

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 26, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, June 26, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Request for approval of a forthwith claim was added to the payment of bills; An Environmental Office appointment was added to Department Reports and approval of a letter of support to conduct a local housing survey was added to County Board items. A motion to approve the revised agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Vendor Name	Amount
BADGER CITY	52,641.25
GREENBUSH CITY	120,714.72
NW MN MULTI COUNTY HRA	25,964.60
NW REGIONAL DEV COMM	14,172.02
ROOSEVELT CITY	7,289.12
ROSEAU CITY	641,035.69
ROSEAU RIVER WATERSHED DIST	321,549.20
SCHOOL DIST 2358	14,932.04
SCHOOL DIST 2683	141,082.38
SCHOOL DIST 447	8,272.89
SCHOOL DIST 676	161,566.88
SCHOOL DIST 682	1,181,618.21
SCHOOL DIST 690	966,950.24
SPRINGSTEEL ISLAND SANITARY DISTRICT	40,525.08
STRATHCONA CITY	2,104.42
TOWN OF BARNETT	14,174.66
TOWN OF BARTO	25,284.67
TOWN OF BEAVER	2,389.15
TOWN OF CEDARBEND	15,861.01
TOWN OF DEER	9,168.51
TOWN OF DEWEY	7,532.03
TOWN OF DIETER	11,440.85
TOWN OF ENSTROM	15,437.45
TOWN OF FALUN	22,392.30
TOWN OF GOLDEN VALLEY	10,034.22
TOWN OF GRIMSTAD	13,227.73
TOWN OF HEREIM	14,734.06
TOWN OF HUSS	11,139.07
TOWN OF JADIS	26,548.27
TOWN OF LAKE	190,310.54
TOWN OF LAONA	21,733.71

TOWN OF LIND	6,993.58
TOWN OF MALUNG	14,761.45
TOWN OF MICKINOCK	11,312.31
TOWN OF MOOSE	7,272.77
TOWN OF MORANVILLE	46,952.51
TOWN OF NERESON	8,220.52
TOWN OF PALMVILLE	4,801.85
TOWN OF POLONIA	13,552.98
TOWN OF POPLAR GROVE	6,325.10
TOWN OF REINE	11,214.29
TOWN OF ROSS	14,356.78
TOWN OF SKAGEN	16,594.82
TOWN OF SOLER	9,402.80
TOWN OF SPRUCE	21,896.64
TOWN OF STAFFORD	19,209.03
TOWN OF STOKES	11,892.12
TWO RIVER WATERSHED DISTRICT	91,487.84
WARROAD CITY	412,929.75
WARROAD PORT AUTHORITY	116,359.90
WARROAD WATERSHED DISTRICT	8,074.12
5 Payments less than 2000	3,738.30
Final Total:	4,969,176.43

Warrants Approved For Payment 6/14/2012

Vendor Name	Amount
MN DEPT OF FINANCE –TREAS	2,193.00
R & Q CONTRACTING INC	51,928.00
7 Payments less than 2000	4,721.41
Final Total:	58,842.41

Warrants Approved For Payment 6/21/2012

Vendor Name	Amount
DAVIDSON READY MIX & CONSTRUCTION INC	198,962.77
10 Payments less than 2000	6,983.48
Final Total:	205,946.25

Warrants Approved On 6/26/2012 For Payment 6/29/2012

Vendor Name	Amount
GARTNER REFRIGERATION CO	10,024.15
JOHNSON OIL CO INC	7,035.39
NORTHERN RESOURCES COOPERATIVE	3,436.40
R & Q CONTRACTING INC	62,550.00
ROSEAU CO HOMELAND SECURITY	2,233.80
ROSEAU CO HWY DEPT	25,637.36
UND FORENSIC PATHOLOGY	2,000.00
W D LARSON COMPANIES INC	5,792.00
60 Payments less than 2000	21,659.18
Final Total:	140,368.28

The Board approved a forthwith payment to Dallas Erickson for Beaver removal on state ditches 69 and 20 in the amount of \$625.00.

PUBLIC HEARING ON ROSEAU COUNTY ORDINANCE #37: REGULATED ANIMAL ORDINANCE

A motion to open the Public Hearing was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

Chair Walker called for written or oral comments. There were none.

A motion to close the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

Chair Walker reconvened the regularly scheduled Board Meeting.

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to adopt Roseau County Ordinance #37: Regulated Animal Ordinance:

WHEREAS, the statutes of the State of Minnesota grant authority to the County Boards of the State to adopt ordinances for the purpose of regulating the keeping of animals, restraining animals from running at large, and authorizing the impounding and sale or summary destruction of animals; and

WHEREAS, the proper exercise of the police power of the County of Roseau requires that dangerous animals, animals running at large and prohibited animals be regulated; now

THEREFORE, County of Roseau does hereby ordain as follows:

I. DEFINITIONS

Dangerous Dog. "Dangerous dog" means any dog that has: (1) without provocation, inflicted substantial harm on a human being on public or private property; (2) killed a domestic animal without provocation while off the owner's property; or (3) been found to be potentially dangerous, and after the owner has notice that the dog is potentially dangerous, the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals.

Potentially Dangerous Dog. "Potentially dangerous dog" means any dog that: (1) when unprovoked, inflicts bites on a human or domestic animal on public or private property; (2) when unprovoked, chases or approaches a person, including a person on a bicycle, upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack; or (3) has a known propensity, tendency, or disposition to attack unprovoked, causing injury or otherwise threatening the safety of humans or domestic animals.

Unprovoked. "Unprovoked" means the condition in which the dog is not purposely excited, stimulated, agitated or disturbed. It is a rebuttable presumption that any attack on a child fourteen years of age or younger for which a reasonable person connotes an intent to inflict bodily harm will be considered to be unprovoked unless the child is engaged in the commission of a crime or illegal activity, including activities classified under Minnesota Statute 343 as cruelty to animals.

Proper Enclosure. "Proper enclosure" means securely confined indoors or in a securely enclosed and locked pen or structure suitable to prevent the dog from escaping and providing protection from the elements for the dog. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only obstacles that prevent the dog from exiting.

Owner. "Owner" means any person, firm, corporation, organization, or department possessing, harboring, keeping, having an interest in, or having care, custody, or control of a dog.

Substantial Bodily Harm. “Substantial bodily harm” has the meaning given it under Minnesota Statute Section 609.02, subdivision 7a.

Great Bodily Harm. “Great bodily harm” has the meaning given it under Minnesota Statute Section 609.02, subdivision 8.

Animal Control Officer. “Animal Control Officer” means the agency or person under contract with Roseau County to provide animal control services.

II. SCOPE

1. Animals Running at Large Unlawful. It shall be unlawful for the owner of any animal to permit any dangerous dog, prohibited animal or domestic animal of any kind to run at large.
2. Dangerous Animals May Be Destroyed. The members of the Roseau County Sheriff's Office or any other law enforcement officer in Roseau County is authorized to kill any dangerous dog, domestic animal or prohibited animal when reasonably necessary for the protection of persons or property.
3. Animal Control Officer. The Roseau County Sheriff is hereby designated as the Animal Control Officer for Roseau County. The Roseau County Sheriff, or his or her designee, shall enforce this ordinance and the statutes of the State of Minnesota regulating dangerous dogs, codified as M.S. 347.50, et seq., and as they may be modified or amended.
4. Nuisance. Any dog, domestic animal or prohibited animal found running at large in the County or acting in a manner prohibited herein is hereby declared to be a nuisance and may be impounded and abated as herein provided. The Sheriff of Roseau County or his designee may impound any such animal running at large in violation of the provisions of this ordinance if public safety so requires.
5. Dangerous Dogs. No dangerous dog or dog sick with or liable to communicate rabies or other contagious or infectious disease shall be permitted to run at large in the County. No person may own a dangerous dog in Roseau County unless the dog is registered as provided in M.S. 347.51. The Roseau County Sheriff, or his or her designee, shall act as the animal control authority to issue certificates of registration to the owner of a dangerous dog if the owner presents sufficient evidence of compliance with M.S. 347.51. The fee for the certificate of registration for a dangerous dog in Roseau County shall be \$500.
6. Disturbing the Peace. No person owning or caring for any dog or prohibited animal shall permit such dog or prohibited animal to disturb the peace and quiet of other persons by excessive barking, growling, howling, or other loud noises, or by running through or across private property belonging to others.
7. Waste Control. It shall be unlawful for any person owning or having control or custody of any dog or prohibited animal to permit the dog or prohibited animal to defecate upon the private property of another. If such does occur the person shall immediately remove the feces and properly dispose of it; provided, however, that

nothing herein contained authorizes such person to enter upon the private property of another without permission.

8. Menacing Dogs or Prohibited Animals. It shall be unlawful for the owner or person caring for any animal to permit a dog or prohibited animal to menace or attack persons on public property or on private property not belonging to the owner. It shall be unlawful for any owner to fail to restrain any dangerous dog or prohibited animal which menaces another person as provided herein and upon notification that the dog or prohibited animal has menaced other individuals, the dog or animal shall be restrained by being tied securely or kenneled in an enclosure on the owner's property in such a manner as to render it incapable of harming or threatening others.
9. Bites. Whenever any dog or prohibited animal bites or attacks any person, the owner of the dog or prohibited animal shall immediately notify the Sheriff who shall order the dog or prohibited animal held in a secure enclosure on the owner's premises. If the owner does not keep the dog in a secure enclosure as directed or the Sheriff has reason to believe the owner will not do so, the Sheriff shall have it impounded for a period of ten (10) days. If the owner is not present or cannot be identified the person attacked or any other person may also notify the Sheriff, who shall then order impoundment for a period of ten (10) days. The dog or prohibited animal shall be examined by a licensed veterinarian immediately after it is impounded and again at the end of the ten (10) day period. If, at the end of ten (10) days the veterinarian is convinced that the animal is free from rabies it may then be released from quarantine or impoundment as the case may be and returned to the owner. If the animal dies during the period of quarantine or impoundment, the head of the animal shall be removed by a veterinarian and sent to the State Department of Health or other authority for examination for rabies. The owner of such animal shall be responsible for all costs of examination and shall pay such costs within 30 days of billing by the Sheriff's Office or the examining authority.
10. Animals Impounded – How Redeemed. The owner of any dog, domestic animal or prohibited animal impounded hereunder may redeem the same by paying all the costs, charges and penalties, if any, that have accrued up to the time of making the redemption, and when the same are paid to the Roseau County Sheriff he or she shall release the dog, domestic animal or prohibited animal from impoundment and remit the same to the owner thereof.
11. Enclosure. The enclosure for any dangerous dog or prohibited animal shall consist of confinement of the dog or prohibited animal in a securely enclosed and locked pen or structure suitable to prevent the entry of children, and to prevent the animal from escaping. Such pen or structure shall have secure sides and a secure top and shall also provide protection from the elements for the dog or prohibited animal. If the enclosure has no bottom secured to the sides, the sides must be embedded at least two feet into the ground. It shall be constructed of such material as will prevent a dog or prohibited animal housed therein from breaking, tearing, or otherwise penetrating the material in order to escape.
12. Unclaimed animals. Any animal impounded by the Sheriff shall be held for a minimum of five (5) business days. Thereafter, any animal not claimed by the owner may be euthanized by a veterinarian after the following procedure: a. If the owner of the dog or prohibited animal has been identified, the sheriff shall cause

notice of destruction of the animal to be sent to the last known address of the owner by certified mail, or personally served upon the owner. The notice shall provide that the owner may claim the animal and pay applicable impoundment fees within five days of the date of the notice or the animal may thereafter be destroyed or otherwise disposed of. b. If the owner of the animal has not been identified, the sheriff shall cause notice of the destruction of the animal to be posted at the Roseau County Courthouse and published once in the official newspaper of the County, advising that if the animal is not claimed within five days of the date of publication, and impound fees paid, the animal may be destroyed or otherwise disposed of. c. If the animal is not claimed after notice as provided above, the animal may be humanely destroyed or otherwise disposed of. d. The owner of an impounded animal shall pay the cost of impoundment, publication of notice, veterinary care and humane destruction of the animal regardless of whether the animal is claimed by the owner. e. The County Attorney is authorized to take such action as is reasonably necessary to collect unpaid costs.

13. Penalty. Any person found in violation of this ordinance shall be guilty of a misdemeanor and shall be punished by a maximum term of 90 days in jail or a fine up to \$1,000 or both. A second or subsequent violation shall be punished by a minimum fine of \$500 and a term of jail not less than 1 day.
14. Other Remedies Available. The other remedies available at law, including Minnesota Statutes Chapter 346, pertaining to stray animals and Minnesota Statutes Chapter 347, pertaining to dogs and cats, are also applicable to the subject matter of this ordinance, and the use of such alternative remedies shall be discretionary with the Roseau County Sheriff and the Office of the Roseau County Attorney.
15. Taxation of Costs. The Roseau County Board of Commissioners, after notice and opportunity to be heard, may direct that all costs associated with the actions and remedies available in this ordinance for the impoundment, abatement, examination, or control of any animal be charged against the real property of any person determined to be the owner of the animal as a special assessment to be collected as provided by law.
16. Effective Date. This ordinance shall be effective upon adoption by the Roseau County Board of Commissioners.

III. DESIGNATION OF A POTENTIALLY DANGEROUS DOG

- a. The Animal Control Officer shall designate any dog as a potentially dangerous dog upon receiving evidence that the dog, when unprovoked, has bitten, attacked, or threatened the safety of a person or a domestic animal as stated above.
- b. The Animal Control Officer will cause one owner of the potentially dangerous dog to be notified in writing that the dog is potentially dangerous. The written notice will include dates, times and places of parties bitten or chased in an attitude of attack.
- c. The Animal Control Officer may impound any dog determined to pose a threat to public safety pending a final dangerous dog designation.
- d. The Animal Control Officer shall quarantine any dog without proof of current rabies vaccination upon receiving evidence that the dog has bitten any person or domestic animal.
- e. The owner of a potentially dangerous dog shall have a microchip implanted in the dog for identification. The owner shall provide the name of the microchip

manufacturer and identification number of the microchip to the Animal Control Officer within fourteen (14) days of the designation.

- f. If the owner of a potentially dangerous dog fails to implant a microchip in the dog within fourteen (14) days, the Animal Control Officer may implant the microchip and assess all related costs to the dog's owner.

IV. APPEAL OF A POTENTIALLY DANGEROUS DOG

- a. Within five (5) business days after receiving notice of a potentially dangerous dog designation by the Animal Control Officer, the owner or custodian of the dog may request a review of the designation by requesting review in writing on a form provided by the Animal Control Officer and submitting written evidence that disputes the declaration to the Animal Control Officer. The Animal Control Officer shall make a final decision within seven (7) days following the receipt of the written request, based upon the written submissions only.
- b. After a dog is finally declared potentially dangerous, the owner or custodian of the dog may request that the Animal Control Officer review the designation annually. An administrative hearing fee of one hundred dollars (\$100.00) shall be required prior to such a review. At the review, the owner or custodian must provide evidence that the dog's behavior has changed. If the Animal Control Officer finds sufficient evidence that the dog's behavior has changed, the Animal Control Officer may rescind the potentially dangerous dog designation.

V. DESIGNATION OF A DANGEROUS DOG

- a. The Animal Control Officer shall designate any dog a dangerous dog upon receiving evidence that the dog has, when unprovoked, inflicted substantial harm on a person or killed a domestic animal as stated in 3(a) above.
- b. The Animal Control Officer shall designate any dog a dangerous dog upon receiving evidence that a dog, which has previously been declared a potentially dangerous dog, has again bitten, attacked or threatened the safety of a person or domestic animal as stated in 3(a) above.
- c. The Animal Control Officer may impound any dog determined to pose a threat to public safety pending a final dangerous dog designation order.
- d. The Animal Control Officer shall quarantine any dog without proof of current rabies vaccination upon receiving evidence that the dog has bitten any person or domestic animal.
- e. The Animal Control Officer will cause one owner of the dog to be notified in writing that the dog is dangerous. The written notice will include dates, times and places of parties bitten.
- f. The Animal Control Officer will also provide one owner of the dog with a Dangerous Dog Registration form.
- g. Within fourteen (14) days of a declaration that a dog has been deemed a dangerous dog, the owner or custodian of the dog shall complete the Dangerous Dog Registration form and file it with the Roseau County Auditor with evidence showing that:
 - (1) a proper enclosure exists for the dangerous dog and the premises are posted with a clearly visible warning sign, including a warning symbol to inform children, that there is a dangerous dog on the property;
 - (2) a surety bond has been issued by a surety company authorized to conduct business in this state in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount

- of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog and payable to the injured person(s);
- (3) the owner has paid an annual fee of \$500, in addition to any regular dog licensing fees, to obtain a certificate of registration;
 - (4) the dog has had a microchip identification implanted;
 - (5) the dog has an easily identifiable tag with the uniform dangerous animal symbol affixed to its collar at all times; and
 - (6) the dog is current in all vaccinations.

VI. APPEAL OF A DANGEROUS DOG DESIGNATION

- a. Within five (5) business days after a dangerous dog designation is made by the Animal Control Officer, the owner or custodian of the dog may request a hearing to contest the designation. The request for a hearing shall be made in writing on a form provided by the Animal Control Officer.
- b. The hearing shall be held before the Roseau County Administrator or by an independent hearing examiner selected by the Roseau County Administrator, not more than fifteen (15) days after receipt of the request for hearing. The hearing officer will make findings of fact and will either affirm or reject the Animal Control Officer's dangerous dog designation or may impose other sanctions as warranted. The hearing officer shall make a final decision within seven (7) days of the hearing.
- c. If the hearing officer confirms the dangerous dog designation, the owner or custodian of the dog shall complete the Dangerous Dog Registration form and file it with the Roseau County Auditor with evidence as set forth in Section 6(g) above within fourteen (14) days of final decision.
- d. After a dog is finally declared dangerous, the owner or custodian of the dog may request that the Animal Control Officer review the designation annually. An administrative hearing fee of one hundred dollars (\$100.00) shall be required prior to such a review. At the review, the owner or custodian must provide evidence that the dog's behavior has changed. If the Animal Control Officer finds sufficient evidence that the dog's behavior has changed, the Animal Control Officer may rescind the dangerous dog designation.

VII. DESTRUCTION OF DOG

- a. If no appeal is filed, the dangerous dog designation will stand and the Animal Control Officer may order the animal destroyed.

VIII. VIOLATION OF DANGEROUS DOG REGISTRATION

- a. The Animal Control Officer shall immediately seize a dangerous dog if: (1) the dog is not maintained in a proper enclosure; (2) the dog is outside the proper enclosure and not under the physical restraint of a responsible person; (3) the dog is not validly registered within 14 days after the owner has notice that the dog is dangerous; or (4) the owner does not secure the proper liability insurance or surety coverage within 14 days after the owner has notice that the dog is dangerous.
- b. The owner or custodian may reclaim the dog upon payment of impounding and boarding fees, and presenting proof to the Animal Control Officer that the requirements of Minnesota Statute Sections 347.51 and 347.52 have been met.
- c. A dangerous dog not reclaimed under this section within fourteen (14) days may be disposed of as provided by law and the owner is liable to the Animal Control Authority for costs incurred in confining and disposing of the dog.

IX. EXEMPTIONS

a. The provisions of this section do not apply to police K-9 dogs used by law enforcement officials for police work. b. Dogs may not be declared dangerous if the threat, injury, or damage was sustained by a person: (1) who was committing, at the time, a willful trespass or other tort upon the premises occupied by the owner of the dog; (2) who was provoking, tormenting, abusing, or assaulting the dog or who can be shown to have repeatedly, in the past, provoked, tormented, abused, or assaulted the dog; or (3) who was committing or attempting to commit a crime.

X. CRIMINAL PENALTY

a. The owner of a dog declared dangerous or potentially dangerous who fails to comply with the requirements of this section shall be guilty of a misdemeanor, with penalties as provided under Minnesota law.

XI. RABIES QUARANTINE

Whenever any dog without proof of current rabies vaccination has bitten any person or domestic animal, the owner or custodian of the dog, upon being notified by the Animal Control Officer or local law enforcement, will immediately cause the dog to be quarantined with the Animal Control Authority or by a veterinarian licensed to practice in the State of Minnesota, for a period of ten (10) days after the person has been bitten. Within 24 hours of impoundment, a veterinarian will observe the animal and examine the animal if necessary to ascertain whether symptoms of rabies exist. If at the end of ten days the veterinarian diagnoses the dog to be free of the signs of rabies, the dog will be released from quarantine. If the dog dies, the head will be sent to the State Department of Health for examination for rabies. The owner of the dog is responsible for the cost of quarantine and examination by the veterinarian. c. Whenever any dog with proof of current rabies vaccination has bitten any person or domestic animal, the owner or custodian of the dog, upon being notified by the Animal Control Officer or local law enforcement, will immediately cause the dog to be quarantined in their home for a period of ten (10) days after the person has been bitten. If at the end of ten days, the dog appears to be free of rabies, the home quarantine shall end. If the dog becomes ill or dies during the period of home quarantine, the owner shall immediately notify the Animal Control Officer for examination.

DELEGATIONS/BOARD APPOINTMENTS

AMC Director Jeff Spartz

Mr. Spartz met with the Board to review the Association of Minnesota's goals and objectives in supporting County Government throughout Minnesota. Spartz noted that the AMC is a user driven organization helping counties to reduce expenditures by providing vendors such as the U.S. Communities Government Purchasing Alliance which offers cooperative purchasing power to over 90,000 public agencies and a prescription discount card program sponsored by Coast-2-Coast. Spartz also discussed the AMC's involvement in legislative activities, agency activities and county initiated efforts.

Minnesota Department of Corrections District Supervisor Marc Bloomquist

Mr. Bloomquist met with the Board to review the District 2 Community Action Plan. Kittson/Lake of the Woods and Roseau Counties have six full time corrections agents serving these counties. Bloomquist highlighted programs such as the Clean and Sober program noting the effectiveness for those enrolled and the cost savings to the County.

Other programs highlighted were Teen Journey, the Juvenile Tracker Program and the nationally recognized Sex Offender program. Bloomquist stated that there will not be a change in the County reimbursement to the State for these services. Commissioner Swanson recognized Mr. Bloomquist for his participation on the Community Justice Coordinating Committee where he has provided information concerning programming and funding options.

CONTINUATION OF THE 2012 BOARD OF APPEAL AND EQUALIZATION MEETING

A motion to close the regularly scheduled Board meeting and continue the 2012 Board of Appeal and Equalization meeting was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

Assessor Al Heim and Auditor Martha Monsrud informed the Board that there were no appeals during this year's Board of Appeal and Equalization process.

A motion to adjourn the Board of Appeal and Equalization meeting and reconvene the regularly scheduled Board meeting was made by Commissioner Swanson, seconded by Falk and carried unanimously.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 12, 2012 Board Proceedings; approved the revisions and updates to the 2012 Public Health Preparedness Plan and approved the purchase of a 2005 Komatsu Track Excavator in the amount of \$78,500.00.

DEPARTMENT REPORTS

Sheriff's Office

Sheriff Steve Gust met with the Board to request the Board approve the hire of a Deputy/Jailer due to vacancies in the Sheriff's Department. A motion to approve the emergency hire of Josh Olson as a Temporary Deputy/Jailer was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Highway Department

Assistant Highway Engineer Daryl Dahl met with the Board to request approval for three contracts.

A motion to approve awarding contract CP: 1108 (CSAH #8) to low bidder Thygeson Construction Company, in the amount of \$78,053.29, was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

A motion to approve awarding contract SAP 068-613-20 (CSAH 13) to low bidder Knife River Materials, in the amount of \$919,460.18, was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

A motion to approve awarding contract SAP 068-599-099 (bridge replacement in Spruce Township) to low bidder Taggart Excavating and Septic Service, in the amount of \$196,460.00, was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

Environmental Office

Environmental Officer Jeff Pelowski informed the Board that he received a letter of resignation from one of the Assistant Transfer Station Operators effective immediately. Pelowski requested the Board accept this resignation, approve advertising for a new Assistant Transfer Station Operator and approve an emergency hire to assist in the workload at the Transfer Station until a permanent employee can be hired and trained.

A motion to accept the resignation of Assistant Transfer Station Operator Steve Bergstrom, effective immediately; approve benefit payout to Mr. Bergstrom; advertise for the hire of an Assistant Transfer Station Operator and approve the emergency hire of a temporary employe (at a grade 5 pay range) to assist at the Transfer Station until a permanent hire is in place, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Interim Coordinator Pelowski reminded the Board of the Beltrami Island Land Utilization Project Comprehensive Conservation Management Plan (CCMP) Open House scheduled for June 27, 2012 from 4:00 – 8:00 p.m. Pelowski was directed to compile a list of County questions and concerns related to the CCMP and to send a letter to the Department of Natural Resources.

Pelowski requested the Board authorize Chair Walker to sign a letter of support to the Minnesota Housing Partnership stating the County's intent to move forward with a Roseau County housing study. A motion to authorize Chair Walker to sign the letter of support to the Minnesota Housing Partnership was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Land Asset Pilot Project, 6/14/12; Social Services Board, 6/19/12; Highway Committee, 6/19/12; Greater Minnesota Regional Parks and Trails Coalition, 6/22/12; Joint Natural Resource Board, 6/25/12.

Commissioner Foldesi reported on the following committee meeting(s): Land Asset Pilot Project, 6/14/12; Highway Committee, 6/19/12; Social Services Board, 6/19/12.

Commissioner Phillipe reported on the following committee meeting(s): Lake Township Board, 6/13/12; Land Asset Pilot Project, 6/14/12; Land of the Dancing Area Agency on Aging, 6/18/12; Social Services Board, 6/19/12; Highway Committee, 6/19/12; Greater Minnesota Regional Parks and Trails Coalition Workshop, 6/22/12; Warroad City Council, 6/25/12.

Commissioner Swanson reported on the following committee meeting(s): Public Health Committee, 6/12/12; Roseau County Affordable Housing, 6/13/12; Jadis Town Board, 6/13/12; Land Asset Pilot Project, 6/14/12; Roseau County Museum Retirement Open House, 6/18/12; Social Services Board, 6/19/12; Roseau School Board, 6/19/12; Collaborative Governance Council, 6/20/12; AMC Futures Task Force, 6/21 – 6/22/12.

Commissioner Walker reported on the following committee meeting(s): Land Asset Pilot Project, 6/14/12; Social Services Board, 6/19/12; Highway Committee, 6/19/12; Joint Natural Resource Board, 6/25/12.

Upon motion carried, the Board adjourned the regular meeting at 11:40 a.m. The next regular meeting of the Board is scheduled for July 10, 2012 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota