski, Interim Coordinator

## 2012 Elected Officials Salaries

(3.5% increase)

	<u>2010 Salary</u>	<u>2011</u>	<u>2012</u>	
<b>Auditor</b>	\$70,340.00	\$64,189.99	\$66,809.60	Grade 11 Step D
<b>Treasurer</b>	\$63,587.00	\$68,443.61	\$68,224.00	Grade 10 Step G
<b>Sheriff</b>	\$71,000.00	\$70,194.04	\$73,091.20	Grade 12 Step D
<b>Attorney</b>	\$87,006.00	\$85,563.48	\$88,732.80	Grade 14 Step D
<b>Recorder</b>	\$56,896.00	\$60,225.93	\$62,379.20	Grade 9 Step G
<b>Commissioners</b>	<b><u>\$19,214</u></b>	<b><u>\$19,214</u></b>	<b><u>\$19,214</u></b>	

Commissioners froze their 2011 salary

2011 APPROVED 12/2010

ITEM # Consent 8  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b> Monsrud, Martie	<b>*Department</b> Auditor	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
 Approve 2012 Liquor License Fees

**\*Background (Provide sufficient detail of the subject):**  
 The annual liquor license fees need to be set. See the following resolution for 2012 county rates.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
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**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

BE IT RESOLVED, that the Board does hereby set the 2012 Liquor License Fees as follows:

<u>Type of License</u>	<u>County Fee</u>	<u>Township Fee</u>	<u>Total</u>
3.2 percent Off-sale	\$15.00	\$15.00	\$30.00
3.2 percent On-Sale	\$62.50	\$62.50	\$125.00
3.2 percent On-Sale (temporary)	\$25.00	\$25.00	\$50.00
Intoxicating On-sale	\$500.00	\$100.00	\$600.00
Intoxicating On-Sale Club	\$300.00	\$60.00	\$360.00
Intoxicating Sunday On-Sale	\$125.00	n/a	\$125.00
Intoxicating Off-sale	\$500.00	\$100.00	\$600.00

ITEM # Consent 9

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Monsrud, Martie ▼	Auditor ▼	Jan ▼ 3 ▼ 2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
**Authorize Auditor to Pay Routine Bills**

**\*Background (Provide sufficient detail of the subject):**  
 Each year the Board authorized the Auditor to pay routine bills via auditor warrants. The Board, by adoption of its consent agenda, authorizes benefits, and related withholding, flexible spending and VEBA administration; approval appropriations, county contract wages paid to University of Minnesota for Extension Services; custodial contracts, engineering consultant contract; excess PERA Police State Aid; unemployment tax; claims signed by a judge; utility bills, postage, telephone, fuel payments, and freight; contract partial payments; claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and miscellaneous refunds; gopher bounty; beaver bounty at a rate of \$25.00 per beaver; claims for the sheriff services fees, garnishments, and miscellaneous legal fees and expenses required by the County Attorney; license and tax on vehicles; and other prior approved transactions for 2012.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Interim Coordinator

ITEM #  Ctv Bd #1

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b> Pelowski, Jeff	<b>*Department</b> Board Clerk	<b>*Board Meeting Date</b> Jan 3 2012
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**\*Subject Title (As it will appear on the agenda):**  
Discuss 2012 Committee Appointments

**\*Background (Provide sufficient detail of the subject):**  
The Board will review the existing Committee List and make changes as needed. Commissioners were asked to review the list prior to the meeting to see if any changes or eliminations could be made.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Board Clerk

# 2011 Roseau County Committee Appointments

## Association of MN Counties

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk		Annual	Annual Meeting in December
	Commissioner Mark Foldesi		Appointment	
	Commissioner Glenda Phillipe			Legislative Conference in March
	Commissioner Jack Swanson			
	Commissioner Russell Walker			
	Social Services Director Dave Anderson			
	CC/ESD Jeff Pelowski			
	Auditor Martha Monsrud			

## Agriculture Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi	Commissioner Russell Walker	Annual Appointment	As Needed
	Commissioner Roger Falk			

## AMC Futures Task Force

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson			Meetings are Quarterly

## AMC General Government Policy

005	Committee Members	Alternate(s)	Term	Meeting Schedule
		Commissioner Jack Swanson	District III Appointment	Quarterly

## AMC Health & Human Services Policy Committee

005	Committee Members		Term	Meeting Schedule
	Social Services Director Dave Anderson, Alternate		District III Appointment	Quarterly

## AMC Natural Resources Policy Committee

005	Committee Members		Term	Meeting Schedule
	Commissioner Russell Walker Voting Delegate		District III Appointment	Quarterly

## AMC Public Safety

005	Committee Members		Term	Meeting Schedule
	Coordinator , Voting Delegate		District III Appointment	Quarterly

## AMC Transportation Policy Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk	Commissioner Glenda Phillipe		Quarterly

## Bovine TB Committee

610	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi	Commissioner Jack Swanson		As Needed
	Commissioner Russell Walker			

# 2011 Roseau County Committee Appointments

## Building Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Jack Swanson CC/ESD Jeff Pelowski Auditor Martha Monsrud Social Services Director Dave Anderson Sheriff Steve Gust Building Mgmt. Supervisor Lenny Johnson			Quarterly

## Cities Counties and Other Government Agencies (COGA)

	Committee Members	Alternate(s)	Term	Meeting Schedule
	CC/ESD Jeff Pelowski Fiscal Supervisor Gwynne Roadfelt	Benefit Administrator Patty Ignaszewski	Indefinite Appointed by NW Service Coop Advisory Board	Quarterly

## Collaborative Governance Council

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson			Monthly

## Committee of the Whole

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Glenda Phillipe Commissioner Mark Foldesi Commissioner Jack Swanson Commissioner Russell Walker		Annual Appointment	As Needed

## County Fair Planning Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson Commissioner Russell Walker Administrative Assistant Cindy Tangen Auditor Martha Monsrud Administrative Assistant Ann Marie Miller			As Needed

## Credit Card Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Jack Swanson Coordinator Auditor Martha Monsrud Treasurer Diane Gregerson			As Needed

# 2011 Roseau County Committee Appointments

## Criminal Justice Coordinating Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson County Attorney Karen Foss Assistant County Attorney Mike Grover Judge Donna Dixon Sheriff Steve Gust Social Services Director Dave Anderson Jail Administrator Janice Anderson Behavioral Health Director Jan Carr Probation Agent Scott Leverington			1st Wednesday of Every Month

## Ditch Committee (Within County Only)

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Russell Walker	Commissioner Mark Foldesi Commissioner Glenda Phillipe	Annual Appointment	As Needed

## DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Russell Walker Engineer Brian Ketring	Commissioner Roger Falk	Annual Appointment	As Scheduled

## Emergency Management

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Russell Walker County Assessor Al Heim County Attorney Karen Foss Auditor Martha Monsrud County Engineer Brian Ketring Emergency Manager Gracia Nelson CC/ESD Jeff Pelowski Recorder Pam Grand Social Service Director Dave Anderson Treasurer Diane Gregerson Sheriff Steve Gust Chief Deputy Curt Hauger	Commissioner Jack Swanson Commissioner Roger Falk	Annual Appointment	As Needed

# 2011 Roseau County Committee Appointments

## Ethics Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson County Attorney Karen Foss			As Needed

## Flood Plain Map Advisory Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Glenda Phillipe Commissioner Jack Swanson Commissioner Russell Walker CC/ESD Jeff Pelowski Engineer Brian Ketring Emergency Manager Gracia Nelson RRWD Todd Miller WRWD Rick Battles TRWD Dan Money PE Brian Schaible			

## Highway Department Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Russell Walker			

## Highway Department Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Roger Falk County Engineer Brian Ketring Asst County Engineer Daryl Dahl	Commissioner Glenda Phillipe Commissioner Jack Swanson Commissioner Russell Walker	Annual Appointment	Third Thursday following Social Services Board Meeting 10:30 a.m.

# 2011 Roseau County Committee Appointments

## Insurance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson Commissioner Russell Walker Coordinator Social Service Director Dave Anderson Sheriff Steve Gust Deputy Accountant Rhonda Hanson Deputy Auditor John Huss Benefit Administrator Patty Ignaszewski Financial Worker Rosalie Isham Fiscal Supervisor Gwynne Roadfelt Heavy Equipment Oper. Jason Monsrud	Commissioner Glenda Phillipe	Annual Appointment	Quarterly

## Joint Ditch Authority

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Ditch Commissioners</u> Judicial Ditch No. 19 District 3 & 5 Judicial Ditch No. 2 District 1 & 4 Judicial Ditch No. 33 District 2 & 5 State Ditch No. 50 District 2, 3 & 5 State Ditch No. 62 District 3 & 4 Judicial Ditch No. 63 District 2, 3, 4, 5 State Ditch No. 72 District 2, 3 & 5 State Ditch No. 90 District 5 State Ditch No. 95 District 2, 3 & 5	Adjoining County Marshall Lake of the Woods Kittson Kittson Lake of the Woods Marshall Kittson Kittson & Marshall Kittson	Indefinite Unless Changed	As Needed

## Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee

added 4/13/10

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Roger Falk	Commissioner Russell Walker	Annual Appointment	

## Joint Powers Natural Resource Board

610	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi Commissioner Russell Walker	Commissioner Roger Falk	Annual Appointment	Monthly 3rd Monday in Bemidji

## KaMaR Board

25-392	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi	Commissioner Jack Swanson	Annual Appointment	Monthly 2nd Monday

# 2011 Roseau County Committee Appointments

## Land Asset Pilot Committee

### Committee Members

Commissioner Mark Foldesi  
 Commissioner Jack Swanson  
 Assessor Al Heim  
 Auditor Martha Monsrud  
 Anne Granitz

### Alternate(s)

Commissioner Glenda Phillipe  
 Commissioner Russell Walker  
 Commissioner Roger Falk

### Note:

Commissioners serve on this committee when land in question is in their district or impacts their constituency.

## Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

### Committee Members

Commissioner Glenda Phillipe

### Alternate(s)

### Term: 3, 3 year terms

Appointed 1-2011

### Meeting Schedule

March, July, October

## Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE

### Committee Members

Commissioner Glenda Phillipe

### Alternate(s)

### Term

Appointed 1-2011

### Meeting Schedule

Feb, April, July, October

## Land Use Committee

### Committee Members

Commissioner Roger Falk  
 Commissioner Glenda Phillipe  
 Commissioner Mark Foldesi  
 Commissioner Jack Swanson  
 Commissioner Russell Walker  
 Engineer Brian Ketring  
 Auditor Martha Monsrud

### Alternate(s)

### Term

### Meeting Schedule

As Needed

## Tax Forfeited Land Sale Subcommittee

### Committee Members

Commissioner Glenda Phillipe  
 Commissioner Mark Foldesi  
 Commissioner Jack Swanson  
 Commissioner Russell Walker  
 Commissioner Roger Falk  
 Assessor Al Heim  
 Auditor Martha Monsrud  
 Anne Granitz  
 County Engineer Brian Ketring

### Alternate(s)

### Term

### Meeting Schedule

As needed to prepare for tax forfeited land sales.

# 2011 Roseau County Committee Appointments

## Law Library Board of Trustees MS 134A.10 Sub 4

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson Judge Donna Dixon Law Clerk Annie Jenson County Attorney Karen Foss Court Administrator Teresa McDonnell	Commissioner Mark Foldesi	Annual Appointment	Quarterly

## Legislative Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Glenda Phillipe Commissioner Jack Swanson Commissioner Russell Walker			As needed during MN legislative session.

## LifeCare Medical Center Board Selection Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe	n/a	Indefinite	As Needed

## LifeCare Medical Center (District)

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Members/Term Expires May 1</u> John Johnson (Ross) 2011 Steve Haugen (Malung) 2012 Peter Helgeson (Roseau) 2015 Carmen Przekwas (Jadis) 2012 Ralph Herseth, MD (Roseau) 2011 Cory Vatnsdal (Roseau) 2013	The Hospital Board recommends membership and the County Board confirms. There are 12 regular meetings per year, plus committee meetings when called. A \$60 per diem is paid by the Hospital for each meeting. This Board is scheduled to disband in 2011 at the conclusion of the debt service on the bonds. 6 year terms.		

# 2011 Roseau County Committee Appointments

## LifeCare Medical Center Full Board

Carolyn Eeg (Vice Chair) 2015  
 Paul Everson 2016  
 Pete Granger 2015  
 Steve Haugen (Malung) 2012  
 Peter Helgeson (Roseau) 2015  
 Ralph Herseth, MD (Roseau) 2011  
 John Johnson (Ross) 2011  
 Chuck Lindner 2013  
 Therese McBride (Treasurer) 2015  
 Carmen Przekwas (Jadis) 2012 (Sec)  
 Brenda Sather 2015  
 Mark Wilson (Mickinock) 2016  
 Cory Vatnsdal (Roseau) 2013 (Chair)

One County Board Member participates on a LifeCare Medical Center Recommendation Committee.

