
June 12, 2012

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on June 12, 2012 at **4:00 p.m.** in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

4:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

4:10 Delegations/Board Appointments/Public Comments*

Todd Miller Chair Roseau River Watershed District

1. Painting Quotes
2. Discuss BISF Projects

4:30 Consent Agenda

1. May 22, 2012 Board Proceedings
2. Commissioner Swanson - AMC Committee Member Appointment (as an Alternate) to the Statewide Radio Board
3. Eligibility Worker Hire
4. Resolution Clarifying Roseau County Employee Handbook
5. Temporary Liquor License

4:40 County Committee Reports

1. **Building Committee**
 - a. Architectural Plan Courtroom 1, Phase 1 Upgrades

4:50 Department Reports

1. **Assessor's Office**
 - a. Board of Appeal and Equalization Review
2. **Highway Department**
 - a. Warroad Safe Routes to School Agreement
 - b. Right of Way Access Agreement
 - c. Call for Bids on S.A.P. 068-677-006

5:15 BREAK

5:30 County Board Items

1. MRCC Parks and Trails Resolution
2. Commissioner Committee Reports

5:30 Unfinished Business

6:00 Adjourn

6:30 Open Board of Appeal and Equalization Meeting

ITEM # Appt 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	RRWD	Jun 12 2012

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Paint Quote for Old Law Enforcement Center

***Background (Provide sufficient detail of the subject):**
 The RRWD has obtained two additional quotes to paint the Old Law Enforcement Center for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

Roseau River Water Shed

Wash Building +
Fogpole Base

Clean grout
Caulk Cracks

Prime + Paint (3000 sq. ft.)

Paint Back Door + Side Door
Beams

Total — \$3850.20

Peter Grafstrom

412 N Main

Roseau Mn 56751

1-218-242-4963

Larry Emery
 23432 220 St.
 Greenbush, Mn 54744

576830

CUSTOMER'S ORDER NO.		DEPARTMENT			DATE	
					5-17-12	
NAME Roseau River Watershed						
ADDRESS						
CITY, STATE, ZIP Roseau Mn						
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.	MOSE RETD PAID OUT
QUANTITY	DESCRIPTION				PRICE	AMOUNT
1	Bid to Pressure					
2	Wash and Sand					
3	Grout Down.					
4						
5	Prep and Paint					
6	Exterior Building					
7						
8	Labor only					1800 ⁰⁰
9						
10						
11						
12	Paint is not					
13	included					
14						
15	Thank					
16	you					
17						
18						
19						
20						
RECEIVED BY						



KEEP THIS SLIP FOR REFERENCE
 ORIGINAL

6-12-12

NORTHERN AIR
BOX 302
1243 S. ATLANTIC
HALLOCK, MN 56728
PH. (218) 843-3484

Estimate

DATE	ESTIMATE NO.
4/30/2012	2622

NAME / ADDRESS
ROSEAU RIVER WATER SHED 108 3RD ST NE STE 109 ROSEAU MN 56751
<i>Fax 463-0315</i>

P.O. NO.	PROJECT

ITEM	DESCRIPTION	QTY	COST	Total
LABOR	LABOR WASH 3000 SQ FT BUILDING	8	80.00	640.00
LABOR	LABOR PRIME AND PAINT	12	80.00	960.00
PM	PAIN AND MATERIALS PRIMER 4-603	12	42.00	504.00T
PM	PAIN AND MATERIALS DTM PAINT	12	56.00	672.00T
LINE	MASKING AND MATERIALS (1 COLOR)		200.00	200.00T
LINE	MASKING AND MATERIALS (2 COLORS ADD \$400.00)			0.00T
	SALES TAX		6.875%	94.60
<i>pressure wash flag pole base - a splash guards surface preparation of groud & cracks. Wood around back door. ? what to do about clat jail !! ? Dow top cap need to be removed,</i>				
Total				\$3,070.60

Phone #

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Administrative Assistant ▼	Jun ▼ 12 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Proceedings

***Background (Provide sufficient detail of the subject):**
 Proceedings from the May 22, 2012 Board meeting are being submitted for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 22, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, May 22, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Request for approval of two forthwith claims was added to the payment of bills. A motion to approve the revised agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board was reminded of the Board Retreat scheduled for Wednesday, May 23, 2012 beginning at 8:30 a.m. and of a Hay Creek/Norland Project Tour, being arranged by the RRWD, scheduled for Wednesday, June 6, 2012, at 10:00 a.m.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 5/10/2012

Vendor Name	Amount
CENTURLINK	3,406.96
MN DEPT OF FINANCE -TREAS	5,221.00
ROSEAU CITY	8,870.94
5 Payments less than 2,000	2,117.69
Final Total:	19,616.59

Warrants Approved For Payment 5/17/2012

9 Payments less than 2,000	5,097.19
Final Total:	5,097.19

Warrants Approved On 5/22/2012 For Payment 5/25/2012

Vendor Name	Amount
AVIANDS LLC	6,528.33
DEPT OF NATURAL RESOURCES	3,751.53
DORN INC/TONY	3,644.44
ELECTION SYSTEMS & SOFTWARE INC	11,245.00
JOHNSON OIL CO INC	6,053.89
NORTHERN RESOURCES COOPERATIVE	3,257.75
UND FORENSIC PATHOLOGY	2,000.00
52 Payments less than 2,000	19,385.38
Final Total:	55,866.32

The Board approved a forthwith payment to Plimus, Inc. in the amount of \$118.12 for software and to Larry Emery in the amount of \$1,700.00 for beaver removal in District 5.

DELEGATIONS/BOARD APPOINTMENTS

Northwest Private Industry Council

Amanda Gradzielewski of the Northwest Private Industry Council met with the Board to request approval of the Joint Powers Agreement between the Counties of Kittson, Marshall, Norman, Pennington, Polk, Red Lake and Roseau. The agreement identifies the Northwest Regional Development Commission's Board of Directors as the group of Local Elected Officials within the Northwest region that will monitor and oversee the activities of the Northwest Workforce Investment Board. A motion to approve the Northwest Service Areas Joint Powers Agreement was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

Gradzielewski presented the Board with an application for a representative to serve on the Northwest Private Industry Council/Workforce Investment Board. Commissioner Swanson suggested that this position be advertised per Board policy. A motion to advertise for the Board Member position was made by Commissioner Swanson and seconded by Commissioner Phillipe. After further discussion, this motion was rescinded as it was noted that the application submitted was for an at-large position. A motion to approve Pamela Hetteen as an at-large member on the Northwest Private Industry Council/Workforce Investment Board was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried, with Commissioner Foldesi abstaining.

Roseau County Historical Society

Roseau County Historical Society Director Charlene Haugen met with the Board to request funding for track lighting fixtures in the museum. Ms. Haugen demonstrated the lighting deficiencies with photographs of current exhibits noting that the tracks are all in place and only additional fixtures are needed. Ms. Haugen received three quotes and requested the Board approve the quote for the lowest bid. Commissioner Foldesi requested that Grainger be contacted for an additional quote to compare with the lowest bid. A motion to approve the purchase of Track Light Fixtures with UV Filters, not to exceed the lowest bid of \$2,880.00 was made Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 8, 2012 Proceedings; approved the hire of Joshua Oquist as a Social Services Eligibility Worker; approved the appointment of Colleen Lorenson to serve the remaining term of Peggy Swart on the Social Service Board and accepted an anonymous donation to the Sheriff's Department.

DEPARTMENT REPORTS

Auditor's Office

Auditor Monsrud requested the Board approve the submittal of a County easement application for that part of the abandoned railroad corridor running through the property owned by the Department of Natural Resources at a cost of \$2000. Monsrud noted that consolidated conservation funds could be used to cover this fee. A motion to approve filing

the easement application for the that part of the N ½ of the SW ¼ of the SE ¼ of Section 27, Township 163, Range 37 (Lake Township) and that part of the SE ¼ of the SE ¼ of the SE ¼ of Section 36, Township 163, Range 38 (Unorganized Norland) to the Department of Natural Resources was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously.

Sheriff's Office

A motion to close the regularly scheduled Board meeting pursuant to MN §13D.05 subd 3(a) to discuss a Sheriff's Department Personnel matter was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

A motion to re-open the regularly scheduled Board Meeting was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

A motion to approve a personal leave request, as submitted, was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Commissioner Swanson requested the Board approve his attendance at a LEAN "Train the Trainer" event taking place August 8-10, 2012. LEAN is a coordinated state government initiative for improving the organizational performance and results in Minnesota's state government agencies. A motion to approve Commissioner Swanson's attendance at the LEAN training conference was made by Commissioner Phillippe, seconded by Commissioner Walker and carried unanimously.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Land Asset Pilot Project, 5/10/12; MnDot Corridor Planning Meeting, 5/10/12; Highway Committee, 5/15/12; Social Services Board, 5/15/12.

Commissioner Foldesi reported on the following committee meeting(s): Social Services Board, 5/15/12; Highway Committee, 5/15/12.

Commissioner Phillippe reported on the following committee meeting(s): Warroad City Council, 5/14/12; Warroad School Board, 5/14/12; Roseau County Highway Department, 5/15/12; Social Services Board, 5/15/12; Lake Township Board, 5/16/12; Meeting on CR35, 5/18/12; Warroad Port Authority, 5/21/12.

Commissioner Swanson reported on the following committee meeting(s): Retreat Planning Teleconference, 5/8/12; Northwest Regional Radio Board, 5/9/12; Land Asset Pilot Project, 5/10/12; CJCC Grants meeting, 5/11/12; Social Services Board, 5/15/12; Highway Department, 5/15/12; Collaborative Governance Council, 5/16/12; Legacy Grants meeting, 5/18/12; Roseau Economic Development Authority, 5/18/12.

Commissioner Walker reported on the following committee meeting(s): Land Asset Pilot Project, 5/10/12; Beltrami Island State Forest Project Team Meeting, 5/10/12.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for June 12, 2012 at 4:00 p.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Swanson, Jack ▼	Commissioner ▼	Jun ▼ 12 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Commissioner Swanson - AMC Appointment as Alternate to the Statewide Radio Board

***Background (Provide sufficient detail of the subject):**
 Commissioner Swanson has been asked to serve as the AMC Representative (as an alternate) on the Statewide Radio Board.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Anderson, Dave ▼	Social Services Director ▼	Jun ▼ 12 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Approve appointment of Elizabeth Froese, Eligibility Worker effective June 25, 2012.

Due to an increased workload in the Eligibility Worker's Office the Social Services Board approved hiring an additional Eligibility Worker, utilizing the existing Merit System Eligibility List. Social Services Director Dave Anderson is requesting the appointment of Elizabeth (Ellie) Froese to the position of Eligibility Worker effective June 25, 2012 at Grade 6, Step A at the rate of \$18.29 per hour.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Consent 4

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Interim Coordinator ▼	Jun ▼	12 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Resolution Clarifying Roseau County Employee Handbook

***Background (Provide sufficient detail of the subject):**

The Operations Committee has met and reviewed/ revised the attached resolution clarifying the policy on tracking hours for regular part-time and temporary employees, and employees transitioning from regular part-time or temporary status to regular full time employment. The Operations Committee is submitting the resolution for Board review and approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator

RESOLUTION CLARIFYING ROSEAU COUNTY EMPLOYEE HANDBOOK

WHEREAS, vacation time and annual step increases for regular full-time employees are determined by years of continuous service; and

WHEREAS, since 2004-2005, the County has calculated a year of service for regular part-time and temporary employees based on the completion of 2,080* hours of employment; and

WHEREAS, the County Board has approved the calculation of 2,080* hours of employment as a year of service for regular part-time and temporary employees through the Board's approval of budgets and payrolls from 2004-2005 to the present; and

WHEREAS, a 2,080* hour year of service for regular part-time and temporary employees is not specifically reflected in the Roseau County Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED by the Roseau County Board of Commissioners that the Employee Handbook be clarified and amended to read as follows:

Regular Part-time Employee

Regular part-time employees, scheduled to work 20 or more hours per week, shall earn prorated vacation for the number of hours worked. The completion of 2,080* hours shall constitute a year for determining length of service, as it pertains to accrual of vacation time and step increases.

Temporary Employee

Temporary employees, upon the completion of 2,080* hours shall constitute a year for determining length of service, as it pertains to step increases. Temporary employees are not eligible for vacation benefits.

BE IT FURTHER RESOLVED that should an employee be converted from regular part-time or temporary status to regular full-time employment, the employee's anniversary date for determining vacation time and annual step increases, will be the date upon which the employee completes the equivalent of one year of full-time employment, (ie. 2,080* hours).

* - 2,184 hours for applicable Law Enforcement personnel.

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Jun 12 2012		
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***Subject Title (As it will appear on the agenda):**
 Approve Application for Temporary Liquor License

***Background (Provide sufficient detail of the subject):**
 The Badger Jaycees is requesting Board approval on a Temporary Liquor License for Wojo's Arena and Rodeo from June 29, 2012 through July 1, 2012.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: Jeff Pelowski, Interim County Coordinator

ITEM # City Comm Rep 1



REQUEST FOR BOARD ACTION

* Required Fields

*Person Responsible for Request Anderson, Dave ▼	*Department Social Services Director ▼	*Board Meeting Date Jun ▼ 12 ▼ 2012 ▼
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Amount of time being requested:

*Subject Title (As it will appear on the agenda):
Architectural Plan for Courtroom 1, Phase 1 Upgrade

*Background (Provide sufficient detail of the subject):
The Building Committee met with Architect Richard Rude to discuss sound and security upgrades in Courtroom 1. The Committee is requesting the Board approve expenditures of \$3,000 - \$5,000 to prepare a preliminary floor plan for Phase 1 of the Courtroom 1 upgrades.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson						Passed
Phillipe						
Foldesi						Failed
Falk						
Walker						Tabled

ATTEST: **Jeff Pelowski, Interim Coordinator**

ITEM # Hwy. 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Ketring, Brian ▼	Engineer ▼	Jun ▼	12 ▼	2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Approve Agreements between Mn/DOT and Roseau County

***Background (Provide sufficient detail of the subject):**
Approve Agreements between Mn/DOT and Roseau County for Federal Participation in Construction for Warroad Safe Routes to School.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy. 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian	Engineer	Jun 12 2012

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Approve Hwy. Dept. Permitting Snowmobile Club right-of-way access.

***Background (Provide sufficient detail of the subject):**
Approve Hwy. Dept. permitting Snowmobile Club right-of-way access.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # Hwy. 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Ketring, Brian	Engineer	Jun 12 2012

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Approve Call for Bids for S.A.P. 068-677-006

***Background (Provide sufficient detail of the subject):**
S.A.P. 068-677-006 (CSAH No. 77) Mill Bituminous & Bituminous Overlay

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Interim Coordinator

ITEM # County Board 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Coordinator ▼	Jun ▼ 12 ▼ 2012 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 MN Rural Counties Caucus (MRCC) Parks and Trails Resolution

***Background (Provide sufficient detail of the subject):**
 The MRCC has requested the Board review the attached resolution regarding Parks and Trails Legacy Funding.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>					
Foldesi	<input type="text"/>	Failed <input type="text"/>				
Falk	<input type="text"/>					
Walker	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Interim Coordinator

WHEREAS, The state Parks and Trails Legacy plan calls for a statewide system of parks and trails, and

WHEREAS, Greater MN Regional Parks and Trails have been underfunded for decades when compared to investments in the metro park system over that same time period, and

WHEREAS, The public expressed overwhelming support at 17 state-sponsored public meetings for the highest quality statewide regional projects possible as a preferred outcome of the 25 year plan, and

WHEREAS, The first round of park and trail legacy funding in 2009 was unfair to Greater Minnesota - with 43% of the funding dedicated to metro park needs, 43% dedicated to DNR park and trail needs and projects, while leaving only 14% funding for a statewide grants program which included Metro Parks. Of that 14%, 20% of those funds were given to the Metro Park Area , and

WHEREAS, The second round of park and trail legacy funding in 2011, produced better but still lopsided results with Greater Minnesota receiving 20% in dedicated legacy funding, while metro parks received 42% and DNR received 38%, and

WHEREAS, A 2011 inventory of Greater Minnesota park and trail needs resulted in \$76 million in projects, and over \$33 million in grant request - or more than four times the amount of the 2011 legacy grants awarded to Greater Minnesota, and

WHEREAS, Greater Minnesota pre-legacy park and trail funding was spotty and scarce, and

WHEREAS, the Legacy Act has resulted in Greater Minnesota being charged by both the public and the state plan to build the highest quality statewide regional projects possible;

THEREFORE, BE IT RESOLVED, that Roseau county believes Greater Minnesota should receive adequate funding to carry out the state plan and the public sentiment for high quality projects, and

Roseau County believes the current Park and Trail Legacy splits of 43% metro, 37% DNR and 20% to Greater Minnesota are inherently unfair to Greater Minnesota and not enough to carry out the state plan or meet public expectations, and

Roseau County believes the legacy funding splits at 43% metro, 37% DNR and 20% for the remaining 80 non-metro counties is not fair and will not provide the funding to allow Greater Minnesota to succeed in carrying out expectations of either the public or the state plan, and

Roseau County believes the Greater Minnesota percentage of Legacy funding should increase to a level more equal to those of the metro area and DNR.

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on April 10, 2012.

(SEAL)

Jeff Pelowski
Roseau County Interim Coordinator

ITEM # Cty Board 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
<input type="text"/>	<input type="text"/>	Jun	12	2012

***Subject Title (As it will appear on the agenda):**
 Committee Reports

***Background (Provide sufficient detail of the subject):**
 Commissioners Phillipe and Swanson have submitted committee reports for Board review.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Swanson	<input type="text"/>	Passed <input type="text"/>				
Phillipe	<input type="text"/>	Failed <input type="text"/>				
Foldesi	<input type="text"/>					
Falk	<input type="text"/>	Tabled <input type="text"/>				
Walker	<input type="text"/>					

ATTEST: Jeff Pelowski, Interim Coordinator

**Roseau County Board
May-June 2012 Committee Report
Glenda A. Phillipe**

May 23 – Retreat – Roseau

COW

May 23 – Warroad Watershed District - Warroad

Discussed Phase I of river study.

May 29 – Warroad City Council – Warroad

CR 35 update by city superintendent; dying trees in downtown area; meeting closed.

May 30 – Airport Zoning Committee - Warroad

Ordinance review; discussed availability of materials for area north of airport.

May 31 – CR 35 – Warroad

Meeting with city of Warroad and county regarding CR 35 project; work will proceed.

May 31 – Fiber Optics – Warroad

Meeting at Lake Township Hall with Sjoberg's Cable, Lake Township, Ketring, Falk, Novacek, and Nelson regarding fiber optics line along old RR corridor. Nine miles this year from Warroad to Salol. Sjoberg will spray weeds around pedestals - place every mile. Lake Township landowners will be contacted by township.

June 6 – Operations Meeting – Roseau

Anniversary and hire dates policy.

June 6 – Roseau River Watershed District - Roseau

Tour of Hay Creek and Norland Project

June 7 – AMC Conference - Roseau

COW and District III counties

June 11 – Roseau County Committee on Aging – Roseau

June 11 - Warroad City Council – Warroad

June 11 – Warroad School Board - Warroad

June 12 – Public Health Committee - Roseau

June 12 – Roseau County Board – Roseau

June 13 – Lake Township Board Meeting – Warroad

JACK SWANSON COMMITTEE REPORTS

MAY 22, 2012 - ROSEAU COMMUNITY EDUCATION COMMITTEE

MAY 23, 2012 - BOARD RETREAT @ ROSEAU CITY CENTER

MAY 29, 2012 - COUNTY FAIR PLANNING COMMITTEE; with a healthy communities theme, Lifecare Public Health and Nutritionist Kristina Kaml will be heavily involved.

MAY 30, 2012 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY; talked about an affordable rental housing shortage across the county.

MAY 31, 2012 - GREATER MINNESOTA ADVISORY PANEL (ST MICHAEL); voter ID and MnDOT funding for rural funding.

JUNE 4, 2012 - ROSEAU CONVENTION & VISITORS BUREAU

JUNE 4, 2012 - ROSEAU CITY COUNCIL; city is still working w/ federal officials on final funding for the East Diversion Flood Control Project

JUNE 5, 2012 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (THIEF RIVER FALLS); approval of HRA purchase of a 98 unit townhome rental property in Crookston

JUNE 6, 2012 - SHERIFF'S COMMITTEE

JUNE 6, 2012 - OPERATIONS COMMITTEE

JUNE 6, 2012 - COMMUNITY JUSTICE COORDINATING COMMITTEE

JUNE 6, 2012 - ROSEAU RIVER WATERSHED BOARD

JUNE 7, 2012 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT 3 SPRING MEETING

JUNE 7, 2012 - BUILDING COMMITTEE; courthouse security proposals

JUNE 11, 2012 - ROSEAU COUNTY COMMITTEE ON AGING

JUNE 11, 2012 - LEADERSHIP RESEARCH PROJECT for the RED RIVER VALLEY EMERGING LEADERSHIP PROGRAM

A G E N D A

**Roseau County Board of Appeal and Equalization
606 5 Avenue SW – Room 110
Roseau, MN 56751-1477
Tuesday, June 12, 2012 – 6:30 p.m.**

- 6:30 p.m. Chairman Russell Walker**
1. Call meeting to order.
 2. Sign Official Oath of the Roseau County Board of Appeal and Equalization.
 3. Approve Agenda.
 4. Approve proceedings of June 15, and June 28, 2011, County Board of Appeal and Equalization meetings.
 5. Acknowledge correspondence.

6:40 p.m. Allen Heim, Roseau County Assessor

TAXPAYER APPEARANCES are limited to persons who first appealed either in person, through a letter, or through an authorized representative to the City or Town Board of Appeal and Equalization; or to persons whose property is located in an unorganized township; or to persons whose local jurisdiction has transferred its powers of appeal and equalization to the County. Taxpayers are required to call the County Auditor in advance to be placed on the agenda.

- 6:50 p.m.** _____
- 7:00 p.m.** _____
- 7:10 p.m.** _____
- 7:20 p.m.** _____
- 7:30 p.m.** _____

- **Allen Heim, Roseau County Assessor**
RE: Recommendations for changes in valuations

- **Adopt resolution regarding assessments.**

- **Adjourn sine die.**

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF APPEAL AND
EQUALIZATION**

June 15, 2011

The Board of Appeal and Equalization of Roseau County, Minnesota [Board], met in the County Board room in the courthouse in the City of Roseau, Minnesota, on Wednesday, June 15, 2011, at 5:00 p.m. Chairman Mark Foldesi was not present, therefore Vice Chairman Russell Walker called the meeting to order at 5:00 p.m. Members present were Commissioners Russell Walker, Roger Falk, Jack Swanson, Glenda Phillippe and County Auditor Martha Monsrud. Also present was County Assessor Allen Heim, and members of the public.

Board members signed the official oath of the Roseau County Board of Appeal and Equalization.

A motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried by unanimous vote that the Roseau County Board of Appeal and Equalization Agenda be approved as amended.

A motion was made by Commissioner Falk, seconded by Commissioner Swanson, and carried by unanimous vote that the proceedings of the June 15, and 22, 2010, meetings of the Roseau County Board of Appeal and Equalization be approved as printed.

There were no correspondences received.

Assessor Heim met with the Board. Throughout the meeting he reviewed information regarding 2011 assessments.

Taxpayer Appearances:

- (1) **David M. Johnson** met with the Board to discuss his parcel of land in Pine Ridge Estates, Lake Township. He stated that the parcel had a significant increase in value.

Assessor Heim explained that Roseau County has an over built factor in place since approximately 1999 in the amount of \$120,000.00. With the Assessment year 2011 this amount has been raised from \$120,000.00 to \$200,000.00.

In previous years the value of this property was subject to the over built factor of \$120,000.00, but with the raise of the threshold this property no longer qualifies for this factor.

Mr. Johnson asked why this factor had not been increased gradually over the years instead of a onetime increase. Assessor Heim explained there is no provision in the statute that allows for a gradual increased.

Mr. Johnson explained that he had a previous discussion with Assessor Heim regarding his property. He mentioned that Assessor Heim had answered his questions, but was glad he was able to voice his concerns.

- (2) **Floyd Haugen-Haugen Farms** presented the Board with a copy of his letter to Moose Township, which gives an explanation of why he feels his property is overvalued.

Assessor Heim explained that we have not had a market defined enough to show different value for flood prone property.

Mr. Haugen made reference to the large land sale that occurred in Moose Township. The property that was sold adjoins his parcels and was purchased for less per acre than the county's current per acre value.

- (3) **John McCoy** explained that his property was purchased from a mortgage foreclosure and the previous owner had rented the property before the foreclosure. The renters destroyed the inside of the house

and he was in the process of making the repairs needed to make the house livable.

Assessor Al Heim and local assessor Robert Novacek will view this property and will report back to the board with a recommendation.

- (4) **John B. Bosch** explained that he felt his property in Lake Township was overvalued. He also explained that he has an easement running the full length of his property to the land owner behind him and this land owner does not take care of his property. He had an appraisal done on his property and that came back at \$98,000.00, so the value the county has on his property is \$120,000.00, which he feels he will not be able to sell his property for that amount.

Assessor Heim will contact the assessor Lake Township has hired and they will view the parcel and report back to the board with a recommendation.

- (5) **Paul King** Assessor Heim explained to Paul the over built factor because he arrived at the meeting late.

Assessor Heim and the local assessor for Lake Township will review this property and report back to the board with a recommendation.

Upon a motion by Commissioner Walker, seconded by Commissioner Phillipe to recessed the meeting of the Roseau County Board of Appeal and Equalization at 7:10 p.m. until said Board reconvenes at 8:30 a.m. on Tuesday, June 28, 2011.

Assessor Heim will notify the individuals who appeared at tonight's meeting to inform them that the Board will reconvene on June 28.

June 28, 2011

The Board of Appeal and Equalization of Roseau County, Minnesota, reconvened the June 15, 2011, meeting in the County Board room in the courthouse in the City of Roseau, Minnesota, on Tuesday, June 28, 2011, at 10:35 a.m. Members present were Commissioners Mark Foldesi, Russell Walker, Roger Falk, Jack Swanson, Glenda Phillipe and County Auditor Martha Monsrud. Also, present were County Assessor Allen Heim, County Attorney Karen Foss, Interim Coordinator Jeff Pelowski and Board Clerk Ann Marie Miller.

Chairman Foldesi called the meeting to order at 10:35 a.m. Board members signed the official oath of the Reconvened Meeting of the Roseau County Board of Appeal and Equalization and the reconvened County Board of Appeal and Equalization Certification Form for 2011.

Assessor Heim recommended that changes should be made to properties, as follows:

Owner/Parcel No.

Explanation for Changes to Valuation Appeals

David M Johnson
15.0094742.

This property was originally valued at \$225,200 (\$22,000 Land, \$203,200 Buildings). The property was valued at \$182,900 in 2010 and the increase in value is due to the change in the overbuilt factor. This home was built in 2003 and is in normal condition. The home is graded properly.
No change is recommended.

Floyd J Haugen
Various Parcels

The appeal includes several agricultural parcels located in Moose Township. This appeal was presented at the Moose Township Local Board of Appeal and Equalization on 5/4/2011. The local board is aware of the drainage issues realized by Mr. Haugen's property but feels the land breakdown and value are comparable to surrounding properties. Therefore, the local board

decided that no change could be made. **No change is recommended.**

John W McCoy
52.0102400

This property was originally valued at \$54,300 (\$8,700 Land, \$45,600 Buildings). The home was vacant for a period of time and was purchased by Mr. McCoy through a bank sale. The plumbing froze up while the home was vacant and the home has also realized some structural problems as well as neglected maintenance. **After reviewing the property the recommendation is to reduce the value to \$32,300 (\$8,700 Land, \$23,600 Buildings).**

John Bradley Bosch
15.0103302 & 15.0103311

This property was originally valued at \$120,700 (\$18,800 Land, \$101,900 Buildings). Mr. Bosch presented an appraisal with a value of \$98,000. After reviewing the property it was determined the value of the home required additional depreciation. **The recommendation is to reduce the value to \$94,100 (\$18,800 Land, \$75,300 Buildings).**

Paul W King
15.0103307 & 04.0006700

This property was originally valued at \$166,100 (\$17,200 Land, \$148,900 Buildings). Mr. King questioned the increase in value. The initial increase was due to the change in the overbuilt factor. After reviewing the property it was determined that the grade of the home should be reduced. It was also discovered that some remodeling was in progress and an adjustment was made for incompleteness. **The recommendation is to reduce the value to \$155,800 (\$17,200 Land, \$138,600 Buildings).**

A motion was made by Commissioner Phillippe and seconded by Commissioner Falk and carried by unanimous vote to adopt the following resolution:

BE IT RESOLVED that the Roseau County Board of Appeal and Equalization concurs with the above changes recommended by Assessor Heim.

BE IT RESOLVED that no changes—other than those listed above—are necessary in the 2011 assessments of real estate property for payable 2012 taxes.

BE IT FURTHER RESOLVED that said assessments be and are hereby approved.

There being no other business to bring before the Board and upon motion by Commissioner Swanson and seconded by Commissioner Walker, Chairman Foldesi declared that the County Board of Appeal and Equalization is adjourned at 11:00 a.m.

Approved: Date _____

Martha Monsrud
County Auditor

Glenda Phillippe
Commissioner, District 1

Jack Swanson
Commissioner, District 2

Roger Falk
Commissioner, District 3

Russell Walker
Commissioner, District 4

Mark Foldesi
Commissioner, District 5