

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 28, 2012

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, on Tuesday, August 28, 2012.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 8:30 a.m. by Board Chair Russell Walker. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker.

APPROVAL OF AGENDA

Approval of a resolution regarding tax forfeited land sales was added to the Auditor's Office appointment. A discussion on State Ditch 69, a discussion on the Beltrami Island State Forest Advisory Committee and a forthwith payment, were added to the Highway Department appointment. A motion to approve the revised agenda was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/16/2012

Vendor Name	Amount
JOHNSON OIL CO INC	2,515.39
LAZNICKA/ROBERT & ANTHONY	13,128.00
REESE RENTAL-DBA	13,725.50
10 Payments less than 2,000	2,183.79
Final Total:	31,552.68

Warrants Approved For Payment 8/23/2012

Vendor Name	Amount
KNIFE RIVER MATERIALS	947,433.93
MN DEPT OF FINANCE -TREAS	3,205.50
8 Payments less than 2,000	5,486.69
Final Total:	956,126.12

Warrants Approved On 8/28/2012 For Payment 8/31/2012

Vendor Name	Amount
AMA DO LEASING	12,000.00
AVIANDS LLC	7,438.79
BEITO REPAIR	19,905.36
DELL MARKETING LP	16,793.36
HOFFMAN DALE & SWENSON PLLC	3,740.00
LAKE COUNTRY CHEVROLET-BUICK INC	35,278.89
LIQUID CAPITAL EXCHANGE INC	2,063.57
NORTHERN RESOURCES COOPERATIVE	3,026.67
SHI INTERNATIONAL CORP	5,652.62
TESSCO TECHNOLOGIES INC	2,080.73
52 Payments less than 2,000	15,458.94
Final Total:	123,438.93

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS*

Maria Pahlen - DWI Court Coordinator

DWI Court Coordinator Maria Pahlen met with the Board to give an overview of the DWI Court Program. This program is funded partially by an Office of Traffic Safety grant in the amount of \$78,000, participant fees and County support. Ms. Pahlen is requesting the Board continue their support (in the amount of \$20,500) for the Coordinator position in 2013. The Board will consider this request as part of the overall budget discussion.

Rod Kjersten, Northwest Regional Library

Northwest Regional Library Board Representative Rod Kjersten met with the Board to request 2013 appropriations for the libraries in Roseau, Warroad and Greenbush. Mr. Kjersten is requesting a 27% increase in County appropriations partially due to salary increases, transportation costs and an increased cost of providing services. The Board will consider this request as part of the overall budget discussion.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of the Consent Agenda, approved the August 14, 2012 Proceedings.

DEPARTMENT REPORTS

Auditor's Office

The Board reviewed the 2013 Appropriation requests and discussed the process for reviewing and approving appropriations. The Board will continue this discussion as part of the budget discussion at the September 11, 2012 Board meeting.

Auditor Monsrud requested the Board appoint two Commissioners to the 2012 General Election Canvassing Board. A motion was made by Commissioner Foldesi, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2012-08-01

BE IT RESOLVED that Commissioners Foldesi and Phillippe are appointed to serve on the 2012 General Election Canvassing Board which will meet on November 13, 2012 at 11:30 a.m.

BE IT FURTHER RESOLVED that if one of the appointed members is unable to serve, another Commissioner may serve in his place.

Auditor Monsrud discussed the sale of tax forfeited lands. A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2012-08-02

WHEREAS, the Roseau County Board of Commissioners desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land have been viewed by the Roseau County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby certifies that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands.

Sheriff's Office

Sheriff Gust met with the Board to request approval of a Civil Process Clerk hire. A motion to hire Tara Halvorson as a Civil Process Clerk at a pay grade of 5C, with a start date of September 7, 2012, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Highway Department

A motion to approve the purchase of a 1996 Trail King Lowboy in the amount of \$29,000.00 (purchased from RDO Equipment in Grand Forks, ND), and a 2002 International Truck (Purchased from Marvin-AMA DO Leasing) in the amount of \$12,000.00 was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2012-08-03

WHEREAS, Minnesota Statute 162.08, Subd (4) 3d, provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5,000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$280,000 (all funds) in excess of two years apportionment in the Regular Construction Account.

A motion to accept the bid in the amount of \$31,754.60, from Holthusen Construction for SD 69 cleaning and repair, was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously.

A motion to approve a forthwith claim to Widseth, Smith, Nolting for Engineering Services on JD 61 and CD 7, (along with retainage on the 1288 FEMA disaster) in the amount of \$25,115.53 was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Flu Shot/Biometric Screening Coverage at Annual Health Fair

The Board discussed coverage of flu shot expenses at the annual Health Fair for employees who do not participate in the County's health insurance plan. Blue Cross and Blue Shield pays for 100% of the cost of the flu shots for covered employees. The Board agreed that it would be a cost benefit to cover the flu shot for employees not covered under the County's health insurance plan (includes permanent and temporary part-time employees). Screenings are included in the wellness budget and will be covered for all employees. A motion to approve covering flu shot expenses for employees who do not participate in the County's health insurance plan was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Old Law Enforcement Center Parking Lot

The Board discussed costs associated with refinishing the parking lot at the old Law Enforcement Center. The estimated total project cost is \$22,000.00, of which the Roseau River Watershed District has agreed to contribute \$3,000.00. A motion to approve parking lot improvements at the old Law Enforcement Center was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Beltrami Island State Forest Citizen Advisory Committee

Roseau River Watershed Manager Todd Miller met with the Board to discuss attendance at a meeting arranged by the Department of Natural Resources to review public comments submitted with regard to the Beltrami Island Land Utilization Project Comprehensive Conservation Management Plan (CCMP). Mr. Miller stressed the importance of County participation at this meeting to ensure a voice for the County in regard to finalizing the plan. A motion to authorize attendance by a Roseau County representative(s) at the Department of Natural Resource CCMP meeting on September 7, 2012, was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee meeting(s): Social Services Board, 8/21/12; Highway Committee, 8/21/12; Operations Committee, 8/21/12; Red River Basin Commission, 8/23/12; Joint Powers Natural Resource Board, 8/27/12.

Commissioner Foldesi reported on the following committee meeting(s): Primary Election Canvassing Board, 8/16/12; Northwest Community Action, 8/16/12; Social Services Board, 8/21/12; Highway Committee, 8/21/12; Operations Committee, 8/21/12; Quin County Community Health Advisory Board, 8/27/12.

Commissioner Phillippe reported on the following committee meeting(s): Warroad Watershed District, 8/15/12; Primary Election Canvassing Board 8/16/12; Social Service Board, 8/21/12; Highway Committee, 8/21/12; Operations Committee, 8/21/12.

Commissioner Swanson reported on the following committee meeting(s): Building Committee, 8/17/12; Association of Minnesota Counties Annual Conference Planning Committee, 8/20/12; Social Services Board, 8/21/12; Highway Committee, 8/21/12; Operations Committee, 8/21/12; Wellness Committee, 8/22/12.

Commissioner Walker reported on the following committee meeting(s): Warroad River Watershed Board, 8/15/12; Social Services Board, 8/21/12; Highway Committee, 8/21/12; Operations Committee, 8/21/12.

Upon motion carried, the Board adjourned the regular meeting at 11:00 a.m. The next regular meeting of the Board is scheduled for September 11, 2012 at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, Interim County Coordinator
Roseau County, Minnesota

Russell Walker, Chair
Board of County Commissioners
Roseau County, Minnesota