## Local Government Innovation Council

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			Annual Meeting

## MCCC County Attorney Users Group

Committee Members	Alternate(s)	Term	Meeting Schedule
County Attorney Karen Foss	Maryanne Olafson	Annual Appointment	Annual Regional Meeting

## Minnesota County Computer Cooperative

Committee Members	Alternate(s)	Term	Meeting Schedule
IT Administrator Chris Stauffer	Auditor Martha Monsrud Treasurer Diane Gregerson Assessor Al Heim	Annual Appointment	Annual Regional Meeting Annual Conference Monthly Meetings

## Minnesota Counties Intergovernmental Trust (MCIT)

Committee Members	Alternate(s)	Term	Meeting Schedule
Auditor Martha Monsrud	Commissioner Russell Walker	Annual Appointment	Annual Meeting as part of AMC

## Minnesota Rural Counties Caucus (MRCC)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Russell Walker	All Commissioners	Annual	Every Other Month

## Northern Counties Land Use Coordinating Board

610	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson	All Commissioners	Annual Appointment	Monthly - 1st Thursday Chisholm or Northome

## Northwest Community Action Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Russell Walker	Annual Appointment	Every Other Month - 3rd Thursday 6 p.m. Badger

# 2011 Roseau County Committee Appointments

## NW MN Household Hazardous Waste Joint Powers Board

25-392	<b>Committee Members</b>		Quarterly
	Commissioner Jack Swanson		Bagley
	CC/ESD Jeff Pelowski		

## NW MN Housing & Redevelopment Authority

<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term: Five Years</b>	<b>Meeting Schedule</b>
Commissioner Jack Swanson		6-30-2011 - 6-30-2016	Every Other Month - 3rd Wednesday (meets in Mentor)

## NW MN Juvenile Center

<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term Expires</b>	<b>Meeting Schedule</b>
Social Service Director Dave Anderson		2014 (4 year term)	Every Other Month - 3rd Thursday
Sheriff Steve Gust		2012 (4 year term)	

## NW Regional Development Arts Council

<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Aliza Olson			Quarterly
Charles Erickson			

## Northwest Regional Development Commission

005	<b>Committee Members</b>		<b>Term</b>	<b>Meeting Schedule</b>
	Commissioner Mark Foldesi	County Board Rep	Commissioned	Meets Quarterly 4th Tuesday 6 p.m
	Jim Christianson	School Board Rep		
	Buddy Erickson	Township Board Rep		
	Jerry Schiltz	Municipality Rep		

## Northwest Regional Development Commission Executive Board of Directors

Commissioner Mark Foldesi	Buddy Erickson (Alternate)	Meets Monthly 4th Tuesday 6 p.m.
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## Northwest Regional Development Transportation Committee

<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Commissioner Roger Falk	Any Other Commissioner		Quarterly - 1st Monday in Warren
County Engineer Brian Ketring			

## Northwest Regional Library Board

<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
Rod Kjersten	n/a	2011 - 2013 (3 year term)	Monthly 3rd Thursday

## Northwest Minnesota Regional Radio Board

005	<b>Committee Members</b>	<b>Alternate(s)</b>	<b>Term</b>	<b>Meeting Schedule</b>
	Commissioner Jack Swanson	Commissioner Roger Falk	Indefinite	Quarterly

# 2011 Roseau County Committee Appointments

## Noxious Weed Appeal MS 18.83, Subd 3

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Curtis Skrutvold Snooky Erickson Tim O'Donnell Arne Heggedal Greg Broten	Any Other Commissioner	Annual Appointment	As Needed Per Diem is \$100/Meeting Meets 6 times per year.

## Pembina Trail R C & D

611 Committee Members	Alternate(s)	Term: 2 Years	Meeting Schedule
Commissioner Glenda Phillipe Vacant	Any Other Commissioner	Appointed 1-2011	Every other Month beginning in February Red Lake Falls 9:30 a.m.

## Personnel Appeal Committee MS 376.65

Committee Members	Alternate(s)	Term	Meeting Schedule
Carol Klotz, LifeCare Medical Center Brooke Coffey, Polaris Industries Mark Watson, Marvin Windows	To be appointed per County Personnel Act: Three non-county employees with Human Resource experience. Terms should be staggered.	3 Years	As Needed

## Public Health Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe Commissioner Jack Swanson County Coordinator County Attorney Karen Foss CC/ESD Jeff Pelowski Emergency Manager Gracia Nelson LifeCare Medical Center Cathy Huss LifeCare Medical Center Julie Pahlen Sheriff Steve Gust Social Services Director Dave Anderson	Commissioner Mark Foldesi		Quarterly

## Quin County Community Health Advisory Board

005 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Public Health Rep Julie Pahlen	Commissioner Jack Swanson	12/31/2012 12/31/2012	Quarterly 3rd Monday 6 p.m. Newfolden May, July and October 2011

## Red River Basin Commission Joint Powers Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		Quarterly

# 2011 Roseau County Committee Appointments

## Red River Development Association

Committee Members	Alternate(s)	Term	Meeting Schedule
Selvin Buddy Erickson, Jr.	n/a	2011 (3 year term)	Bi-Annual Meetings

## Regional Radio Advisory Board (RAC)

005 Committee Members	Alternate(s)	Term	Meeting Schedule
Emergency Manager Gracia Nelson Pat Novacek - At Large Member	n/a		2nd Wednesday 9:30 a.m. TRF

## Roseau County Affordable Housing Fund Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Glenda Phillipe	Annual Appointment	Quarterly as needed

## Roseau County Board of Adjustment MS 394

Committee Members	Alternate(s)	Term	Meeting Schedule
Bernard Gonshorowski John Douglas Randy Horner CC/ESD Jeff Pelowski	n/a	Indefinite	As needed to hear conditional use variance requests on flood plain shore land ordinance. Per Diem is \$100 per meeting.

## Roseau County Committee on Aging

Committee Members	Alternate(s)	Appointment Date	Meeting Schedule
Commissioner Glenda Phillipe	Commissioner Jack Swanson		2nd Monday of the month
Richard Otto (City of Roseau)		01/01/95	9:30 a.m. Far North Transit
Bill Cain (District 1)		03/15/05	Headquarters, 215 S. Main,
Sue Lisell (District 2)		12/01/10	Roseau, Per Diem is \$50 per
Sandi Otto (District 3)		03/15/05	meeting + mileage.
Jim Hallan (District 4)		08/01/08	
Rachel Green (District 5)		01/15/09	

# 2011 Roseau County Committee Appointments

## Roseau County Extension Committee MS 38.36

Committee Members	Alternate(s)	Term	Meeting Schedule
Auditor Martha Monsrud	Commissioner Mark Foldesi	Standing member by statute	Quarterly. Per Diem is \$50 per meeting paid by Extension.
Commissioner Roger Falk		Annual Appointment	
Commissioner Jack Swanson		Annual Appointment	
Thor Didrikson		Expires 2012	
Doug Green		Expires 2012	
Rhett Hulst		Expires 2012	
Tom Lund		Expires 2012	
Kari Milner		Expires Jan 2014	
Carmen Przekwas		Expires Jan 2014	

## Roseau County Soil & Water Conservation District

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Roger Falk	Annual Appointment	Monthly - 2nd Tuesday 7:00 a.m.

## Roseau Lake Bottom Water Retention

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			
Commissioner Mark Foldesi			

## Roseau County Operations Committee

Commissioner Roger Falk			As Needed
Commissioner Mark Foldesi			
County Attorney Karen Foss			
County Auditor Martha Monsrud			
CC/ESD Jeff Pelowski			
County Engineer Brian Ketring			
Sheriff Steve Gust			
Social Services Director Dave Anderson			

## Roseau River Watershed District Board

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Laverne Voll	3 year terms expiring 10-19	expires 2013	1st Wednesday of the Month 8:00 a.m.
Floyd Haugen		expires 2012	Roseau
LeRoy Carrier		expires 10-19-11	
Todd Miller		expires 10-19-11	
Allison Frislie (Kittson County Bd Appt)		expires 2013	

# 2011 Roseau County Committee Appointments

## Roseau River Watershed District (Commissioner Delegates)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson Commissioner Roger Falk	Commissioner Mark Foldesi Commissioner Glenda Phillipe Commissioner Russell Walker		1st Wednesday of the Month 8:00 a.m. Roseau

## Safety Committee MS 182.676

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Highway (3)</u> Brian Ketring Terry Haaby Wilfred Moser	Commissioner Roger Falk		As Needed
<u>Law Enforcement (3)</u> Steve Gust Mary Solberg Kelly Gustafson			
<u>Courthouse Administration (3)</u> Auditor Martha Monsrud Patty Ignaszewski, Safety Coordinator Carmie Stoe			
<u>Transfer Station (1)</u> CC/ESD Jeff Pelowski			
<u>Maintenance (1)</u> Lenny Johnson			
<u>County Board (1)</u> Commissioner Jack Swanson			
<u>Social Services</u> Dave Anderson Julie Hallie			
<u>Ex-Officio</u> Gracia Nelson Greg Dahl			

## Sheriff's Department Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Glenda Phillipe Commissioner Roger Falk Commissioner Jack Swanson Commissioner Russell Walker	n/a	Annual	Quarterly

# 2011 Roseau County Committee Appointments

## Social Services Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Glenda Phillipe Commissioner Jack Swanson Commissioner Russell Walker Social Service Director Dave Anderson Fiscal Supervisor Gwynne Roadfelt Member at Large - Peggy Swart Member at Large - Mavis Brandli	n/a	Annual       2011 - 2013 (2 year term) 6-30-2012 (2 year term)	Monthly. Per Diem is \$100 Meets Monthly 3rd Tuesday       Re-appointed May 24, 2011

## Solid Waste Planning Committee

25-391 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson Marsha Yates (Badger) Ronald Jacobson (Twp. Officers Assoc.) Scott Waage (Greenbush) Elliott Larson (Marvin Windows) Terry Hanson (Roseau) Jim Pederson (Polaris) Dick Soderberg (Warroad)	Any Other Commissioner	Indefinite	As Needed. Per Diem is \$50

## Statewide Radio Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson		1 year	Meets Monthly 4th Thursday - Shoreview

## Statewide Radio Board Finance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			Meets Monthly 2nd Thursday ITV

## Subsurface Sewage Treatment System Advisory Committee

005 Committee Members	Alternate(s)	Term	Meeting Schedule
Alan Johnston	n/a	Appointed by Committee	

## Trails Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi	Any Other Commissioner		

# 2011 Roseau County Committee Appointments

## Transportation Alliance

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Engineer Brian Ketring	Glenda Phillipe	Annual Appointment	No set schedule

## TV Translator Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Jack Swanson Auditor Martha Monsrud Dick Sjoberg (Sjoberg's Cable) Lee Hervey (Voyagers Communication)	Commissioner Russell Walker		As Needed Per Diem is \$50

## Two Rivers Watershed District Board of Managers

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Dick Novacek (2012) Jim Kukowski (2011)	3 year terms expiring 10-29	2012 2011	First Wednesday of the Month Hallock 8:00 a.m.

## Two Rivers Watershed District (Commissioner Delegates)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi	Commissioner Roger Falk		First Wednesday of the Month Hallock 8:00 a.m.

## Unorganized Township Road Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi Commissioner Russell Walker	Commissioner Russell Walker	Annual Appointment	As Needed

## Victim Services Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe Commissioner Russell Walker			Quarterly

## Warroad River Watershed District Board of Managers

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Richard Battles Jeff O'Donnell Gerald Phillipe Keith Landin Loren Horner	3 year terms expiring 9-19	2013 2012 2012 2011 2011	Monthly. Third Wednesday, 7 p.m.

## Warroad River Watershed District (Commissioner Delegates)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe Commissioner Russell Walker	Commissioner Mark Foldesi Commissioner Roger Falk Commissioner Jack Swanson	3 year terms expiring 9-19	Monthly. Third Wednesday, 7 p.m.

# 2011 Roseau County Committee Appointments

## Wellness Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Social Worker Lynette Blazek Sheriff Steve Gust Deputy Auditor John Huss Financial Worker Rosalie Isham Ben Admin Patty Ignaszewski Nutrition Education Kristina Kaml Admin Asst Ann Marie Miller Emerg. Mgr. Gracia Nelson VSO Donald Dunn Deputy Auditor Courtney Peters Fiscal Super. Gwynne Roadfelt Commissioner Jack Swanson Admin Asst Cindy Tangen Commissioner Russell Walker Deputy Assessor Liz Lund IT Technician Chad Wulff	n/a	Annual	Quarterly

## Wetland Appeal Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Glenda Phillipe Dan Johnston, Member at Large To Be Appointed by SWCD	Any Other Commissioner	appt. 1-4-11 appt. 1-4-11	As Needed. Per Diem is \$100 If wetland issue is in commissioner district, choice to elect another commissioner to represent.

## Wildlife Management Area Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi	Any Other Commissioner		

1. Department Head will submit completed job descriptions to the Coordinator's Office.
2. Job descriptions will be reviewed by the Operations Committee after the entire departments paperwork has been received in the Coordinator's office.
3. A complete departments Job Descriptions will be sent to George Gmach. George will be directed to ask any questions he may have directly to the Department Head. George will only review job descriptions after he has received a complete department's paperwork.
4. Trusight will submit results to Department Heads.
5. Department Head will distribute the Job Descriptions evaluated by Trusight to the Operations Committee for final review.
6. If Appeal, Department Head will initiate this process, not the employee.

ITEM #      Cty Bd 2

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Pelowski, Jeff ▼	Coordinator ▼	3 ▼ 2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
 MRCC Top 5 Legislative Issues

**\*Background (Provide sufficient detail of the subject):**  
 The Minnesota Rural Counties Caucus has requested the Board review potential legislative issues for 2012 and compile a list of five issues of importance to Roseau County.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

**ATTEST:** Jeff Pelowski, Interim Coordinator

## **Taxes**

### **Homestead Credit:**

#### **Action: Repeal the homestead credit elimination**

Eliminating the 44-yr-old homestead mkt credit goes easiest on communities with big, diverse tax bases and falls hardest on places where low-value property predominates. Nearly 60 % of the \$261M lost to local governments through the homestead credit elimination falls on Greater MN.

## **Capitol Investment / Transportation**

### **Action: Support Local Road Improvement Program / Capitol Investment:**

Support \$75 million for bridges and

Support \$100 million for Local Road Improvement Program

- \$40M for Local Roads of State or Regional Significance
- \$40M for Rural Road Safety Program
- \$20M for TH Corridor Account

## **Greater MN Transit**

**The following are three issue the MN Public Transit Assn., will bring forward this year.**

### **Action: Support eliminating seat belt requirement on GM transit buses.**

DPS is saying students who ride GM transit buses fall under "School Transportation" and therefore have seatbelt requirements.

### **Action: Support flexibility in the payment of state funds.**

Current law is very prescriptive on timing and sources of funding for payments to transit systems.

### **Action: Support requiring the legislative budget to have separate line items for bus operations and rail.**

In the interest of transparency and preservation, MPTA is working on an initiative that will likely be opposed by MnDOT and Metropolitan Council. With one single line item for transit (whether metro or GM) the funds from bus operations can be shifted to meet the rail operating needs. It doesn't stop legislators from shifting the funds, but will show everyone if they do.

**\*See Coalition of Greater MN Cities below for more Capitol Investment Issues.**

## **MAGIC Act**

**Action:** Support House passage. The Senate passed the bill May 20. The House needs to move the bill off the floor.

Counties given authority to provide for general welfare, and alternative service delivery pilot program for waivers established.

## **Legislative approval required for agency rules to take effect**

**Action:** Support Senate passage of SF261. House bill (HF203) passed House floor.

This was a bill we worked on last year that cleared the House floor but not the senate.

## **Natural Resources**

**Legacy Action:** Support elimination of the 25% local match on Park and Trail Legacy projects in Greater MN. We were successful in reducing the local match to 10% for this year only. Metro counties pay no local match – though they do contribute substantially to their system.

## **Payment-in-lieu-of Taxes**

**Action:** Restore escalator to PILT payments.

Cuts were averted in 2011, but escalator was eliminated.

## **Joining Forces with Greater Minnesota Groups**

A goal of the MRCC has been to reach out to other rural advocacy groups. The Coalition of Greater Minnesota Cities is a 70-member advocacy organization for cities in Greater Minnesota. CGMC has a nine person staff of lawyers and lobbyists and an approximate \$1 million annual budget. It practices in six general primary areas of advocacy: Annexation and Land Use; Economic Development; Environment and Energy; Labor and Employee Relations; LGA and Property Tax Relief; and Transportation.

They typically choose one of those issue areas and focus time, attention and resources (usually about \$30,000 additional for issue prep, media and other message building costs), each year. This year they are focusing on Economic Development.

I'm suggesting members look over the CGMC legislative program and let us know if they would like to partner with CGMC on one or more of their focus issues during the session.

## **GREATER MINNESOTA ECONOMIC RECOVERY PLAN**

Disparities in income and educational attainment levels, population shifts and other demographic variables in greater Minnesota calls for a fresh look at job creation by rural legislators at the Capitol.

### **Local Government Aid**

**Action: Protect and Restore (County) Program Aid (CPA).** Recent cuts have led to property tax increases on local businesses and cuts to local services. These property tax increases fall disproportionately on greater Minnesota businesses.

Oppose any additional cuts to CPA in 2012 and supports an increase for CPA beginning in 2013.

### **Workforce Development and Training**

**Action: Support Greater Minnesota Employer Internship Tax Credit - \$2.5 million/year for 3 years.**

Employers in greater Minnesota who hire a student enrolled at a four-year university/college or two-year technical/community college as an intern would receive a refundable tax credit for a percentage of the salary paid to the intern. Certain qualifications would be attached to the intern, as well as the employer. Additionally, the amount of the credit and number of credits issued would be limited and available on a first-come, first-serve basis. A report to the Legislature is required.

**Action: Support New Employees Job Training Program – Cost Unknown**

A portion of a new employee's withholding tax is reinvested in the company to help pay for costs related to training of new employees. Businesses can use the funding to support its own training costs or contract with a training institution or private party to deliver the training. Applies to greater Minnesota businesses only. A report to the Legislature is required.

### **Entrepreneurial Enhancement**

**Action: Support Greater Minnesota Angel Investment Tax Credit Expansion – No Cost**

Adjust angel investment tax credit statute to provide for 50% tax credit for investors in a qualified small business in greater Minnesota. The 25% tax credit in current law would remain for investments in Metro Area qualified businesses. Adjustment reflects significant shortage of investments in greater Minnesota since program's creation in 2010.

## **Regulations/Permitting**

### **Action: Reform and Coordination of the Permitting Process – No Cost**

Support legislative efforts designed to improve efficiency and coordination within the state regulatory permitting process. This involves the use of existing or new technologies to better track and process permits, as well as providing greater transparency and accountability. Emphasize public-private partnership opportunities with the State Chamber of Commerce and other groups.

## **Infrastructure Development**

### **Support Greater MN Business Development Public Infrastructure (BDPI) Grant**

**Program - \$15 million (G.O.)** Request a \$15 million general obligation bond appropriation for the BDPI grant.

### **Support Greater Minnesota General Bonding Program – at least \$350 million (G.O.)**

2012 is a traditional bonding year at the Capitol. One-half of the bonding bill, or at least \$350 million, should be designated for various greater Minnesota infrastructure projects. This would include funding for higher education, economic development, and transportation. Estimated amount and projects loosely based on 2012 agency and local government capital investment requests submitted to the Department of Minnesota Management and Budget in June, 2011.

### **Support Greater Minnesota Interchange Program – \$35 million (T.H. Bonds)**

Approximately \$35 million in trunk highway bonding for interchange projects in greater Minnesota where the interchange will promote economic development, increase employment and improve public safety. No project specifically earmarked. Repeal of Motor Vehicle Sales Tax exemption for collector cars will provide the revenue needed to pay for debt service on the trunk highway bonds. (Debt service is approximately \$3.6-3.7 million per year.)

### **Support Municipal Wastewater and Sewer Infrastructure Bonding - \$100**

**million/year for 2 years (G.O.)** General obligation bond request of \$200 million for a municipal wastewater and sewer infrastructure grant program. The grant would call for a local match of at least 25%. These resources would be in addition to the yearly Public Facilities Authority base request for funding of waste water and sewer projects. Funding would operate through the Wastewater Infrastructure Fund (WIF) fund, with modified eligibility criteria. The program is designed to address wastewater treatment facility improvement funding shortfalls, and incentivize project development.

...

ITEM #      Cty Bd 3  
**REQUEST FOR BOARD ACTION**  
 \* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>
Swanson, Jack ▼	District 2 Commissioner ▼	Jan ▼ 3 ▼ 2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
 MAPCED Membership

**\*Background (Provide sufficient detail of the subject):**  
 Commissioner Swanson has requested the Board consider membership into the Minnesota Association of Professional County Economic Developers (MAPCED).

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>
<input type="text"/>	<input type="text"/>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

**ATTEST:** Jeff Pelowski, Interim Coordinator

# Minnesota Association of Professional County Economic Developers (MAPCED)

## Membership/Renewal Application – 2012

The Association invites all county economic development professionals to join our Statewide organization.

Our efforts are supported by your annual dues of \$150.00, due January 1 each year.

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New member

Renewing Member

Contact Person:

Name of Organization:

Address:

City, State Zip

Phone #:

Fax #:

Email:

Organization website:

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Make your check payable to MAPCED and send dues to:  
Amy Hoglin, MAPCED Treasurer  
Murray County Economic Development  
PO Box 57  
Slayton, MN 56172  
507-836-6023

ITEM #     Cty Bd #4    

**REQUEST FOR BOARD ACTION**

\* Required Fields



<b>*Person Responsible for Request</b>	<b>*Department</b>	<b>*Board Meeting Date</b>		
Swanson, Jack ▼	District 2 Commissioner ▼	Jan ▼	3 ▼	2012 ▼

Amount of time being requested:

**\*Subject Title (As it will appear on the agenda):**  
AMC Annual Conference Planning Committee Appointment

**\*Background (Provide sufficient detail of the subject):**  
Commissioner Swanson has been asked to serve on the Association of Minnesota Counties 2012 Annual Conference Planning Committee.

**\*Financial Consideration:**

**\*Legal Consideration:**

**\*Other Consideration:**

**\*Resolution (Wording should reflect the intent of the Board vote):**

**Coordinator's Office Use (Do Not Write Below)**

<b>Date Received:</b>	<b>Comments:</b>

**Board Action:**

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

**ATTEST:** Jeff Pelowski, Interim Coordinator