

May 28, 2013

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on May 28, 2013 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Representative Dan Fabian – Legislative Review/Discussion

9:30 Consent Agenda

1. Board Proceedings
2. Sheriff's Office Resignation
3. Social Services Resignation
4. Social Services Appointment
5. Social Services Advertisement to Hire
6. Payroll Change Notice – Employee Payout
7. Aggregate Crushing and Stockpiling Contract
8. Roseau County Trailblazers Maintenance and Grooming Application
9. Roseau County Trailblazers 4th Benchmark
10. Border Crossing Resolution

10:00 Department Reports

1. Highway Department
 - a. Call for Bids – Roseau Bike Path
 - b. Knife River Materials Final Payment

10:15 BREAK

10:30 Committee Reports

1. Building Committee
 - a. Courtroom Renovation Project

10:45 County Board Items

1. Legislative Update
2. Commissioner Committee Reports

11:30 Unfinished Business

11:30 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: annmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Admin Asst ▼	May ▼ 28 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 May 14, 2013 Proceedings

***Background (Provide sufficient detail of the subject):**
 Requesting approval of the May 14, 2013 Board Proceedings.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 14, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 14, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

Approval of the Bemis Hill ATV Trail OHV Grant Agreement was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson reminded the Board of the upcoming AMC District 3 meeting to be held in Lancaster on June 6th.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 4/25/2013

Vendor Name	Amount
ROSEAU CO TRAILBLAZERS	30,452.10
11 Payments less than 2,000.00	5,278.02
Final Total:	35,730.12

Warrants Approved For Payment 5/02/2013

Vendor Name	Amount
AFLAC	3,305.50
DEARBORN NATIONAL LIFE INSURANCE CO	2,150.37
JOHNSON/LAURE A	3,526.88
MN DEPT OF FINANCE –TREAS	2,473.00
MN ENERGY RESOURCES	2,501.95
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,607.00
PRUDENTIAL	2,207.15
ROSEAU CO TRAILBLAZERS	30,452.10
13 Payments less than 2,000.00	6,455.80
Final Total:	119,679.75

Warrants Approved For Payment 5/09/2013

Vendor Name	Amount
CENTURYLINK	3,213.09
MN DEPT OF FINANCE -TREAS	2,458.50
ROSEAU CITY	8,487.02
7 Payments less than 2,000.00	3,935.59
Final Total:	18,094.20

Warrants Approved On 5/14/2013 For Payment 5/17/2013

Vendor Name	Amount
AVIANDS LLC	6,978.07
CDW GOVERNMENT INC	18,624.80
CENTRAL DOOR & HARDWARE INC	2,200.00
FARMERS UNION OIL CO-WARROAD	8,635.40
JOHNSON OIL CO INC	12,041.31
LAKE COUNTRY CHEVROLET-BUICK INC	25,637.66
MAR-KIT LANDFILL	36,721.95
MARCO INC	2,558.96
MSOP-MN SEX OFFENDER PROGRAM-D 462	4,042.40
NORTHERN RESOURCES COOPERATIVE	22,543.94
NORTRAX EQUIPMENT CO	174,009.60
RELIANCE TELEPHONE SYSTEMS	3,600.00
ROGER'S TWO WAY RADIO INC	2,099.52
ROSEAU CO COOP ASSN	5,305.90
ROSEAU COUNTY FORD	22,736.15
SJOBERG'S INC	2,668.25
TRUE NORTH STEEL	5,123.21
WIDSETH SMITH NOLTING	11,201.75
104 Payments less than 2,000.00	43,501.59
Final Total:	410,230.46

DELEGATIONS/BOARD APPOINTMENTS

Jerry Bourbonnais, DNR Forestry

Mr. Bourbonnais, DNR Forestry, and Lori Dowling-Hanson, DNR Regional Director, met with the Board to provide an update on the DNR's project of identifying and recording prescriptive easements for its State Forest Road Network. Bourbonnais and Dowling-Hanson explained that identifying these easements is necessary in order to maintain legal access to DNR State Forests Road for timber and maintenance purposes. Letters informing constituents about Public Hearings pertaining to this project will be sent out in mid-June.

Todd Peterson, City of Roseau Community Development Coordinator

Mr. Peterson met with the Board on behalf of Polaris Industries. Polaris is requesting an abatement of City, County and School District property taxes for a plant expansion currently in progress. The City of Roseau, Roseau Schools and the County would need to conduct Public Hearings as part of the required process. The Board may consider setting a Public Hearing date at the June 11, 2013 Board Meeting.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the April 23, 2013 Proceedings; approved a Trailblazers Program Capital Improvement Request for Reimbursement in the amount of \$30,071.19; approved the Public Health Preparedness Plan Revisions to the following sections: Communication, Isolation and Quarantine, Mass Dispensing and Health Annex; approved the Citizens State Bank ACH Origination Agreement (Shazam); approved the hire of Sara Buley and Amanda Hanson as Social Service Eligibility Workers at a Grade 6 Step A; and, approved the Northstar ATV Club OHV FY 2013 Grant Agreement in the amount of \$6,000.00.

DEPARTMENT REPORTS

Sheriff's Department

Sheriff Gust met with the Board to request the approval of a temporary Dispatch/Correctional Officer. A motion to approve the hire of Katie Holt as a temporary Dispatch/Correctional Officer, at a grade 5 step A, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

In addition, Gust requested approval to advertise for regular part-time Deputy(s) in order to establish a hiring roster to remain in effect for one year. A motion to approve advertising for regular part-time Deputy(s), (i.e., establish a hiring roster), was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

Sheriff Gust also requested the Board approve Roseau County's Sentencing to Service (STS) Contract. A motion to approve the State of Minnesota STS Contract effective July, 1, 2013 – June 30, 2015, in the amount of \$116,311.50 was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Information Technology

Information Technology Administrator Chris Stauffer met with the Board to request approval of the Pro-West GIS Maintenance Agreement. Stauffer noted that Roseau County was part of a pilot program for the past two years and now that testing and development are complete, a maintenance agreement is necessary. A motion to approve a one year Pro-West GIS Maintenance Agreement effective June 1, 2013, in the amount of \$2,500.00, (renewable annually), was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COUNTY BOARD ITEMS

Legislative Update

CC/ESD Pelowski updated the Board on current legislative efforts to balance the State's budget.

Lean Committee Updates

A motion to establish a LEAN Committee with the following members: Commissioner Jack Swanson, CC/ESD Jeff Pelowski, Auditor Martie Monsrud, Commissioner Todd Miller; Treasurer Diane Gregerson, Financial Services Supervisor Jodee Haugen, Highway Administrative Assistant Rhonda Hanson, Deputy Auditor Courtney Peters, and Appraiser I Liz Lund, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

PILT Proposal – Roseau River Watershed District (RRWD)

RRWD Administrator Tracey Halstensgard met with the Board to propose a payment-in-lieu-of-taxes (PILT) on lands associated with the Norland Project. A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried by a 4-1 vote with Commissioner Foldesi opposed, to adopt the following resolution:

2013-05-01

BE IT RESOLVED, that the Roseau County Board does hereby accept a one-time PILT in the amount of \$268,828.80 (excluding Norland section 21) for the land associated with the Haycreek Setback Levies/Norland Impoundment Project.

BE IT FURTHER RESOLVED, that this payment will be applied to the total of all applicable property taxes for a period of 20 years beginning with the 2011 tax year.

HSEM Director Candidate Selection Committee

The Board discussed appointing a Committee for the selection of a Homeland Security Emergency Management Director. A motion to appoint Commissioner Todd Miller, Commissioner Glenda Phillipe, CC/ESD Jeff Pelowski, Social Service Director Dave Anderson, Sheriff Steve Gust and Highway Engineer Brian Ketring to this HSEM Candidate Selection Committee was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Pipeline Safety Committee, 4/23/13; Flood Preparation Meeting, 4/26/13; Joint Powers Natural Resource Board, 4/29/13; Focus Corp Meeting, 4/29/13; Roseau River Watershed District, 5/1/13; Committee of the Whole, 5/7/13; Joint Ditch Authority, 5/9/13.

Commissioner Foldesi reported on the following committee(s): Two Rivers Watershed District, 5/1/13; Committee of the Whole, 5/7/13; Northwest Regional Development Commission, 5/7/13; Joint Ditch Authority, 5/9/13.

Commissioner Miller reported on the following committee(s): NCLUCB Con Con District Ditch Meeting, 4/24/13; Warroad River Watershed District, 4/24/13; LEAN Training, 4/25/13; Joint Powers Natural Resource Board, 4/29/13; FEMA Flood Plain Map meeting, 4/30/13; Sheriff's Committee, 5/1/13; Operations Committee, 5/1/13; Committee of the Whole, 5/7/13; DNR/Army Corp of Engineers meeting, 5/10/13; Warroad School Public Hearing, 5/13/13.

Commissioner Phillipe reported on the following committee(s): Public Health Committee, 4/23/13; LEAN Training, 4/24/13; Warroad Watershed District, 4/24/13; Legacy Webinar, 4/25/13; Warroad Community Education meeting, 4/30/13; Sheriff's Committee, 5/1/13; Operations Committee, 5/1/13; Land of the Dancing Sky Area Agency on Aging, 5/1/13; RCCoA Butler Benefit, 5/1/13; Committee of the Whole, 5/7/13; Housing Institute, 5/10/13.

Commissioner Swanson reported on the following committee(s): Roseau School Community Education Committee, 4/23/13; Public Health Committee, 4/23/13; Roseau Economic Development Authority, 4/24/13; CJCC - The Coalition, 4/25/13; NW Regional Radio Board Leadership Team, 4/29/13; FEMA Floodplain Mapping Committee, 4/30/13; Scenic By-Way Committee, 4/30/13; Sheriff's Committee, 5/1/13; Operations Committee, 5/1/13; Community Justice Coordinating Committee, 5/1/13; Northern Counties Land Use Coordinating Board, 5/2/13; Roseau City Council, 5/6/13; Committee of the Whole, 5/7/13; Northwest Regional Radio Board, 5/8/13; Roseau County Affordable Housing Fund Committee, 5/9 – 5/10/13; Roseau Convention and Visitors Bureau, 5/13/13.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for May 28, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Board Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Hauger, Curt ▼	Chief Deputy ▼	May ▼ 28 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Sheriff's Office Resignation

***Background (Provide sufficient detail of the subject):**
 Chief Deputy Curt Hauger has submitted a Letter of Resignation for Board consideration.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

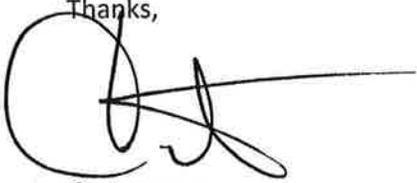
1 April 2013

To: Sheriff Steve Gust

Re: Letter of Resignation

This letter is to inform you that I will be retiring as of May 31, 2013.

Thanks,

A handwritten signature in black ink, appearing to be 'Curt Hauger', written over the word 'Thanks,'.

Curt Hauger



ITEM # Consent 3-5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Anderson, Dave	*Department Social Services Director	*Board Meeting Date May 28 2013
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***Subject Title (As it will appear on the agenda):**
 Social Services Resignation; Eligibility Worker Appointment; Authorization to Hire

***Background (Provide sufficient detail of the subject):**
 The Social Services Board is recommending that the County Board accept the resignation of Liz Miller effective June 14, 2013; approve the appointment of Trisha Braaten at Grade 6 Step B per county promotion policy and authorize the Social Service Agency to advertise and fill the vacant Office Support Specialist position.

***Financial Consideration:**
 This position is currently in the agency budget. It will be reimbursed at 50 to 75 percent federal funding.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Consent 6
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Monsrud, Martie ▼	Auditor ▼	May ▼ 28 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Payroll Change Notice

***Background (Provide sufficient detail of the subject):**
 Requesting approval of the attached payroll change notice for retired
 Emergency Manager Gracia Nelson.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

Payroll Change Form

Name: _____ Effective Date: _____

Title: _____ Board Approval Date: _____

Department: _____

Employee Type: Full-Time Part-Time Temporary

Reason for Change

New Employee _____ (hire date) _____ grade/step _____ hourly rate

Rehire

Step Anniversary _____ (new grade/step) _____ (new hourly rate)

Vacation Anniversary

Changing to: 1 - 5 yrs, 5 - 10 yrs, 10 - 15 yrs, 15 - 20 yrs, 20 + yrs

Address Change _____

Title Change _____ (new title)

Resignation / Termination

Retirement

Layoff

Other _____

Payout of Accrual Balances

	<u>Balance</u>	X	<u>Hourly Rate</u>	=	<u>Total</u>	
Vacation:	_____	X	_____	=	_____	
Sick Leave:	_____	X	_____	=	_____	<i>Eligible for half of sick leave balance</i>
Comp Time:	_____	X	_____	=	_____	
Holiday:	_____	X	_____	=	_____	
Total Payout					<u>_____</u>	

Comments

Approved by

Department Supervisor Signature

Date

Copy to Auditor's Office

Copy to Coordinator's Office

ITEM # Consent 7
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date May 28 2013
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***Subject Title (As it will appear on the agenda):**
 Contract for Crushing and Stockpiling Aggregate

***Background (Provide sufficient detail of the subject):**
 Contract for Crushing and Stockpiling 40,000 C.Y. (SV) of Aggregate for \$92,800 with M & J Construction, Inc.

***Financial Consideration:**
 \$92,800.00

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Consent 8-9
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Rich Gross ▼	Trailblazers ▼	May ▼	14 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Grooming Application and Resolution

***Background (Provide sufficient detail of the subject):**
 Signatures and resolution needed for 2014 season.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
http://files.dnr.state.mn.us/assistance/grants/recreation/snowmobile_mg_manual.pdf page 17

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

Certification of Trail Closure/Application Submission

4th Benchmark – Due By May 15th

Trail Name: Roseau County Trailblazers

Club/Organization Name: Roseau County Trailblazers

Trail Administrator Signature:  Date: 5-22-2013

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15th and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?
YES _____ NO _____

If YES, please elaborate: _____

Sponsor Name (Local Unit of Government): _____

Signature: _____ Date _____

Title: _____

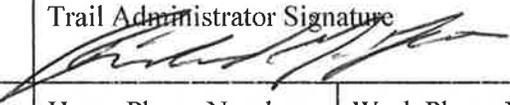
Amount requested \$ _____ (Up to 10% of the original contract.)

DEPARTMENT USE ONLY

THIS INVOICE APPROVED FOR PAYMENT BY:

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount \$
SWIFT PO:	RECEIPT #		
VENDOR #:	LINE #		
SERVICE BEGIN DATE: April 1, 20 _____	SERVICE END DATE:		
INVOICE #: BM4	Vendor Name and Address:		

**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM
MAINTENANCE AND GROOMING APPLICATION**

Trail/Area Name /Type of Trail (PRINT or TYPE) Roseau County Trailblazers		Date 05/21/2013	
Trail Administrator (PRINT or TYPE) Rich Gross		Trail Administrator Signature 	
Address (No. & Street, RFD, Box No., City, State, Zip Code) 43271 County Road 124		Home Phone Number 218 463 0412	Work Phone Number

GPS Verified Miles of Trail: 341.32	Date of Meeting Attended:
--	---------------------------

Department Use Only			
Verified Miles:	Mileage Rate:	Amount:	Recommended: \$ _____

SPONSOR APPROVAL

Unit of Government		Telephone Number (Include Area Code):	
Authorized Signature of Sponsor	Title	Date	

CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES

Authorized Signature For DNR	Area Trails Supervisor	Date
Authorized Signature For DNR	Regional Parks and Trails Manager	Date

Checklist/Mandatory Attachments:

- | | |
|---|--|
| <input type="checkbox"/> Certification of Trail Closure/4 th Benchmark | <input type="checkbox"/> Proof of Club Non-Profit Status |
| <input type="checkbox"/> Grooming Logs from the Previous Year | <input type="checkbox"/> Trail Contact Information |
| <input type="checkbox"/> Sponsor Resolution | <input type="checkbox"/> Sign Order (if applicable Form) |
| <input type="checkbox"/> Update of Current Trail Alignments | |
| <input type="checkbox"/> Backup Grooming Plan | |

ITEM # Consent 10
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Coordinator ▼	May ▼ 28 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Border Crossing Resolution

***Background (Provide sufficient detail of the subject):**
 The Lake of the Woods County Board has requested the Roseau County Board consider a resolution opposing the U.S. Department of Homeland Security's proposal to assess fees for pedestrians and passengers crossing from Canada into the United States.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Highway 1a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date May 28 2013
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***Subject Title (As it will appear on the agenda):**
 Call for Bids for Roseau Bike Path

***Background (Provide sufficient detail of the subject):**
 Call for Bids for Roseau Bike Path for July 18, 2013.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Highway 1b
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date May 28 2013		
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***Subject Title (As it will appear on the agenda):**
 Final Payment to Knife River Materials of \$44,963.52 for SAP 068-613-020.

***Background (Provide sufficient detail of the subject):**
 Final Payment of \$44,963.52 for SAP 068-613-020, CSAH 13.

***Financial Consideration:**
 \$44,963.52

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Bldg Comm Rep

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Anderson, Dave		May 28 2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
Courtroom Renovation Project

***Background (Provide sufficient detail of the subject):**
The Building Committee recommends the County Board authorize moving forward with the Courtroom renovation construction project and associated audio/visual improvements, per revised specifications.

***Financial Consideration:**
The Building Committee will provide project oversight.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Swanson						Passed	
Phillipe							
Foldesi						Failed	
Falk							
Walker						Tabled	

ATTEST: Jeff Pelowski, Coordinator

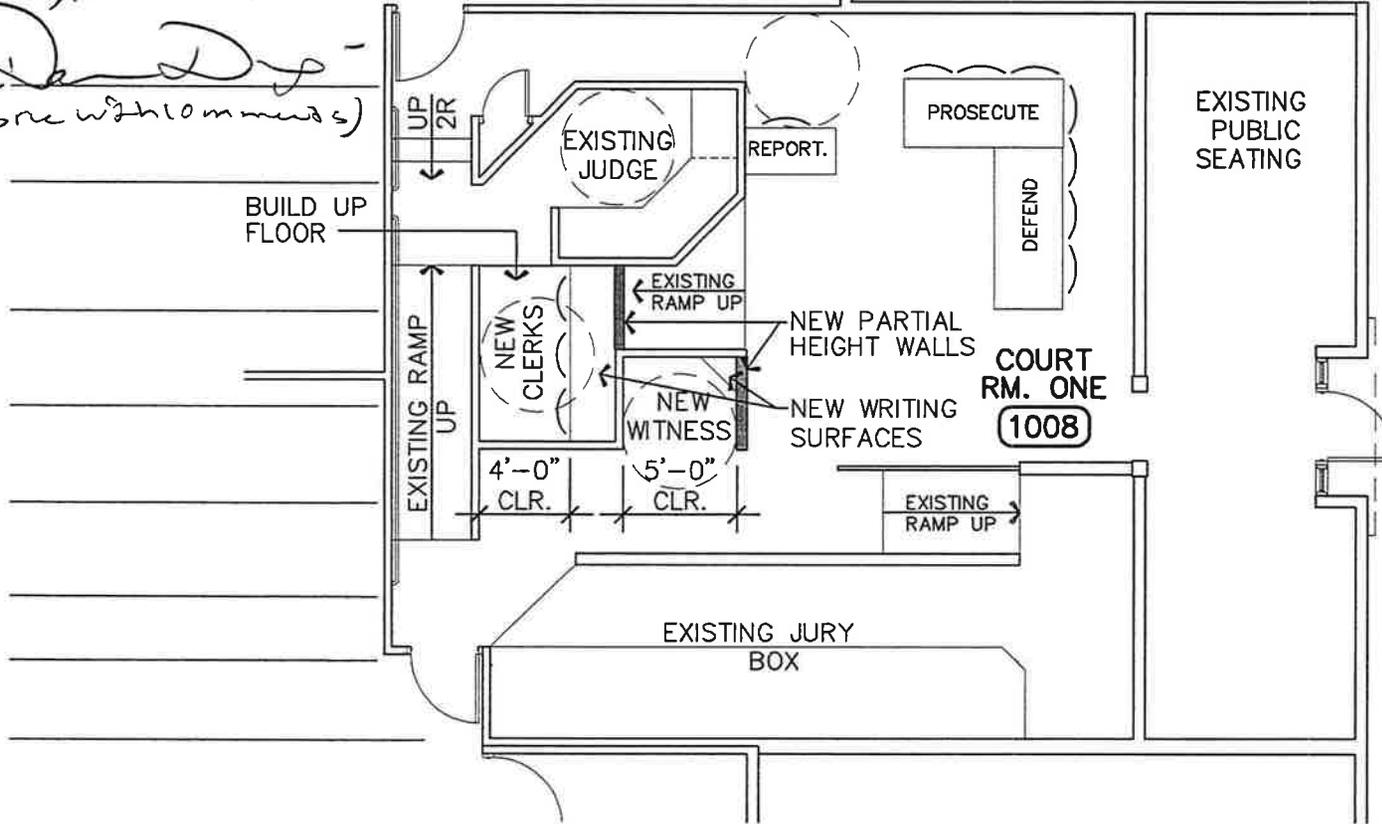
I approve of Scheme 6:

Teresa Mannell - see comment sheet attached

Harun Foss

Dyrene Murrell (agree w/ comment)

Dan Dy - (agree w/ comments)



1 FLOOR PLAN - SCHEME 6
 A-1 SCALE : 1/8" = 1'-0"

PROPOSED
 FLOOR PLAN
 SCHEME 6

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
 ARCHITECT: RICHARD R. RUDE, REG. NO. 1209
 DESIGNER: RICHARD R. RUDE, REG. NO. 1209

Richard Rude Architectural
 4111 Technology Park NW, SUITE 201
 BOSSA, MN 56601
 218-751-5316 FAX: 218-751-0251

ROSEAU COUNTY
 COURTHOUSE REMODEL
 ROSEAU, MN

Job No. 1209
 Date: 4-24-13
 Sheet No. A-1
 Sheet 1 of 1
 Revisions:

COMMENT SHEET – SCHEME 6 – COURTROOM ONE REMODEL

Teresa:

Scheme 6 accomplishes one of the initial purposes of the remodeling discussion in that it moves court staff onto the bench area and out of the direct path of in-custody defendants entering and exiting the courtroom. The negative to scheme 6 is that placement of the witness is too far forward to provide a good sight line for judge and some jurors of the witness's face. We will accommodate this by placing the witness chair as far to the back of the witness stand as possible, and by moving jurors to the south end of the jury box as far as possible. My preference would be to move the witness stand over to the front right of the bench and move the court reporter onto the bench area as the courtroom security expert advised. I am willing to accept scheme 6, however, since it stays within the financial constraints of the county budget for this project, and it accommodates the wishes of others involved in the decision.

ITEM # Cty Bd 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	May <input type="text"/> 28 <input type="text"/> 2013 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
Commissioner Committee Reports

*Background (Provide sufficient detail of the subject):
Commissioners Phillipe and Swanson have submitted Committee Reports for Board Review.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Coordinator**

Roseau County Board
May 2013 Committee Report
Glenda A. Phillipe
District One

May 1 – Sheriff’s Department – Roseau

May 1 – Operations – Roseau

May 1 – Land of the Dancing Sky Agency on Aging – Thief River Falls

May 1 – RCCoA – Butler Benefit – Roseau

May 7 – COW – Roseau

May 10 – Housing Institute – Roseau

May 14 – County Board – Roseau

May 14 – SSTS - Roseau

May 20 – RCCoA – Roseau

FAR North: Smaller bus ordered for extended service; 3-feet shorter than current busses; county share \$13,563.40 (approx.); no CDL required for new bus; YTD riders 10,417; up 4.20% over 2012.

Senior Medical Travel: 1,784 one-way trips – 300 of one-way veteran trips – 2012; 434 individual participants/riders in 2012 – 169/men; 265 women; 55 of the 434 were new participants.

May 21 – Social Services – Roseau

May 21 – Highway – Roseau

May 21 – Emergency Manager Hire - Roseau

May 22 – Lake Township – Warroad

May 23 – Housing Institute - Warroad

May 28 – County Board – Roseau

May 28 – Emergency Manager – Roseau

May 29 – DEED - Roseau

JACK SWANSON COMMITTEE REPORTS

MAY 15, 2013 - NW MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (THIEF RIVER FALLS); approved average 1% salary increase for employees; discussed possible HRA bonding project for Roseau affordable housing

MAY 16, 2013 - BUILDING COMMITTEE; met w/ Bob Glassman and Terese McDonnell on courtroom renovation

MAY 20, 2013 - ROSEAU COUNTY COMMITTEE ON AGING

MAY 20, 2013 - HIGHWAY 11 SCENIC BYWAY COMMITTEE; talked about marketing and infrastructure plans for the byway

MAY 21, 2013 - SOCIAL SERVICES BOARD

MAY 21, 2013 - HIGHWAY COMMITTEE; agreed to add private gravel crushing contract to county board agenda

MAY 21, 2013 - PUBLIC HEALTH COMMITTEE; webinar on crisis communications - will seek social media expert to aid in information dissemination

MAY 21, 2013 - ROSEAU COUNTY AFFORDABLE HOUSING FUND COMMITTEE; teleconference on preparations for State Challenge Fund announcement related to affordable housing projects in Roseau County; DEED Commissioner and Minn Housing Agency Commissioners to visit Roseau May 29

MAY 22, 2013 - BUILDING COMMITTEE; courtroom renovation

MAY 23, 2013 - THE COALITION COMMITTEE; subcommittee of CJCC seeking intervention grant dollars

MAY 23, 2013 - ROSEAU SCHOOL BOARD