

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 27, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, November 27, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

A motion to add a discussion about the Coordinator/Environmental Services Director position to the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and failed on a two, two vote with Commissioners Swanson and Phillipe in favor and Commissioners Walker and Falk opposed. A motion to approve the agenda as written was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

Commissioner Phillipe inquired as to the reason why this item was removed from the original agenda that was sent out to the Board, and requested further discussion, in closed session, at the conclusion of the meeting.

COMMENTS AND ANNOUNCEMENTS

Interim Coordinator Pelowski reminded the Board of a schedule change for the Department Head and Operations Committee meetings; they will be held on December 6th due to the AMC Conference. In addition, the December 11th Board meeting will begin at 4 p.m. to accommodate the Truth-in-Taxation Hearing.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

W a r r a n t s A p p r o v e d F o r P a y m e n t 1 1 / 1 5 / 2 0 1 2	
Vendor Name	Amount
KNIFE RIVER MATERIALS	16,223.12
SATHER LAW OFFICE	2,991.29
THYGESON CONSTRUCTION INC	3,394.47
TRUE NORTH STEEL	5,739.19
7 Payments less than 2,000.00	5,456.40
Final Total:	33,804.47

W a r r a n t s A p p r o v e d F o r P a y m e n t 1 1 / 1 5 / 2 0 1 2	
Vendor Name	Amount
1 Payments less than 2,000.00	466.50
Final Total:	466.50

W a r r a n t s A p p r o v e d F o r P a y m e n t 1 1 / 2 1 / 2 0 1 2	
Vendor Name	Amount
KNIFE RIVER MATERIALS	420,418.32
MN DEPT OF FINANCE -TREAS	3,829.50
MN ENERGY RESOURCES	2,691.99
10 Payments less than 2,000.00	4,691.49

Final Total: **431,631.30**

W a r r a n t s A p p r o v e d O n 1 1 / 2 7 / 2 0 1 2 F o r P a y m e n t
1 1 / 3 0 / 2 0 1 2

Vendor Name	Amount
AMERICAN INSTITUTIONAL SUPPLY	2,658.35
ANOKA COUNTY MEDICAL EXAMINER	2,000.00
ASSN OF MN COUNTIES	2,100.00
AVIANDS LLC	9,014.91
CURTS LOCK & KEY SERVICE INC	3,737.97
JOHNSON OIL CO INC	7,558.13
NORTHERN RESOURCES COOPERATIVE	4,658.01
STAN'S COMMUNICATIONS INC	5,574.44
60 Payments less than 2,000.00	16,826.38
Final Total:	54,128.19

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

There were none.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of the Consent Agenda, approved the November 13, 2012 Proceedings; approved a Minnesota Lawful Gambling Permit for the Warroad Chamber of Commerce; approved the Nationwide Deferred Compensation Plan Agreement; approved utilizing the existing employment roster for the hire of a Social Worker; and approved amendments to the Roseau County Emergency Plan.

DEPARTMENT REPORTS

County Highway Department

Engineer Ketring requested the Board approve a Master Partnership Contract with the State of Minnesota MnDOT which would allow Ketring to negotiate work order contracts thus improving efficiency and collaboration. A motion to approve Master Partnership Contract #02391, along with County Resolution #2012-11-04 in support of the Contract, was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously.

Engineer Ketring requested the Board approve MnDOT Agency Amendment No. 2, which allows MnDOT to act as the County's agent in accepting federal aid for the Warroad Safe Routes to School Project. A motion to approve Amendment No. 2 to MnDOT Contract No. 98343 was made by Commissioner Phillipe, seconded by Commissioner Walker and carried unanimously.

A motion to approve final payment to Knife River Materials in the amount of \$71,173.70 for shouldering work on CSAH 3 and 6 (SP 068-603-022 and SP 068-606-011), was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Canvassing Board, 11/13/12; Red River Basin Commission, 11/15/12; Social Services Board, 11/20/12;

Highway Committee, 11/20/12; HR Informational Meeting, 11/26/12; and Extension Committee, 11/26/12.

Commissioner Phillippe reported on the following committee meeting(s): Canvassing Board, 11/13/12; Warroad City Council 11/13/12; Warroad School Board, 11/13/12; Roseau County Committee on Aging, 11/19/12; Social Services Board, 11/20/12; Highway Committee, 11/20/12; HR Information Meeting, 11/26/12; and Warroad City Council, 11/26/12.

Commissioner Swanson reported on the following committee meeting(s): Northwest Regional Radio Board, 11/14/12; Jadis Town Board, 11/14/12; Roseau County Affordable Housing Committee, 11/15/12; AMC Policy Committee, 11/16/12; Roseau County Committee on Aging, 11/19/12; Social Services Board, 11/20/12; Highway Committee, 11/20/12; Northwest Minnesota Housing and Redevelopment Authority, 11/21/12; Human Resources Informational Meeting, 11/26/12; and Extension Committee, 11/26/12.

Commissioner Walker reported on the following committee meeting(s): Social Services Board, 11/20/12; Highway Committee, 11/20/12; and Joint Powers Natural Resources Board, 11/27/12.

UNFINISHED BUSINESS

The Board continued discussion on the Coordinator/Environmental Services Director agenda item. Commissioner Swanson requested a closed session to discuss this matter further.

A motion to close the regularly scheduled Board meeting pursuant to MN §13D.05 subd 3(a) to discuss a personnel matter was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously. Chair Walker recessed the regularly scheduled meeting at approximately 10:15 a.m.

Chair Walker reconvened the regular Board meeting at 11:30 a.m.

Upon motion carried, the Board adjourned the regular meeting at 11:30 a.m. The next regular meeting of the Board is scheduled for December 11, 2012 at 4:00 p.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota