
July 23, 2013

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on July 23, 2013 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Erica Hamre - Retired and Senior Volunteer Program of the Red River Valley
2. Captain Michael Hanson, Lou Tasa, Holly Kostrzewski – MnDOT Toward Zero Death (TZD) Program

9:50 Consent Agenda

1. July 9, 2013 Board Proceedings
2. Roseau County Trailblazers Tax Abatement

10:00 BREAK

10:15 Department Reports

1. Auditor's Office
 - a. DNR Tax Forfeit Land Acquisition
2. Highway Department
 - a. SAP 068-599-094 Contract
 - b. Roseau Bike Path Contract

10:45 County Board Items

1. Commissioner Committee Reports

11:30 Unfinished Business

11:30 Adjourn

***Limited to five minutes**

ITEM # BD APPT 1
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Erica Hamre		Jul	23	2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Retired and Senior Volunteer Program of the Red River Valley

***Background (Provide sufficient detail of the subject):**
 The Retired and Senior Volunteer Program (RSVP) helps individuals age 55 and older put their skills and life experiences to work for their communities. RSVP volunteers serve from a few hours to forty hours per week. They do just about everything from tutoring children and being school greeters, to planting gardens and teaching computer skills. However they choose to serve RSVP volunteers meet community needs and make a lasting difference. Currently RSVP have 5 Bone Builders programs within Roseau County. Class number 6 will begin September 3 in Badger.

***Financial Consideration:**
 \$1000 from Roseau County to help sustain vital RSVP programming within Roseau County. These county funds help us match our state and federal dollars.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 RSVP has several programs that can benefit counties within the Roseau County Communities. RSVP is asking Roseau County to consider providing county funds in order to sustain RSVP programming within Roseau County. These funds will be used for impactful programming with measurable outcomes.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # BD APPT 2
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date	
<input type="text"/>	<input type="text"/>	Jul	23 2013

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
MnDOT Toward Zero Death (TZD) Program Update

Holly Kostrzewski, Lou Tasa & Captain Michael Hanson will provide the Board with an update on MnDOT's TZD Program.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Coordinator**

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Pelowski, Jeff ▼	Coordinator ▼	Jul ▼ 23 ▼ 2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 7-9-13 County Board Proceedings

***Background (Provide sufficient detail of the subject):**
 Requesting Board approval of the July 9, 2013 County Board Proceedings.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 9, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 9, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe, and Jack Swanson.

APPROVAL OF AGENDA

A discussion on potential transportation revenue options was added to Comments and Announcements prior to the Public Hearing; a Building Committee update was added to County Board items; the Contract discussion (M & J Construction) was removed from the Agenda; and a discussion on issuing a letter concerning a potential DNR land exchange was added to County Board items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson informed the Board that he will be attending the AMC Conference Planning Committee meeting to be held in Minneapolis on July 11, 2013.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 6/27/2013

Vendor Name	Amount
AFLAC	3,305.50
10 Payments less than 2,000.00	9,153.43
Final Total:	12,458.93

Warrants Approved For Payment 7/05/2013

Vendor Name	Amount
DEARBORN NATIONAL LIFE INSURANCE CO	2,292.61
JOHNSON/LAURE A	4,150.88
MN DEPT OF FINANCE -TREAS	2,101.00
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	69,233.50
PRUDENTIAL	2,219.07
RIVERFRONT STATION	3,562.53
ROSEAU CITY	9,994.77
12 Payments less than 2,000.00	5,522.89
Final Total:	99,077.25

Warrants Approved On 7/09/2013 For Payment 7/12/2013

Vendor Name	Amount
ANDY'S RESTO SHOP	3,525.00
AUTO VALUE OF ROSEAU	2,584.39
AVIANDS LLC	8,508.61
CDW GOVERNMENT INC	2,663.61
H & L MESABI INC	2,315.33
M & R SIGN CO INC	3,727.18

MSOP-MN SEX OFFENDER PROGRAM-D 462	4,042.40
NORTHERN RESOURCES COOPERATIVE	12,075.83
POWER PLAN	4,446.26
REGENTS OF U OF MINNESOTA	16,387.50
SJOBERG'S INC	2,668.25
STONE'S MOBILE RADIO INC	3,493.73
VOYAGEURS COMTRONICS CORPORATION	5,026.68
74 Payments less than 2,000.00	26,683.13
Final Total:	98,147.90

In addition, the Board approved a forthwith payment to Rory Connell for beaver removal on the Ditch 69 system in the amount of \$320.00; Randy Jenson for beaver removal on the Ditch 91 system in the amount of \$320.00; and payout of KaMaR assets as follows: Kittson County in the amount of \$26,207.41; Marshall County in the amount of \$35,115.03; Red Lake County in the amount of \$24,396.82 and Roseau County in the amount of \$46,441.17.

Transportation Revenue Discussion

Commissioner Miller reminded the Board that the County must decide by August 1, 2013 if a wheelage tax should be assessed for 2014. Miller requested the Board continue this discussion in greater detail at the July 16, 2013 Highway Committee meeting. The Board concurred.

A motion to close the regularly scheduled Board Meeting was made by Commissioner Phillipe, seconded by Commission Miller and carried unanimously.

PUBLIC HEARING ON PROPOSED POLARIS TAX ABATEMENT

A motion to open the Public Hearing was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

Those in attendance included Roseau CDC Todd Peterson, Warroad Pioneer Reporter Bill Kirkeby and Roseau Times Region Reporter Jeff Olson.

Chair Falk asked for any written or public comments. There were none.

Senior Director of Polaris Plant Operations Mark Karl, and Director of Roseau Plant Operations Dalton Pierce joined the meeting. Questions on the benefit of granting this abatement to Polaris were answered by Mr. Peterson, Mr. Karl and Mr. Pierce. All noted the importance of supporting Polaris by granting this abatement in order to ensure future growth for Polaris and Roseau County.

A motion to close the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

Chair Falk reconvened the regularly scheduled Board Meeting on a motion from Commissioner Phillipe, and a second by Commissioner Miller.

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2013-07-02

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

BE IT RESOLVED by the Board of Commissioners (the "Board") of Roseau County, Minnesota (the "County"), as follows:

1. Recitals.

(a) Polaris Industries, Inc., a Minnesota corporation, (the "Developer") proposes to construct an approximately 42,000 square foot expansion to its existing manufacturing facility (the "Project") on property currently identified as Parcel Identification Number 540291700 (the "Tax Abatement Property"). The Developer has requested that the County provide financial assistance to the Developer for the Project. The County proposes to use the abatement for the purposes provided for in Minnesota Statutes, Sections 469.1812 through 469.1816 (the "Abatement Law"), including the Project, from the property taxes to be levied by the County on the Tax Abatement Property.

(b) The proposed term of the abatement will be for up to 15 years in an amount not to exceed \$314,659. The proposed abatement will apply to a portion of the County's share of real estate taxes which relate to the construction of the Project on the Tax Abatement Property by the Developer and not the real estate taxes on the Tax Abatement Property that relate to the value of the land or the existing buildings thereon, as determined by the County (the "Abatement"); subject to the consent of the City to the abatement of its share of property taxes on the Tax Abatement Property and to the consent of the School District to the abatement of its share of property taxes on the Tax Abatement Property.

(c) On the date hereof, the Board of Commissioners held a public hearing on the question of the Abatement, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof.

(d) The Abatement is authorized under the Abatement Law.

2. Findings for the Abatement. The Board of Commissioners hereby makes the following findings:

(a) The Board of Commissioners expects the benefits to the County of the Abatement to at least equal or exceed the costs to the County thereof.

(b) Granting the Abatement is in the public interest because it will increase the tax base in the County.

(c) The Tax Abatement Property is not located in a tax increment financing district.

(d) In any year, the total amount of property taxes abated by the County by this and other resolutions and agreements, if any, does not ten percent (10%) of the net tax capacity of the County for the taxes payable year which the abatement applies or \$200,000, whichever is greater.

3. Terms of Abatement. The Abatement is hereby approved; provided, however, that this approval is contingent upon the approval by the City of an abatement program for the Project upon the same terms as set forth below for a portion of the City's share of the property tax amount from the construction of the Project on the Tax Abatement Property and the approval by the School District of an abatement program for the Project upon the same terms as set forth below for a portion of the School District's share of the property tax amount from the construction of the Project on the Tax Abatement Property. The terms of the Abatement are as follows:

(a) The Abatement shall be for up to 15 years beginning with real estate taxes payable in 2015 and continuing through 2029, inclusive.

(b) The County will abate and pay to the Developer the Abatement as provided in this resolution and a tax abatement agreement (the "Tax Abatement Agreement") to be prepared and approved by the Board at a later date.

(c) The Abatement shall be subject to all the terms and limitations of the Abatement Law and the Tax Abatement Agreement.

(d) The Abatement may be modified only as agreed to in writing by the City, the County, the School District and the Developer.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 25, 2013 Board Proceeding and the July 2, 2013 Emergency Board Meeting Proceedings; approved the hire of Kathy Seby as Roseau County Homeland Security and Emergency Manager at a Grade 9, Step B, with a start date of July 29, 2013; approved the dissolution of the KaMaR Joint Powers Agreement along with the payout of remaining funds totaling \$132,160.43.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): KaMaR Board meeting, 6/26/13; County Board Committee of the Whole, 7/2/13; Emergency Board Meeting, 7/2/13.

Commissioner Foldesi reported on the following committee(s): There were no meetings to report.

Commissioner Miller reported on the following committee(s): Mickinock Township meeting, 6/25/13; Warroad River Watershed District Board, 6/26/13, County Board Committee of the Whole, 7/2/13; Emergency Board Meeting, 7/2/13.

Commissioner Phillipe reported on the following committee(s): DNR Legacy Advisory Committee, 6/27/13 County Board Committee of the Whole, 7/2/13; Emergency Board Meeting, 7/2/13; Warroad City Council, 7/8/13; Warroad School Board, 7/8/13.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties Futures Task Force, 6/26 – 6/27/13; Roseau Convention and Visitors Bureau, 7/1/13; Roseau City Council, 7/1/13; County Board Committee of the Whole, 7/2/13; Emergency Board Meeting, 7/2/13; Community Justice Coordinating Committee, 7/3/13.

COUNTY BOARD ITEMS

Commissioner Miller requested an update on the repair of the flagpole atop the Courthouse Building. It was reported that parts have been ordered. Coordinator Pelowski will follow-up with Building Committee Chair Dave Anderson to clarify plans to complete the repair work. Miller also requested painting of the flagpoles in the front of the Courthouse as well as a review of flag etiquette for County Staff.

The Board discussed the DNR requested State/private land exchange. A motion to direct Auditor Monsrud to draft a letter to the DNR stating that the Board is not in support of this land exchange at the present time, was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously.

Upon motion carried, the Board adjourned the regular meeting at 11:15 a.m. The next regular meeting of the Board is scheduled for July 23, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Board Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Heim, Al	*Department Assessor	*Board Meeting Date Jul 23 2013
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***Subject Title (As it will appear on the agenda):**
 Tax Abatement for Roseau County Trailblazers

***Background (Provide sufficient detail of the subject):**
 The Roseau County Trailblazers are requesting an abatement on taxes paid for 2012. The Commissioner of Revenue issues orders annually that include the values of all railroad operating property statewide. The right-of-way between Roseau and Warroad had been abandoned and should not have been valued as operating property for 2011 used for taxes payable in 2012. The Assessor's Office was not aware as to what stage the abandonment process was in and used the Commissioners orders for the 2011 values. The Roseau County Trailblazers did pay the 2012 tax with the property being assessed as railroad operating property and are requesting the value and tax be corrected to what it would have been as abandoned right-of way.

***Financial Consideration:**
 \$12,326 plus an adjustment for penalties and interest

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 The Board would need to approve the abatement applications for parcels 08.0110000, 15.0300000, 15.0310000, 15.0320000, 31.0120000, and 42.0040000

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Auditor 1a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Monsrud, Martie	*Department Auditor	*Board Meeting Date Jul 23 2013
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***Subject Title (As it will appear on the agenda):**
 DNR Land Acquisition of Tax-Forfeit Parcels

***Background (Provide sufficient detail of the subject):**
 The DNR is requesting Board approval to allow them to purchase the following tax-forfeit property: NW 1/4 of the NE 1/4; NW 1/4 of Section 29, and the E 1/2 NE 1/4 of Section 30 all in Township 160, Range 40. (PID # 11.3000200 & 11.3002500-Grimstad Township). If acceptable, the Board must classify these lands as conservation or non-conservation land, and establish a purchase price. (Note: Any tax-forfeited property transferred to a governmental entity should be classified as conservation pursuant to MN Statute 282.01)

***Financial Consideration:**
 Propose establishing a purchase price of \$154,100.00.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**
 The Board Resolution must specify the land classification (conservation or non-conservation) and established purchase price.

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Highway 2a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date Jul 23 2013		
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***Subject Title (As it will appear on the agenda):**
 Contract for S.P. 068-599-094

***Background (Provide sufficient detail of the subject):**
 Requesting approval of a Contract for S.P. 068-599-094 Bridge Construction and Approach Grading.
 (Micknock Township - Federal project).

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Highway 2b
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date Jul 23 2013		
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***Subject Title (As it will appear on the agenda):**
 Consider Contract for Roseau Bike Path

***Background (Provide sufficient detail of the subject):**
 Requesting approval of a Contract for Roseau Bike Path contingent on City of Roseau approval.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Jul <input type="text"/> 23 <input type="text"/> 2013 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
 Commissioner Committee Reports

*Background (Provide sufficient detail of the subject):
 Commissioners Phillipe and Swanson have submitted Committee Reports for Board Review.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Coordinator**

Roseau County Board
July 2013 Committee Report
Glenda A. Phillipe
District One

July 2 – COW – Roseau

July 2 – Emergency Board Meeting - Roseau

July 8 – Warroad City Council – Warroad

July 8 – Warroad School Board - Warroad

July 9 – County Board – Roseau

July 9 – County Board Public Hearing - Roseau

July 10 – DNR Commissioner Landwehr – Roseau

July 10 – Lake Township – Warroad

July 15 – RCCoA – Roseau

July 16 – Social Services – Roseau

July 16 – Highway Department – Roseau

July 21 – Roseau County Fair Banquet – Roseau

July 22 – Warroad City Council – Warroad

July 23 – Roseau County Board – Roseau

July 23 – Public Health – Roseau

July 24 – Roseau County Fair Booth – Roseau

JACK SWANSON COMMITTEE REPORTS

7/10/13 MINN DNR COMMISSIONER TOM LANDWEHR; met with Tom Landwehr, Lori Dowling/Hanson & John Williams of the DNR on a variety of land-use issues

7/11/13 ASSOCIATION OF MINNESOTA COUNTIES CONFERENCE PLANNING COMMITTEE (MINNEAPOLIS); worked on conference format & workshop session topics

7/15/13 ROSEAU COUNTY COMMITTEE ON AGING

7/16/13 SOCIAL SERVICES BOARD

7/16/13 HIGHWAY COMMITTEE

7/16/13 RED RIVER WATERSHED MANAGEMENT BOARD; met with RRWMB President John Finney

7/17/13 NW MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (TRF); community development program review; possible TRF housing development

7/18/13 GREATER MINNESOTA ADVISORY PANEL (ST MICHAEL); discussed issues of common concern for counties, cities, school districts and townships