

## PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 10, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, April 10, 2012.

### CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Glenda Phillipe, Jack Swanson and Russell Walker. Commissioner Foldesi was excused.

### APPROVAL OF AGENDA

A Social Services intern hire was added to Department Reports and approval of forthwith payments were added to Approval of Bills. A motion to approve the revised agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

### COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board of the Land Asset Meeting scheduled for Thursday, April 12, 2012 at 10:00 a.m. in the Commissioner Board Room. Interim Coordinator Pelowski informed the Board of correspondence received from Hamline University thanking Commissioner Swanson for his participation in the Hamline Journal of Public Law & Policies Spring 2012 Symposium and Pelowski reminded the Board of the Mar-Kit Joint Powers Board meeting scheduled for Wednesday, April 18, 2012 at 11:30 a.m. The Board acknowledged minutes from the recent Housing and Redevelopment Authority meeting. Auditor Monsrud distributed information regarding the Minnesota Voter ID Bill.

### APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to approve the payment of the following bills:

#### Warrants Approved For Payment 3/29/2012

Vendor Name	Amount
AFLAC	2,475.40
CENTURYLINK	2,227.68
SOLUTIONS GRANTED	3,377.50

**15 Payments less than 2,000 3,918.18**

**Final Total: 11,998.76**

#### Warrants Approved For Payment 4/05/2012

Vendor Name	Amount
CENTURYLINK	3,353.12
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	2,216.45
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	65,209.50
RIVERFRONT STATION	3,587.38
ROSEAU CITY	7,708.58
SELECT ACCOUNT-VEBA	9,087.29

**24 Payments less than 2,000 15,384.12**

**Final Total: 110,073.32**

**Warrants Approved On 4/10/2012 For Payment 4/13/2012**

<b>Vendor Name</b>	<b>Amount</b>
B & B PRODUCTS	2,384.00
DELL MARKETING LP	4,791.80
FARMERS UNION OIL CO-LK BRNSN	4,055.90
FARMERS UNION OIL CO-WARROAD	5,319.13
MAR-KIT LANDFILL	33,640.80
NORTHERN RESOURCES COOPERATIVE	9,750.00
POWER PLAN	2,882.30
REGENTS OF U OF MINNESOTA	16,224.99
ROSEAU CO COOP ASSN	8,869.23
ROSEAU CO TREASURER	24,519.11
SJOBERG'S INC	2,718.20
TOP NOTCH	2,936.80
VOYAGEURS COMTRONICS CORPORATION	4,204.85
<b>80 Payments less than 2,000 30,180.38</b>	
<b>Final Total: 152,477.49</b>	

The Board approved forthwith payments to AVI Systems for ITV support in the amount of \$2,493.00 and payment to Jeff O'Donnell for snow plowing in the amount of \$735.00.

**PUBLIC HEARING – SMALL CITIES GRANT**

Chair Walker recessed the regular Board meeting to conduct a Public Hearing on the re-establishment of Commissioner Districts.

A motion to open the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Chair Walker called for public comment. There were no written or oral comments.

The Board discussed the re-establishment of Commissioner Districts.

A motion to close the public hearing was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Commissioner Walker reconvened the regularly scheduled Board Meeting.

A motion was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2012-04-02

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and

WHEREAS, Minnesota Statute section 204B.135, subd. 2 required that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and

WHEREAS, pursuant to these statutes the 2010 Federal Census population figures shall be used to redistrict the Roseau County Commissioner Districts by May 1, 2012, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and,

WHEREAS, the Roseau County Board of Commissioners has considered the possibility or potential for maximizing minority representation on the board of commissioners; and,

WHEREAS, Roseau County published a three week notice in the newspaper having the contract for publishing the commissioner's proceedings for the county for 2012; and,

WHEREAS, Roseau County conducted a public meeting on redistricting on April 10, 2012;

NOW, THEREFORE BE IT RESOLVED that the Roseau County Board of Commissioners hereby redistricts the County of Roseau, following town, municipal, ward, city district, or precinct lines as reestablished in April 10, 2012, and reestablishes the length of terms as follows:

Commissioner District No. 1 shall consist of the City of Warroad and the Township of Lake, for a total population of 3,871 as determined by the Year 2010 Census. (4-year term, 2010 Election.)

Commissioner District No. 2 shall consist of the City of Roseau and the Township of Jadis, for a total population of 3,201 as determined by the Year 2010 Census. (4-year term, 2012 Election.)

Commissioner District No. 3 shall consist of the Townships of Dieter, Enstrom, Grimstad, Malung, Palmville, Ross, Spruce, Stafford, Stokes, and Unorganized Townships 164N. Rg. 40W., 163N. Rg. 40W, 164N. Rg. 39W. and 163N. Rg. 39W. (*Spruce Valley*), 164N. Rg. 38W. and 163N. Rg. 38W. (*Norland*), and 164N, Rg. 41W for a total population of 2,866 as determined by the Year 2010 Census. (4-year term, 2010 Election)

Commissioner District No. 4 shall consist of the City of Roosevelt, and the Townships of Beaver, Cedarbend, Falun, Golden Valley, Laona, Mickinock, Moranville, Reine, and Unorganized Townships 161N. Rg. 37W. (*America*), 161N. Rg. 36W. (*Clear River*), 161N. Rg. 35W. (*Oaks*), 160N. Rg. 37W., and 159N. Rg. 37W. (*Elkwood*), for a total population of 2,968 as determined by the Year 2010 Census. (4-year term, 2012 Election)

Commissioner District No. 5 shall consist of the Cities of Badger, Greenbush, and Strathcona, and the Townships of Barnett, Barto, Deer, Dewey, Hereim, Huss, Lind, Moose, Nereson, Pohlitz, Polonia, Poplar Grove, Skagen, Soler, and Unorganized Townships 164N. Rg. 44W. and 163N. Rg. 44W. (*Blooming Valley*), 164N. Rg. 43W., 163N. Rg. 43W. 162N. Rg. 44W. (*Juneberry*), and 164N. Rg. 42W for a total population of 2,723 as determined by the Year 2010 Census. (4-year term, 2010 Election.)

BE IT RESOLVED that the County Auditor is directed to file the redistricting plan by May 1, 2012, to be effective on June 31, 2012, for the 2012 primary and general election and publish.

BE IT FINALLY RESOLVED that the districts, are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 27, 2012 Proceedings and approved Rhett Hulst and Matt Ulwelling to three year terms as Roseau County Extension Committee members effective January, 2012.

## **COUNTY COMMITTEE REPORTS**

### Operations Committee

The Board discussed progressing with the jail bond refinancing process. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2012-04-01

WHEREAS, the Board of County Commissioners of Roseau County, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$4,490,000 General Obligation Jail Refunding Bonds, Series 2012A (the "Bonds"), to crossover advance refund the County's \$6,100,000 General Obligation Jail Bonds, Series 2006A, dated April 20, 2006, and

WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Roseau County, Minnesota, as follows:

1. Authorization; Findings. The Board of County Commissioners hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The Board of County Commissioners shall meet at 11:30 a.m. on Tuesday, May 8, 2012, for the purpose of considering sealed proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers and employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

### Pembina Trail RC&D

Commissioner Phillippe updated the Board on the status of The Pembina Trail RC&D following its dissolution in 2011. Residual funds from the RC&D were transferred to the

Northwest Regional Development Commission. Each participating RC&D County will receive approximately \$4,500 from the Commission. Once the residual funds are earmarked by the Roseau County Board, documentation of the allocation of the funds will be needed by the Commission before the funds will be released. Sandi Weiland, 4-H Program Coordinator submitted a proposal which would allocate the funds for the salary of a 4-H summer intern allowing more summer programming in the county. Weiland recommended allocating \$1500 per summer for three years to cover the cost of this position.

A motion to allocate the residual funds in the amount of \$4,500, received from the dissolution of the Pembina Trail RC&D, to the Roseau County 4-H Program for summer intern salaries, was made by Commissioner Phillippe, seconded by Commissioner Walker and carried unanimously.

## **DEPARTMENT REPORTS**

### Information Technology

The Board discussed the contract required to support the Interactive Television Camera Equipment and Software. IT Administrator Stauffer was consulted on this issue and agreed that the quote submitted by AVI Systems is the best option for Roseau County. A motion to enter into a three year contract in the amount of \$2,493.00 with AVI Systems beginning January 15, 2012 concluding on January 14, 2015, was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

### Highway Department

A motion to approve the purchase of three rotary disk mowers, off the State bid, at a total cost of \$17,634.38 from Titan Machinery was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

A motion to approve bituminous overlay projects SP068-603-022 (CSAH #3) in the amount of \$775,066.07 and SP068-606-11, (CSAH #6) in the amount of \$617,902.10, to Knife River Materials was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

### Social Services

Social Services Director Dave Anderson and Financial Assistance Supervisor Jodee Haugen met with the Board to request approval to hire an Intern as a Temporary Eligibility Worker to assist with the work load in the Financial Assistance Department. The Board approved the request to hire an Eligibility Worker Intern.

## **COUNTY BOARD ITEMS**

MnDot Representatives Lou Tasa, Assistant District Engineer and Holly Kostrzewski, MN Toward Zero Death (TZD) Coordinator, met with the Board to review the 2012/2013 State construction projects scheduled for NW Minnesota and the NW Minnesota TZD Program.

Transportation Planner Troy Schroeder of the Northwest Regional Development Commission was also in attendance to discuss the Regional State Transportation Plan.

## **COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): County Department Head Meeting, 3/28/12; Sheriff's Committee, 4/3/12; Courthouse Department Head meeting, 4/3/12; Operations Committee, 4/4/12; Roseau River Watershed, 4/4/12; Building Committee, 4/6/12.

Commissioner Phillipe reported on the following committee meeting(s): Sheriff's Committee, 4/3/12; Courthouse Department Head meeting, 4/3/12; Warroad School Board, 4/3/12; Operations Committee, 4/4/12; Roseau County Committee on Aging, 4/4/12; Warroad Watershed, 4/4/12; Building Committee, 4/6/12.

Commissioner Swanson reported on the following committee meeting(s): LiDaR Technology Presentation, 3/27/12; County Department Head Meeting, 3/28/12; Roseau Economic Development Authority, 3/28/12; Roseau Convention and Visitors Bureau, 4/2/12; Roseau City Council, 4/2/12; Sheriff's Committee, 4/3/12; Courthouse Department Head meeting, 4/3/12; Energy Efficiency Meeting with Val Grafseth from Senator Franken's Office, 4/3/12; Operations Committee, 4/4/12; Community Justice Coordinating Committee, 4/4/12; Roseau River Watershed Board, 4/4/12; Building Committee, 4/6/12; AMC Futures Task Force Teleconference, 4/6/12.

Commissioner Walker reported on the following committee meeting(s): County Department Head Meeting, 3/28/12; Sheriff's Committee, 4/3/12; Courthouse Department Head Meeting, 4/3/12; Operations Committee, 4/4/12; Building Committee, 4/6/12; Warroad Watershed Meeting, 4/4/12.

Upon motion carried, the Board adjourned the regular meeting at 11:45 a.m. The next regular meeting of the Board is scheduled for April 24, 2012 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, Interim County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Russell Walker, Chair  
Board of County Commissioners  
Roseau County, Minnesota