

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 14, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, August 14, 2012.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

## APPROVAL OF AGENDA

Request for approval of forthwith claims was added to the payment of bills. A motion to approve the revised agenda was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

| <del>Vendor Name</del>               | <del>Amount</del> |
|--------------------------------------|-------------------|
| <b>Vendor Name</b>                   | <b>Amount</b>     |
| AFLAC                                | 2,564.92          |
| GRAFSTROM/PETER                      | 3,850.20          |
| KNIFE RIVER MATERIALS                | 418,857.28        |
| MN DEPT OF FINANCE –TREAS            | 3,151.50          |
| TOWN OF BEAVER                       | 2,248.31          |
| TOWN OF POHLITZ                      | 3,003.08          |
| <b>35 Payments less than 2000.00</b> | <b>21,210.11</b>  |
| <b>Final Total:</b>                  | <b>454,885.40</b> |

| <del>Vendor Name</del>                 | <del>Amount</del> |
|--|-------------------|
| <b>Vendor Name</b>                     | <b>Amount</b>     |
| JOHNSON OIL CO INC                     | 4,205.97          |
| JOHNSON/LAURE A                        | 4,006.88          |
| NW MN SERV COOP-BLUE CROSS BLUE SHIELD | 64,101.50         |
| RIVERFRONT STATION                     | 7,460.83          |
| <b>20 Payments less than 2000.00</b>   | <b>11,115.61</b>  |
| <b>Final Total:</b>                    | <b>90,890.79</b>  |

| <del>Vendor Name</del>            | <del>Amount</del> |
|-----------------------------------|-------------------|
| <b>Vendor Name</b>                | <b>Amount</b>     |
| ADGRO SALES AND SERVICE           | 78,500.00         |
| ASPHALT PRESERVATION COMPANY      | 7,250.21          |
| CENTURYLINK                       | 2,814.55          |
| LAW OFFICE OF STEVEN E HUGLEN-DBA | 4,387.00          |
| MN DEPT OF FINANCE -TREAS         | 2,447.00          |
| ROSEAU CITY                       | 11,645.85         |
| WARROAD WATERSHED DISTRICT        | 10,000.00         |
| <b>7 Payments less than 2000</b>  | <b>5,479.51</b>   |
| <b>Final Total:</b>               | <b>122,524.12</b> |

July 10, 2012  
July 24, 2012

| <b>Vendor Name</b>                   | <b>Amount</b>     |
|--------------------------------------|-------------------|
| AVIANDS LLC                          | 6,158.63          |
| BEITO REPAIR                         | 26,409.55         |
| EMERGENCY COMMUNICATIONS NETWORK LLC | 11,800.00         |
| FARMERS UNION OIL CO-LK BRNSN        | 6,772.07          |
| FARMERS UNION OIL CO-WARROAD         | 12,287.60         |
| H & L MESABI INC                     | 2,323.67          |
| HEADWATERS REGIONAL RADIO BOARD      | 2,200.00          |
| HOFFMAN DALE & SWENSON PLLC          | 3,485.00          |
| HOLTHUSEN CONSTRUCTION INC           | 27,500.00         |
| HORNER PLUMBING & EXCAVATION         | 34,455.00         |
| JOHNSON OIL CO INC                   | 6,761.32          |
| LIFECARE MEDICAL CENTER              | 6,529.83          |
| MAR-KIT LANDFILL                     | 36,941.10         |
| MARCO INC                            | 10,972.22         |
| MN DEPT OF TRANSPORTATION            | 8,925.11          |
| MSOP-MN SEX OFFENDER PROGRAM-D 462   | 3,043.20          |
| NORTHERN RESOURCES COOPERATIVE       | 60,362.31         |
| NORTHLAND TIRE                       | 5,539.50          |
| R & Q CONTRACTING INC                | 19,226.00         |
| ROGER'S TWO WAY RADIO INC            | 5,093.62          |
| ROSEAU CO COOP ASSN                  | 11,515.75         |
| ROSEAU CO HWY DEPT                   | 23,315.67         |
| SJOBORG'S INC                        | 3,239.57          |
| SWANSTON EQUIPMENT CORPORATION       | 2,822.69          |
| TRUE NORTH STEEL                     | 3,772.69          |
| TRUSIGHT                             | 6,137.33          |
| <b>88 Payments less than 2000.00</b> | <b>41,163.47</b>  |
| <b>Final Total:</b>                  | <b>388,752.90</b> |

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 10, 2012 and the July 24, 2012 Proceedings; authorized Commissioner Walker to sign a letter in support of the Roseau/Lake of the Woods ATV Trail GIA Funding Proposal; approved the hire of Tim Cole as an Assistant Transfer Station Operator at a grade 5 step D; accepted the FY2013 Roseau County Trailblazers Snowmobile Capitol Improvement Grant and accepted the proposal from Hoffman, Dale and Swenson to provide auditing services to the county for a five year period beginning with year-ending December 31, 2012 through year-ending December 31, 2016, in the amount of \$24,500 per year.

## **COUNTY COMMITTEE REPORTS**

### Extension Committee

The Roseau County Extension Committee is requesting the County to partially fund a Commodity Crop Educator Position to provide research and education for producers. It was the consensus of the Board to deny this request.

## **DEPARTMENT REPORTS**

Sheriff Gust met with the Board to request the acceptance of the resignation of the Civic Process Clerk and to authorize advertising for this position. A motion to accept the resignation of Civil Process Clerk Brandy Christian effective August 14, 2012 and to

authorize advertising for this position was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

## **COUNTY BOARD ITEMS**

The Board reviewed the applications received for the Warroad River Watershed District Board Member appointments. A motion to appoint Gerald Phillipe and Jeff O'Donnell to the Warroad River Watershed District Board for a three year term beginning September 19, 2012 was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously.

## **COMMISSIONER COMMITTEE REPORTS**

Commissioner Falk reported on the following committee meeting(s): Sheriff Committee, 8/1/12; Courthouse Department Head meeting, 8/1/12; Operations Committee, 8/1/12; Great Northern Transmission Line Workshop, 8/2/12; Extension Committee, 8/6/12; Land Asset meeting, 8/9/12.

Commissioner Foldesi reported on the following committee meeting(s): Two Rivers Watershed District, 8/6/12; Soil and Water Conservation District, 8/14/12.

Commissioner Phillipe reported on the following committee meeting(s): DWI Court Graduation, 7/24/12; Election Training, 7/24/12; Warroad River Watershed District, 7/25/12; Sheriff's Committee, 8/1/12; Courthouse Department Head meeting, 8/1/12; Operations Committee, 8/1/12; Community Justice Coordinating Committee, 8/1/12; Lake Township Board, 8/8/12; Warroad City Council, 8/13/12; Warroad School Board, 8/13/12.

Commissioner Swanson reported on the following committee meeting(s): Roseau County Affordable Housing, 7/24/12; Roseau Convention and Visitors Bureau, 7/31/12; Sheriff's Committee, 8/1/12; Courthouse Department Head meeting, 8/1/12; Operations Committee, 8/1/12; Community Justice Coordinating Committee, 8/1/12.

Commissioner Walker reported on the following committee meeting(s): Sheriff's Committee, 8/1/12; Courthouse Department Head meeting, 8/1/12; Operations Committee, 8/1/12.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for August 28, 2012 at 8:30 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, Interim County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Russell Walker, Chair  
Board of County Commissioners  
Roseau County, Minnesota