

June 11, 2013

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on June 11, 2013 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Jim Atkinson, Minnesota Power – Transmission Line Project
2. Todd Peterson, Roseau CDC - Proposed Polaris Tax Abatement Public Hearing Date

10:00 Consent Agenda

1. Board Proceedings
2. Northwest Community Action Family Homeless Prevention Assistance Program Resolution
3. Northstar ATV Club 2012 Grant Reimbursement Request
4. Social Services Board Appointment
5. Benefits Software Purchase
6. Building Security Upgrades
7. LELS Labor Agreement(s)
8. Mass Dispensing Site Agreement

10:15 BREAK

10:30 Department Reports

1. Highway Department
 - a. Final Payment to Asphalt Preservation Company
2. Coordinator/Environmental Services
 - a. Mar-Kit Landfill Resolution

10:45 County Board Items

1. Commissioner Committee Reports

11:15 Unfinished Business

11:30 Adjourn

***Limited to five minutes**

ITEM # Appt 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie ▼	Admin Asst ▼	Jun ▼ 11 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 MN Power - Great Northern Transmission Line Update

***Background (Provide sufficient detail of the subject):**
 Jim Atkinson of MN Power will meet with the Board to provide an update on the progress of the Great Northern Transmission Line Project.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Appt 2

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Peterson, Todd ▼	▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Proposed Polaris Tax Abatement Public Hearing Date

***Background (Provide sufficient detail of the subject):**
 The County Board will consider setting a Public Hearing date in order to hear public comment on a 15-year tax abatement proposed by Polaris for a \$4 million facility expansion project.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

EXTRACT OF MINUTES OF A MEETING OF THE
COUNTY BOARD OF
ROSEAU COUNTY, MINNESOTA

HELD: June 11, 2013

Pursuant to due call and notice thereof, a regular or special meeting of the County Board of Roseau County, Minnesota, was duly held at the Roseau County Courthouse, on Tuesday, the 11th day of June, 2013, at 9:45 o'clock a.m, for the purpose in part of calling for a public hearing on property tax abatements.

The following members were present:

and the following were absent:

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED PROPERTY
TAX ABATEMENTS FOR THE POLARIS INDUSTRIES PROJECT

WHEREAS, Minnesota Statutes, Sections 469.1812 through 469.1816, both inclusive (the "Act"), authorize the Roseau County, Minnesota (the "County"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on improvements made to real property within its boundaries; and

WHEREAS, the proposed abatement will be a business subsidy under Minnesota Statutes, Sections 116J.993 through 116J.995, both inclusive, and therefore must comply with the County's policy and criteria for granting business subsidies; and

WHEREAS, the County has received a request from Polaris Industries, Inc., (the "Company"), that the County grant an abatement of the County's property taxes on the property in the County identified in the Notice of Hearing attached hereto as Exhibit A (the "Property") to assist the Company in financing the expansion of an existing manufacturing facility in the County; and

WHEREAS, the Act requires that the County hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the County Board of Roseau County, Minnesota, as follows:

(1) Hearing. A public hearing on the consideration of granting a property tax abatement as requested by the Company will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

(2) Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County and must be published at least once per week.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____ and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

ROSEAU COUNTY

NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENT
FOR THE POLARIS INDUSTRIES PROJECT

NOTICE IS HEREBY GIVEN that the County Board of Roseau County, Minnesota (the "County"), will hold a public hearing at a meeting of the County Board beginning at 9:15 A.M., on Tuesday, July 9, 2013, to be held at the Roseau County Courthouse, 606 5th Avenue SW, Roseau, Minnesota on the request of Polaris Industries, Inc., (the "Company") to have the County abate to the Company all of the County's share of the property taxes to be levied on tax parcel number 540291700 (the "Property"). The total amount of the taxes proposed to be abated by the County for the years 2015 through 2029 is estimated to be not more than \$314,327. The County Board will consider granting a property tax abatement on the Property in connection with the Company's expansion of an existing manufacturing facility in the County.

The proposed tax abatement is a business subsidy under Minnesota Statutes, Sections 116J.993 through 116J.995. Any person with residence in or the owner of taxable property in the County may file a written complaint with the County if the County fails to comply with Sections 116J.993 to 116J.995, and that no action may be filed against the County for the failure to comply unless a written complaint is filed.

Information about the proposed abatement, including a summary of the terms of the abatement and business subsidy are available for inspection at the County Coordinator's office at the Courthouse during regular business hours or by calling 218-463-4248.

All interested persons may appear at the hearing and present their views orally or prior to the meeting in writing.

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Miller, Ann Marie ▼	Admin Asst ▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 5-28-13 County Board Proceedings

***Background (Provide sufficient detail of the subject):**
 Requesting Board approval of the May 28, 2013 County Board Proceedings.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 28, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 28, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe, and Jack Swanson. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

The Trailblazers Maintenance and Grooming Application and Fourth Benchmark were removed from the Consent Agenda due to lack of information. Discussion on the Courthouse dome flagpole repair was added to the Building Committee appointment. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board was reminded that DEED Commissioner Katie Clark-Sieben and MHFA Commissioner Mary Tingerthal will be in Roseau for a Housing Meeting at the City Center on May 29, 2013, beginning at 8:30 a.m., and Representative Dan Fabian will conduct a Town Hall meeting on Tuesday, June 4, 2013, at the Roseau City Center, beginning at 10:00 a.m. Commissioner Miller expressed appreciation for VSO Don Dunn's efforts at the Warroad Memorial Day Services. Commissioner Swanson announced that he will be traveling to all 10 districts as part of his pursuit of AMC 2nd Vice President.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 5/16/2013

Vendor Name	Amount
7 Payments less than 2,000.00	3,424.34
Final Total:	3,424.34

Warrants Approved For Payment 5/23/2013

Vendor Name	Amount
AFLAC	4,958.25
MN ENERGY RESOURCES	3,098.46
RIVERFRONT STATION	2,814.45
WULFF CONSTRUCTION INC/ROD	7,215.00
8 Payments less than 2,000.00	3,952.16
Final Total:	22,038.32

Warrants Approved On 5/28/2013 For Payment 5/31/2013

Vendor Name	Amount
DELL MARKETING LP	2,601.26
ELECTION SYSTEMS & SOFTWARE INC	11,245.00
RATWIK, ROSZAK & MALONEY, PA	3,263.76
ROSEAU CO HWY DEPT	8,098.59
WARROAD CITY	4,298.00
40 Payments less than 2,000.00	12,631.21
Final Total:	42,137.82

In addition, the Board approved a forthwith payment to General Equipment in the amount of \$38,900.00.

DELEGATIONS/BOARD APPOINTMENTS

Dan Fabian, Legislative Summary/Discussion

Representative Fabian met with the Board to provide an overview review of the 2013 Legislative Session. Commissioners expressed their gratitude to Representative Fabian for his hard work and dedication to the constituents of District 1A.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 14, 2013 Board Proceedings; accepted the resignation of Chief Deputy Curt Hauger, effective May 31, 2013; accepted the resignation of Social Services Eligibility Worker Elizabeth Miller, effective June 14, 2013; approved the appointment of Trisha Braaten as an Eligibility Worker at a Grade 6, Step B; approved advertising for a Social Services Office Support Specialist; approved the Payroll Change Notice payout request for Gracia Nelson; approved a contract with M & J Construction, Inc. for crushing and stockpiling of 40,000 cy of aggregate, in the amount of \$92,800.00, and approved resolution #2013-05-02 opposing the U.S. Department of Homeland Security's proposal to assess fees for pedestrians and passengers crossing from Canada into the United States.

DEPARTMENT REPORTS

Highway Department

Engineer Ketring met with the Board to request approval to call for bids and to authorize a final payment request.

A motion to approve a call for bids on the Roseau Bike Path project was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve a final payment to Knife River Materials (SAP 068-613-020) in the amount of \$44,963.52, for work done on CSAH 13, was made by Commissioner Phillippe, seconded by Commissioner Miller and carried unanimously.

COMMITTEE REPORTS

Dave Anderson, on behalf of the Building Committee, met with the Board to request authorization to proceed with the Courtroom One (Proposed Floor Plan Scheme 6) renovation project. A motion to authorize the Building Committee to proceed with the Courtroom One renovation project, by obtaining quotes for carpentry and audio visual equipment, per project specifications, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board discussed repairs needed for the flagpole that is located at the top of the Courthouse dome. Dave stated that he was waiting for a response from ICS on suggestions for repair. The Board requested Dave Anderson follow-up with ICS and meet with Building Manager Lenny Johnson to discuss repair options.

COUNTY BOARD ITEMS

Legislative Update

The Board discussed results of the 2013 Legislative Session.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Joint Powers Natural Resource Board, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Building Committee, 5/22/13; Wage Negotiation Committee, 5/23/13.

Commissioner Miller reported on the following committee(s): Joint Powers Natural Resource Board, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Emergency Management Director Selection Committee, 5/21/13; Warroad River Watershed District Board, 5/22/13.

Commissioner Phillippe reported on the following committee(s): Roseau County Committee on Aging, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Emergency Management Director Selection Committee, 5/21/13; Lake Township Board, 5/22/13; Housing Institute, 5/23/13.

Commissioner Swanson reported on the following committee(s): NW Minnesota Housing and Redevelopment Authority, 5/15/13; Building Committee, 5/16/13; Roseau County Committee on Aging, 5/20/13; Highway 11 Scenic Byway Committee, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Public Health Committee, 5/21/13; Roseau County Affordable Housing Fund, 5/21/13; Building Committee, 5/22/13; CJCC – The Coalition, 5/23/13; Roseau School Board, 5/23/13.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for June 11, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Board Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2

REQUEST FOR BOARD ACTION

* Required Fields



Requestor	*Department	*Board Meeting Date	
Gayle Peterson ▼	NWCA ▼	Jun ▼	11 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Resolution for Administering the Family Homeless Prevention Assistance Grant

***Background (Provide sufficient detail of the subject):**

FHPAP funds provide assistance for one or several months of rent or mortgage payments for families experiencing a crisis. Families receiving financial assistance are required to complete monthly case management and follow-up services. The funds can also be used for deposits, utility bills, transportation and help with child care.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

Northwest Community Action

SERVING NORTHWESTERN MINNESOTA

Randy Nordin, Executive Director



Community Services • Head Start • Housing • Energy Assistance

May 29, 2013

Roseau County Commissioners

Anne Marie Miller

605 5th Ave.

Roseau, Minnesota 56761

Dear Commissioners:

This letter is to request a resolution to administer the Minnesota Housing Finance Agency's (MHFA) Family Homeless Prevention Assistance Program (FHPAP) in Roseau County. A copy of the resolution is enclosed. Tri-Valley Opportunity Council would be the program grantee and Northwest Community Action would be the sub-grantee for Roseau County. The resolution is needed for the proposal.

FHPAP funds provide assistance for one or several months of rent or mortgage payments for families experiencing a crisis. Families receiving financial assistance are required to complete monthly case management and follow-up services. The funds can also be used for deposits, utility bills, transportation, and help with child care.

If you have any questions or comments prior to your meeting in June, feel free to contact me at 218-528-3258. I would be willing to answer any questions now, or at that time. Thank you for your time and attention to this matter.

Sincerely,

Gayle Peterson LSW
Gayle Peterson
Program Manager

2013-06-02

**Resolution Authorizing Administration of
The Minnesota Housing Finance Agency's
Family Homeless Prevention and Assistance Program**

WHEREAS, the need for homeless prevention and assistance exists in Roseau County;
and

WHEREAS, the Tri-Valley Opportunity Council, Inc. desires to administer the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program in Roseau County in accordance with all applicable State and Federal regulations; and

WHEREAS, in order to administer the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program in Roseau County, it is necessary for the Tri-Valley Opportunity Council, Inc. to file a resolution of approval executed by the Roseau County Board of Commissioners with the Minnesota Housing Finance Agency;

NOW, THEREFORE BE IT RESOLVED, that the Tri-Valley Opportunity Council, Inc. is hereby authorized to:

1. Submit a proposal to the Minnesota Housing Finance Agency for funds from the Family Homeless Prevention and Assistance Program in Roseau County, according to the program guidelines, contingent upon funding being granted.
2. Administer the Family Homeless Prevention and Assistance Program in Roseau County, according to the program guidelines, contingent upon funding being granted.

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on June 11, 2013.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Mike Klein	Northstar ATV Club	Jun	11	2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 North Star ATV Club request for reimbursement on FY 21012 GIA grant

***Background (Provide sufficient detail of the subject):**
 North Star ATV club requests reimbursement for \$2,166.89 as final payment for FY 2012 GIA grant. Requested by Mike Klein, Trail Coordinator of North Star ATV Club.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator



**MINNESOTA TRAIL ASSISTANCE PROGRAM
REQUEST FOR REIMBURSEMENT**

Sponsor ROSEAU COUNTY	Trail/Area Name BELTRAMI ISLAND STATE FOREST	
Period covered by this statement:	FROM: 2-26-13	TO: 6-2-13

EXPENDITURES

- A. Administration \$ 36⁰⁰
- B. Acquisition \$ _____
- C. Construction \$ _____
- D. Facilities \$ _____
- E. Map Printing \$ ~~36⁰⁰~~
Sub-Total A through E
- F. Maintenance \$ 1274.00
- G. Grooming \$ _____
- H. Liability Insurance \$ 1133.66
Sub-total F and H \$ 2407.66

CHECK LIST

1. Any Bids Required?
2. Original Signatures on All Copies?
3. Signed Work Sheets & Grooming Logs?
4. Invoices for Purchases & Services over \$100.00

\$ 36⁰⁰
State Cost 65% \$ 23⁴⁰

(10% limited on shared winter use trails)

State Cost 90% \$ 2166⁸⁹

Grand Total (State Cost) \$ 2190²⁹

Original Amount and Year of Grant \$ 8000⁰⁰
 Expenditures to Date (including this Request) \$ 4942⁶⁷
 Balance Left in Account \$ 3057³³

DEVELOPMENT

(Accomplishments)
 Number of miles constructed to date _____
 Number of bridges _____
 Number of parking areas _____

GROOMING (Accomplishments)

Number of miles maintained (this reimbursement only) 120
 Trail width _____
 Miles traveled by grooming equipment _____

APPROVAL I hereby certify that the materials and/or services shown on attached invoices have been delivered, that this is my only original invoice and is correct and just, and that no part of same has been paid.

	Signature - Administrator <i>Michael A. Klein</i>	Date 6-6-13
County	signature - Title Auditor/Clerk	Date

THIS INVOICE APPROVED FOR PAYMENT BY:

Regional Supervisor	Date	FY	Vendor Number	Amount
Area Trails & Waterways Supervisor	Date	Purchase Order Number PO R 29 _____		Line Number
		Invoice Number:		Doc #
		Signature:		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/08/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

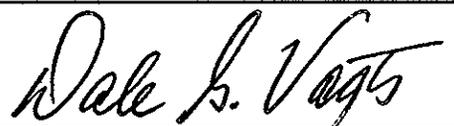
PRODUCER V & V Insurance Agency, Inc PO Box 159 103 8th St E Cresco IA 52136-	CONTACT NAME: PHONE (A/C, No, Ext): (563) 547-2161 FAX (A/C, No): (563) 547-2046 E-MAIL ADDRESS: insurance@vandvins.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED NORTH STAR ATV CLUB PO BOX 152 ROSEAU MN 56751-	INSURER A: Illinois Emcasco Insurance Co	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC			3D16727	02/08/2013	02/08/2014	EACH OCCURRENCE	\$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS OTHER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
ATV Club and Trail Liability insurance. No additional insured. Premise liability coverage is Excluded on this policy. This policy has a \$250 deductible per claim.

CERTIFICATE HOLDER () - () -	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

STATEMENT OF ACCOUNT

Thank you! We appreciate your business!

DATE		AMOUNT
02/08/2013	ATV club renewal - \$1133.66 (ATV club - \$1100.00 - surplus lines tax - \$33 - stamping fee - \$.66)	

NORTH STAR ATV CLUB
PO BOX 152
ROSEAU, MN 56751



DALE VAGTS
103 East 8th Street - P.O. Box #159
Cresco, IA 52136
Phone 563-547-2161

COPYRIGHT *Unitpost Co.* ALL RIGHTS RESERVED S-2

V & V INSURANCE AGENCY, INC
P.O. Box 159 103 8th Street E.
CRESCO, IA 52136
563-547-2161

CASH RECEIPT Date Feb 26, 2013 011032

Received From North Star ATV Club

Address PO Box 152 Roseau, MN 56751

For ATV Club liability

One thousand one hundred thirty-three dollars ⁶⁶/₁₀₀ Dollars \$ 1133.⁶⁶/₁₀₀

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT	<u>1133 ⁶⁶/₁₀₀</u>	CASH	<input type="checkbox"/>
AMT. PAID	<u>1133 ⁶⁶/₁₀₀</u>	CHECK #	<u>982</u>
BALANCE DUE	<u>—</u>	MONEY ORDER	<input type="checkbox"/>
		CREDIT CARD	<input type="checkbox"/>

By Ann Heistensen

CRB118-2

MINNESOTA TRAIL ASSISTANCE PROGRAM WORKSHEET

Trail Name: Bemis Hill Area					Sponsor: Roseau County					Date: 6-4-13					
Date	Operator Name	Labor			Mode of Transportation	Transportation			Other Equipment	Other Equipment			Total Cost	Type of Work & Location	Expenditure Type
		Hours	Rate	Cost		Miles	Rate	Cost		Hours	Rate	Cost			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
5/26/2013	Terry George	1.00	\$16.00	\$16.00	4x4 Truck	70	\$0.66	\$46.20	Ranger	6.00	\$22.00	\$132.00	\$194.20	Trail Check, 60 miles	Main
5/26/2013	Teri George	7.00	\$16.00	\$112.00									\$112.00	Trail Check, 60 miles	Main
5/26/2013	George Kimball	0.50	\$16.00	\$8.00	4x4 Truck	30	\$0.66	\$19.80	Ranger	6.00	\$22.00	\$132.00	\$159.80	Trail Check, 60 miles	Main
5/26/2013	Pat Kimball	6.50	\$16.00	\$104.00									\$104.00	Trail Check, 60 miles	Main
6/2/2013	Gene Bourdon	1.50	\$16.00	\$24.00					Ranger	8.00	\$22.00	\$176.00	\$200.00	Trail Check, 65 miles	Main
6/2/2013	Brendan Bourdon	9.50	\$16.00	\$152.00									\$152.00	Trail Check, 65 miles	Main
6/2/2013	Aaron Huglen	1.50	\$16.00	\$24.00					Ranger	8.00	\$22.00	\$176.00	\$200.00	Trail Check, 65 miles	Main
6/2/2013	Paul Huglen	9.50	\$16.00	\$152.00									\$152.00	Trail Check, 65 miles	Main
2/26/2013	V&V Insurance												\$1,133.66	Trail Insurance	Insurance
6/6/2013	Mike Klein	3.00	\$12.00	\$36.00									\$36.00		Admin
		TOTALS		\$628.00				\$66.00				\$616.00	\$2,443.66		

I certify that the material and/or services shown on this worksheet are correct and just, and that no part of same has been previously submitted for payment.

Authorized signature

Michael A. Klein

Date

6-6-13

ITEM # Consent 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Anderson, Dave ▼	Social Services Director ▼	Jun ▼ 11 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Social Services Board Appointment

***Background (Provide sufficient detail of the subject):**
 Colleen Lorensen has agreed to serve another term on the Social Services Board. The Minnesota Board of Human Services requests Board approval of this appointment.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator



Minnesota Department of **Human Services**

April 15, 2013

Roger Falk, Chair
Roseau County Board of Commissioners
35191 – 500th Avenue
Salol, MN 56756

Re: Colleen Lorenson

Dear Commissioner Falk:

Colleen Lorenson's term as a member of your county's local social services agency board will end on July 5, 2013. Complete the enclosed form, including the name and address of the person you would like appointed to serve on the board after July 5, 2013. If your county's board of commissioners has abolished the local social services agency board since the last citizen appointment, return the enclosed form with an explanation as to why the board was abolished.

I am sending a copy of this letter, the enclosure, and a request that this appointment be an agenda item at the next county board meeting, to your county auditor. The enclosed form should be returned no later than July 15, 2013. If you have questions, contact Ralph McQuarter at (651) 431-3858, or email ralph.mcquarter@state.mn.us.

Yours sincerely,

Lucinda E. Jesson
Commissioner

Enclosure

cc: Roseau County Auditor
 Roseau County Director

COUNTY COMMISSIONER PANEL FOR LOCAL SOCIAL SERVICES BOARD APPOINTMENT

Date: _____

Lucinda E. Jesson
Commissioner
Minnesota Department of Human Services
PO Box 64998
St. Paul, MN 55164-0998

Dear Commissioner Jesson:

The name(s) listed below is (are) submitted in response to your recent request in accordance with Minnesota Statutes, section 393.01, subdivision 2:

	<u>Full Name</u>	<u>Address</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

It is the board's recommendation that the person named on Line 1 be appointed.

Sincerely,

Chairperson
Board of County Commissioners

Attested to:

County Auditor

County

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Benefits Software Purchase

Propose purchase of a benefits software package as presented at 5/15/13 Department Heads Meeting and 6/4/13 Committee of the Whole, per attached Summary/Proposal.

***Financial Consideration:**
 2013 Cost of approximately \$5,280, per attached Proposal.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

Apprize Technology

Benefits Software Proposal

Implementation timeline: July – September, 2013

Software Cost and Features:

Set-up Fee (Annual Estimated @ \$75/hr)	\$ 600.00
Annual Administration Fee (130 employees @ \$3.00 per employee/per month = \$390/month x 12 = \$4,680.00)	<u>\$4,680.00</u>
Estimated Total Cost (1st year)	\$5,280.00

(Note: Annual renewal set-up fee should cost less than first year initial set-up.)

Package Includes:

- Creation, maintenance, and updating of a branded and customized enrollment site.
- Set-up of all current benefit plans, including eligibility rules, business rules, rates, contributions, and plan documents.
- Set-up employee demographic information.
- Annual production of Employee Benefit Statements.
- Employee self-service access.
- Administrative user account access.
- System implementation, training, and support.
- Software license fees.
- Management of ongoing monthly eligibility events; including, member enrollments and changes to applicable vendors (health, ancillary, flex, COBRA, etc.).

Employer Benefits of using this Software:

- Customizable to meet our needs.
- Electronic enrollment and administration of benefits.
- Efficient method for communicating benefits information to employees.
 - Employee documents such as the Employee Handbook, Safety Handbook, etc. can also be posted on the site for employee access.
- Employees have access to review their personal information and benefit elections.
- User-friendly reporting tools to reconcile against carrier bills.
- Ability to integrate with many Payroll Systems.
- Streamline inefficient paper processes.
- Eliminate the cost of printing paper enrollment materials.
- Eliminate data entry, and printing/faxing paper forms. Information is entered in one place and is electronically transmitted to carriers.
- The system maintains a complete history of employee changes and benefit elections.
- Administrator receives automatic system generated email notifications of employee's election or demographic changes.
- Numerous built in reports with the ability to customize report criteria.
- System utilizes strict security protocols --same features as used in online banking.

ITEM # Consent 6
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Stauffer, Chris ▼	Information Systems ▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Building Security Upgrades

Propose purchase and installation of items outlined in Quote #1, per attached Summary, as presented at 6/4/13 Committee of the Whole Meeting.

***Financial Consideration:**
 Per Simplex Quote of \$7,480.00, (see attached Summary).

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

Wireless Panic Buttons & Building Security Summary

Packet includes quote #1, quote #2, and the existing phone alarm locations.

With both options, they will be integrated into the existing GE Sapphire Pro control system which manages door access (FOBs) for ease of management and configuration.

SimplexGrinnell will load and configure our building floor plan and alarm points to visually show when and where a panic alarm is activated. A screen displaying this floor plan will be directly in front of dispatchers, instead of 30 feet behind them like the current panic alarm panel.

This computer display can show both panic alarms, and motion detectors once the building security is enabled after hours.

1. Wireless Panic Buttons Only

This includes 8 wireless panic buttons, and is fully expandable to accommodate as many panic buttons as we would want at any county location that is part of our computer network. (wireless panic buttons \$30/each, wireless receivers \$150/each – handles 8 panic buttons)

There is some work that would be done by an electrician, price not included in this quote (estimated at \$500).

Simplex Quote: **\$7,480**

2. Wireless Panic Buttons & Building Security

The building security component re-activates all of the motion detectors and new keypads would be installed at the main courthouse entrance and rear door. Would work similar to what it was years ago when the system was functional.

There is some work that would be done by an electrician, price not included in this quote (estimated at \$500).

Simplex Quote: **\$10,425**



2821 FIECHTNER DR S
 STE C
 FARGO, ND 58103-2378
 (701) 237 6712
 FAX: (701) 280 2955
 www.simplexgrinnell.com

SimplexGrinnell Quotation

TO:
 Roseau Co. Courthouse
 606 5th Ave Sw, Rm 160
 ROSEAU, MN 56751-1451
 Attn: Chris Stauffer
 (218) 463-4247 EXT(____) Fax:

Project: Roseau Co Courths Panic No Sec
 Customer Reference:
 SimplexGrinnell Reference: 385428467
 Date: 03/28/2013
 Page 1 of 5

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
Fire Alarm Tie-In		
Fire Alarm Monitor		
8	4090-9121	ADDRESS. MODULE, SECURITY IAM
8	4090-9810	BRACKET, IAM
8	4090-9807	COVER-ADDRESS MODULE SURFACE
Access Control Tie-In		
Access Control Tie-In		
1	RIM16-E1L	16 INPUT BOARD W/ENCLOSURE
Copy of Wireless Panic & Sec.		
copy of Wireless Panic & Sec.		
1	PC4020NK SIMPLEX	MAXSYS CTL PNL 128 ZONES
1	PC4216	MAX 16 POINT OUTPUT MODULE
1	T-LINKTL250	INTERNET ALARM COMMUNICATOR
1	PC4051C	CAB FOR 4116/4204/4216
2	RF4164-433	WIRELESS RECIEVER
1	LCD-4501	MAX LCD KEYPAD, ENGLISH
8	WS4938	SINGLE BUTTON W-LESS PANIC
1	T1656	16VAC/56VA-UL LISTED, CSA APPRO
16	PAM-2	RELAY 12/24VDC SPDT 7A

Total net selling price, FOB shipping point, \$7,480.00

Comments

This is a price proposal outlines multiple upgrades to your security and access systems. All equipment being replaced/ added too is in the Mechanical/ Electrical Room East of the Public entrance so there will be minimal wire needed to be pulled throughout the building.

Price includes replacement of the existing security system panel and keypads with a new DSC Maxsys system. An electrician will be required to assist in removing the old panels and putting up the new.

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.
 Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America



Project: Roseau Co Courths Panic No Sec
Customer Reference:
SimplexGrinnell Reference: 385428467
Date: 03/28/2013
Page 2 of 5

SimplexGrinnell Quotation

Comments (continued)

Price includes the addition of 8 wireless panic buttons and associated receivers as indicated on the floor plan that you sent me. An electrician will be required to pull an 18/4 shielded cable from the new security panel to 2 receivers located in the panic buttons area.

Price includes an addition of 8 security IAMS to send the Panic Button alarms to the Fire Alarm system and a 16 input module to send the alarms to the Sapphire Pro System. An electrician will be required to mount and pull the fire alarm addressable circuit to the IAMS in the Mechanical room, mount and pull an 18/4 shielded cable from the input module panel to the ACURS panels in the mechanical room.

Price includes labor for removing the wiring from the old security panel and rewiring the new, terminating the interconnections between the security panel and the fire alarm/ access control, programming the fire alarm, security, and access control systems, and programming a graphical layout on the Sapphire Pro System of the panic buttons for the dispatch room.

We will be more than happy to visit the site and show the electrician you hire what panels he will need to remove/ mount and what wire will need to be pulled.

Please contact me at 701-212-8160 with any questions.



2821 FIECHTNER DR S
 STE C
 FARGO, ND 58103-2378
 (701) 237 6712
 FAX: (701) 280 2955
 www.simplexgrinnell.com

SimplexGrinnell Quotation

TO:
 Roseau Co. Courthouse
 606 5th Ave Sw, Rm 160
 ROSEAU, MN 56751-1451
 Attn: Chris Stauffer
 (218) 463-4247 EXT(____) Fax:

Project: Roseau Co Courthouse Panic Btms
 Customer Reference:
 SimplexGrinnell Reference: 385428467
 Date: 02/21/2013
 Page 1 of 5

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
Fire Alarm Tie-In		
8	4090-9121	ADDRESS. MODULE, SECURITY IAM
8	4090-9810	BRACKET, IAM
8	4090-9807	COVER-ADDRESS MODULE SURFACE
Access Control Tie-In		
1	RIM16-E1L	16 INPUT BOARD W/ENCLOSURE
Wireless Panic & Sec. Replace		
1	PC4020NK SIMPLEX	MAXSYS CTL PNL 128 ZONES
1	PC4116	16 ZONE INPUT EXPANSION MODULE
1	PC4216	MAX 16 POINT OUTPUT MODULE
1	T-LINKTL250	INTERNET ALARM COMMUNICATOR
1	PC4051C	CAB FOR 4116/4204/4216
2	RF4164-433	WIRELESS RECIEVER
3	LCD-4501	MAX LCD KEYPAD, ENGLISH
8	WS4938	SINGLE BUTTON W-LESS PANIC
1	T1656	16VAC/56VA-UL LISTED,CSA APPRO
16	PAM-2	RELAY 12/24VDC SPDT 7A

Total net selling price, FOB shipping point, \$10,425.00

Comments

This is a price proposal outlines multiple upgrades to your security and access systems. All equipment being replaced/ added too is in the Mechanical/ Electrical Room East of the Public entrance so there will be minimal wire needed to be pulled throughout the building.

Price includes replacement of the existing security system panel and keypads with a new DSC Maxsys system. An electrician will be required to assist in removing the old panels and putting up the new.

Price includes the addition of 8 wireless panic buttons and associated receivers as indicated on the

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.
 Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America



Project: Roseau Co Courthouse Panic Btms
Customer Reference:
SimplexGrinnell Reference: 385428467
Date: 02/21/2013
Page 2 of 5

SimplexGrinnell Quotation

Comments (continued)

floor plan that you sent me. An electrician will be required to pull an 18/4 shielded cable from the new security panel to 2 receivers located in the panic buttons area.

Price includes an addition of 8 security IAMS to send the Panic Button alarms to the Fire Alarm system and a 16 input module to send the alarms to the Sapphire Pro System. An electrician will be required to mount and pull the fire alarm addressable circuit to the IAMS in the Mechanical room, mount and pull an 18/4 shielded cable from the input module panel to the ACURS panels in the mechanical room.

Price includes labor for removing the wiring from the old security panel and rewiring the new, terminating the interconnections between the security panel and the fire alarm/ access control, programming the fire alarm, security, and access control systems, and programming a graphical layout on the Sapphire Pro System of the panic buttons for the dispatch room.

We will be more than happy to visit the site and show the electrician you hire what panels he will need to remove/ mount and what wire will need to be pulled.

Please contact me at 701-212-8160 with any questions.

Job Name : IU007BDB Rev : 29

Page 5

Job Description : ROSEAU COUNTY JAIL

Monday, February 25, 2013 - 1:45 PM

Unit Detail

Unit No : 0		Unit Description :				
Card No : 3		Card Type : 24 Point Graphics Interface				
Zone	Pt Type	Mode	Cust Label	Ref Addr	Ref Type	Ref Label
I01	UTILITY	SMPL	SOCIAL SERVICE BLDG FIRE ALARM ((ALARM))			
I02	UTILITY	SMPL	SOCIAL SERVICE BLDG FIRE ALARM (TROUBLE)			
I03	UTILITY	SMPL	SOCIAL SERVICE BLDG FIRE ((SUPERVISORY))			
I04	UTILITY	SMPL	SOCIAL SERVICE BLDG PANIC/DURESS BUTTON			
I05	UTILITY	SMPL	COURT HOUSE FIRE ALARM SYSTEM ALARM			
I06	UTILITY	SMPL	COURT HOUSE FIRE SYSTEM TROUBLE/SPRVSRY			
I07	UTILITY	SMPL	COURT HOUSE SECURITY SYSTEM INTRUSION			
I08	UTILITY	SMPL	COURT HOUSE SECURITY SYSTEM TROUBLE			
I09	UTILITY	SMPL	RESIDENT JUDGES CHAMBERS PANIC ALARM			
I010	UTILITY	SMPL	VISITING JUDGES CHAMBERS PANIC ALARM			
I011	UTILITY	SMPL	COURT ROOM 1 PANIC ALARM			
I012	UTILITY	SMPL	COURT ROOM 2 PANIC ALARM			
I013	UTILITY	SMPL	COURT ADMINISTRATION OFFICE PANIC ALARM			
I014	UTILITY	SMPL	COUNTY AUDITORS OFFICE PANIC ALARM			
I015	UTILITY	SMPL	COUNTY TREASURERS OFFICE PANIC ALARM			
I016	UTILITY	SMPL	COUNTY ATTORNEY OFFICE PANIC ALARM			
I017	UTILITY	SMPL	COUNTY ASSESSORS OFFICE PANIC ALARM			
I018	UTILITY	SMPL	COUNTY RECORDERS OFFICE PANIC ALARM			
I019	UTILITY	SMPL	EXTENSION OFFICE AREA PANIC ALARMS			
I020	UTILITY	SMPL	COURTHOUSE BOARD ROOM PANIC ALARMS			
I021	UTILITY	SMPL	COURTHOUSE BREAK ROOM PANIC ALARMS			
I022	UTILITY	SMPL	VICTIM SERVICES PANIC ALARM			
I023	LAMP	PRIZALM	COURT RM 1 VISUAL PANIC ALARM INDICATOR	P530		COURT ROOM 1 PANIC ALARM
I024	LAMP	PRIZALM	COURT RM 2 VISUAL PANIC ALARM INDICATOR	P531		COURT ROOM 2 PANIC ALARM
3-25	SPECIN					
3-26	SPECIN					

ITEM # Consent 7
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 LELS Labor Agreements

***Background (Provide sufficient detail of the subject):**
 LELS has ratified the negotiated Agreements. The Board will consider ratifying the tentative LELS Labor Agreements, (ie. authorize Board Chair Falk to sign the applicable Contracts when completed), per 6/4/13 Committee of the Whole discussion.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Consent 8
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pahlen, Julie ▼	Dir Pub Health ▼	Jun ▼ 11 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Mass Dispensing Site Agreement

***Background (Provide sufficient detail of the subject):**
 Roseau County Public Health is requesting approval of the Mass Dispensing Site Agreement between Roseau Community School and Roseau County.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

MASS DISPENSING SITE AGREEMENT

This agreement is made and entered into between Roseau Community School located in Roseau County, State of Minnesota, and the Roseau County Board of Commissioners.

RECITALS

WHEREAS, Pursuant to the terms of this agreement, the Roseau County Board of Commissioners, as the County Board of Health, delegates responsibility to the Roseau County Public Health Department to prevent and control communicable diseases.

WHEREAS, Roseau Community School is authorized to permit the Roseau County Public Health Department to use Roseau Community School grounds, and equipment for mass clinics required in the conduct of disease prevention and control activities and wishes to cooperate with the Roseau County Public Health Department for such purposes.

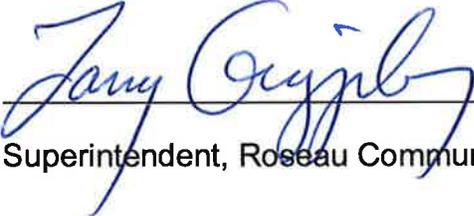
WHEREAS, The parties here do mutually desire to reach an understanding that will result in making the aforesaid facilities of Roseau Community School available to the Roseau County Public Health Department for the aforesaid use.

NOW, THEREFORE, it is mutually agreed between the parties as follows:

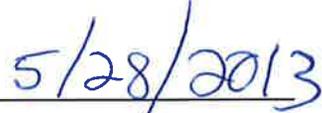
AGREEMENT

1. Roseau Community School agrees that, after meeting its responsibilities to pupils, it will permit, to the extent of its ability and upon request of the Roseau County Public Health Department, the use of its physical facilities and equipment by the Roseau County Public Health Department within 24 hours of the request and for the time period being requested, for mass clinics for disease prevention and control activities, including:
 - Office equipment including telephones, computers, copy machines, fax machines
 - Tables, chairs, desks, cots, wheelchairs
 - Refrigerators
2. The Roseau County Board of Commissioners agrees that it shall exercise reasonable care in the conduct of its activities; restore school to its original state prior to its use as a mass dispensing site; and further agrees to replace or reimburse the Roseau Community School for any supplies that may be used by the Roseau County Public Health Department in the conduct of its mass clinic(s).

IN WITNESS THEREOF, the governing board of Roseau Community School has caused this agreement to be executed by the Superintendent and the Roseau County Board of Commissioners has caused this agreement to be executed by the Chairman. Said agreement to become effective and operative upon the fixing of the last signature.



Superintendent, Roseau Community School



Date

Chair, Roseau County Board of Commissioners

Date

ITEM # Hwy 1a

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request
Ketring, Brian

*Department
Engineer

*Board Meeting Date		
Jun	11	2013

*Subject Title (As it will appear on the agenda):
Final Payment to Asphalt Preservation Company.

*Background (Provide sufficient detail of the subject):
Final Payment of \$5,530.64 for SAP 068-602-039 (CSAH 2) and SAP 068-603-024 (CSAH 3).

*Financial Consideration:
\$5,530.64

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # CC/ESD 2a
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Environmental Services ▼	Jun ▼	11 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Mar-Kit Landfill Resolution

The Mar-Kit Landfill JPB has requested the Board consider adopting the attached Resolution.

***Financial Consideration:**
 None

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX , seconded by Commissioner XXXXXX and carried unanimously to adopt the following resolution:

2013-06-01

Resolution for Kittson, Marshall, Roseau, Lake of the Woods, Koochiching, Red Lake, and Pennington

WHEREAS, Roseau County directs all of its mixed municipal solid waste to the Mar-Kit Landfill under a waste delivery contract with Mar-Kit Joint Powers Board, and

WHEREAS, the Mar-Kit Landfill will exhaust the landfill capacity granted by the Minnesota Pollution Control Agency (MPCA) Permit prior to the expiration of the delivery contract in 2015 , and

WHEREAS, Roseau County supports Mar-Kit’s requests that the MPCA grant additional Certificate of Need (CON) for additional capacity at the Landfill on a short-term basis so that services to the County are not interrupted, and

WHEREAS, Roseau County is in the process of preparing a Comprehensive Solid Waste Management Plan (CSWMP) Update per Minn. Stat. § 115A.46, and

WHEREAS, the new CSWMP is the document upon which a long-term, (2015-2025), CON may be authorized and calculated by MPCA, and

WHEREAS, Roseau County intends to continue to operate a solid waste management system that meets the requirements of State law: specifically, that Roseau County will continue to reduce its dependence on land disposal by utilizing a variety of landfill abatement programs, and

WHEREAS, Roseau County will continue to coordinate planning its future solid waste management system with neighboring Counties, and

WHEREAS, Roseau County will work with MPCA to determine the need for additional land disposal capacity through its new CSWMP, and now therefore;

BE IT RESOLVED, Roseau County **pledges to use its best efforts to continue to operate a solid waste management system that reduces the need for and practice of land disposal, to formulate and adopt a new CSWMP in 2014, and to support the Mar-Kit Landfill’s development of a short- term request for a Certificate of Need for Additional Land Disposal Capacity, and**

BE IT FURTHER RESOLVED, Roseau County, **without committing to deliver waste to Mar-Kit after the expiration of the existing delivery contract in 2015, will adopt a new CSWMP that fulfills MPCA’s need for information to determine the need for land disposal capacity for the period from 2015 to 2025.**

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on June 11, 2013.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

Roseau County Board
May/June 2013 Committee Report
Glenda A. Phillipe
District One

May 23 – Housing Institute – Warroad

Met with MN Housing Commissioner Mary Tingerthal, DEED Commissioner Katie Clark Sieben, Rep. Dan Fabian, Sen. LeRoy Stumpf, Mayor Pelowski and representatives from various area entities for overview of Roseau County economic development and responses to single-family and multi-family housing construction.

May 28 – County Board – Roseau

May 28 – Warroad City Council – Warroad

Bids for Phase One of Community Park let in June; new 16-slip dock by old fire station.

May 28 – Emergency Manager Applications – Roseau

June 4 – COW – Roseau

June 4 – RCAHF/Housing Institute – Roseau

June 6 – GMRPTC – ITV – Roseau

June 6 – Airport Zoning Commission - Warroad

June 7 – Community Paramedics Program - Warroad

June 10 – Warroad City Council – Warroad

June 10 – Warroad School Board – Warroad

June 11 – County Board – Roseau

June 11 – HSEM Interviews – Roseau

June 12 – Sheriff – Roseau

June 12 – Operations - Roseau

June 12 – Lake Township – Warroad

June 17 – RCCoA - Roseau

JACK SWANSON COMMITTEE REPORTS

MAY 29, 2013 - A.M.C. DISTRICT MEETING @ NEW SWEDEN DAIRY (NICOLLET COUNTY)

MAY 30, 2013 - A.M.C. DISTRICT MEETING @ LUVERNE (ROCK COUNTY)

MAY 31, 2013 - A.M.C. DISTRICT MEETING @ MONTEVIDEO (CHIPPEWA COUNTY)

JUNE 3, 2013 - ROSEAU CONVENTION & VISITORS BUREAU

JUNE 3, 2013 - ROSEAU CITY COUNCIL - set July 1 public hearing on Polaris tax abatement request

JUNE 4, 2013 - COMMITTEE OF THE WHOLE

JUNE 4, 2013 - ROSEAU COUNTY AFFORDABLE HOUSING FUND COMMITTEE - approved \$10,000/ 0% interest down payment assistance; will offer 5 on a first-come, first-served basis as part of the Challenge Grant program through Greater Minnesota Housing

JUNE 5, 2013 - COMMUNITY JUSTICE COORDINATING COMMITTEE - Lifecare CEO Keith Okeson on detox opportunities

JUNE 5, 2013 - A.M.C. DISTRICT MEETING @ BEMIDJI (BELTRAMI COUNTY)

JUNE 6, 2013 - A.M.C. DISTRICT MEETING @ LANCASTER (KITTSOON COUNTY)

JUNE 7, 2013 - A.M.C. DISTRICT MEETING @ ALEXANDRIA (DOUGLAS COUNTY)

JUNE 10, 2013 - A.M.C. DISTRICT MEETING @ WABASHA (WABASHA COUNTY)

JUNE 10, 2013 - A.M.C. DISTRICT MEETING @ ST PAUL (RAMSEY COUNTY)