

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 27, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, March 27, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Jack Swanson and Russell Walker. Commissioner Phillippe was excused.

APPROVAL OF AGENDA

Approval of the 2012 Seal Coat Projects was added to the Highway Department report. A motion to approve the revised agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board acknowledged the thank you note sent from Warroad Rescue. The Board was reminded of the LiDaR meeting scheduled for 1:00 p.m., March 27th, at the Roseau River Watershed District Office, and the Department Head meeting scheduled for 8:30 a.m. on March 28th. Commissioners Foldesi and Swanson shared the positive comments received from constituents with regard to the work of Highway Engineer Brian Ketring.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 3/15/2012

Vendor Name	Amount
FLEET SERVICES DIVISION	9,500.00
MN DEPT OF FINANCE -TREAS	3,615.00
MOREN/PATRICK	3,000.00

5 Payments less than 2,000 779.33

Final Total: 16,894.33

Warrants Approved For Payment 3/22/2012

Vendor Name	Amount
MN ENERGY RESOURCES	3,567.46
SELECT ACCOUNT-VEBA	9,887.29

7 Payments less than 2,000 5,125.51

Final Total: 18,580.26

Warrants Approved On 3/27/2012 For Payment 3/30/2012

Vendor Name	Amount
AMERICAN SOLUTIONS FOR BUSINESS	2,253.09
AVIANDS LLC	5,971.19
DELL MARKETING LP	4,688.10
GARTNER REFRIGERATION CO	2,182.16
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,677.20
MTI DISTRIBUTING, INC	8,641.63
NORTHERN RESOURCES COOPERATIVE	4,008.14

ROSEAU CO HWY DEPT	8,283.94
STAN'S COMMUNICATIONS INC	8,482.80
WASTE NOT RECYCLING LLC	4,978.80
41 Payments less than 2,000	17,253.27
Final Total:	70,420.32

The Board approved forthwith payments to Solutions Granted in the amount of \$3,377.50; Federal Signal Corp in the amount of \$1,935.83 and CenturyLink in the amount of \$2,227.68; (all expense related to the MotoBridge project).

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Carolyn Drude, Ehlers and Associates, Inc., met with the Board to discuss jail bond re-financing options. Ms. Drude explained that some lending interest rates are at the lowest point since 1967, and that interest income is also at historic lows. The savings potential to the County, should we choose to refinance, is estimated to be about \$235,000 from 2015 to 2027. Discussion on this matter will continue at a future Board meeting.

PUBLIC HEARING – SMALL CITIES GRANT

Chair Walker recessed the regular Board meeting to conduct a Public Hearing regarding the development of a Small Cities Grant application.

A motion to open the Public Hearing was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

Chair Walker called for public comment. There were no written or oral comments.

The Board discussed the Small Cities Grant application with grant writer John Wynne.

A motion to close the public hearing was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

Commissioner Walker reconvened the regularly scheduled Board Meeting.

A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously to adopt the following Citizen Participation Plan (as required for the Small Cities Grant Application):

2012-03-04

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, this Citizen Participation Plan is hereby adopted to ensure that the citizens of Roseau County, Minnesota (hereinafter referred to as the Applicant), particularly persons of low and moderate income residing in slum and blight areas and in areas in which CDBG funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG-funded activities.

Public Hearing

A public hearing or public hearings will be the primary means of obtaining citizen views and responding to proposals and questions related to community development and housing needs, proposed CDBG activities and past CDBG performance.

Prior to submitting a CDBG application to the State of Minnesota, the Applicant will need to conduct at least one public hearing to identify community development and housing needs, including the needs of very low and low income persons, as well as other needs in the community that might be addressed through the CDBG program. At the hearing, the Applicant must also, at minimum, review the proposed CDBG activities, their benefiting location(s), overall cost and proposed financing, and the implementation schedule. In addition, the past performance of the Applicant in carrying out CDBG responsibilities should be reviewed.

Formal notice of the public hearing must be provided, which follows the posting/publication requirement(s) of the Applicant. As circumstances warrant and as the Applicant determine necessary or appropriate, participation may additionally be specifically solicited from persons of low and moderate income, those benefiting from or affected by CDBG activities and/or representatives of such persons. Hearings will be held at times and in locations convenient to potential and actual beneficiaries and with accommodation for the handicapped. In case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate, arrangements will be made to have an interpreter present. Citizens must be provided the opportunity to comment upon the original Citizen Participation Plan and on substantial amendments to it, or to the activities for which CDBG funds will be used.

Public Information and Records

Information and records regarding the proposed and past use of CDBG funds will be available at the County Auditor's Office during regular office hours. The public will be so informed of this by public notice. Special communication aids can be made available to persons upon request.

Written Comments and Response

The Applicant will respond to written complaints and grievances, in writing, in a timely manner. When at all possible, such written responses shall be made within fifteen (15) working days.

A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to adopt the following sponsorship resolution (necessary for the Small Cities Grant Application):

2012-03-05

BE IT RESOLVED that Roseau County act as the legal sponsor for the project contained in the Application to be submitted on April 12, 2012 and that the Chairman of the Roseau County Board of Commissioners and the Roseau County Coordinator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Roseau County.

BE IT FURTHER RESOLVED that Roseau County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Roseau County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota for the approved project, and that Roseau County certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Roseau County Board of Commissioners and the Roseau County Coordinator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

The Board, by adoption of its Consent Agenda, approved the March 13, 2012 Proceedings; approved the Northstar ATV Club OHV FY2012 Grant Agreement; approved a Minnesota Lawful Gambling Permit for the Lake of the Woods Chapter of the Ruffed Grouse Society; approved Karla Langaas as the new Social Service Supervisor; approved advertising for a Social Worker; accepted the resignation of Eligibility Worker Mary Halvorson effective April 6, 2012 and approved the 2012 State of Minnesota Annual County Boat and Water Safety Grant Agreement in the amount of \$2,181.00 effective January 1, 2012 through June 30, 2013.

COUNTY COMMITTEE REPORTS

Auditor Monsrud met with the Board on behalf of the Roseau County Extension Committee. Monsrud stated that the committee has found it challenging to fill member positions but have Committee members willing to serve longer terms. The Committee is recommending an extension to the current term limits. A motion to approve extending the Extension Committee term limits to three, three year terms was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

DEPARTMENT REPORTS

Environmental Officer Jeff Pelowski met with the Board to discuss renewing the County's Soil Verification Contract. A motion to approve the 2012 Soil Verification Contract with Keith Block was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board allowed for the required public comment period for the MPCA Feedlot Expansion Permit. There was no public comment.

The Board discussed setting the 2012 Board of Appeal and Equalization dates. The Board agreed to change the time of their regular meeting on June 12, 2012 to begin at 4:30 p.m. and to conclude at 6:30 p.m. The Board of Appeal and Equalization meeting will begin at 6:30 p.m., immediately following the Board Meeting, and will reconvene during the regularly scheduled Board Meeting on June 26, 2012.

Engineer Brian Ketring requested the Board approve two bridge bond resolutions; the purchase of a snow plow truck; the purchase of a motor grader; and, approve the 2012 highway seal coat contracts.

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2012-03-06

WHEREAS, Roseau County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of SAP 68-598-34, Bridge No. L-9063; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$136,276.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Roseau County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50, Subdivision 5, Clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge, but not required.

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2012-03-07

WHEREAS, Roseau County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of SAP 68-598-33, Bridge No. 7511; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$86,586.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Roseau County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50, Subdivision 5, Clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge, but not required.

A motion was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously to adopt the following resolution:

2012-03-08

BE IT RESOLVED, that the Roseau County Board does hereby approve the purchase of one Tandem Axle Mack Sterling Snowplow Truck with Townmaster box and equipment in the amount of \$178,398.20 from Nuss Truck and Equipment.

2012-03-09

BE IT RESOLVED, that the Roseau County Board does hereby approve the purchase of a Caterpillar 140M all-wheel drive motor grader in the amount of \$223,876.41 from Ziegler, Inc.

BE IT FURTHER RESOLVED, that this contract includes a guaranteed repurchase price of \$140,000.00.

A motion to approve the 2012 Highway Seal Coat Project #SAP 068-602-039 with Asphalt Preservation Company in the amount of \$153,741.20 was made by Commissioner Foldesi, seconded by Commissioner Walker and carried unanimously.

COUNTY BOARD ITEMS

The Board discussed plans for the 2012 Roseau County Fair. The Board agreed to this year's booth theme of "Healthy Counties, Healthy Families", (to coincide with NACo's National theme). The Coordinator's Office will schedule a Fair Booth Planning Committee meeting to begin preparations for this event.

COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Roseau County Extension Committee, 3/19/12; Social Services Board, 3/20/12; Highway Committee, 3/20/12; AMC Legislative Conference, 3/21-3/22/12.

Commissioner Foldesi reported on the following committee meeting(s): Social Service Interviews, 3/19/12; Social Service Board, 3/20/12; Highway Committee, 3/20/12

Commissioner Phillippe submitted the following committee meeting(s): Land of the Dancing Sky Area Agency on Aging, 3/19/12; Lake Township Board, 3/22/12.

Commissioner Swanson reported on the following committee meeting(s): Jadis Town Board, 3/13/12; Hamline University Law Journal Symposium, 3/16/12; Roseau County Committee on Aging, 3/19/12; Roseau County Extension Committee, 3/19/12; Social Service Board, 3/20/12; Highway Committee, 3/20/12; Minnesota Rural Counties Caucus, 3/20/12; AMC Legislative Conference 3/21-3/22/12; Northern Counties Land Use Coordinating Board, 3/21/12; AMC Conference Planning Committee, 3/21/12; Greater Minnesota Advisory Panel, 3/22/12.

Commissioner Walker reported on the following committee meeting(s): Social Services Board, 3/20/12; Highway Committee, 3/20/12; Minnesota Rural Counties Caucus, 3/20/12; AMC Legislative Conference, 3/21-3/22/12; Northern Counties Land Use Coordinating Board, 3/21/12.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for April 10, 2012 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota