
November 13, 2012

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on November 13, 2012 at 8:30 a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:45 Delegations/Board Appointments/Public Comments*

1. Public Hearing SD 69 and SD 20 Consolidation
- 9:30 2. Public Hearing SD 91

10:00 Consent Agenda

1. October 23, 2012 Proceedings
2. Minnesota Department of Veteran Affairs (MDVA) Grant
3. Payroll Change Notice - Don Dunn

10:05 BREAK

10:15 Department Reports

1. Highway Department
 - a. MnDOT Master Partnership Contract
 - b. Thygeson Construction – Final Payment
 - c. Knife River Materials – Final Payment
2. County Attorney
 - a. Trial Funding Request

10:30 County Board Items

1. Roseau River Watershed District Manager Appointment
2. 2013 Board Meeting Dates
3. Commissioner Committee Reports

10:45 Unfinished Business

10:45 Adjourn

FYI

***Limited to five minutes**

ITEM # Pub Hrng SD 69 & 20

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian	Engineer	Nov	13	2012

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Public Hearing on SD 69 and SD 20 Consolidation

***Background (Provide sufficient detail of the subject):**
The Board of Commissioners of Roseau County, Minnesota, acting as the Drainage Authority for State Ditch #69 and State Ditch #20, will hold a public hearing on Tuesday, November 13, 2012, at 8:45 a.m. at the Roseau County Courthouse, Board of Commissioners Meeting Room No. 110, in Roseau, Minnesota, for the purpose of conducting a public hearing, pursuant to Minnesota Statutes 103E.801. The purpose of this public hearing is to hear public comment on the consolidation of State Ditch #20 into the State Ditch #69 system. The purpose of this consolidation would be for a more efficient administration of the drainage systems that was fair and equitable.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Pub Hearing SD91

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian	Engineer	Nov	13	2012

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Public Hearing on SD 91

***Background (Provide sufficient detail of the subject):**
The Board of Commissioners of Roseau County, Minnesota, acting as the Drainage Authority for State Ditch #91 will hold a public hearing on Tuesday, November 13, 2012, at 9:30 a.m. at the Roseau County Courthouse, Commissioners Meeting Room No. 110, in Roseau, Minnesota, for the purpose of conducting a public hearing, pursuant to Minnesota Statutes 103E. The purpose of this public hearing is to hear public comment on the cleaning and maintenance for that portion of State Ditch 91 running North along the West side of Sections 34 and 27 and running along the West Side of 36 and 25 to the South Branch of Two Rivers, all in Township 160 Range 44 (Dewey).

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Administrative Assistant ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the October 23, 2012 Board meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 23, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, October 23, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

A motion to approve the agenda as written was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe noted that Robert's Rules of Order is the Board's official meeting protocol and should be followed during Board Meetings. Commissioner Swanson announced that he will be attending the Association of Minnesota Counties November 16th Policy Committee Meeting on Energy and Natural Resources to be held in St. Cloud, MN.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 10/11/2012

Vendor Name	Amount
ROSEAU CITY	9,174.62
7 Payments less than 2,000.00	1,463.63
Final Total:	10,638.25

Warrants Approved For Payment 10/17/2012

Vendor Name	Amount
12 Payments less than 2,000.00	6,568.68
Final Total:	6,568.68

Warrants Approved On 10/23/2012 For Payment 10/26/2012

CRIMESTAR CORPORATION	2,700.00
GEO-COMM CORPORATION	8,000.00
GOVERNMENT MANAGEMENT GROUP INC	3,750.00
HALVERSON SAND & GRAVEL INC	5,065.25
HOFFMAN DALE & SWENSON PLLC	5,318.00
JOHNSON OIL CO INC	7,204.65
MACTEK SYSTEMS INC	5,348.03
MN DEPT OF CORRECTIONS	28,349.66
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,031.80
NORTHERN RESOURCES COOPERATIVE	3,244.55
R & Q CONTRACTING INC	62,222.50
ROSEAU CO HWY DEPT	24,838.12
STAN'S COMMUNICATIONS INC	2,843.09
47 Payments less than 2,000.00	18,277.51
Final Total:	180,193.16

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Todd Miller, Chair of the Roseau River Watershed Board gave a brief update on the public comment review process discussed at the Beltrami Island State Forest Land Utilization Plan meeting held on October 22, 2012 in Bemidji.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of the Consent Agenda, approved the October 9, 2012 Proceedings and approved the Homeland Security Emergency Management Plan Mitigation Assistance Planning Grant Application.

DEPARTMENT REPORTS

COUNTY ASSESSOR

Assessor Heim met with the Board to continue discussions on granting tax exempt status to the Roseau River Watershed District on three parcels in Jadis Township. Assessor Heim and Treasurer Gregerson will contact the MN Department of Revenue for clarification on the State requirements for determining taxable status as it pertains to these parcels.

In addition, Assessor Heim met with the Board to continue discussion on the taxable status of the abandoned rail line between Roseau and Warroad now owned by the Roseau County Trailblazers. Assessor Heim will contact the Roseau County Trailblazers to confirm that the MN Department of Revenue calculations are accurate and that the taxes owed are required to be paid in full in order to obtain tax exempt status for the 2012 assessment.

COUNTY SHERIFF

Sheriff Gust informed the Board of the upcoming change in status for Investigator Nathan Adams who is in the process of an employment transition to the Bureau of Criminal Apprehension. A motion to approve advertising for a Sheriff's Office Investigator was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously.

Sheriff Gust requested the Board approve the hire of a part-time Deputy. A motion to establish an eligibility roster from existing applications, was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

COUNTY AUDITOR

By request of Auditor Monsrud, a motion was made by Commissioner Phillippe, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2012-10-04

RESOLUTION APPROVING REQUEST FROM GOVERNMENTAL SUBDIVISIONS TO
PURCHASE TAX-FORFEITED PARCELS

WHEREAS, the City of Roseau, City of Roosevelt and City of Warroad have requested purchasing parcels of tax-forfeited land located within Roseau County, and

WHEREAS, the Roseau County Board of Commissioners have reviewed and considered said requests.

NOW, THEREFORE BE IT RESOLVED that the following requests to purchase tax-forfeited lands are hereby granted:

City of Roseau: Lots 4, 5, 6 & 7, Block 2, Larsen's 3rd Addition to the City of Roseau; and Lot 5, Block 1 East Roseau Second Subdivision. - Basic Sale Price = \$500.00.

City of Warroad Lot 10, Block 19 Moody's Addition to the City of Warroad. - Basic Sale Price = \$100.00

City of Roosevelt: The North 20 feet of the East 14.75 feet of Lot 11 and the North 10 feet of the West 15 feet of Lot 12, Block 10 Roosevelt Townsite. – Basic Sale Price = \$50.00

Auditor Monsrud requested Board approval for the services of the Government Management Group for the monitoring of Federal grant recoveries. A motion to approve the Government Management Group Contract in the amount of \$3,750.00 for the fiscal years ending 2012, 2013 and 2014 was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

COUNTY HIGHWAY DEPARTMENT

Engineer Ketring met with the Board to discuss setting a Public Hearing date in order to hear public comment on the cleaning of two segments of the Ditch 91 system in Dewey Township. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2012-10-05

BE IT RESOLVED, that the Roseau County Board does hereby approve holding a Public Hearing on November 13, 2012 at 9:30 a.m. to hear public comment on the cleaning and maintenance of a portion of State Ditch 91 running North along the West side of Sections 34 and 27 and running along the West Side of Sections 36 and 25 to the South Branch of Two River 160 Range 44 (Dewey).

A motion to approve Amendment No. 1 of Layton O. Oslund's 2003 Gravel Purchase Agreement, setting the per cubic yard of gravel price at \$1.15, for the period of January 1, 2012 through December 31, 2015, was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

The Roseau River Watershed requested the Board review a new lease agreement for the space utilized by the RRWD at 108 3rd Avenue, Roseau (the Old Law Enforcement Center). The RRWD currently has a 10 year lease for this property, of which six years remain. The Board is satisfied with the current lease and did not act on this request.

Commissioner Phillipe requested the Board approve sending a letter of support to the Office of Rural Health and Primary Care, Minnesota Department of Health, as proof of support for the Northwest EMS Managers' Workgroup Application to the 2012 Minnesota Rural Flex Grant Program for Community Paramedic Training. A motion to send this letter of support was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Social Services Board, 10/16/12; Highway Committee, 10/16/12.

Commissioner Foldesi reported on the following committee meeting(s): Social Services Board, 10/16/12; Highway Committee, 10/16/12; Natures Conservancy, 10/2012.

Commissioner Phillipe reported on the following committee meeting(s): Warroad City Council, 10/9/12; Land of the Dancing Sky, Area Agency on Aging, 10/15/12; Social Services Board, 10/16/12; Highway Department, 10/16/12.

Commissioner Swanson reported on the following committee meeting(s): Northwest Regional Radio Board, 10/10/12; Jadis Town Board, 10/10/12; Statewide Radio Board Finance Committee, 10/11/12; Roseau County Affordable Housing Committee, 10/11/12; Social Services Board, 10/16/12; Highway Committee, 10/16/12; Community Meeting, 10/16/12; Collaborative Governance Council, 10/17/12.

Commissioner Walker reported on the following committee meeting(s): Minnesota Rural Counties Caucus, 10/15/12; Social Services Board, 10/16/12; Highway Committee, 10/16/12; Land Asset Committee meeting, 10/18/12.

Upon motion carried, the Board adjourned the regular meeting at 12:15 p.m. The next regular meeting of the Board is scheduled for November 13, 2012 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Dunn Donald ▼	VSO ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Minnesota Department of Veteran Affairs (MDVA) Grant

***Background (Provide sufficient detail of the subject):**
 \$2298.00 Grant available for County Veteran Service Office Outreach. Use for advertising, equipment, etc. used to increase accessibility of County Veterans to their earned benefits.

***Financial Consideration:**
 No cost to the County.

***Legal Consideration:**
 Requires signed contract. All funds must be used by 31 May 2013 or returned to the MDVA.

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

**STATE OF MINNESOTA
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS**

COUNTY VETERANS SERVICE OFFICE COMMUNITY OUTREACH GRANT PROGRAM

GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and **Roseau County**, Courthouse, 606 5th Ave SW, Room 120, Roseau, MN 56751 ("Grantee").

Recitals

1. Under Minnesota Statutes §197.608, and Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2, the State is empowered to enter into this grant.
2. The State is in need of a community outreach program through the County Veterans Service Offices.
3. This grant must be used for community outreach as defined in Minnesota Statutes, section 197.608, to all eligible Veterans regarding the availability of benefits they have earned and especially those relating to post traumatic stress disorder for all Veterans, including World War II, Korean War, and Vietnam War era Veterans. Outreach is through the Grantee's County Veterans Service Office as specified in Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2, and should not be used to supplant or replace other funding.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 **Effective date:** **October 1, 2012** or the date the State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2, whichever is later.

The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.

1.2 **Expiration date:** **May 31, 2013**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract:
8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Conduct the **County Veterans Service Office Community Outreach Grant Program** by purchasing one or more of the allowable goods and services as specified in Attachment A, Items Approved/Disapproved, which is attached and incorporated into this grant contract.

If the Grantee wishes to purchase a good or service not listed on Attachment A, Items Approved, they must submit a written request to the State's Authorized Representative listing the item, it's estimated cost, and how it will benefit county veterans. The item may only be purchased with grant funds upon receipt of

written approval from MDVA.

Upon the conclusion of this Project, but no later than May 31, 2013, the Grantee shall submit Copies of all Paid Receipts, a completed Expenditure Report Form, a CVSO Community Outreach Grant Compliance Report and any unexpended Grant Funds to MDVA. Such Reports shall show all goods and services purchased and account for all grant funds expended.

In the event that any provision of the Items, Approved/Disapproved, Attachment A, reviewed by the State and incorporated into this grant contract by reference is not consistent with any portion of this grant contract, then the terms of this grant contract supersede the inconsistent provision.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all eligible goods and services purchased by the Grantee under this grant contract as follows:

(1) **Compensation.** The Grantee will be paid a lump sum and must account for funds spent according to the breakdown of costs contained in the Items, Approved/Disapproved, Attachment A, which is attached and incorporated into this grant contract.

(b) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will be made. The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed **\$2,298 (Two thousand two hundred ninety eight Dollars).**

4.2. Payment

(1) The State will promptly pay the Grantee a lump sum of **\$2,298** upon the execution of this Grant Contract

(2) **Eligible Project Costs.** In order to be eligible for Grant Funds, costs must be reasonable, necessary and allocable to the Program, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant to Minnesota Statutes §197.608, Minnesota Laws 2012, Chapter 292, Article 4, Section 18, Subdivision 2 and this grant contract.

(3) Pursuant to Minn. Stat §197.608 Subd 7, if the purchase of eligible goods and services is not completed, or is completed without expending the budgeted total of MDVA Grant Funds, the Grantee shall apply MDVA Grant Funds towards the total cost properly expended on the goods and

services specified above, and shall remit those MDVA Grant Funds not so expended to the MDVA.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment, or will return payment already received, for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is **Brad Lindsay**, Minnesota Department of Veterans Affairs, Veterans Service Building, 20 West 12th Street, Saint Paul, Minnesota 55155 (651) 757 1582 or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance.

The Grantee's Authorized Representative is **Don Dunn**, County Veterans Service Office, Roseau County, Courthouse, 606 5th Ave SW, Room 120, Roseau, MN 56751, or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 **Amendments.** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 **State Audits**

Under Minnesota Statutes §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property

10.1. ***Government Data Practices.*** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2. *Intellectual Property Rights*

A ***Intellectual Property Rights.*** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant contract.* Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

(B) *Obligations*

- a. ***Notification.*** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- b. ***Representation.*** The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense,

from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others.

The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11 **Workers' Compensation**

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination**

14.1 **Termination by the State.** The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to retain payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee has not initiated the Project by May 31, 2013, as evidenced by the incurrence of documented expenses for eligible costs; then this grant contract shall be reviewed by MDVA, and, may be canceled and all or part of the funds returned to MDVA.

SWIFT # _____

any undisputed amount not paid on time to the Subcontractor.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes SS 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

2. GRANTEE: Roseau County

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY: MINNESOTA DEPARTMENT OF VETERANS AFFAIRS

By: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative - Photo Copy

ATTACHMENT A

**CVSO Community Outreach Grant
Items Approved/Disapproved – FY13**

Only the items approved on this form are authorized for payment using grant funds. The MDVA will seek recovery from your county for any items/expenses not on this list that have been purchased with grant funds without receiving prior written approval.

Items Approved:

Expenses related to the transportation of Veterans needing to access their benefits (Including van/vehicle purchases for this primary purpose)	Publicity Items (<i>Magnets, Brochures, etc. – must include reference to LinkVet</i>)
Expenses related to the reintegration of returning service members (Including travel expenses to official reintegration events)	Marketing expenses (Display boards, radio airtime, TV airtime and newspaper ads, billboards...)
Expenses related to the goal of reducing Veteran homelessness	Expenses related to "Outreach" (Such as benefits fairs, town halls and seminars.)
Medical expenses to pay for 2 nd opinions on denied VA disability claims.	<i>Other outreach related expenditures require the written approval of MDVA Senior Director or Deputy Commissioner of Programs and Services.</i>

Items Not Approved:

- Travel expenses to conventions, training, and related training expenses.
- Office Equipment.
- Staff.

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Nov <input type="text"/> 13 <input type="text"/> 2012 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
Payroll Change - Don Dunn

*Background (Provide sufficient detail of the subject):
 Don Dunn will be due for an anniversary step increase effective December 2, 2012.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy 1a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian ▼	Engineer ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Master Partnership Contract with MnDOT.

***Background (Provide sufficient detail of the subject):**
 Approve Master Partnership Contract, MnDOT Agreement #02391.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator



Minnesota Department of Transportation

Memo

NORTHWEST DISTRICT
3920 Highway 2 West
Bemidji, MN 56601

Office Tel: 218-755-6569
Fax: 218-755-6512

Brian Ketring
Roseau County Engineer
407 5th Avenue NW
Roseau, Mn. 56751

October 23, 2012

RECEIVED
OCT 25 2012

Dear Brian,

Enclosed are four (4) original Master Partnership Contracts between Roseau County and Mn/DOT.

Please sign and date each original Master Contract. These four contracts with original signatures must be returned to me for submittal to St. Paul.

Also required is one (1) original resolution by Roseau County. I am enclosing an example of a resolution for your use. Please return one resolution with original signatures to me. Keep in mind the resolution will designate the County's representative(s) who may sign any future Work Orders.

After I receive these documents from you I will forward them to St. Paul for final processing and signatures.

If you have any questions, you can call me in Bemidji at (218)-755-6569.
Thank you for the help on this.

Sincerely,

A handwritten signature in cursive script that reads "Keith".

Keith W. Pence
District 2 State Aid Assistant

Sample resolution

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the **City/County/Other Local Government of _____** enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the **[Board/Council]**.
2. That the proper **[City/County/Other Local Government]** officers are authorized to execute such contract, and any amendments thereto.
3. That the **[City/County/Other Local Government] Engineer/Title of Other Official** is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the **[City/County/Other Local Government] Engineer/Title of Other Official** may execute such work order contracts on behalf of the **City/County/Other Local Government of _____** without further approval by this **[Board/Council]**.

Approved this ____ day of _____, 201__.

Attest:

By: _____

Title: _____

Date: _____

ITEM # Hwy 1b

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian ▼	Engineer ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Approve Final Payment to Thygeson Construction Company.

***Background (Provide sufficient detail of the subject):**
Approve Final Payment for CSAH No. 8 Maintenance Shouldering for \$3,394.47.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy 1c
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian ▼	Engineer ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Final Payment to Knife River Materials.

***Background (Provide sufficient detail of the subject):**
 Approve Final Payment for SAP 068-677-006, CSAH No. 77 Municipal Construction, for \$16,223.12.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Cty Bd 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Administrative Assistant ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Roseau River Watershed Manager Appointment

***Background (Provide sufficient detail of the subject):**
 Roseau River Watershed Board Chair Todd Miller has been elected as Roseau County Commissioner of District 4 effective January 2, 2013. The Board will need to appoint a new RRWD Board Manager to fill the remaining term of Mr. Miller which will begin on January 2, 2013 and conclude on October 19, 2014. Requesting authorization to advertise for this appointment.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Roseau River Watershed District to complete the remaining term of Todd Miller commencing January 2, 2013 and concluding October 19, 2014.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at annmarie.miller@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm November 30, 2012.

Dated: November 13, 2012

Roseau River Watershed District

P.O. BOX 26 ~ 108 3rd Ave SW ~ Roseau, MN 56751

PHONE: (218) 463-0313 FAX: (218) 463-0315 EMAIL: rrwd@mncable.net WEBSITE: www.roseauriverwd.com

November 9, 2012

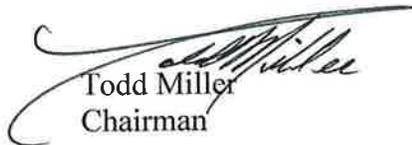
Roseau County Commissioners
606 5th Ave
Roseau, MN 56751

Dear Commissioners,

Pursuant to MN Statute 103D. 311 Subd. 1 and 2 an elected County Commissioner is not eligible to serve on a Watershed District Board of Managers. Therefore, I will resign my appointment as Watershed District Manager effective December 31, 2012. This leaves a year and 10 months remaining on my term.

It has been both an honor and a pleasure to serve on the Watershed District Board of Managers and I look forward to continue serving the community as a Roseau County Commissioner.

Sincerely,



Todd Miller
Chairman

tlh

ITEM # Cty Bd 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Administrative Assistant ▼	Nov ▼	13 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
2013 County Board Meeting Dates

***Background (Provide sufficient detail of the subject):**
Requesting the Board review and approve the 2013 Board Meeting Dates.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator



Roseau County 2013 Board Meeting Schedule

<u>DATE:</u>	<u>TIME</u>
January 2, 2013	9:00 a.m.
January 15, 2013	9:00 a.m.
January 29, 2013	9:00 a.m.
February 12, 2013	9:00 a.m.
February 26, 2013	9:00 a.m.
March 12, 2013	9:00 a.m.
March 26, 2013	9:00 a.m.
April 9, 2013	8:30 a.m.
April 23, 2013	8:30 a.m.
May 14, 2013	8:30 a.m.
May 28, 2013	8:30 a.m.
June 11, 2013	4:00 p.m.
June 25, 2013	8:30 a.m.
July 9, 2013	8:30 a.m.
July 23, 2013	8:30 a.m.
August 13, 2013	8:30 a.m.
August 27, 2013	8:30 a.m.
September 10, 2013	8:30 a.m.
September 24, 2013	8:30 a.m.
October 8, 2013	8:30 a.m.
October 22, 2013	8:30 a.m.
November 12, 2013	8:30 a.m.
November 26, 2013	9:00 a.m.
December 10, 2013	4:00 p.m.
December 23, 2013 (<i>Monday</i>)	9:00 a.m.

****This schedule is subject to change.**

ALL MEETINGS ARE OPEN TO THE PUBLIC

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>

ITEM # Cty Board 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
<input type="text"/>	<input type="text"/>	Nov	13	2012

***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioners Phillipe and Swanson have submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Interim Coordinator

**Roseau County Board
November 2012 Committee Report
Glenda A. Phillipe**

October 31 – Parks and Trails Legacy Advisory – St. Anthony, MN

See hand-outs regarding recommendations from committee; decision-making by consensus; subcommittees formed.

November 1 – Warroad Watershed – Warroad, MN

LOW Watershed Study and Warroad River Watershed Study presentations by MN MPCA, Houston Engineering, RMB Environmental Labs. Studies still ongoing without conclusive results. Studies will determine the condition of water resources and create plans that will guide future management and grant opportunities. Two-year study.

November 6 – City of Warroad Election Judge – Warroad, MN

Self-explanatory.

November 7 – LDS AAA – TRF

Proposal to amend operating procedure to include community service members – up to 3; concerns regarding Older American Act funding; preparing for 2014 needs assessment; 2014 will see \$190,000 cuts to AAA program funding.

November 8 – Warroad Parks and Rec – Warroad

Dock rate changes; update on Legacy application; signage; board appointments 2013.

November 12 – Warroad School Board - Warroad

November 13 – Roseau County Board – Roseau

November 13 – Ditch Public Hearing – Roseau

November 13 – Canvass Board – Roseau

November 13 – Warroad City Council – Warroad

November 14 – Lake Township – Warroad

November 19 – RCCoA – Roseau

November 20 – Social Services - Roseau

November 20 – Highway Department – Roseau

November 27 – County Board - Roseau

JACK SWANSON COMMITTEE REPORTS

OCT 23, 2012 - ROSEAU SCHOOL BOARD; discussed uses of one-day bond money, if the measure pass(es)/pass(ed) Nov 6

OCT 24, 2012 - ECONOMIC DEVELOPMENT TELECONFERENCE; called by AMC and NACO on specific portions of the Farm Bill

OCT 24, 2012 - ROSEAU CITY COUNCIL; started 2013 budget process

OCT 25, 2012 - A.M.C. DISTRICT THREE FALL MEETING (TRF); offered policy priorities for AMC analysts for next legislative session - increased transportation funding was # 1; others were 2) full state funding for any Voter ID initiatives; 3) MAGIC Act; 4) MA coverage for prisoners in county jails; 5) E-Fairness ... heard from Eric Rehm on Minnesota public-private energy savings program

OCT 31, 2012 - MINNESOTA POWER OPEN HOUSE; on proposed Great Northern Transmission line project which would bring electric power from Minn/Canada border to the Iron Range and Duluth area - construction to start in 2017, online 2020

OCT 31, 2012 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

OCT 31, 2012 - ROSEAU RIVER WATERSHED BOARD; Aaron Magnusson sworn in as Board Manager; heard request for county funding for a county road ditch improvement west of Ross

NOV 1, 2012 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (DORA LAKE); met Jess Richards (DNR Division of Lands & Minerals); talked about Molpus threat to gate forest roads over more than 1 million acres; talked about using NCLUCB reserve dollars to lobby for Northern Minnesota

NOV 1, 2012 - WILD 102 CANDIDATES FORUM

NOV 7, 2012 - SHERIFF'S COMMITTEE

NOV 7, 2012 - COURTHOUSE DEPARTMENT HEADS

NOV 7, 2012 - OPERATIONS COMMITTEE

NOV 7, 2012 - COMMUNITY JUSTICE COORDINATING COMMITTEE

NOV 8, 2012 - A.M.C. FUTURES TASK FORCE (CAMP RIPLEY); the two days are mainly devoted to working with the military in county government, and re-integration of service men and women in counties

NOV 9, 2012 - A.M.C. FUTURES TASK FORCE (CAMP RIPLEY)



HRA
P.O. Box 128
Mentor, MN 56736

Phone:
218-637-2431

Fax:
218-637-2433

Web:
www.nwmnhra.org

Re: RCAHF Committee
From: Tina Gramer
Re: **RCAHF**
Date: October 25th 2012

It was brought to my attention we are not meeting this month and to send out an updated report.

Please find enclosed an updated report of the Roseau County affordable Housing Fund.

We are still writing loans for 2% interest, which were decreased from 4 % in April of this year. We have closed 7 loans this year. The Roseau County Loan Pool has received\$ 35,138.98 from Revenue Recapture since 2011. I would like to mention John Wynne submitted an application to Minnesota Housing in July, as of today he has not heard of any funding. Hope to hear shortly though.

Thank you

It's exciting to see all the activity going on in Roseau County with your Housing Plan studies.

**Roseau County Housing Fund
Summary of Accounts for Year 2012**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Loans Receivable	625,923.37	617,022.01	626,904.48	622,312.12	639,864.46	636,457.82	618,855.98	622,699.09	620,061.24			
Total Principal Pd to Date	1,202,011.78	1,210,913.14	1,216,030.67	1,220,623.03	1,225,570.69	1,228,977.33	1,246,579.17	1,256,536.06	1,259,173.91			
Total Interest Pd to Date	231,347.29	233,913.27	235,622.58	237,944.37	239,302.22	240,736.62	242,177.81	244,096.76	245,244.01			
Total Repayment Dollars	1,433,359.07	1,444,826.41	1,451,653.25	1,458,567.40	1,464,872.91	1,469,713.95	1,488,756.98	1,500,632.82	1,504,417.92			
*Monthly Principal Paid	5,195.13	8,901.36	5,117.53	4,592.36	4,947.66	3,406.64	17,601.84	9,956.89	2,637.85			
*Monthly Interest Paid	1,613.21	2,565.98	1,909.31	2,121.79	1,357.85	1,434.40	1,441.19	1,918.95	1,147.25			
*Total Mthly Repayment	6,808.34	11,467.34	7,026.84	6,714.15	6,305.51	4,841.04	19,043.03	11,875.84	3,785.10			
Repayment Dollars Available	132,197.33	130,794.15	137,820.99	129,535.14	122,835.15	105,176.19	115,055.65	129,931.49	119,916.59			
Management Fees	(12,870.52)	0.00	0.00	(13,005.50)		(13,163.57)						
Repayment Dollars Used	0.00	0.00	(15,000.00)	0.00	(22,500.00)	0.00	0.00	(13,800.00)	0.00			
Application Fees Transferred In/Grant payback	0.00	0.00	0.00	0.00	0.00	4,000.00	3,000.00	0.00	0.00			
Repayment Dollars Available	119,326.81	130,794.15	122,820.99	116,529.64	100,335.15	96,012.62	118,055.65	116,131.49	119,916.59			
*Mthly Application Fees	0.00	0.00	100.00	0.00	200.00	200.00	0.00	0.00	0.00			
Application Fees Refunded or Transferred Out			0.00		0.00	0.00	0.00	0.00	0.00			
Total Application Fees	2,168.07	2,168.07	2,268.07	2,268.07	2,468.07	2,668.07	2,668.07	2,668.07	2,668.07			
Delinquent Accounts	48,225.56	44,822.27	42,244.66	40,993.04	41,430.64	42,590.06	43,732.82	42,918.40	44,268.86			
Additional Funds Available												
Interest earned on revolving account		47,362.16										
Balance of Available Dollars	166,688.97	178,156.31	170,183.15	163,891.80	147,697.31	143,374.78	165,417.81	163,493.65	167,278.75	167,278.75	167,278.75	167,278.75

* Note: The first four accounts reflect a cumulative balance while the other accounts show monthly activity only.

ROSEAU COUNTY INVESTOR COMMITMENTS

Affordable Housing Fund

September 30, 2012

Investors:	Marvin	Polaris	County	REC	Greenbush	Warroad	Badger	Roseau	Citizens	Border St.	Repayment/Other	TOTALS:
Pledges:	150,000	200,000	170,375.00	50,000	75,000	75,000	75,000	152,500	25,000	7985	-	\$980,860
Deposits:	150,000	200,000	170,375.00	50,000	27,300	51,231	47,055	137,500	9,500	7985	1,029,289.14	\$1,880,235
Total Loans Awarded:	(150,000)	(200,000)	(170,375.00)	(50,000)	(26,300)	(51,231)	(47,055)	(137,500)	(9,500)	(7985)	(1,029,289.14)	\$ (1,879,235.14)
% of Total Loans:	18%	24%	20%	6%	3%	6%	6%	16%	1%	0	100%	
Available Pledge \$'s:					48,700	23,769	27,945	15,000	15500	0		-\$698,376

Forclosure
5,880.88
TOTAL
-\$1,873,854.18
(849,948.00)

Status Key:
A= Approved
H= Hold (waiting for funds)
C= Closed
W= Withdraw

Aoc#	Name	Date Closed	Marvin	Polaris	County	REC	Greenbush	Warroad	Badger	Roseau	Citizens	Border St.	Repayment	Applic Date	Rnd #	CRF / CRV	ECHO	Inw/Private Funds	Total Cost	Gross Income	N/E
1	707-0309	C 01/23/99			(2,500)																
2	707-0306	C 04/15/99	(2,500)			(2,500)	(2,500)							04/06/99		8,000		157,869	165,869		N
3	707-0307	C 04/23/99		(2,101)										03/29/99		5,000		81,000	86,000		E
4	707-0308	C 04/23/99	(2,500)			(2,500)				(2,100)								4,201	4,201		E
5	707-0320	C 05/24/99			(2,500)	(2,500)								03/29/99				0	0		E
6	707-0317	C 06/01/99	(2,500)		(2,500)									04/09/99		5,000		43,560	48,560		N
7	707-0315	C 06/04/99		(2,500)	(2,500)									05/04/99				85,204	85,204		E
8	707-0316	C 06/07/99		(2,500)	(2,500)									05/27/99		0		5,000	5,000		N
9	707-0318	C 06/07/99		(1,350)	(2,500)									05/18/99				68,000	68,000		N
10	707-0321	C 07/07/99			(2,500)	(2,500)	(1,350)							05/07/99		0		51,000	51,000		N
11	707-0322	C 07/19/99		(2,500)	(2,500)	(2,500)								06/28/99				89,000	89,000		N
12	707-0331	C 08/27/99			(2,500)									06/22/99				5,000	5,000		N
13	707-0333	C 08/27/99		(2,500)					(2,500)	(2,500)				08/05/99		8,000		63,477	71,477		N
14	707-0334	C 08/27/99		(2,500)		(2,500)								08/05/99		8,000		73,000	81,000		N
15	707-0335	C 08/27/99	(2,500)					(2,500)						08/05/99		8,000		111,951	119,951		N
16	707-0332	C 09/17/99			(2,500)	(2,500)								09/02/99		8,000		119,856	127,856		N
17	707-0330	C 09/19/99		(2,500)										09/02/99		8,000		107,412	115,412		N
18	707-0339	C 10/18/99	(2,500)							(2,500)				09/02/99		8,000		91,700	99,700		N
19	707-0342	C 12/09/99		(2,500)	(2,500)									10/12/99		8,000		68,479	76,479		N
20	707-0346	C 12/15/99			(2,350)	(2,650)								11/01/99		8,000		80,489	88,489		N
21	707-0345	C 01/10/00		(2,500)						(2,500)				12/07/99		8,000		100,799	108,799		N
22	707-0441	C 01/15/00	(2,500)							(2,500)				09/23/99		8,000		86,412	94,412		N
23	707-0343	C 01/21/00		(2,500)						(2,500)				11/01/00		8,000		73,000	81,000		N
24	707-0349	C 03/10/00			(2,500)									08/31/99		8,000		40,170	48,170		N
25	707-0350	C 03/10/00			(2,500)					(2,500)				02/28/00		3,640		44,160	48,000		E
26	707-0355	C 03/10/00		(2,500)	(2,500)									02/28/00		2,240		18,520	20,760		E
27	707-0360	C 04/07/00			(2,500)									03/04/00		8,000		107,593	115,093		N
28	707-0358	C 04/14/00		(2,500)			(2,500)							09/06/00		8,000		96,000	104,000		N
29	707-0361	C 04/28/00	(2,500)					(2,500)						04/11/00		2,560		30,592	33,152		E
30	707-0369	C 05/12/00			(2,500)				(2,500)					04/25/00		2,640		30,000	32,640		N
31	707-0362	C 05/15/00	(2,500)						(2,500)					04/28/00		1,760		20,890	22,650		E
32	707-0375	C 05/17/00			(2,500)					(2,500)				04/28/00		8,000		87,000	95,000		E
33	707-0390	C 05/19/00	(2,500)			(2,500)								05/04/00		8,000		81,542	89,542		N
34	707-0371	C 05/19/00		(2,500)		(2,500)								05/08/00		8,000		88,441	96,441		N
35	707-0379	C 05/24/00		(2,500)						(2,500)				05/09/00				55,000	55,000		E
36	707-0383	C 06/01/00	(2,500)					(2,500)						04/28/00		7,200		85,500	92,700		E
37	707-0373	C 06/02/00	(2,500)			(2,500)								04/28/00				70,000	70,000		E
38	707-0378	C 06/02/00		(2,500)	(2,500)			(2,500)						05/16/00		8,000		93,000	101,000		E
39	707-0391	C 06/12/00		(2,500)	(2,500)									05/08/00		8,000		96,304	104,304		N
40	707-0380	C 06/15/00		(2,500)	(2,500)									05/25/00		8,000		100,303	108,303		N
41	707-0377	C 06/16/00		(2,500)						(2,500)				05/23/00				114,856	114,856		E
42	707-0389	C 06/20/00			(2,500)				(2,500)					05/23/00		2,000		23,000	25,000		E
43	707-0384	C 06/21/00			(1,900)	(2,500)								05/25/00		8,000		96,579	104,579		N
44	707-0385	C 06/23/00	(4,450)				(1,900)							06/13/00		3,096		35,604	38,700		E
45	707-0386	C 06/27/00	(2,500)				(2,500)							06/12/00				46,000	46,000		E
46	707-0387	C 06/28/00		(1,650)			(1,650)							04/25/00		2,800		33,100	35,900		E
47	707-0401	C 07/07/00	(5,000)											05/25/00		2,640		32,790	35,430		E
48	707-0399	C 07/21/00		(2,500)										06/06/00				5,000	5,000		E
49	707-0400	C 07/21/00		(2,500)						(2,500)				06/13/00		3,192		37,537	40,729		E
50	707-0408	C 08/14/00	(2,500)					(2,500)						06/19/00		8,000		111,620	119,620		E
51	707-0405	C 08/15/00			(2,500)			(2,500)						08/02/00		1,360		16,204	17,564		E
52	707-0410	C 08/22/00	(1,250)	(1,250)						(2,500)				07/31/00				5,000	5,000		E
53	707-0416	C 09/05/00			(2,250)				(2,500)					08/17/00		2,800		25,200	28,000		E
54	707-0412	C 09/15/00		(2,500)		(2,500)	(2,750)							08/25/00		2,320		27,417	29,737		N
55	707-0419	C 10/05/00	(2,500)											08/31/00		7,400		85,100	92,500		N
56	707-0421	C 10/23/00	(2,500)											09/15/00		6,160		70,840	77,000		E
57	707-0427	C 11/17/00	(2,500)							(2,500)				10/12/00				52,000	52,000		E
58	707-0432	C 11/29/00			(2,500)				(2,500)					11/01/00				0	0		N
59	707-0433	C 11/29/00								(2,500)				06/13/00		8,000		153,800	161,800		N
60	707-0434	C 11/29/00					(5,000)							11/01/00		8,000		72,000	80,000		N
61	707-0435	C 11/29/00			R		(5,000)							11/02/00		8,000		92,000	100,000		N
62	707-0420	C 12/01/00	(2,500)			(2,500)								11/02/00		8,000		120,000	128,000		N
63	707-0430	C 12/04/00			R	(2,500)								09/15/00		0		78,000	78,000		E
64	707-0436	C 12/08/00			(5,000)									10/12/00		0		80,000	80,000		E
65	707-0443	C 12/15/00			(2,500)									11/21/00		6,000		69,000	75,000		E
66	707-0438	C 12/19/00		(2,500)					(2,500)					11/21/00		2,928		33,673	36,601		E
67	707-0451	C 01/15/01			(5,000)					(2,500)				12/01/00		6,895		114,605	121,500		E
68	707-0446	C 01/22/01			(2,500)									12/04/00		8,000		135,000	143,000		N
69	707-0450	C 01/24/01		(2,500)										01/08/01		3,500		41,400	45,000		E
70	707-0456	C 01/26/01			(2,500)					(2,500)				12/08/00		3,180		154,720	157,900		E
71	707-0461	C 01/29/01			(2,500)					(2,500)				01/15/01		8,000		72,000	80,000		N
72	707-0460	C 02/01/01		(2,500)																	

**Housing Loan Pool
Summary of Accounts
September 30, 2012**

	Kittson	Lake of the Woods	Marshall	Norman	Pennington	Polk	Red Lake	Roseau	Total
Total Loans Receivable	73,891	\$ 27,889	110,567	13,714	163,101	113,292	162,510	620,061	1,285,025
Total Principal Paid to Date	152,773	\$ 10,311	314,452	113,846	245,911	314,723	548,583	1,259,174	2,959,773
Total Interest Paid to Date	30,603	1,445	59,854	19,297	47,535	54,104	113,551	245,244	571,632
Total Repayment Dollars	183,376	\$ 11,756	374,307	133,143	293,445	368,827	662,134	1,504,418	3,531,406
Monthly Principal Paid	511	\$ 204	1,336	224	3,985	1,135	1,590	2,638	11,624
Monthly Interest Paid	211	51	372	31	485	360	494	1,147	3,150
Total Monthly Repayment	722	255	1,708	255	4,470	1,495	2,084	3,785	14,774
Repayment Dollars Available	14,575	\$ 10,043.86	128,229	68,621	40,550	94,890	252,423	119,917	729,248
Management Fees	-	-	-	-	-	-	-	-	-
Repayment Dollars Used	(7,500)	-	-	-	(7,500)	-	-	-	(15,000)
Application Fees Transferred In	-	-	-	-	-	-	-	-	-
Repayment Dollars Available	7,075	\$ 10,044	128,229	68,621	33,050	94,890	252,423	119,917	714,248
Application Fees	-	\$ -	-	-	-	-	-	-	-
Applic. Fees Refunded or Transferred Out	-	-	-	-	-	-	-	-	-
Remaining Application Fees	2,038	\$ 721	4,631	921	4,566	5,270	10,189	2,668	31,003
Amounts Delinquent	1,358	\$ 1,980	2,757	2,959	8,239	3,427	2,483	44,269	67,471
Average Household Income	41,813	42,037	46,093	38,368	44,657	47,895	45,286	45,277	50,204
Number of New Construction	5	-	47	12	29	57	66	104	320
Number of Existing Homes Purchased	43	8	41	19	63	44	72	231	521
Additional Funds Available									
Interest earned on revolving account	6,498.88	163.13	20,201.87	10,556.45	10,855.76	26,602.70	43,848.09	47,362.16	166,089.04
Grant and deferred loan payoffs			15,376.00	16,000.00	11,510.00	16,200.00	59,301.25		118,387.25
Balance of Available Dollars	13,573.97	10,206.99	163,806.97	95,177.44	55,415.83	137,692.28	355,572.19	167,278.75	998,724.42