
December 26, 2012

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on December 26, 2012 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Cam Fanfulik - NWRDC 2013 Comprehensive Economic Development Strategy

9:30 Consent Agenda

1. December 11, 2012 Proceedings
2. Local Deputy Registrar Maintenance of Local Driver License and State I.D. Services Resolution
3. Northwestern Minnesota Juvenile Center Board Appointment
4. 2013 County Publishing Bids
5. Docutech Agreement
6. Aviands Food Service Contract Amendment

9:45 Department Reports

1. Highway Department
 - a. Letter from MN Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design Complaint Committee
 - b. Final Payment to Gladen Construction, Inc.

10:00 BREAK

10:15 Committee Reports

1. Building Committee Recommendations
 - a. Courthouse Security
 - b. Courtroom Renovation

10:45 County Board Items

1. 2013 Appropriations
2. 2013 Elected Official Salaries
3. 2013 Levy
4. 2013 Budget
5. Commissioner Committee Reports

11:30 Unfinished Business

11:30 Adjourn

***Limited to five minutes**

Roseau County Commissioners
c/o Jack Swanson
210 6th Av SE
Roseau, MN 5675

December 10, 2012

Dear County Commissioners,

It is with deep appreciation that we again extend our thanks to you for allowing the Food Shelf to occupy space in the former Law Enforcement facilities this past year.

The location, easy access, and ample space continue to be appreciated by the staff and clients.

It is a wonderful solution to our requirements.

Thank you for your generous gift to the county residents.

Sincerely,
The Roseau County Food Shelf Board
Pastor Louis Hermansen, President
Mary Hayes, Secretary
Mavis Wahlberg, Treasurer
Iona Ferderer, Food Shelf Director
Rebecca Rosenkrans, Board Member
Dave Anderson, Board Member

ITEM # Appt 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Dec <input type="text"/> 26 <input type="text"/> 2012 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
 Cam Fanfulik - NWRDC 2013 Comprehensive Economic Development Strategy

*Background (Provide sufficient detail of the subject):
 Cam Fanfulik from the Northwest Regional Development Center will meet with the Board to discuss the NWRDC's 2013 Economic Development Strategy.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

I. Executive Summary

The underlying strength of the agriculture and manufacturing sectors have helped maintain a stable economic base in the region as the Nation continues its slow recovery from recession. Population loss continues to be a galvanizing influence as both private and public interests look for ways to address business needs and support initiatives that will strengthen job development and retention strategies.

Upward trends in employment, total sales, and per capita income indicate the gradual improvement of the overall economic climate and corresponding rise in lending activity as credit loosens and businesses expand. Significant private capital investment is taking place within the area's agricultural value-added and manufacturing clusters that will increase competitiveness in national and international markets. Exports are becoming much more commonplace across the business community as it expands its reach and seeks competitive advantage. Inter-regional efforts are ongoing that will further cluster development within the renewable energy and unmanned aerial vehicle (UAV) sectors of the economy.

Quality of Life and Quality of Place are two of the destiny drivers that are viewed as vital to attracting visitors, residents, and workers to the area. Regional marketing efforts in the promotion of the arts, cultural and recreational activities and attractions are a crucial complement to the traditional economic development tools of public infrastructure, access to capital, affordable housing, and job training. This also holds true with efforts to attract workers to the prairie/rural environment and keeping local "prairie" kids in the region to live and work in area industries.

As the region's economy continues to diversify and becomes less dependent upon agriculture, the number of small farms still continues to increase and parts of the agri-business support sector continue to consolidate into larger regional entities. The need for technology-skilled workers is increasing as baby-boomers retire, and there appears to be an equal need to address the "soft" skills of workers as they enter the labor pool. Housing and workforce issues appear to present the greatest opportunities and challenges to the region in the coming year.

Goal

"Increase the job base and population level and in Northwest Minnesota."

- 1. Planning** - Examine economic, social, and natural resource trends and develop regional strategies for job development and innovation.
- 2. Promotion** - Promote the economic, cultural, and natural resource assets of Northwest Minnesota to attract business, workers, residents, and visitors.
- 3. Business Development** - Support on-going job growth, especially in regional economic clusters including, agricultural value added, manufacturing, UAVs, and energy.
- 4. Labor Force Development** - Assist employers and communities in assuring the area maintains an adequate and qualified pool of workers by developing housing, educational, and job information systems.
- 5. Renewable Energy** - Develop strategies and support local effort to develop business and job opportunities related to wind and bio-mass energy.

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Administrative Assistant ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the December 11, 2012 Board meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 11, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, December 11, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 4:00 p.m. by Board Vice-Chair Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Forthwith payments for graveling and beaver removal were added to the payment of bills. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe acknowledged Commissioner Swanson's Association of Minnesota Counties President's Award. Commissioner Swanson shared an article from the Grand Forks Herald on the political relevance of Rural America. Auditor Monsrud distributed the Association of Minnesota Counties year in review letter along with Association dues information.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 11/29/2012

Vendor Name	Amount
BADGER CITY	4,446.57
GREENBUSH CITY	6,012.52
NW MN MULTI COUNTY HRA	6,314.91
NW REGIONAL DEV COMM	3,463.23
ROSEAU CITY	12,678.78
ROSEAU RIVER WATERSHED DIST	100,419.21
SCHOOL DIST 2358	4,317.74
SCHOOL DIST 2683	42,779.71
SCHOOL DIST 447	2,260.34
SCHOOL DIST 676	51,608.61
SCHOOL DIST 682	261,344.49
SCHOOL DIST 690	109,109.54
SPRINGSTEEL ISLAND SANITARY DISTRICT	2,801.09
TOWN OF BARNETT	7,945.07
TOWN OF BARTO	10,325.49
TOWN OF CEDARBEND	5,883.64
TOWN OF DEER	4,417.99
TOWN OF DEWEY	3,553.08
TOWN OF DIETER	6,724.35
TOWN OF ENSTROM	4,078.53
TOWN OF FALUN	10,952.29
TOWN OF GOLDEN VALLEY	3,973.45
TOWN OF GRIMSTAD	7,531.75
TOWN OF HEREIM	6,226.56
TOWN OF HUSS	4,609.30

TOWN OF JADIS	8,891.33
TOWN OF LAKE	19,529.16
TOWN OF LAONA	6,749.48
TOWN OF LIND	3,857.92
TOWN OF MALUNG	5,577.97
TOWN OF MICKINOCK	5,966.97
TOWN OF MOOSE	4,572.57
TOWN OF MORANVILLE	6,059.70
TOWN OF NERESON	3,658.94
TOWN OF PALMVILLE	2,745.24
TOWN OF POLONIA	8,722.95
TOWN OF POPLAR GROVE	2,854.40
TOWN OF REINE	3,007.95
TOWN OF ROSS	4,450.38
TOWN OF SKAGEN	8,398.15
TOWN OF SOLER	3,347.57
TOWN OF SPRUCE	4,651.34
TOWN OF STAFFORD	6,875.06
TOWN OF STOKES	5,318.25
TWO RIVER WATERSHED DISTRICT	37,256.99
WARROAD CITY	6,941.83
9 Payments less than 2,000.00	2,675.09
Final Total:	845,887.48

Warrants Approved For Payment 11/29/2012

Vendor Name	Amount
AFLAC	3,847.38
US POSTAL SERVICE	20,000.00
11 Payments less than 2,000.00	8,079.42
Final Total:	31,926.80

Warrants Approved For Payment 12/06/2012

Vendor Name	Amount
JOHNSON/LAURE A	4,358.88
KNIFE RIVER MATERIALS	71,173.70
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	68,432.00
SCHOOL DIST 2683	12,750.67
SCHOOL DIST 676	5,169.66
SCHOOL DIST 682	25,385.88
SCHOOL DIST 690	4,333.19
THOMPSON CONSTRUCTION	2,360.00
UNITED HEALTHCARE INSURANCE COMPANY	2,041.13
16 Payments less than 2,000.00	10,496.47
Final Total:	206,501.58

Warrants Approved On 12/11/2012 For Payment 12/14/2012

Vendor Name	Amount
FARMERS UNION OIL CO-WARROAD	8,131.98
GARTNER REFRIGERATION CO	9,307.70
H & L MESABI INC	4,200.10
LIFECARE MEDICAL CENTER	2,667.05
MAR-KIT LANDFILL	33,597.60
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,031.80
NORTH AMERICAN SALT COMPANY	52,942.54
NORTHERN RESOURCES COOPERATIVE	24,947.63
R & Q CONTRACTING INC	24,673.00
ROSEAU CO COOP ASSN	17,942.15
ROSEAU CO HWY DEPT	39,434.80
ROSEAU CO TREASURER	5,687.69
ROSEAU DIESEL SERVICE INC	5,359.64
SJOBERG'S INC	2,668.25
TITAN MACHINERY	2,064.88
TOWMASTER INC	87,776.04
ZIEGLER INC	9,166.80
84 Payments less than 2,000.00	27,906.15
Final Total:	361,505.80

The Board approved forthwith payments to Sam and Lola Grafstrom in the amount of \$10,722.60 for 2012 gravel; Lester and Verna Grafstrom in the amount of \$2,173.50 for 2012 gravel; Deloris Lorenson in the amount of \$3,528.00 for 2012 gravel and Layton Oslund in the amount of \$8,135.10 for 2012 gravel; O'Neil Lund in the amount of \$675.00 for beaver removal on Ditch 91; and to D.W. Mechanical in the amount of \$900.00 for beaver removal on Ditch 91.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

There were none.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously. The Board by adoption of its Consent Agenda approved the November 27, 2012 Board Proceedings; approved the Roseau Lake of the Woods Sportsman's Club Off Highway Vehicle Trails Assistance Program Grant Funding Application; approved the Roseau/Lake of the Woods Sportsman's Club FY 2013 ATV GIA Maintenance and Grooming Grant Agreement; approved the Roseau County Trailblazers FY 2013 Snowmobile Maintenance and Grooming Grant Agreement for Pelan Trail; and, approved the Northstar ATV FY 2012 GIA Reimbursement Request and Northstar ATV FY 2013 Grant in Aid Request.

DEPARTMENT REPORTS

County Auditor

A motion was made by Commissioner Walker, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2012-12-02

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2013:

<u>Ditch</u>	<u>Year 2013 Levy Percentage of Assessed Benefits</u>
County Ditch No. 5	25%
County Ditch No. 6	20%
County Ditch No. 7	25%
County Ditch No. 9	25%
County Ditch No. 10	25%
County Ditch No. 11	15%
County Ditch No. 13	25%
County Ditch No. 17	20%
County Ditch No. 18	25%

Judicial Ditch No. 19	20%
County Ditch No. 20	20%
County Ditch No. 21	25%
Judicial Ditch No. 22	-0-
County Ditch No. 23	25%
County Ditch No. 24	-0-
County Ditch No. 25	-0-
County Ditch No. 26	25%
Judicial Ditch No. 33	20%
Judicial Ditch No. 61	15%
Judicial Ditch No. 62	-0-
State Ditch No. 63	15%
State Ditch No. 69	25%
State Ditch No. 72	20%
State Ditch No. 87	10%
State Ditch No. 90	20%
State Ditch No. 91	20%
State Ditch No. 95	10%
State Ditch No. 20	25%

BE IT FURTHER RESOLVED that the 2013 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

A motion to authorize Vice-Chair Falk to approve four subordination agreements was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

County Environmental Office

Environmental Officer Pelowski met with the Board to request rescinding Market Price Resolution #2012-10-03 due to a change in the 2013 Market Price for delivery of solid waste management services in Roseau County. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to rescind resolution #2012-10-03 and adopt the following resolution:

2012-12-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$51.60 per ton, based upon the lowest price available in the area, for CY 2013.

COUNTY SHERIFF

Sheriff Gust met with the Board to request approval to renew 2012-2013 Bureau of Criminal Apprehension Joint Powers Agreement to participate in the Minnesota Internet Crimes Against Children Taskforce. A motion to approve the Minnesota Internet Crimes Against Children Task Force, Multi-Agency Law Enforcement Joint Powers Agreement was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

A motion to approve a 36 month Jail Vending Services Contract with Turnkey Corrections effective February 1, 2013 was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

COMMITTEE REPORTS

Environmental Jeff Pelowski, on behalf of the Solid Waste Planning Committee, recommended the Board approve Ordinance #31 which will establish the 2013 tip fee/service fee schedule for Roseau County. Pelowski noted there are no changes for 2013. A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2012-12-03

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED "AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE MANAGEMENT SERVICES".

The County Board of Roseau County ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 60.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 33.00
D. Category #1 Commercial	:	\$ 75.00
E. Category #2 Commercial	:	\$ 125.00
F. Category #3 Commercial	:	\$ 250.00
G. Category #4 Commercial	:	\$ 375.00
H. Category #5 Commercial	:	\$ 550.00
I. Category #6 Commercial	:	\$ 700.00
J. Category #7 Commercial	:	\$ 925.00
K. Category #8 Commercial	:	\$1,250.00
L. Category #9 Commercial	:	\$1,650.00
M. Category #10 Commercial	:	\$2,100.00
N. Category #11 Commercial	:	\$2,500.00
O. Category #12 Commercial	:	\$12,500.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This ordinance shall be in full force and effect from January 1, 2009, through December 31, 2013, following its passage and publication according to law.

PASSED BY THE BOARD OF COUNTY COMMISSIONERS OF ROSEAU COUNTY THE 14TH DAY OF OCTOBER, 2008; EXTENDED BY COUNTY BOARD RESOLUTION ON THE 26TH DAY OF OCTOBER, 2010; BY COUNTY BOARD RESOLUTION THIS 25TH DAY OF OCTOBER, 2011; AND, BY COUNTY BOARD RESOLUTION THIS 11TH DAY OF DECEMBER, 2012.

COUNTY BOARD ITEMS

County Coordinator/Environmental Services Director Position

A motion to remove Interim from Coordinator Pelowski's title was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried by a four to one vote with Commissioners, Foldesi, Phillippe, Swanson and Walker in favor and Commissioner Falk opposed.

Roseau River Watershed Board Appointment

The Board reviewed and discussed two applications submitted to fill the remaining term of Todd Miller who has resigned from the RRWD to fulfill his duties as Roseau County Commissioner in District 4. A motion to appoint Floyd Haugen to fill the remaining term of Todd Miller on the Roseau River Watershed Board was made by Commissioner Phillippe, seconded by Commissioner Foldesi and carried by a three to two vote with Commissioners, Foldesi, Phillippe and Walker in favor and Commissioner Swanson and Falk opposed.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Solid Waste Planning Committee, 11/28/12; Rural Business Enterprise Grant committee, 11/29/12; Association of Minnesota Counties 12/2 – 12/4/12; Roseau River Watershed District Board, 12/5/12; Sheriff Committee, 12/6/12; Courthouse Department Head meeting, 12/6/12; Operations Committee, 12/6/12; Transportation Advisory Committee, 12/10/12; and Ditch meeting in Greenbush, 12/11/12.

Commissioner Foldesi reported on the following committee meeting(s): Two Rivers Watershed Board, 12/5/12; Joint Ditch meeting, 12/11/12 and Greenbush City Council, 12/10/12.

Commissioner Phillippe reported on the following committee meeting(s): Warroad Community Park meeting, 11/28/12; Rural Business Enterprise Grant Committee, 11/29/12; Association of Minnesota Counties 12/2 – 12/14/12; Sheriff Committee, 12/6/12; Courthouse Department Head meeting, 12/6/12; Operations Committee, 12/6/12; Warroad City Council, 12/10/12 and Warroad School Board, 12/10/12.

Commissioner Swanson reported on the following committee meeting(s): Solid Waste Planning Committee, 11/28/12; Northwest Regional Radio Board, 11/30/12; Association of Minnesota Counties Board of Director's Meeting, 12/2/12; AMC Ag & Rural Development Task Force, 12/2/12; AMC Annual Conference Workshops 12/3 – 12/4/12; Northern Counties Land Use Coordinating Board, 12/4/12; Greater Minnesota Advisory Panel 12/4/12; Roseau River Watershed Board, 12/5/12; Sheriff Committee, 12/6/12; Courthouse Department Head meeting, 12/6/12; Operations Committee, 12/6/12 and Community Justice Coordinating Committee, 12/10/12.

Commissioner Walker reported on the following committee meeting(s): Sheriff Committee, 12/6/12; Courthouse Department Head meeting, 12/6/12; and Operations Committee, 12/6/12.

UNFINISHED BUSINESS

Upon motion carried, the Board adjourned the regular meeting at 6:00 p.m. The next regular meeting of the Board is scheduled for December 26, 2012 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Swanson, Jack ▼	District 2 Commissioner ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 License Bureau Resolution

***Background (Provide sufficient detail of the subject):**
 The Roseau License Bureau is requesting a resolution in support of an increase in fees.

***Financial Consideration:**
 None for Roseau County

***Legal Consideration:**
 Not applicable

***Other Consideration:**
 requires action by the Minnesota Legislature

***Resolution (Wording should reflect the intent of the Board vote):**
 see attachment

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator



Board of Commissioners
606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

A motion was made by Commissioner XXXXX, seconded by Commissioner XXXXX and carried unanimously to adopt the following resolution:

RESOLUTION SUPPORTING LOCAL DEPUTY REGISTRAR MAINTENANCE OF LOCAL DRIVER LICENSE AND STATE I.D. SERVICES

2012-12-XX

WHEREAS, the State of Minnesota has long established a public/private deputy registrar system to provide citizens convenient locations to conduct local driver license and title registration services for motor vehicles and DNR recreational vehicles; and,

WHEREAS, the State of Minnesota in 1949 established a user service fee on motor vehicle related transactions to be retained by the deputy registrar to cover the costs of providing the local service; and,

WHEREAS, a deputy registrar office is not subsidized by the State of Minnesota and relies solely on this user service fee revenue to maintain their office operation including all salaries, rent, equipment, utilities, and associated office costs; and,

WHEREAS, the State of Minnesota has shifted increased costs and responsibilities for driver license transactions onto the deputy registrar such as regular replacement schedules of computers and associated electronic equipment, printing of previously supplied state forms and expanded auditing tasks such as identification triple check and commercial driver medical forms which require additional time and carry additional risks and potential liability for agents that was previously the responsibility of the State; and,

WHEREAS, the State of Minnesota requires a 15 year retention schedule of all driver license transaction documents in a secure storage facility at cost to the deputy; and,

WHEREAS, Minnesota statute 171.061 subdivision 4 (b) specifically states that the filing fee for driver license transactions by the deputy agent "shall cover all expenses involved in receiving, accepting or forwarding to the department the applications and fees required"; and,

WHEREAS, the last user fee increase for driver license agents was enacted in 2005;

