
January 29, 2013

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 29, 2013 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Lee Meier, HRA Executive Director
2. Tax Forfeit Property Re-purchase

9:45 Consent Agenda

1. January 15, 2013 Proceedings
2. Roseau County Soil & Water District JPA for Administration of the Wetland Conservation Act
3. Acknowledge DNR Minnesota Trails Assistance Program Letter
4. Personal Leave Request
5. Social Worker Hire

9:50 Department Reports

Highway Department

1. Motor Grader Purchase
2. Tandem Truck Purchase

10:00 BREAK

10:15 County Board Items

1. Assessor Oath of Office
2. RCHS One Woman 2013 Nomination
3. Probation Officer Funding
4. Commissioner Committee Reports

11:00 Unfinished Business

11:00 Adjourn

***Limited to five minutes**

ITEM # Appt 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Meier, Lee	NWMN HRA	Jan 29 2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 HRA Levy Extension 2014-2018

***Background (Provide sufficient detail of the subject):**
 I have attached information for your review that gives more detail of our request for support from the County Commissioners for the HRA levy extension. I will be at the January 29, 2013 Board Meeting to give more detail and answer any questions if necessary. Call me at 218-637-2431 with any questions on the material submitted. Thank you. Lee Mee Meier, HRA ED

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**
 Request for Roseau County Board support of the 2013 HRA Levy extension legislation.

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator



HRA
P.O. Box 128
Mentor, MN 56736

Phone:
218-637-2431

Fax:
218-637-2433

Web:
www.nwmnhra.org

To: Roseau County Board of Commissioners

In 2008 the MN Legislature voted to approve and Governor Pawlenty signed a bill that included the Multi County HRA tax levy legislation. The legislation allows the HRA board of commissioners to approve up to 25% of the allowable levy in the respective counties. The HRA board has one member per county, in the 6 county area, appointed by the respective County Commissioners. The counties included are; Kittson, Roseau, Marshall, Pennington, Red Lake and Polk. (Excluding the cities of Crookston and East Grand Forks) The HRA meets annually with the County Board of Commissioners to update and review the HRA activities over the past year and report on the use of the levy funds.

The legislation, Chapter 366, Article 5, Section 33, Multicounty Housing and Redevelopment Authority, is effective for taxes levied in 2008 and repealed effective for taxes levied in 2013 payable in 2014.

The HRA board strongly supports an extension of the 2008 legislation in order to continue the HRA levy to create leverage funds to strengthen applications and offer grant writing for economic and community development activities throughout the northwest Minnesota region. The HRA will be pursuing a 5 year extension of the current HRA Levy Legislation which sunsets with the levy in 2013 payable in 2014. To date we have not received or heard of opposition to the levy from any residents in the affected areas. It's our belief that grants received provide economic benefit to the entire region regardless which county receives the funds.

I've attached a breakout of levies collected through 2012 and the return on investment from the use of the levy. Also attached is an overview of funds received from various state and federal agencies due to the leverage that the funds create in pursuing funding. In most applications funders require matching dollars that are short in supply due to state and federal shortfalls. The HRA levy funds fill that gap.

The levy funds also allow the HRA to assist cities and counties with the cost of writing grants for various projects and bring expertise in obtaining funding to the region.

In addition we have attached comments from agencies or non-profits that have benefited from the HRA levy since 2008.

I look forward to your support as we pursue legislation in the 2013 session to extend the HRA levy up to 5 years which includes taxes levied in 2014 payable in 2015 through 2018 payable in 2019.

Thank you.

Sincerely,

Lee Meier

Executive Director

Cc: HRA Board of Commissioners

List of funding in the following Counties:

Kittson County- The HRA levy contributes \$7,500 per year towards grant writing services from the NW Community Action Agency, located in Badger, for Kittson County. In addition the HRA levy pledges funds in most grant applications:

<u>Year</u>	<u>Activity/Source of Funding</u>	<u>Total Project Cost</u>
2009	City of Karlstad - Housing Rehab (DEED)	\$ 300,000
2010	Kittson County - Acquisition/Demolition (DEED) (1 Home)	\$ 87,505
2011	County wide single family Owner Rehab (13 homes) (DEED)	\$ 346,375
2011	Lancaster-Community Center (DEED-other)	\$ 822,100
2012	City of Hallock Application for Owner/Rental/Commercial rehab *	
2012	City of Karlstad Application for water system & Housing rehab *	

Roseau County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist the county with costs associated with grant writing services.

2008	City of Roseau Rental Rehab-Sunburst Acres (DEED)	\$ 53,400
2010	Badger Fire Dept.-Firefighting gear & equipment (FEMA)	\$ 86,800
2010	Badger Community Hall-Heating system (DOE-EECBG)	\$ 26,555
2010	Warroad Library- Window replacement (DOE-EECBG)	\$ 170,590
2011	Badger Commercial Rehab-(DEED)	\$ 406,861
2012	Roseau County (non-City) (RBEG) Business loans	\$ 99,300
2012	Roseau County housing study \$4,000 share w/NWMNF/MNHP	\$ 18,000
2012	City of Wannaska-Community Center (local)	\$ 100,000
2012	Roseau County-Crime Victim Services Grant	\$ 40,000
2012	City of Roseau Application for Rental rehab	*
2012	City of Warroad Application for commercial/Rental/Homeowner rehab *	
2012	Roseau County application for Homeowner/Rental rehab	*

Marshall County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist county with costs associated with grant writing services.

2008	City of Newfolden-Commercial/Rental Rehab (DEED)	\$ 279,900
2010	City of Oslo/Alvarado-Home Owner Housing Rehab (DEED)	\$ 386,550
2010	City of Middle River-Sewer Treatment Upgrade (DEED)	\$ 538,028
2011	Marshall County-Acquisition/Demo. (DEED) 16 homes	\$ 972,608
2012	City of Stephen-Housing/Commercial Rehab (DEED)	\$ 625,704
2012	City of Warren-Housing/Commercial Rehab (DEED)	\$ 997,464
2012	Cities of Alvarado/Oslo Application for Rental/Commercial rehab *	

Pennington County- The HRA also manages program income from past housing grants on behalf of the City of Thief River Falls and Pennington County.

2009	City of Thief River Falls/Goodridge-Homeowner/Rental Rehab 18 units TRF 4 units Goodridge	\$ 496,680
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2012 City of Thief River Falls-Homeowner/Rental Rehab (DEED) \$ 750,520

Polk County- The HRA contracted with various cities to write housing grants and administer funded grants in the county and communities. The HRA has administered grants in the City of Crookston (who received DEED funds in 2012 to do rental/commercial rehab in a downtown target area) but do not use levy funds in the cities of Crookston and East Grand Forks since they have City HRA's and are excluded from the HRA levy.

<u>Year</u>	<u>Activity/Source of Funding</u>	<u>Total Project Cost</u>
2010	City of Winger-Commercial Rehab (6 Businesses) (DEED)	\$ 278,063
2010	Cities of McIntosh and Erskine- Housing Rehab-24 homes (DEED)	\$ 667,600
2011	City of Fosston-Housing & Commercial Rehab- (DEED)	\$ 400,000
2012	City of Fosston Application for Homeowner rehab	*
2012	City of Climax Application for sewer improvements	*

Red Lake County-The HRA has contracted with Red Lake County and the City of Red Lake Falls to administer past grant funds in order to complete numerous rehab projects in the county. In 2011 the HRA submitted an application to DEED for housing rehab that was not funded. The HRA again is submitting an application to DEED in the amount of \$676,000 to complete 24 homeowner rehabs in the county. The HRA levy assisted with funding the application writing fees.

The HRA covers an 8 county area (including Norman and Lake of the Woods) with other HUD and non HUD financed housing programs that serve the low and moderate income residents. The HRA has been in existence since 1973 serving the region that had a humble beginning in a converted garage on Maple Lake a few miles from Mentor, MN and has grown to have a major impact with creating housing and community development throughout the region. Due to state and federal funding reductions the region has greatly benefited from the approval by the 2008 legislature to allow the NW MN Multi County HRA Board to levy.

Federal Home Loan Bank	2008 Homeowner Rehab 74 units	\$ 495,000
Federal Home Loan Bank	2012 Homeowner Rehab 45 units	\$ 295,000

The HRA is blessed and thankful to have had the opportunity to serve its Low and Moderate Income population and look forward to continue its service with future funding opportunities enhanced by the HRA levy.

*Nine applications are being submitted for Roseau, Kittson, Marshall, Red Lake and Polk Counties for funding from DEED, Rural Development and local commitment. If a 10% success rate is achieved it could bring another \$1,000,000 into the region.

HRA & County Approved Levy 2008-2012					
Levy					
Levy Amount	Amt Rec	Spent	Developers Costs	Available Levy	
Kittson	119,316	104,629	27,500	47,329	29,800
Marshall	161,458	137,019	21,006	62,049	53,963
Polk	412,927	354,803	23,243	159,941	171,620
Pennington	143,057	127,458	20,000	57,474	49,984
Red Lake	56,413	49,790	3,000	22,756	24,033
Roseau	185,859	177,090	44,000	80,020	53,070
Total	1,079,030	950,789	138,749	429,569	382,471

* Excludes 2007 Levy

Levy	
Return on Investment	
Potential Benefit to County	Return on Investment
1,535,425	13
2,509,997	16
1,274,316	3
496,680	3
0	0
1,684,364	9
7,500,782	7

**FHLB funding in included in potential benefit



HRA
P.O. Box 128
Mentor, MN 56736

Phone:
218-637-2431

Fax:
218-637-2433

Web:
www.nwmnhra.org

To: Kittson, Marshall, Pennington, Polk, Red Lake and Roseau County Commissioners

In 2008 the MN Legislature voted to approve and Governor Pawlenty signed a bill that included the Multi County HRA tax levy legislation. The legislation allows the HRA board of commissioners to approve up to 25% of the allowable levy in the counties which the HRA serves. The HRA board has one member per county and the service area consists of 6 counties. These board members are each appointed by the County Commissioners of the county that they represent.

At our November 21, 2012 HRA board meeting we discussed the HRA levy and the fact that the legislation will sunset in taxes payable 2014. In order to continue the levy it was recommended by the HRA board to pursue extension of the HRA levy legislation in through 2018.

The HRA board desires to continue its efforts to create housing and stimulate economic development in our region. We believe the HRA levy creates opportunities to attract dollars from outside funding resources and these resources significantly contribute to our northwest Minnesota region. With limited funds available the HRA levy funds have proven to be a valuable tool in assisting with housing rehabilitation efforts, community center construction and economic development (including the rehabilitation of downtown commercial properties).

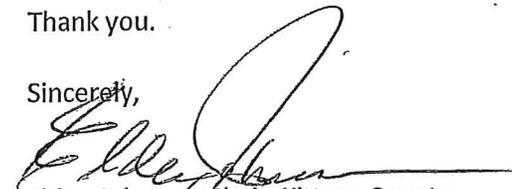
Our HRA board takes seriously the responsibility to be good stewards of public funding and believe the HRA tax levy benefits the region in long term economic development. When appointed by the county commissioners of their respective counties the HRA board members agreed to serve the best interests of the region.

The HRA board approved unanimously to move ahead with pursuing an extension to the HRA tax levy and ask for your support in that effort.

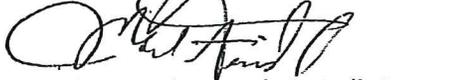
Feel free to contact us to discuss this issue in more detail.

Thank you.

Sincerely,



Elden Johnson, Chair, Kittson County



Mark Finstad, Vice Chair, Polk County



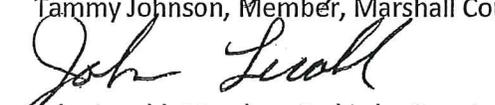
Kermit Genereux, Secretary, Pennington County



Jack Swanson, Member, Roseau County



Tammy Johnson, Member, Marshall County



John Lerohl, Member, Red Lake County

Roseau County Affordable Housing Fund

January 16, 2013

To whom it may concern:

Since 2001 the Roseau County Affordable Housing Fund (RCAHF) advisory committee has been working with the NW MN Multi County HRA in the administration of a homeownership down payment assistance program. Over that period we've seen growth in housing development for Roseau County and the northwest region.

The RCAHF advisory committee consists of 9 representatives from private companies and public entities who invested into the fund to support housing development since the late 1990s. Investors include: Roseau County; the cities of Badger, Roseau, Greenbush, and Warroad; private companies Marvin Windows and Polaris Industries; the Roseau Electric Cooperative and two area lenders. Over the years the fund has increased due to strong demand from residents desiring to purchase a home in Roseau County. This success of this program has been beneficial to our local industries, school districts and communities where fund participants have been afforded the opportunity to buy a home and participate in all the Roseau County area has to offer.

Our association with the HRA over the years has proven to be beneficial to both our local businesses and communities. Legislation in 2008 that allowed the HRA Board of Commissioners levy authority has provided the region with the ability to leverage other housing funds which may be available from other resources. We believe these levy funds have created opportunities in the county to attract funding from federal, state and local entities in addressing housing and community development needs.

At our January 10, 2013 RCAHF advisor meeting, the RCAHF group unanimously approved supporting the 2013 HRA levy legislation that will extend the current 2008 legislation. We believe it's an important tool that can be used by the HRA to continue their effort in meeting the needs for affordable housing and economic development in Roseau County and the region.

Thank you.

Sincerely,



Todd Peterson, Chairman
Roseau County Affordable Housing Fund

Pam Monsrud – City of Badger
Todd Peterson – City of Roseau
Jack Swanson – Roseau County
Kristy McFarlane – Polaris Industries
Dale Gross – Citizens State Bank

Anita Locken – City of Greenbush
Dick Soderberg – City of Warroad
Kellie Roth – Marvin Windows
Tracey Stoll – Roseau Electric Coop

Wynne Consulting, Inc.

PO Box 33
Wannaska, MN 56761

December 21, 2012

Board of Commissioners
NW Minnesota Multi-County HRA
PO Box 128
Mentor, MN 56736

Dear Board Members:

The 2008 Minnesota Legislature granted levy authority to the NW Minnesota Multi-County HRA. This authorization, which is ending in 2013, permits the HRA to levy up to 25% of the allowable maximum levy for the county.

The HRA has used this levy to bring about a number of significant community development and economic development related projects. Levy funds were used to assist in the planning, development and application preparation phases of these projects as well as supplementing the construction costs. The utilization of these levy funds has successfully leveraged over \$4,600,000 in funding from outside funding sources (primarily Federal) in Roseau and Marshall Counties.

In Roseau County these projects were broad in scope and have included:

- The rehabilitation of substandard single family houses countywide
- The conversion of a former church building into rental units in Warroad
- The construction of a community center and an arena in Wannaska and Badger (both of which are currently underway)
- Acquiring essential firefighting equipment for the Badger Fire Department
- The rehabilitation of owner occupied housing and commercial properties in Greenbush
- The rehabilitation of commercial properties in the cities of Badger, Greenbush, Roseau and Warroad (these projects are currently underway)
- The establishment of a revolving loan pool for business development
- The installation of an arsenic removal system at a mobile home park
- The installation of a warning siren in Badger
- Funding of the Crime Victim Services Program
- Renovating the CNN Depot in Warroad
- Energy efficiency improvements at the Warroad Library

Other Roseau County projects for which funding applications have been submitted and are currently under review include park system improvements in Warroad, purchase of an ambulance for the Warroad EMS unit, communication equipment for the Greenbush Volunteer Fire Department, a rental rehabilitation and/or conversion project for the City of Roseau and a comprehensive improvement

project for the City of Warroad (including housing rehabilitation, commercial rehabilitation and rental rehabilitation and/or conversion).

In Marshall County, as in Roseau County, levy funding has assisted in the planning of community development projects and the preparation of applications for funding. These projects have included:

- The rehabilitation of owner occupied houses in Argyle, Stephen and Warren
- The rehabilitation of owner occupied houses in Alvarado and Oslo
- Comprehensive improvements - commercial rehab, housing rehab (owner and rental) in Newfolder
- Sanitary sewer treatment system repairs (lagoon) in Middle River
- Flood prone property (housing) buyouts in Marshall County
- The establishment of a revolving loan pool for business development in the City of Grygla
- Comprehensive improvements - commercial rehab and owner occupied housing rehab in Stephen and Argyle
- Comprehensive improvements - commercial rehab and owner occupied housing rehab in Warren
- Steve Holmes multi-purpose trail in Middle River

Levy funding has been a critical "piece" in bringing about these projects and I believe that a strong potential exists for this success to continue. I strongly encourage the NW Minnesota Multi-County HRA Board of Commissioners to seek reauthorization of this levy.

Sincerely,



John Wynne

NW Regional Development Commission



December 28, 2012

Board of Directors
NW MN Multi-County HRA
PO Box 128
Mentor, MN 56736

Dear Board Members,

The Northwest Regional Development Commission supports your efforts to pursue an extension of the Multi-County HRA levy legislation through 2018.

The NW MN Multi-County HRA plays an important role within the region in helping to create housing and stimulate economic development. Housing availability and affordability are two issues that area manufacturers, businesses and individuals feel are essential to meet their labor force needs and provide an attractive quality of life for all residents of the region. Housing is also considered a vital component of labor force development in the NWRDC's Comprehensive Economic Development Strategy (CEDS) for northwest Minnesota.

The NWRDC recognizes that the HRA levy dollars generate opportunities to leverage other funding resources for new and rehabilitated housing, infrastructure improvements, and downtown commercial rehabilitation efforts. These dollars are a valued tool in NW MN HRA's mission to improve lives through affordable housing and community development.

NW MN Multi-County HRA's efforts are a critical part of providing a decent quality of life and quality of place for the region, and NWRDC supports those efforts. Please feel free to contact me if you have further questions.

Sincerely,



Cam Fanfulik
Executive Director

making the most of our resources

115 South Main • Warren, MN 56762 • Phone: 218-745-6733 • Fax: 218-745-6438

An Equal Opportunity Employer



Greater Minnesota Management

Garfield Avenue P.O. Box 205 • Mentor, MN 56736 • Tel: 800-504-6093 Fax: 218-637-6094

December 19, 2012

Lee Meier, Executive Director
Northwest Minnesota Multi-County HRA
P. O. Box 128
Mentor, MN 56736

Dear Lee:

Please accept this letter as a sign of support for your request for legislative approval for continuance of the HRA's property tax levy in your service area for an additional five year period. In an era of diminishing resources at both the state and federal level it is critical that local resources are available to meet the critical housing needs in northwest Minnesota. It is becoming increasingly important that local funds are available to leverage scarce resources from other sources.

Good luck with your effort to gain approval to continue the HRA levy!

Sincerely,

Tim Flathers
Chairman
Greater Minnesota Management

Anne Marie Miller,
Roseau County Courthouse
606 5th Avenue SW , Room 160
Roseau, MN, 56751-1477



Dear Ms. Miller

Please present this letter to the Roseau County Commissioners and suggest that perhaps they would be willing, also, to write to a member of the legislature, requesting support for this very important piece of legislation. I truly believe each county in Minnesota benefits from the admirable enthusiasm and effort of the HRA.

Sincerely,


Sally Gentry

Senator Leroy A Stumpf
75 Rev. Dr. Martin Luther King Jr. Blvd
Capitol, Room 122
St Paul, MN 55155-1606

Dear Leroy,

I have been fortunate to personally witness the benefits the Northwest Minnesota Multi-County Housing and Redevelopment Authority provides residents in Northern Minnesota. In addition to holding public office, both as City Council member and as Mayor in Middle River for a number of years, I also represented Marshall County as an HRA commissioner for 23 years.

Because of the HRA, low income families have been provided benefits - good housing, home improvements, and abilities for home ownership. Seniors have housing facilities which have been established in most communities. Handicap persons now find available housing.

Of most importance, and of which I am most proud, because of the HRA - Seniors are able to grow older with dignity, Children - in an otherwise turbulent world - now have a safe place in which to live, and the struggle with housing difficulties is becoming less for Handicapped citizens.

Therefore, I strongly urge you to lend your utmost support to an extension of the 2008 legislation in order to continue the HRA levy to create leverage funds to strengthen applications and offer grant writing for economic and development activities throughout the northwest Minnesota region.

Sincerely,

Sally Gentry
PO Box 210
Middle River, MN 56737

ITEM # Appt 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date		
		Jan	29	2013

***Subject Title (As it will appear on the agenda):**
 Review/approve repurchase of Tax Forfeited property in the City of Warroad.

***Background (Provide sufficient detail of the subject):**
 See attached request to repurchase tax forfeited lands in the City of Warroad. The former property owners are planning to attend the meeting to discuss the proposed re-purchase.

***Financial Consideration:**
 \$603.90

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 See attached

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

**To the Honorable Board of County Commissioners of
Roseau County, Minnesota**

I, the undersigned owner, [REDACTED], at the time of forfeiture, of the parcel(s) of land situated in the County of Roseau, State of Minnesota, described as follows, to-wit:

Lot Six (6) of Block Two (2) in Greenland, a subdivision in the SW ¼ of the NE ¼ of Section Thirty-three (33), Township One Hundred Sixty-three (163) North, Range Thirty-six (36) West, according to the plat thereof on file and of record in the office of the County Recorder in and for Roseau County, Minnesota.

do hereby make application for the purchase of said parcel of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

- (a) That hardship and injustice has resulted because of the forfeiture of said land, for the following reasons, to-wit:

went from full time to part-time work,
husband has been in hospitals for surgeries
since 2007 and is now deemed permanently
disabled by the state of Minnesota

- (b) That the repurchase of said land by me will promote and best serve the public interest, because:

I keep the land in its natural state.
Someday in the future hope to improve it
for living on.

[REDACTED]

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Admin Asst ▼	Jan ▼ 29 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Proceedings

***Background (Provide sufficient detail of the subject):**
 Requesting approval of the January 15, 2013 Board Meeting proceedings.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 15, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 15, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe, and Jack Swanson. Commissioner Mark Foldesi was excused.

APPROVAL OF AGENDA

The Assessor Oath of Office Item was removed from County Board Items and added to the January 29, 2013 Board Agenda. A motion to adopt the amended agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board acknowledged a note from the Roseau County Historical Society thanking the Board for their 2013 appropriation. Commissioner Swanson submitted an article entitled "Waning Influence" from the Grand Forks Herald referencing a study on the increasing lack of influence rural Minnesota has in both the public and private sectors.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 12/28/2012

Vendor Name	Amount
AFLAC	2,564.92
CDW GOVERNMENT INC	21,102.95
GLADEN CONSTRUCTION INC	5,985.69
O'DONNELL/JEFF	7,395.00
22 Payments less than 2,000.00	9,720.84
Final Total:	46,769.40

Warrants Approved For Payment 1/03/2013

Vendor Name	Amount
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	4,183.79
NORTH STAR ATV CLUB	2,746.38
NORTHERN COUNTIES LAND USE COORD BOARD	2,000.00
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,122.00
PRUDENTIAL	2,208.53
ROSEAU CO TRAILBLAZERS	48,723.36
11 Payments less than 2,000.00	3,967.45
Final Total:	133,478.39

Warrants Approved For Payment 1/11/2013

Vendor Name	Amount
CENTURYLINK	3,779.19
NW REGIONAL LIBRARY	95,000.00
ROSEAU CITY	9,013.08
ROSEAU CO AGRICULTURAL SOCIETY	15,000.00
ROSEAU CO HISTORICAL SOCIETY	45,000.00

ROSEAU CO MEDICAL TRAVEL	10,000.00
ROSEAU CO SOIL & WATER CONS	65,000.00
19 Payments less than 2,000.00	8,612.47
Final Total:	251,404.74

Warrants Approved On 1/15/2013 For Payment 1/18/2013

Vendor Name	Amount
ASSN OF MN COUNTIES	7,990.00
AVIANDS LLC	6,913.51
FARMERS UNION OIL CO-WARROAD	2,577.41
H & L MESABI INC	4,325.52
HEADWATERS REGIONAL RADIO BOARD	3,000.00
HOLTHUSEN CONSTRUCTION INC	25,172.35
JOHNSON OIL CO INC	6,745.59
MAR-KIT LANDFILL	29,303.70
MN COUNTIES COMPUTER COOP	35,912.38
MN COUNTIES INTERGOVERNMENTAL TRUST	230,275.00
MN SHERIFF'S ASSN	3,733.00
NORTHERN RESOURCES COOPERATIVE	6,573.66
RDO TRUCK CENTERS	5,854.05
ROSEAU CO COOP ASSN	3,679.36
ROSEAU CO HWY DEPT	3,158.51
SJOBERG'S INC	2,668.25
TRUE NORTH STEEL	4,424.63
94 Payments less than 2,000.00	35,917.01
Final Total:	418,223.93

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the 12-26-12 and 1-2-13 Proceedings; approved the Small Cities (DEED) grant application letter of support; and accepted the Recorder's Office 2012 Compliance Report.

DEPARTMENT REPORTS

Highway

Engineer Ketring requested the Board approve a proposed Detour Agreement for a bridge replacement project along Highway 89 south of Wannaska as well as a resolution in support of this Agreement. A motion to authorize Chair Falk to sign the MnDOT Detour Agreement # 02776 and adopt resolution #2013-13-01 in support of the detour was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

The Marshall County Drift Skippers Snowmobile Club requested approval of a Snowmobile Trail Special Use Permit to extend the current Marshall County Snowmobile Trail into Roseau County within the right of way of CSAH's 3, 6 and 8. This permit would provide an additional section of trail to the Drift Skippers current system. A motion to approve the Snowmobile Trail Special Use Permit was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

A motion to approve a final payment to Davidson Construction, for a County Road 111 bridge replacement, in the amount of \$4,260.19 was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously.

A motion to approve final payment to Davidson Construction, for a bridge replacement in Juneberry Township, in the amount of \$5,721.58, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Sheriff's Office

Sheriff Gust met with the Board to discuss a proposed Joint Powers Agreement for Police Protection for the City of Greenbush. This matter was referred to the Sheriff's Committee meeting scheduled for January 22, 2013.

Sheriff Gust requested the Board approve the reclassification of three employees from temporary to regular part-time. The Board discussed the Uniform Hiring Policy (Policy). A motion to approve the reclassification of Garrett Berg and Julie Sanford from temporary to regular part-time was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Per Policy, a motion to advertise for a regular part-time Dispatch/Correctional Officer was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Auditor's Office

Sealed bids were received per advertised notice, for year 2013 publishing. Bids were opened and read by Deputy Auditor Peters as follows:

- 1) OFFICIAL COUNTY NEWSPAPER; Publication of the County Board Proceedings, all legal notices of the county, First publication of the 2012 Financial Statement Summary pursuant to M.S. §375.17., List of Delinquent Taxes (2), all pursuant to M. S. § 375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2013.

The Tribune	1.09 per column inch
Roseau Times Region	1.30 per column inch
The Warroad Pioneer	1.29 per column inch

- 2) Second publication of the 2012 Financial Statement Summary pursuant to M.S. §375.17.

The Tribune	3.19 per column inch
Roseau Times Region	2.25 per column inch
Warroad Pioneer	2.50 per column inch

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2013-01-02

BE IT RESOLVED, that the Roseau Times Region be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2012 Financial Statement Summary pursuant to M.S. §375.17., List of Delinquent Taxes (2), all pursuant to M. S. § 375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2013, at the rate of \$1.30 per column inch.

BE IT FURTHER RESOLVED, that the Warroad Pioneer be designated to publish the second publication of the 2012 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of \$2.50 per column inch.

A motion was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2013-01-03

BE IT RESOLVED that the Roseau County Board of Commissioners does hereby grant the following liquor licenses to:

Judy Olson (Olson's Skime Store) an Off-sale 3.2 percent malt liquor license;

Springsteel Resort Inc. (Springsteel Resort) an On-sale intoxicating liquor license, a Sunday liquor license, and an Off-sale 3.2 percent malt liquor license;

Fraternal Order of Eagles Aerie No. 4195 (Warroad Eagles) an On-sale intoxicating liquor license, and a Sunday liquor license;

Pine Ridge Liquor Inc. (Pine Ridge Liquor) an Off-sale intoxicating liquor license;

Donald G. Jackson (DJ's Salol Store) an Off-sale intoxicating liquor license;

Warroad Area Golf Association, Inc. an On-Sale Intoxicating liquor license, and a Sunday liquor license;

BE IT FURTHER RESOLVED that said licenses are effective February 1, 2013, through January 31, 2014, and recommends that said licenses be approved by the Alcohol and Gambling Enforcement Director if applicable.

COUNTY BOARD ITEMS

Commissioner Swanson requested the Board consider a formal process for Board Chair rotation. A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2013-01-04

BE IT RESOLVED, that beginning in the year 2014, the Commissioner of District One will act as Board Chair; District Two in 2015; District Three in 2016; District Four in 2017 and District Five in 2018. The Vice-Chair would be from the district that would assume the Chair position the following year. If a Commissioner should choose not to serve as Chair or Vice-Chair, the next Commissioner in rotation would assume the role.

BE IT FURTHER RESOLVED, that based on this rotation, the Vice-Chair for 2013 should be the District One Commissioner.

The Board discussed nominations for the One Woman 2013 event to be held in March. It was decided that Commissioners who have unorganized townships in their district, will submit nominations at the January 29, 2013 Board Meeting.

COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee(s): County Board Committee of the Whole, 1/4/13; Sheriff Committee, 1/9/13; Operations Committee, 1/9/13; Waters of the Dancing Sky Scenic Byway, 1/14/13.

Commissioner Miller reported on the following committee(s): Community Justice Coordinating Committee, 1/2/13; Roseau River Watershed District, 1/2/13; Northern Land Use Coordinating Board, 1/3/13; County Board Committee of the Whole, 1/4/13; Sheriff Committee, 1/9/13; Operations Committee, 1/9/13; Minnesota Rural Counties Caucus, 1/10/13.

Commissioner Phillipe reported on the following committee(s): County Board Committee of the Whole, 1/4/13; Sheriff Committee, 1/9/13; Operations Committee, 1/9/13; Lake Township Board; 1/9/13 Warroad City Council, 1/14/13; Warroad School Board, 1/14/13.

Commissioner Swanson reported on the following committee(s): Community Justice Coordinating Committee, 1/2/13; Roseau River Watershed Board, 1/2/13; Northern Counties Land Use Coordinating Board, 1/3/13; County Board Committee of the Whole, 1/4/13; Roseau Convention and Visitors Bureau, 1/7/13; Roseau City Council, 1/7/13; Radio Users Committee, 1/8/13; Jadis Town Board, 1/9/13; Roseau County Affordable Housing, 1/10/13; Statewide Radio Board Finance Committee, 1/10/13; Waters of the Dancing Sky, 1/14/13.

Upon motion carried, the Board adjourned the regular meeting at 11:30 a.m. The next regular meeting of the Board is scheduled for January 29, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Board Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Johnson, Scott ▼	SWCD ▼	Jan ▼ 29 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Roseau County and Roseau County Soil and Water Conservation District Joint Powers Agreement

***Background (Provide sufficient detail of the subject):**
 Scott Johnson is requesting Board approval of the Joint Powers Agreement between Roseau County and the SWCD for administration of the Wetland Conservation Act.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

JOINT POWERS AGREEMENT

BETWEEN ROSEAU COUNTY SOIL & WATER CONSERVATION DISTRICT AND ROSEAU COUNTY

FOR ADMINISTRATION OF THE WETLAND CONSERVATION ACT (1991)

This agreement is made between Roseau County Soil & Water Conservation District and Roseau County, for administration of the Wetland Conservation Act, pursuant to authorizing resolutions of the boards of Roseau County Soil & Water Conservation District and Roseau County.

This agreement is authorized by Minnesota Statutes sections 103C.331 subdivision 19 (for SWCDs), and 471.59 (for counties and municipalities).

1. Roseau County Soil & Water Conservation District will act as Local Governmental Unit (LGU) for Roseau County, to administer, to the extent of this agreement, that soil and water conservation related official controls of Roseau County under the Wetland Conservation Act and the rules of the Board of Water and Soil Resources adopted under the act.
2. The joint powers board, consisting of two supervisors, with one alternate, appointed by the Roseau County Soil & Water Conservation District Board and two commissioners, with one alternate and one member at large appointed by the Roseau County Board of Commissioners, will be made aware of occurrences and events, by the appointed LGU administrator from the Roseau County Soil & Water Conservation District, of the Wetland Conservation Act on a quarterly meeting basis or as necessary.
3. Roseau County Soil & Water Conservation District will be the authority on administering, exemption and no-loss determinations and wetland banking within the county and the technical evaluation panel will be the decision maker on replacement plans.
4. Roseau County Soil & Water Conservation District and the joint powers board will follow Roseau County procedures regarding notices and hearings, and will collect for its account fees as agreed to by the Roseau County Soil & Water Conservation District and Roseau County Commissioners.
5. Appeal of the technical evaluation panel decision may be made to the joint powers board.

6. Roseau County will reimburse Roseau County Soil & Water Conservation District for all costs incurred by Roseau County Soil & Water Conservation District under this agreement.
7. Roseau County will provide legal advice and support to Roseau County Soil & Water Conservation District when requested by Roseau County Soil & Water Conservation District for administration and enforcement.
8. The joint powers board will meet as necessary to discuss Wetland Conservation Act events and any related issues pertaining to the Wetland Conservation Act.

This agreement may be amended by mutual agreement of Roseau County Soil & Water Conservation District and Roseau County by resolutions of their respective boards.

This agreement shall become effective upon execution by all duly authorized signatures and shall remain in effect until December 31, 2013 or thirty days after written notice of termination by either party to the other.



Board Chair, Roseau County Soil & Water Conservation District

1-8-13

Date

Board Chair, Roseau County

Date

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Admin Asst ▼	Jan ▼	29 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Minnesota Snowmobile Trails Assistance Program

***Background (Provide sufficient detail of the subject):**
 MN DNR Division of Parks and Trails Area Supervisor Allen Lego has submitted a letter to the Board regarding FY13 GIA Funding Reductions for the Minnesota Snowmobile Trails Assistance Program.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

Minnesota Department of Natural Resources



Division of Parks and Trails

246 125th Avenue NE, Thief River Falls, MN 56701

January 10, 2013

Russel Walker, Board Chair
Roseau County
606 5th Ave. SW, Room 131
Roseau, MN 56751

Re: **Minnesota Snowmobile Trails Assistance Program
FY13 GIA Funding Reductions**

Dear Russel:

This letter is to update you on the status of the state's dedicated snowmobile account and what that means for the Snowmobile Grant-in-Aid Program. As a result of low snow levels in the 2011/2012 winter season there was a significant decline in revenues to the state's dedicated snowmobile account which funds the Snowmobile Grant-in-Aid Program.

For fiscal year 2013, the snowmobile account currently has a \$1.6 million projected deficit. Per state statute the snowmobile account cannot operate in the negative, therefore, action must be taken to ensure the account remains solvent. Part of the plan to resolve the shortfall is to reduce funding for the FY13 Snowmobile Grant-in-Aid (GIA) Maintenance and Grooming grant contracts. The existing contract provides for the possibility of reducing grant amounts in these kinds of events (see contract "Section C. Funding").

The reduction is planned to come from the 4th performance benchmark. We are hoping to minimize the amount of the reduction if we have a good snow season, so the exact amount of the reduction has not been determined and will depend on the state's February financial forecast. You will receive additional correspondence from the Department, most likely in March, notifying you of the exact amount of the reduction. For now please manage your trail maintenance and grooming budget for up to a 10% reduction.

If you have any questions about the pending reduction or the Snowmobile GIA Program please contact our office at 218-681-0889. Thank you for your help in effectively managing the GIA Program.

Sincerely,

A handwritten signature in black ink that reads "Allen Lego".

Allen Lego
Area Supervisor

CC: Rich Gross
Roseau County Trailblazers, Inc.
43281 Co Road 124
Roseau, MN 56751

ITEM # Consent 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Anderson, Dave	*Department Social Services Director	*Board Meeting Date Jan 29 2013
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***Subject Title (As it will appear on the agenda):**
 Personal Leave Request

***Background (Provide sufficient detail of the subject):**
 A Social Service employee is requesting personal leave for medical treatment. The leave would begin on February 14, 2013 and continue up to 4 weeks.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Anderson, Dave	*Department Social Services Director	*Board Meeting Date		
		Jan	29	2013

***Subject Title (As it will appear on the agenda):**
 Approve Social Worker hire

***Background (Provide sufficient detail of the subject):**
 Allison Waage has been hired to fill the vacant Social Worker position effective 2-11-13. This appointment is contingent on successful completion of background check.

***Financial Consideration:**
 This position is a Grade 7, Step 1 at with a starting salary of \$19.94 per hour. This position is in the agency budget and should pay for itself through Mental Health Case Management billing.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Hwy Dept 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date		
		Jan	29	2013

***Subject Title (As it will appear on the agenda):**
 Discuss Motor Grader Purchase

***Background (Provide sufficient detail of the subject):**

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Hwy Dept 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date		
		Jan	29	2013

***Subject Title (As it will appear on the agenda):**
 Discuss Tandem Truck Purchase

***Background (Provide sufficient detail of the subject):**

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 1

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Heim, Al	*Department Assessor	*Board Meeting Date Jan 29 2013
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***Subject Title (As it will appear on the agenda):**
Oath of Office - County Assessor

***Background (Provide sufficient detail of the subject):**
Each Assessor approved by the Commissioner of Revenue to serve another four-year term as County Assessor must take an Oath of Office per Minnesota Statute 273.061. A letter from the Director of the MN Property Tax Division is also attached.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Falk						Passed	
Foldesi							
Miller						Failed	
Phillipe							
Swanson						Tabled	

ATTEST: Jeff Pelowski, Coordinator



Board of Commissioners
606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

OATH OF OFFICE

State of: Minnesota

County of: Roseau

I, Al Heim, swear and affirm that I will support the Constitution of the United States and of the this State, that I will be diligent, faithful and impartial in the performance of the duties of the office and trust that I now assume as County Assessor for the county of Roseau. So help me God.

X _____

Subscribed and sworn to on this 29th Day of January, 2013.

X _____

STATE OF MINNESOTA DEPARTMENT OF REVENUE

Bestowing special trust and confidence in the integrity and ability of Allen Heim, I have confirmed his appointment as County Assessor of Roseau County, Minnesota for the term ending December 31, 2016. To testify whereof I have hereunto set my hand and caused the Seal of the Department of Revenue to be affixed in the city of St. Paul this 3rd day of January, 2013.



[Signature]
Commissioner of Revenue

MINNESOTA • REVENUE

January 8, 2013

Roger Falk, Chair
Roseau County Board of Commissioners
Roseau County Courthouse
606 5th Ave SW
Roseau, MN 56751



Dear Commissioner,

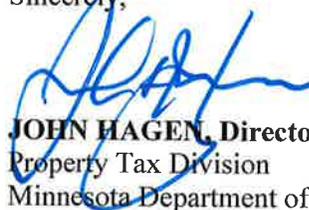
Your appointment of Mr. Heim as Roseau County Assessor for the term beginning January 2, 2013 and ending December 31, 2016 has been confirmed. The department has sent Mr. Heim a certificate of appointment to the position of County Assessor signed by Commissioner Myron Franz.

The position of county assessor has become extremely complex and difficult to properly perform. Decisions made by the assessor and their staff impact each and every property owner and taxpayer in your county. The inherent unpopularity of property tax aside, how well the assessor does their job may to a large extent affect how property tax is perceived in your county. It is for this reason that it is imperative that you offer Mr. Heim your support by ensuring that they have the staff, training, and resources needed to perform the highly technical duties of the office. We also encourage you to assist Mr. Heim in overcoming the public's misconception that it is the assessor who is responsible for setting the amount of property tax in the county.

Furthermore, it is vital that the assessor keep abreast of the latest developments in the assessment field by attending courses of instruction presented by the Department of Revenue and other professional organizations in the assessment field. Advancements in technology, legislative changes, and various other factors ensure that that the landscape surrounding the assessment field will continue to evolve. In order to perform their job adequately, we encourage that you facilitate Mr. Heim's participation in the various educational opportunities provided.

In conclusion, the department encourages you to rely on Mr. Heim's expertise and experience in the areas of classification and valuation of property. Additionally, please be assured that the Department of Revenue remains ready at any time to assist you and Mr. Heim in your efforts.

Sincerely,



JOHN HAGEN, Director
Property Tax Division
Minnesota Department of Revenue

ITEM # Cty Bd 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Dahl, Brit	Roseau Cty Historical Soc	Jan 29 2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**

One Woman 2013 Nominations

***Background (Provide sufficient detail of the subject):**

The Board will discuss nominations for the RCHS "One Woman" event in March.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 3

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Coordinator ▼	Jan ▼ 29 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 County Probation Funding

***Background (Provide sufficient detail of the subject):**
 The Minnesota Association of County Probation Officers (MACPO) is actively seeking an increase in the legislative appropriation that reimburses 55 Minnesota counties for their probation officer salaries. Minnesota Statute 244.19 subd. 6 requires the legislature to appropriate sufficient funds to reimburse these counties for 50% of their approved expenses. As can be seen by the attachments, our last reimbursement was at the 31 % level. This level of funding has a direct negative impact on the 55 counties as they absorb the state funding shortfall. Your county's additional 2012 cost is shown below in the attachment. We are contacting all of the 55 counties and requesting that their county boards pass a resolution requesting the legislature to appropriate sufficient funds in the next biennium to reimburse us at the 50% level. A sample resolution is attached. Please email or fax a copy of the passed resolution to this office. Once the resolutions are collected, we plan to use them as supporting documents as we testify at an upcoming legislative committee hearing. You should also be aware that AMC has included this funding request in their 2013 Public Safety Committee Platform.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

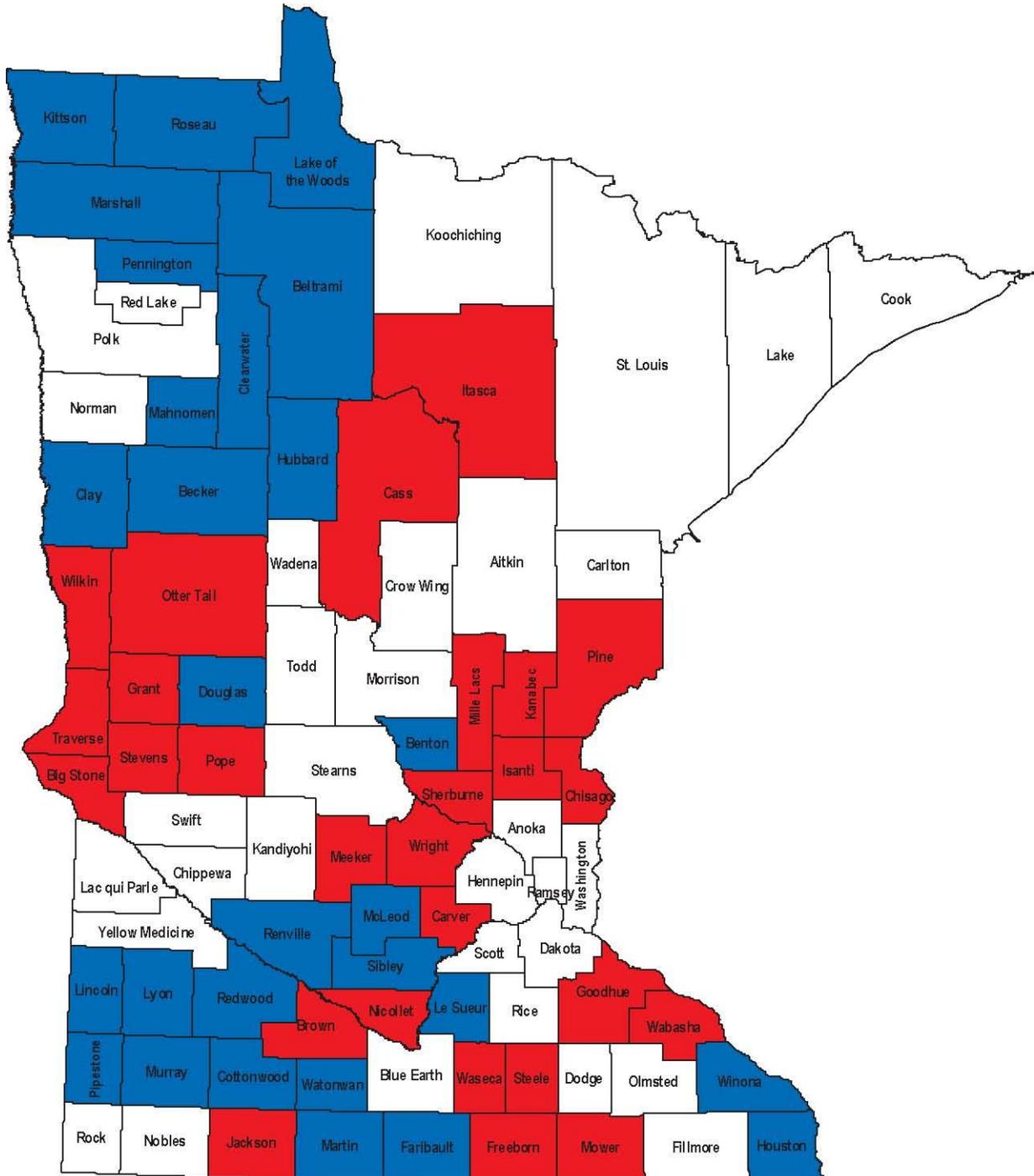
ATTEST: Jeff Pelowski, Coordinator

MACPO/DOC Contract Counties

There are 27 CPO/DOC Counties (red), and 28 DOC Contract Counties (blue).

CPO/DOC contract counties share supervision of adult & juvenile offenders. With County Agents providing Pre-Trial Services to all adult offenders, including Felony offenders, and providing Post Sentence supervision of all juvenile offenders, adult misdemeanor offenders, and gross misdemeanor offenders. With the DOC agents supervising the adult felony offenders.

In DOC contract counties the County contracts with the DOC to provide agents to supervise all juvenile & adult offenders.



The remaining 32 counties are Community Corrections Act counties. These counties elect to provide probation supervision for all juvenile & adult offenders.

**County Probation Officer Reimbursement Comparison
CY 2011/FY2012**

DOC County	2011 Estimate Costs	2011 Actual Costs	% Difference between est./act.	2011 Actual Pymt 31.03%	Amount less then 50%
Becker	181,500	181,842	0.01%	56,323	-34,598
Beltrami	199,500	191,981	3.77%	59,582	-36,409
Benton	292,300	274,983	5.92%	85,342	-52,150
Clay	390,000	358,112	8.18%	111,141	-67,915
Clearwater	89,000	63,372	28.88%	19,668	-12,018
Cottonwood	81,000	65,823	18.74%	20,428	-12,484
Douglas	255,000	244,968	3.94%	76,027	-46,457
Fairbault	170,000	105,772	37.79%	32,827	-20,059
Houston	128,575	102,573	20.23%	31,834	-19,426
Hubbard	72,000	19,081	73.50%	5,922	-3,619
Kittson	30,000	28,816	3.95%	9,254	-5,154
Lake of Woods	25,000	24,752	0.99%	7,682	-4,694
LeSueur	235,000	234,821	0.08%	72,878	-44,533
Lincoln	28,000	24,125	13.84%	7,488	-4,575
Lyon	190,000	176,916	6.89%	54,906	-33,552
McLeod	285,200	285,142	0.03%	88,495	-54,076
Mahnomen	55,000	27,122	50.69%	8,417	-5,144
Marshall	38,000	32,239	15.17%	10,005	-6,115
Martin	256,200	256,100	4.00%	79,482	-48,568
Murry	35,000	34,403	1.71%	10,677	-6,525
Pennington	36,000	32,239	10.45%	10,005	-6,115
Pipestone	37,000	35,238	4.77%	10,936	-6,683
Redwood	197,000	189,870	3.62%	58,927	-36,008
Renville	98,000	94,968	3.10%	29,474	-18,010
Roseau	60,000	57,070	4.89%	17,712	-10,823
Sibley	135,000	131,791	2.37%	40,902	-24,994
Watonwan	62,800	53,985	14.04%	16,754	-10,239
Winona	392,300	392,277	0.01%	121,744	-74,395
DOC TOTALS:	4,054,375	3,720,381	8.24%	1,154,832	-705,332

County Probation Officer Reimbursement Comparison (cont.)
CY 2011/FY2012

CPO County	2011 Estimate Costs	2011 Actual Costs	% Difference between est./act.	2011 Actual Pymt 31.03%	Amount less then 50%
Big Stone	30,427	29,090	4.40%	9,028	-5,517
Brown	765,763	718,915	6.12%	223,117	-136,341
Carver	1,003,735	895,526	10.78%	277,929	-169,834
Cass	400,023	259,770	35.07%	80,620	-49,265
Chisago	721,613	571,414	20.82%	177,340	-108,367
Freeborn	352,576	345,795	1.92%	107,319	-65,579
Goodhue	688,780	623,565	9.47%	193,525	-118,258
Grant	32,880	33,224	-1.04%	10,205	-6,407
Isanti	806,653	695,459	13.79%	215,839	-131,891
Itasca	498,464	474,467	4.82%	147,252	-89,981
Jackson	159,028	139,782	12.11%	43,382	-26,509
Kanabec	289,247	221,621	23.39%	68,781	-42,030
Meeker	250,251	228,931	8.52%	71,049	-43,417
Mille Lacs	550,807	416,297	24.43%	129,199	-78,950
Mower	584,286	567,790	2.83%	176,215	-107,680
Nicollet	579,940	568,492	1.97%	176,433	-107,813
Otter Tail	481,689	388,831	19.28%	120,675	-73,741
Pine	467,053	421,280	9.81%	130,746	-79,894
Pope	268,162	186,049	30.63%	57,741	-35,284
Sherburne	1,261,480	1,121,254	11.12%	347,985	-212,642
Steele	499,518	374,432	25.05%	116,206	-71,010
Stevens	52,558	53,695	-2.63%	16,312	-13,036
Traverse	21,614	19,643	9.12%	6,096	-3,726
Wabasha	466,537	440,009	5.69%	136,559	-83,446
Waseca	417,516	294,136	29.56%	91,286	-55,782
Wilkin	37,320	36,305	2.72%	11,267	-6,886
Wright	2,014,166	1,778,813	11.69%	552,062	-337,345
CPO TOTALS:	13,702,086	11,904,585	13.12%	3,694,168	-2,260,624

COUNTY PROBATION OFFICER REIMBURSEMENT CALCULATION-CY 2011/FY 2012

State
Contracts
Counties
that are
invoiced
invoiced
invoiced

EST # OF POSITIONS AT 10/4/2010	COUNTY NAME	2011 ESTIMATE COSTS	2011 ACTUAL COSTS	LESSER ACTUAL OR ESTIMATE	2011 ACTUAL PYMT AT 31.035%
2.40	Becker	181,500	181,482	181,482	56,323
3.00	Beltrami	199,500	191,981	191,981	59,582
4.00	Benton	292,300	274,983	274,983	85,342
2.00	Big Stone	30,427	29,090	29,090	9,028
9.00	Brown	765,763	718,915	718,915	223,117
11.50	Carver	1,003,735	895,526	895,526	277,929
5.00	Cass	400,023	259,770	259,770	80,620
9.00	Chisago	721,613	571,414	571,414	177,340
5.00	Clay	390,000	358,112	358,112	111,141
1.00	Clearwater	89,000	63,372	63,372	19,668
1.00	Cottonwood	81,000	65,823	65,823	20,428
3.00	Douglas	255,000	244,968	244,968	76,027
2.00	Faribault	170,000	105,772	105,772	32,827
5.00	Freeborn	352,578	345,795	345,795	107,319
8.00	Goodhue	688,780	623,565	623,565	193,525
	Grant	32,880	33,224	32,880	10,205
2.00	Houston	128,575	102,573	102,573	31,834
0.50	Hubbard	72,000	19,081	19,081	5,922
11.00	Isanti	806,653	695,459	695,459	215,839
6.00	Itasca	498,464	474,467	474,467	147,252
2.00	Jackson	159,028	139,782	139,782	43,382
4.00	Kanabec	289,247	221,621	221,621	68,781
0.40	Kittson	30,000	29,816	29,816	9,254
0.40	Lake of Woods	25,000	24,752	24,752	7,682
3.00	LeSueur	235,000	234,821	234,821	72,878
	Lincoln	28,000	24,125	24,125	7,488
3.00	Lyon	190,000	176,916	176,916	54,906
3.00	McLeod	285,200	285,142	285,142	88,495
0.60	Mahnomen	55,000	27,122	27,122	8,417
0.50	Marshall	38,000	32,239	32,239	10,005
3.00	Martin	256,200	256,100	256,100	79,482
3.00	Meeker	250,251	228,931	228,931	71,049
6.00	Mille Lacs	550,807	416,297	416,297	129,199
7.00	Mower	584,286	567,790	567,790	176,215
1.00	Murray	35,000	34,403	34,403	10,677
7.50	Nicollet	579,940	568,492	568,492	176,433
6.00	OtterTail	481,689	388,831	388,831	120,675
0.50	Pennington	36,000	32,239	32,239	10,005
6.60	Pine	467,053	421,280	421,280	130,746
	Pipestone	37,000	35,238	35,238	10,936
3.00	Pope	268,162	186,049	186,049	57,741
2.50	Redwood	197,000	189,870	189,870	58,927
1.00	Renville	98,000	94,968	94,968	29,474
0.60	Roseau	60,000	57,070	57,070	17,712
16.00	Sherburne	1,261,480	1,121,254	1,121,254	347,985
1.50	Sibley	135,000	131,791	131,791	40,902
5.00	Steele	499,518	374,432	374,432	116,206
	Stevens	52,558	53,695	52,558	16,312
	Traverse	21,614	19,643	19,643	6,096
5.00	Wabasha	466,537	440,009	440,009	136,559
5.00	Waseca	417,516	294,136	294,136	91,286
1.00	Watsonwan	62,800	53,985	53,985	16,754
	Wilkin	37,320	36,305	36,305	11,267
6.00	Winona	392,300	392,277	392,277	121,744
24.00	Wright	2,014,166	1,778,813	1,778,813	552,062

TOTAL 218.50 \$17,756,463 \$15,625,602 \$15,624,121 \$4,849,000

50% of Reimbursable Amount \$7,812,061
 Appropriated in 1000 P7837236 P787210 \$4,849,000
 Prorated reimbursement percentage 31.035%



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXX and carried unanimously to adopt the following resolution:

2013-01-XX

WHEREAS, Minnesota Statutes 244.19 subdivision 6 outlines a process for state reimbursement to participating counties of 50% of the previous year's expenditure for their probation officer salaries, and

WHEREAS, 27 County Probation Officer counties and 28 Department of Corrections Contract counties participate in this process, and

WHEREAS, appropriations from the state have steadily decreased from 50% in 1996 to an all-time low of 31% in FY 2012, and

WHEREAS, the 55 counties participating in this process have been forced to absorb the \$2,963,000 deficit in the FY 2012 reimbursement funding for their probation officers, and

WHEREAS, the 2013 legislative session will be establishing the FY 14 and FY15 appropriation for probation officer salary reimbursement for these 55 counties, and

WHEREAS, the Minnesota Association of County Probation Officers has been working with the Department of Corrections and legislative staff to ensure that an accurate FY 14 and FY 15 appropriation amount is determined, and

NOW, THEREFORE, BE IT RESOLVED, that the Roseau County Board of Commissioners strongly requests the 2013 Minnesota Legislature to appropriate sufficient funds to reimburse the 55 participating counties for the full 50% of the cost of their probation officer salaries.

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 29, 2013.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

ITEM # Cty Bd 4

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Jan <input type="text"/> 29 <input type="text"/> 2013 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
Commissioner Committee Reports

*Background (Provide sufficient detail of the subject):
Commissioners Phillipe and Swanson have submitted Committee Reports for Board Review.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Coordinator**

Roseau County Board
January 2013 Committee Report
Glenda A. Phillippe
District One

January 2 – Roseau County Board – Roseau – (COW)

January 4 – Board Working Session – Roseau – (COW)

January 9 – Sheriff – Roseau (COW)

January 9 – Operations – Roseau (COW)

January 9 – Lake Township – Warroad

Provided information to township about the Rural Business Enterprise Grant opportunities.
Recently-purchased sander is working well.

January 14 – Warroad City Council – Warroad

Sewer/water – no increase in 2013; police officer resigned; superintendent interested in county garage; looking for used fire truck; WSN checking monitor systems SCADA/false alarms; MacDonald’s may open in Warroad; governor planned visit 2/12 or 2/14; fuel bid from Warroad Cenex accepted/factored in dividend; Small Cities Grant Application public hearing 01/28/13, 5:15, city hall.

January 15 – Warroad School Board – Warroad

Retirement incentive approved, \$14,000, offered to five teachers by 02/01/13; budget adjustment process continues.

January 15 – Roseau County Board – Roseau (COW)

January 21 – RCCoA – Roseau

SMT really appreciates the increase in county funding; good FYE report from SMT; will begin advertising for SMT volunteer drivers (drivers needed in Roseau - Warroad/okay); discussed appreciation dinner for drivers (SMT/FAR North); new FAR North bus in Warroad; disposal of old bus being discussed; FAR North 2013 grant application with MnDOT approved – additional \$20,000 to explore bus transit outside regular service area; still searching for bus storage in Warroad; FAR North ridership down 255 riders in 2012; 28,262 (2012) – 28,517 (2011); personnel policy update for FAR North – will ask Kent Ehrenstrom for policies from similar sized transit services.

January 22 – Social Services – Roseau (COW)

January 22 – Sheriff’s Dept. – Roseau (COW)

January 22 – Performance Reviews (3)

All department head reviews completed.

January 22 – Warroad Community Park – Warroad

Public informational meeting set.

January 24 – Legacy Advisory Committee – St. Paul

January 29 – Roseau County Board – Roseau (COW)

January 30/31 – MCIT – Roseau

January 31 – Safety Training – Roseau

JACK SWANSON COMMITTEES

1/16/13 NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (T.R.F.); TALKED ABOUT "ROSS" PROGRAM (RESIDENT OPPORTUNITY AND SELF-SUFFICIENCY (AMONG OTHER THINGS, CONNECTS RESIDENTS WITH AREA WORKFORCE CENTER, AND PROVIDES WI-FI IN APARTMENT BUILDINGS TO ASSIST IN JOB SEARCHES)

1/18/13 ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL); APPROVED VULNERABLE CHILDREN AND ADULTS ACT RECOMMENDATION ... APPROVED SUPPORT FOR PUBLIC SAFETY RADIO SALES TAX EXEMPTION ... APPROVED APPOINTMENTS TO THE GREATER MINNESOTA ADVISORY PANEL ... HEARD AN UPDATE ON THE 'MAGIC' ACT

1/21/13 ROSEAU COUNTY COMMITTEE ON AGING; SENIOR MEDICAL TRAVEL HAD POSITIVE FISCALS IN NOV/DEC 2012

1/21/13 QUIN COMMUNITY HEALTH BOARD (NEWFOLDEN); HEARD THAT 'WIC' PROGRAM IS SEEING DECLINING NUMBERS, PARTLY DUE TO DECLINING BIRTH RATES ... APPROVED 2% BUDGET INCREASE FOR 2013 ... APPROVED THREE YEAR AUDIT AGREEMENT WITH HOFFMAN, DALE & SWENSON

1/21/13 ROSEAU CIVIC & COMMERCE BANQUET; PRESENTATIONS FROM MAYOR JEFF PELOWSKI, SCHOOL SUPT LARRY GUGGISBERG, LIFECARE/ALTRU CLINICS COORDINATOR SHANNON CARLSON

1/22/13 SOCIAL SERVICES BOARD

1/22/13 SHERIFF'S COMMITTEE; LAW ENFORCEMENT CONTRACT WITH GREENBUSH

1/22/13 PERFORMANCE REVIEWS (LENNY JOHNSON, AL HEIM, KAREN FOSS)

1/22/13 NW REGIONAL RADIO BOARD; MET W/ AREA POLICE, FIRE, EMS - CONSENSUS NOT TO PURSUE FULL MIGRATION TO "ARMER"

1/24/13 ROSEAU SCHOOL BOARD

1/25/13 DEPARTMENT OF HUMAN SERVICES WEBINAR ON "MNCHOICE"