NOW THEREFORE, BE IT RESOLVED, the County of Roseau supports the State Legislature in authorizing a user service fee increase in the year 2013 to maintain local driver and state identification card service to the citizens of Minnesota.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 26, 2012.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Monsrud, Martie ▼	Auditor ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Northwestern Minnesota Juvenile Center Board Appointment

***Background (Provide sufficient detail of the subject):**
 The four-year term of Steve Gust, as Northwestern Minnesota Juvenile Center Board member expires effective 12-31-2012. The NWMN Juvenile Center is asking the Board to appoint a representative from Roseau County to serve another four year term.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator



NORTHWESTERN
MINNESOTA
JUVENILE
CENTER

December 3, 2012

Mr. Jeff Pelowski
Roseau County Board Coordinator
Roseau County Courthouse
606 5th Avenue SW Rm 130
Roseau, MN 56751

Dear Mr. Pelowski:

The four-year term of **Steve Gust**, as Northwestern Minnesota Juvenile Center Board member representing the Roseau County Board of Commissioners on the Center Board, **expires effective 12-31-2012.**

We respectfully request that the Roseau County Board of Commissioners act upon this vacancy or opening, which is a four-year term from 01-01-2013 through 12-31-2016.

*Serving the Counties of
Northwestern Minnesota*

As a matter of record, please forward a copy of the Roseau County Board's action upon this matter to the undersigned.

If I can be of any further assistance, please advise.

Thank you very much.

Very sincerely,

William C. Frey
Superintendent

WCF/llg

c: file

218-751-3196
FAX: 218-751-3229
EMAIL: CENTER@NMJCONLINE.ORG

1231 5TH STREET NW
P.O. Box 247
BEMIDJI, MN 56619-0247

ITEM # Consent 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Monsrud, Martie ▼	Auditor ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Authorize the County Auditor to Call for 2013 Publishing Bids

***Background (Provide sufficient detail of the subject):**

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

CALL FOR BIDS

Sealed bids will be received by Martha Monsrud, Roseau County Auditor, 606 5th Avenue SW Room 160, Roseau, MN 56751-1477, on behalf of the Roseau County Board of Commissioners, until 4:00 p.m., on Monday, January 14, 2013, for the following publications:

1. **OFFICIAL COUNTY NEWSPAPER:**

Publication of the County Board Proceedings,
Publication of all legal notices of the county,
Publication of the 1st publication of the 2012 Financial Statement Summary
Publication of the List of Delinquent Taxes (2), all pursuant to Minnesota Statutes 375.12, 375.17, 279.05, 279.06, 279.07, 279.08 and 279.09.

2. **SECOND PUBLICATION OF THE 2012 FINANCIAL STATEMENT SUMMARY PURSUANT TO MINNESOTA STATUTES 375.17, IN 2013.**

The bidders must comply with the legal requirements of Minnesota Statutes, Chapter 331A, and the legal requirements for publication of this material, and the bidders should make themselves familiar with these requirements.

Bids must be submitted on the form provided by the Roseau County Auditor's Office and shall comply with the publication specifications included with the bid packet.

The words "*Bid for Publishing*" must be written on the outside of the bid envelope.

The Roseau County Board reserves the right to reject any and all bids and to waive any irregularities in the bidding process.

Dated at Roseau, Minnesota, this 26th day of December, 2012.

/s/ Martha Monsrud
Martha Monsrud
Roseau County Auditor

(SEAL)

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Foss, Karen ▼	Attorney ▼	Dec ▼ 26 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Request to approve Docutech Consulting Agreement

***Background (Provide sufficient detail of the subject):**
 Request that the Board approve the Docutech Agreement which provides the County Attorney's office with professional services for MCAPS, the County Attorney's case management software.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

Docutech Consulting Updating Service Agreement

This Agreement is made as of the ____ day of _____, 20____ by and between Docutech Consulting, Inc. (DOCUTECH), a Minnesota corporation whose principal place of business is 1866 Shryer Ave West, Roseville, Minnesota 55113 and Roseau County Attorney's Office (CLIENT), 606 5th Avenue SW, Roseau, Minnesota 56751.

WHEREAS, DOCUTECH has agreed to provide certain professional services hereunder in connection with the MCAPS4 software; and

WHEREAS, CLIENT wishes to avail itself of the skills and services of DOCUTECH for a limited period of time and the services of DOCUTECH are valuable and useful to CLIENT.

NOW THEREFORE, CLIENT and DOCUTECH, in consideration of the mutual promises contained herein, agree as follows:

1. DOCUTECH will update the CLIENT's "Primary Computer" whenever DOCUTECH releases new release of the MCAPS4 software.
2. DOCUTECH will update the CLIENT's Primary Computer whenever DOCUTECH releases an interim release to fix an issue or problem with the MCAPS4 software as reported by the CLIENT to DOCUTECH.
3. DOCUTECH will update the CLIENT's "MCAPS4 Service Computer" whenever DOCUTECH releases new release of the MCAPS4WindowsService software.
4. DOCUTECH will update the CLIENT's MCAPS4 Service Computer whenever DOCUTECH releases an interim release to fix an issue or problem with the MCAPS4WindowsService software as reported by the CLIENT to DOCUTECH.
5. DOCUTECH will copy the new MCAPS4 program files from the Primary Computer to a folder on a server from which CLIENT will be able to copy the MCAPS4 program files to any other computers of CLIENT.
6. CLIENT will pay the sum of seven hundred ninety nine dollars (\$799.00) for the calendar year of 2013.

In order to provide these services, CLIENT agrees to allow DOCUTECH to remotely access the Primary Computer and the MCAPS4WindowsService Computer, both attended and unattended access, using DOCUTECH's Citrix GotoAssist account or any other remote access method mutually agreed upon by both DOCUTECH and CLIENT.

The term "Primary Computer" means a single client computer used to run the MCAPS4 software.

The term "MCAPS4 Service Computer" means the single computer upon which the MCAPS4WindowsService program runs.

Docutech Consulting, Inc.

Roseau County Attorney's Office

By Mark Theobald

By _____

ITEM # Consent 6
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Gust, Steve ▼	Sheriff ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Aviards, LLC Food Service Management Agreement Amendment

***Background (Provide sufficient detail of the subject):**
 Requesting approval of an Amendment to the Aviard's, LLC Foods Service Management Agreement.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

**AMENDMENT NUMBER THREE
TO THE FOOD SERVICE MANAGEMENT AGREEMENT
BETWEEN ROSEAU COUNTY AND A'VIANDS, LLC**

This Amendment Number Three to the Food Service Management Agreement is made by and between **Roseau County**, (hereinafter referred to as "**Client**"), whose address is **604 5th Avenue SW, Roseau, Minnesota 56751**, and A'viands, LLC (hereinafter referred to as "**A'viands**"), whose address is 1751 County Road B West, Suite 300, Roseville, Minnesota 55113.

WHEREAS, Client and A'viands are parties to that certain Food Service Management Agreement effective December 14, 2007 (as amended, the "Agreement"), pursuant to which A'viands provides food service at the Roseau County Jail; and

WHEREAS, the parties now desire to amend the Agreement upon the terms and conditions stated herein.

NOW, THEREFORE, the parties, intending to be legally bound hereby, mutually agree as follows:

1. Section 1.b. Terms of the Agreement
Effective January 1, 2013, the pricing shall be amended as shown in the attached Financial Exhibit.

This Amendment Number Three shall be effective as of January 1, 2013. All other terms and conditions of the Agreement, as modified from time to time, shall remain in full force and effect unless otherwise amended as provided in the Agreement.

COUNTY OF ROSEAU, MN

By: _____

Name: _____

Title: Chair of the Board

Date: _____

By: _____

Name: _____

Title: Board Clerk

Date: _____

A'VIANDS, LLC

By:  _____

Name: Perry M. Rynders

Title: CEO

Date: 12/6/12

By: 

Name: Steven Gust

Title: Sheriff

Date: 12-18-12

APPROVED AS TO FORM:

By: _____

Name: _____

Title: County Attorney

Date: _____

**FINANCIAL EXHIBIT A
ROSEAU COUNTY JAIL
JANUARY 1, 2013 THROUGH DECEMBER 31, 2013**

The Cost of Business conducted hereunder by A'viands, LLC during each accounting period shall be determined on an accrual basis in accordance with generally accepted accounting practices and shall consist of the following:

- A. All direct and indirect labor employed by A'viands, LLC such as, but not limited to, Federal, State and/or local employment taxes and costs, FICA taxes, Worker's Compensation costs, bonuses, health, disability and group insurance costs and other costs for fringe benefits that may be applicable or prescribed by law.
- B. All food, materials and supplies (such as paper, cleaning chemicals, uniforms, office supplies, and printing costs) including any applicable taxes, delivery costs or other costs reflected on invoices or statements.
- C. All other direct or indirect operating and miscellaneous expenses necessary for the performance of the Dietary Service (such as liability insurance, long distance and computer service connections). A'viands, LLC shall allocate any indirect expenses on a reasonable basis.
- D. A'viands, LLC shall charge a Management Fee of \$525 per month plus an Administrative Fee of \$100 per month and will bill for this service each operating period.
- E. A'viands, LLC shall credit the County's invoice for the full amount of money collected in cash sales to County employees.

A'viands, LLC shall issue a period operating statement (based on a calendar month) showing the Cost of Business. A'viands, LLC shall issue an invoice at the end of the month for all costs to operate the food service per this Agreement. The payment shall be due at the end of each month's operating period.

ITEM # Hwy Dept 1a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian ▼	Engineer ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Letter from MN Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design Complaint Committee, (BOARD).

***Background (Provide sufficient detail of the subject):**
 On May 1, 2012, Mr. James Jenson, County Road 2, Badger, MN, submitted a 22-page complaint against County Engineer Brian Ketring to the above BOARD. The complaint was very comprehensive and, since this BOARD has the authority to revoke or suspend licensure, issue fines and/or reprimands, etc., Engineer Ketring had no choice but to respond. A comprehensive response was submitted to the BOARD on July 23, 2012. The response included input from Engineer Ketring, MN Department of Transportation, MN Pollution Control Agency, MN Counties Insurance Trust, County Leadership Team, and the County Board of Commissioners. It is important to note that prior to filing these allegations with the BOARD, Mr. Jenson had submitted these same complaints over the past years to: the County Board, local newspapers, County Sheriff's Department, MN Department of Transportation, MN Pollution Control Agency, and the Governor of MN; all of which were previously addressed by the respective Agencies and considered closed. On September 18, 2012 we were notified by the BOARD that all of the allegations filed against Roseau County Engineer Brian Ketring in Mr. Jenson's complaint were dismissed.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Hwy Dept 1b
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian ▼	Engineer ▼	Dec ▼ 26 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve Final Payment to Gladen Construction, Inc.

***Background (Provide sufficient detail of the subject):**
 Approve Final Payment of \$5,985.69 for SAP 068-598-034, Br. 68J34.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Bld Comm a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Anderson, Dave ▼	Social Services Director ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Courthouse Security

The Building Committee is recommending to the County Board that Roseau County move forward with the purchase of a metal detector for the courthouse. The recommendation includes additional funding for the Sheriff's Dept. to cover the additional staffing needed.

***Financial Consideration:**
 Metal detection equipment could range from as low as \$1500 for a used machine to as much as \$5000 for new equipment. The staffing issue would need to be discussed and a decision made regarding appropriate staffing levels.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Bldg Comm b
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Anderson, Dave ▼	Social Services Director ▼	Dec ▼	26 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Discuss courtroom remodel

The Building Committee is recommending that the County Board authorize Richard Rude, Architect, to provide specific bid documents for the proposed courtroom remodel project. The Building Committee is also recommending the Board authorize Marco to develop plans for the sound system in the courtroom as part of the remodel project.

***Financial Consideration:**
 Cost will be \$2500 - \$3500 for Richard Rude Architects and an additional \$1500 to Marco for the sound system plan.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Monsrud, Martie ▼	*Department Auditor ▼	*Board Meeting Date Dec ▼ 26 ▼ 2012 ▼
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***Subject Title (As it will appear on the agenda):**
2013 Appropriations

***Background (Provide sufficient detail of the subject):**
The Board will review and approve the 2013 County Appropriations

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Coordinator ▼	Dec ▼, 26 ▼, 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Set Elected Official Salaries

***Background (Provide sufficient detail of the subject):**
 The Board needs to approve 2013 Elected official salaries which include the County Attorney, Auditor, Recorder, Sheriff and Treasurer.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

Elected Officials Salaries

	Actual 2012	Proposed 2013
Auditor	\$ 66,809.60	\$ 69,429.05
Treasurer	\$ 68,224.00	\$ 68,224.00
Sheriff	\$ 73,091.20	\$ 75,989.45
Attorney	\$ 88,732.80	\$ 91,938.43
Recorder	\$ 62,379.20	\$ 62,379.20
Commissioners	\$ 19,214.00	\$ 19,214.00

ITEM # Cty Bd 3 & 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie ▼	*Department Auditor ▼	*Board Meeting Date Dec ▼ 26 ▼ 2012 ▼
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***Subject Title (As it will appear on the agenda):**
 Approve Final 2013 Levy & Budget

***Background (Provide sufficient detail of the subject):**
 On September 11, 2012 the Board approved a preliminary 2013 levy and budget. Per statute, the Board must finalize its 2013 levy and budget by December 26, 2012.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Coordinator

2013 Final Property Tax Levy/Budget

2012 Tax Levy(Final)				2013 Final Tax Levy				\$ Change 2011-2012	% Change 2011-2012
Fund	Levy Limitation	Special Levies*	Total By Fund	Fund	Levy	Special Levies	Total By Fund		
Revenue	\$ 3,293,653		\$ 3,293,653	Revenue	\$ 3,293,653	\$ -	\$ 3,293,653	\$ -	0.00%
Road Bridge	\$ 1,200,000	\$ -	\$ 1,200,000	Road Bridge	\$ 1,200,000		\$ 1,200,000	\$ -	0.00%
Social Services	\$ 1,630,000		\$ 1,630,000	Social Services	\$ 1,630,000	\$ -	\$ 1,630,000	\$ -	0.00%
Debt Service	\$ 474,100	\$ -	\$ 474,100	Debt Service	\$ 474,100		\$ 474,100	\$ -	0.00%
Totals	\$ 6,597,753	\$ -	\$ 6,597,753	Totals	\$ 6,597,753	\$ -	\$ 6,597,753	\$ -	0.00%
				\$ -					
*Summary of 2011 Special Levies				2012 Special Levies				Levy Limitation Increase:	
Operating Costs of Jail				Operating Costs of Jail				Special Levy Increase:	
Sheriff Dept. Wages & Benefits				Sheriff Dept. Wages & Benefits				Proposed Property Tax Levy Increase: \$ - 0.00%	
Nursing Facility Indiv. Under 65				Sex Offender Program					
Sex Offender Program				Nursing Facility Indiv. Under 65					
Total 2011 Special Levies		\$ -		Total		\$ -			

2012 Final Budgets				2013 Final Budgets				2013 Proposed Budgets (Includes the Proposed 2013 Property Tax Levy)			
Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget	Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 5,952,770	\$ 6,095,913	\$ (143,143)	Revenue	\$ 5,699,530	\$ 5,809,850	\$ (110,320)	Revenue	\$ 5,699,530	\$ 5,809,850	\$ (110,320)
Road & Bridge	\$ 9,063,760	\$ 9,153,449	\$ (89,689)	Road & Bridge	\$ 9,441,927	\$ 9,568,947	\$ (127,020)	Road & Bridge	\$ 9,441,927	\$ 9,568,947	\$ (127,020)
Social Services	\$ 3,318,663	\$ 3,428,699	\$ (110,036)	Social Services	\$ 3,395,480	\$ 3,559,980	\$ (164,500)	Social Services	\$ 3,395,480	\$ 3,559,980	\$ (164,500)
Debt Service	\$ 486,160	\$ 446,274	\$ 39,886	Debt Service	\$ 486,520	\$ 446,474	\$ 40,046	Debt Service	\$ 486,520	\$ 446,474	\$ 40,046
Tax Supported				Tax Supported				Tax Supported			
Funds - Total:	\$ 18,821,353	\$ 19,124,335	\$ (302,982)	Funds - Total:	\$ 19,023,457	\$ 19,385,251	\$ (361,794)	Funds - Total:	\$ 19,023,457	\$ 19,385,251	\$ (361,794)
Environmental	\$ 1,023,600	\$ 956,404	\$ 67,196	Environmental	\$ 1,104,581	\$ 1,072,273	\$ 32,308	Environmental	\$ 1,036,679	\$ 1,040,871	\$ (4,192)
All Funds				All Funds				All Funds			
Total:	\$ 19,844,953	\$ 20,080,739	\$ (235,786)	Total:	\$ 20,128,038	\$ 20,457,524	\$ (329,486)	Total:	\$ 20,060,136	\$ 20,426,122	\$ (365,986)

ITEM # Cty Board 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
<input type="text"/>	<input type="text"/>	Dec	26	2012

***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioners Phillippe and Swanson have submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Coordinator

**Roseau County Board
December 2012 Committee Report
Glenda A. Phillippe**

December 2 - December 4 – AMC Conference – St. Cloud

Attended several workshops. Updates for commissioners will be disseminated.

December 6 – Sheriffs’ Department – Roseau

COW

December 6 – Courthouse Heads – Roseau

COW

December 6 – Operations Committee – Roseau

COW

December 10 – Warroad City Council – Warroad

December 10 – Warroad School Board – Warroad

December 11 – County Board – Roseau

December 11 – Truth in Taxation

December 13 – Special Warroad Council Meeting

Council approved community park concept and ownership of same.

December 18 – Social Services – Roseau - COW

December 18 – Highway Department – Roseau - COW

December 21 – Revolving Loan Committee - Roseau

December 26 – County Board – Roseau - COW

JACK SWANSON COMMITTEE REPORTS

DEC 12, 2012 - ECONOMIC DEVELOPMENT; with City of Roseau and Coalition of Greater Minnesota Cities re: economic development lobbying efforts in 2013

DEC 13, 2012 - STATEWIDE RADIO BOARD FINANCE COMMITTEE; approved grant recommendation for counties migrating to ARMER in 2013

DEC 13, 2012 - ROSEAU COUNTY AFFORDABLE HOUSING COMMITTEE; Swanson agreed to serve on a Minnesota Housing Institute team (one of 5-7 from Roseau County)

DEC 14, 2012 - NW REGIONAL RADIO BOARD; met w/ Sheriff's officials and City Police Depts (and MN State Patrol and Roseau County I-T) on the value and practicality of full ARMER participation; no consensus from those involved

DEC 18, 2012 - SOCIAL SERVICES BOARD

DEC 18, 2012 - HIGHWAY DEPARTMENT COMMITTEE

DEC 19, 2012 - BUILDING COMMITTEE; on proposed courthouse security improvements

DEC 21, 2012 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY