



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

August 13, 2013

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 13, 2013 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

9:15 Consent Agenda

1. July 23, 2013 Board Proceedings
2. Deputy Treasurer Resignation and Benefit Payout
3. Advertisement for Warroad River Watershed Board Appointment
4. Advertisement for Roseau River Watershed Board Appointment
5. Social Services Office Support Specialist Hire

9:30 Department Reports

1. Highway Department
 - a. Advertisement for Bids
 - b. Contract for CR 137 Project
 - c. 2013 Bridge Program Resolution
 - d. County Road 112 Culverts
2. Sheriff's Department
 - a. Regular Part-time Deputy Hire(s)
 - b. Squad Car Purchase

10:00 BREAK

10:15 County Board Items

1. Committee Appointments - HSEM Kathy Sebby
2. Non-Union (Non-Exempt) Employee Salary/Benefits
3. Exempt Employees and Appointed/Elected Department Heads Salary/Benefits
4. Commissioner Committee Reports

11:30 Unfinished Business

11:30 Adjourn

***Limited to five minutes**

ITEM # Consent 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie	Admin Asst	Aug 13 2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 7-23-13 County Board Proceedings

***Background (Provide sufficient detail of the subject):**
 Requesting Board approval of the July 23, 2013 County Board Proceedings.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 23, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 23, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe, and Jack Swanson.

APPROVAL OF AGENDA

A County Road 112 discussion was added to the Highway Department appointment and a forthwith payment was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson commented on a news article concerning public dollars spent on State lobbying in 2012. Commissioner Phillipe referenced information received from MRCC's Executive Director Dan Larson on trail connectivity in Northwest Minnesota.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 7/10/2013

Vendor Name	Amount
CENTURYLINK	3,255.43
KITTSOON CO AUDITOR	26,207.41
MARSHALL CO AUDITOR-TREASURER	35,115.03
MN DEPT OF FINANCE -TREAS	3,357.00
NORTH STAR ATV CLUB	2,190.29
RED LAKE COUNTY	24,396.82
ROSEAU CO ENVIRONMENTAL OFFICE	46,441.17
6 Payments less than 2,000.00	2,300.59
Final Total:	143,263.74

Warrants Approved For Payment 7/18/2013

Vendor Name	Amount
RIVERFRONT STATION	4,379.12
ROSEAU CO TRAILBLAZERS	30,071.19
10 Payments less than 2,000.00	2,084.39
Final Total:	36,534.70

Warrants Approved On 7/23/2013 For Payment 7/26/2013

Vendor Name	Amount
GARTNER REFRIGERATION CO	6,535.43

HOFFMAN DALE & SWENSON PLLC	6,658.00
JOHNSON OIL CO INC	7,340.12
LIFECARE MEDICAL CENTER	3,936.00
MAR-KIT LANDFILL	35,805.75
NORTHERN RESOURCES COOPERATIVE	2,854.75
RATWIK, ROSZAK & MALONEY, PA	3,939.95
ROSEAU CO HWY DEPT	2,838.60
SUPER CIRCUITS	4,153.61
UND FORENSIC PATHOLOGY	4,467.19
49 Payments less than 2,000.00	16,655.44
Final Total:	95,184.84

DELEGATIONS/BOARD APPOINTS/PUBLIC COMMENTS

Retired and Senior Volunteer Program (RSVP) of the Red River Valley

Director Erica Hamre met with the Board to review RSVP's programming options for seniors noting the positive outcomes observed through Bone Builders classes, youth tutoring, and other community outreach opportunities. Miss Hamre requested the Board consider appropriating \$1,000.00 in 2014 and explained that the County's contribution will assist RSVP in matching State and Federal grant initiatives.

Toward Zero Death (TZD) Program

Captain Michael Hanson, MnDOT TZD Program Coordinator Holly Kostrzewski and MnDOT District Engineer Lou Tasa met with the Board to provide a summary of the TZD Program activities and goals. Captain Hanson explained that the TZD Program focuses on education, enforcement and emergency management. Hanson emphasized the importance of starting a local coalition and adding a parent education component to the local driver's education courses.

Public Comment

Pat Novacek met with the Board to resign his position as County Communications Consultant effective immediately. The Board expressed appreciation to Mr. Novacek for his service and commended him on the expertise and efficiency used to update and maintain the County VHF radio system.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 9, 2013 Board Proceedings; approved a tax abatement in the amount of \$12,326.00, plus an adjustment to penalties and interest, to the Roseau County Trailblazers for an error in 2012 calculations on the rail-line property; and, approved a forthwith payment in the amount of \$408.00 to the Breezy Point Conference Center for the annual Emergency Manager Conference in September.

DEPARTMENT REPORTS

Auditor's Office

Auditor Monsrud requested the Board approve a resolution in support of a DNR Land acquisition. A motion was made by Commissioner Swanson seconded by Commissioner Foldesi and carried unanimously to adopt the following resolution:

2013-07-03

WHEREAS, the Commissioner of Natural Resources of the State of Minnesota has made application under authority of M.S.A. section 282.01, subd. 1a on behalf of the Department of Natural Resources, a State Agency, for release of the following described lands from the trust in favor of the taxing district:

NW 1/4 of the NE 1/4; NW 1/4 of Section 29 and the
E 1/2 NE 1/4 of Section 30 all in Township 160, Range 40.
(PID # 11.3000200 & 11.3002500). and;

WHEREAS, it appears that there is need for such lands and the applicant desires to obtain such lands for conservation purposes;

NOW, THEREFORE, BE IT RESOLVED, that the petition of said Commissioner of Natural Resources of the State of Minnesota, be granted and that the above described lands be and hereby are released from the trust in favor of the tax district to the State of Minnesota, Department of Natural Resources, and;

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby classifies the above described property as conservation lands, and;

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby set the purchase price at \$196,000.00 for the above described property.

Highway Department

Engineer Ketring met with the Board to discuss contracts for two projects. A motion to award a contract to Swingen Construction in the amount of \$518,543.20, for a bridge construction project in Mickinock Township, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

A motion to award a contract to R & Q Trucking, Inc. in the amount of \$235,203.00 for completion of Phase III of the Roseau Bike Path, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. Roseau County is the fiscal agent on this project.

The Board discussed ditch cleaning and culvert replacements along County Road 112. Pohlitz Township has proposed sharing costs on this project with the Roseau River Watershed District, the County and adjacent landowners.

COUNTY BOARD ITEMS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Meeting with DNR Commissioner Tom Landwehr, 7/10/13; Social Services Board, 7/16/13; Highway Committee, 7/16/13.

Commissioner Foldesi reported on the following committee(s): Meeting with DNR Commissioner Tom Landwehr, 7/10/13; Social Services Board, 7/16/13; Highway Committee, 7/16/13.

Commissioner Miller reported on the following committee(s): meeting with DNR Commissioner Tom Landwehr, 7/10/13; Social Services Board, 7/16/13; Highway Committee, 7/16/13; Joint Powers Natural Resource Board, 7/22/13.

Commissioner Phillipe reported on the following committee(s): meeting with DNR Commissioner Tom Landwehr, 7/10/13; Lake Township Board, 7/10/13; Roseau County Committee on Aging, 7/15/13; Social Services Board, 7/16/13; Highway Committee, 7/16/13; Roseau County Fair Banquet, 7/21/13; Warroad City Council, 7/22/13.

Commissioner Swanson reported on the following committee(s): meeting with DNR Commissioner Tom Landwehr, 7/10/13; Association of Minnesota Counties Conference Planning Committee, 7/11/13; Roseau County Committee on Aging, 7/15/13; Social Services Board, 7/16/13; Highway Committee, 7/16/13; Red River Watershed Board, 7/16/13; NW Minnesota Housing and Redevelopment Authority, 7/17/13; Greater Minnesota Advisory Panel, 7/18/13.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for August 13, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Board Chair
Board of County Commissioners
Roseau County, Minnesota

ITEM # Consent 2
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gregerson, Diane	*Department County Treasurer	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
 Resignation

***Background (Provide sufficient detail of the subject):**
 I have accepted resignation letter of Deputy Treasurer as of July 26, 2013. Her last day of work will be August 9, 2013. Payout balance of vacation and sick time will be figured through August 9, 2013 by the Auditor's office.

***Financial Consideration:**
 unknown

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Consent 3
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
Miller, Ann Marie	Administrative Assistant	Aug 13 2013

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Warroad River Watershed Appointments

***Background (Provide sufficient detail of the subject):**
 The term of Warroad River Watershed Board Member Richard Battles will expire on September 19, 2013. Board approval is required in order to advertise for nominations for this appointment.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

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WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Warroad River Watershed for a three year term beginning September 19, 2013 ending September 19, 2016. The term of Richard Battles expires September 19, 2013.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at annmarie.miller@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm August 23, 2013.

Dated: August 13, 2013

District 1, Glenda Phillipe, Vice-Chair - District 2, Jack Swanson -
District 3, Roger Falk, Chair - District 4, Todd Miller - District 5, Mark Foldesi

An Equal Opportunity Employer

ITEM # Consent 4
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Miller, Ann Marie ▼	*Department Administrative Assistant ▼	*Board Meeting Date Aug ▼ 13 ▼ 2013 ▼
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Amount of time being requested:

*Subject Title (As it will appear on the agenda):
 Roseau River Watershed Appointments

*Background (Provide sufficient detail of the subject):
 The term of Roseau River Watershed Board Member Tony Wensloff will expire on October 19, 2013. Board approval is required in order to advertise for nominations for this appointment.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Interim Coordinator



Board of Commissioners

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WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Roseau River Watershed for a three year term beginning October 19, 2013 ending October 19, 2016. The term of Tony Wensloff expires October 19, 2013.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at annmarie.miller@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm August 30, 2013.

Dated: August 13, 2013

District 1, Glenda Phillipe, Vice-Chair - District 2, Jack Swanson -
District 3, Roger Falk, Chair - District 4, Todd Miller - District 5, Mark Foldesi

An Equal Opportunity Employer

ITEM # Consent 5
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Anderson, Dave	*Department Social Services Director	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
 Approve Office Support Specialist hire at Social Services

***Background (Provide sufficient detail of the subject):**
 Vicki Batten was hired to fill the vacant OSS position at Social Services. Vicki will begin employment on August 19, 2013 at Grade 4 Step A \$15.44 per hour.

***Financial Consideration:**
 This position is already in the agency budget.

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Highway 1a
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
 Call for Bids for Two Federal Flood Projects

***Background (Provide sufficient detail of the subject):**
 Call for Bids for CSAH No. 2 - SP 068-602-041 and CSAH No. 5 - SP 068-605-009 - For Bid Opening at 10:15 a.m. on September 10, 2013.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Hwy 1b

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
Contract for CR No. 137 Road Work

***Background (Provide sufficient detail of the subject):**
Abstract of Bids is attached.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
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Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Falk						Passed	
Foldesi							
Miller						Failed	
Phillipe							
Swanson						Tabled	

ATTEST: Jeff Pelowski, Coordinator



8/2/2013

**RCHD
Project Bid Abstract**

Project Name: CR 137
Client: Roseau County Highway Department
Bid Opening: 07/23/2012 2:00 PM

Contract No.:
Project No.: 1204
Owner: Roseau County Highway Department

Project: 1204 - CR 137				Engineers Estimate		Horner Plumbing & Excavation, Inc.		Holthusen Construction		R & Q Trucking, Inc.		
Item No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	2104.501 REMOVE CULVERT PIPE	LIN FT	412	\$7.50	\$3,090.00	\$6.00	\$2,472.00	\$5.75	\$2,369.00	\$12.00	\$4,944.00	
2	2104.521 SALVAGE 18" CS PIPE CULVERT	LIN FT	40	\$10.00	\$400.00	\$5.50	\$220.00	\$6.00	\$240.00	\$12.00	\$480.00	
3	2104.523 SALVAGE 18" GS APRON	EACH	2	\$25.00	\$50.00	\$75.00	\$150.00	\$45.00	\$90.00	\$150.00	\$300.00	
4	2105.501 COMMON EXCAVATION	CU YD	10122	\$4.00	\$40,488.00	\$3.95	\$39,981.90	\$4.50	\$45,549.00	\$6.50	\$65,793.00	
5	2105.503 ROCK EXCAVATION	CU YD	5	\$25.00	\$125.00	\$40.00	\$200.00	\$100.00	\$500.00	\$75.00	\$375.00	
6	2123.509 DOZER	HOUR	15	\$110.00	\$1,650.00	\$120.00	\$1,800.00	\$120.00	\$1,800.00	\$110.00	\$1,650.00	
7	2501.571 INSTALL 18" CS PIPE CULVERT	LIN FT	162	\$10.00	\$1,620.00	\$8.50	\$1,377.00	\$7.50	\$1,215.00	\$12.00	\$1,944.00	
8	2501.571 INSTALL 24" CS PIPE CULVERT	LIN FT	172	\$10.00	\$1,720.00	\$9.50	\$1,634.00	\$8.00	\$1,376.00	\$12.00	\$2,064.00	
9	2501.571 INSTALL 58" SPAN CS PIPE-ARCH CULVERT	LIN FT	40	\$10.00	\$400.00	\$11.50	\$460.00	\$17.50	\$700.00	\$32.00	\$1,280.00	
18	2501.571000007 INSTALL 64" SPAN CS PIPE-ARCH CULVERT	LIN FT	58	\$30.00	\$1,740.00	\$12.00	\$696.00	\$18.00	\$1,044.00	\$33.00	\$1,914.00	
10	2501.573 INSTALL 18" GS PIPE APRON	EACH	11	\$75.00	\$825.00	\$140.00	\$1,540.00	\$40.00	\$440.00	\$175.00	\$1,925.00	
11	2501.573 INSTALL 24" GS APRON	EACH	8	\$75.00	\$600.00	\$160.00	\$1,280.00	\$45.00	\$360.00	\$175.00	\$1,400.00	
12	2501.573 INSTALL 58" SPAN GS PIPE-ARCH APRON	EACH	2	\$200.00	\$400.00	\$250.00	\$500.00	\$250.00	\$500.00	\$250.00	\$500.00	
19	2501.5730000009 INSTALL 64" SPAN GS PIPE-ARCH APRON	EACH	2	\$250.00	\$500.00	\$275.00	\$550.00	\$300.00	\$600.00	\$300.00	\$600.00	
13	2575.501 SEEDING (P)	ACRE	15.49	\$75.00	\$1,161.75	\$81.25	\$1,258.56	\$65.00	\$1,006.85	\$80.00	\$1,239.20	
14	2575.502 SEED, MIXTURE 250-110	POUND	1549	\$3.50	\$5,421.50	\$3.75	\$5,808.75	\$3.62	\$5,607.38	\$3.50	\$5,421.50	
15	2575.511 MULCH MATERIAL TYPE 1	TON	23	\$90.00	\$2,070.00	\$110.00	\$2,530.00	\$88.00	\$2,024.00	\$100.00	\$2,300.00	
16	2575.519 DISK ANCHORING (P)	ACRE	15.49	\$25.00	\$387.25	\$28.75	\$445.34	\$23.00	\$356.27	\$30.00	\$464.70	
17	2575.531 FERTILIZER TYPE 1	TON	2.3	\$900.00	\$2,070.00	\$950.00	\$2,185.00	\$760.00	\$1,748.00	\$1,200.00	\$2,760.00	
Totals for Project 1204						\$64,718.50		\$65,088.55		\$67,525.50		\$97,354.40
% of Estimate for Project 1204								0.57%		4.34%		50.43%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ **License No.** _____
Date: _____

ITEM # Hwy 1c

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request
Ketring, Brian

*Department
Engineer

*Board Meeting Date
Aug 13 2013

*Subject Title (As it will appear on the agenda):
2013 Bridge Program Resolution

*Background (Provide sufficient detail of the subject):
See attached resolution.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Falk						Passed	
Foldesi							
Miller						Failed	
Phillipe							
Swanson						Tabled	

ATTEST: Jeff Pelowski, Coordinator



<http://www.co.roseau.mn.us>

Brian Ketring – County Engineer
Daryle Dahl– Asst. Co. Engineer

407 5th Ave NW, Roseau MN 56751
Phone: (218) 463-2063
Fax: (218) 463-2064

2013 Bridge Program Resolution

August 9, 2013

WHEREAS Roseau County has determined that the following deficient bridges on the CSAH, County Road, and Township bridge systems are a high priority and require replacement or rehabilitation in the next five years and has revised the overall priority list as follows:

Bridge No.	Road No.	Sufficiency Rating	Engineers Estimate	Proposed Construction Yr.
7515	CR 103	57.8	\$230k	2014
88348	CSAH 17	49.7	\$420k	2014
68520	CSAH 72	93.3	\$300k (rehab)	2014
L-9285	Twp. Road	37.9	\$275k	2015
92593	CR 126	39.0	\$550k	2015
88320	CSAH 4	53.9	\$375K	2015
L-4439	Twp. Road	56.0	\$200k	2016
R0235	Twp. Road	39.0	\$450k	2016
L-9057	Twp. Road	30.2	\$400k	2017
68507	CSAH 13	67.0	\$500k	2017
68501	CSAH 7	72.6	\$450k	2018
68515	CSAH 23	66.9	\$500k	2018

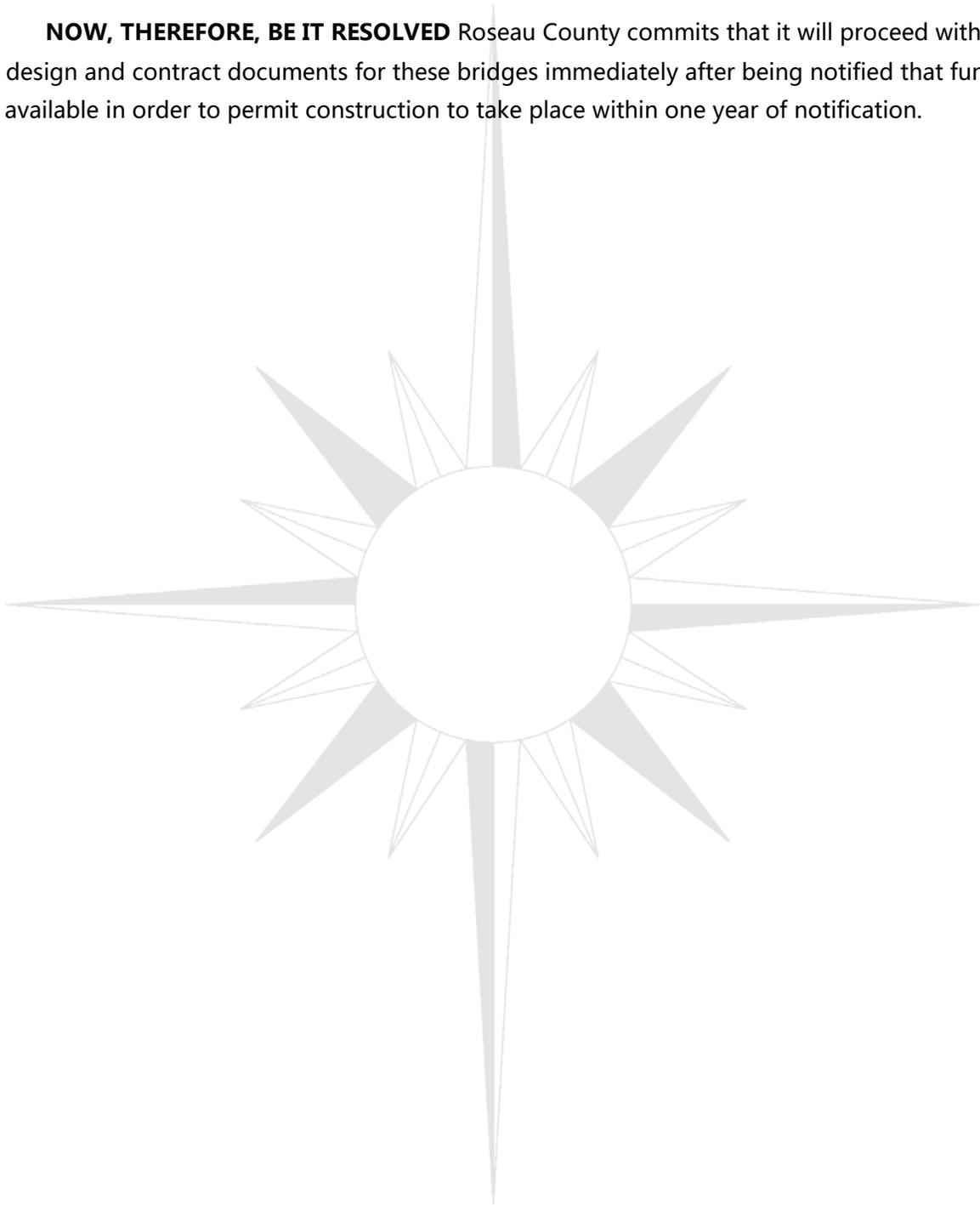
WHEREAS local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the

County and the townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS Roseau County intends to proceed with replacement or rehabilitation of these bridges as State Transportation Bond Funds become available.

NOW, THEREFORE, BE IT RESOLVED Roseau County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.



ITEM # Hwy 1d

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request Ketring, Brian	*Department Engineer	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
CR No. 112 Culverts

***Background (Provide sufficient detail of the subject):**

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
-----------------------	------------------

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result	
			Yes	No	Abstain		
Falk						Passed	
Foldesi							
Miller						Failed	
Phillipe							
Swanson						Tabled	

ATTEST: Jeff Pelowski, Coordinator

ITEM # Sheriff 2a
 REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request Gust, Steve	*Department Sheriff	*Board Meeting Date Aug 13 2013
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***Subject Title (As it will appear on the agenda):**
 Hire three regular part time officers

***Background (Provide sufficient detail of the subject):**
Josh Olson= has been working for the Sheriff's Office since June of 2012. **Brandon Boyd**= is a full time officer with the City of Warroad and willing to work part time for the County. **Bruce Hanson**= has twenty three years in law enforcement and is currently working in Marshall Minnesota and wants to get back to northern Minnesota. All three have been interviewed and picked from six applicants as the finals and all have been given a phone call to let them know they are potentially hired as part time. We will do background checks pending board approval. There was a total of six final applicants that will be used on the hiring roster if needed for future.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

ITEM # Sheriff 2b

REQUEST FOR BOARD ACTION

* Required Fields



*Person Responsible for Request
Gust, Steve

*Department
Sheriff

*Board Meeting Date		
Aug	13	2013

*Subject Title (As it will appear on the agenda):
Purchase of two patrol cars

*Background (Provide sufficient detail of the subject):
Looking to purchase two patrol cars by buying one through the trading of Stonegarden equipment and the second using what I have in my budget. I have received quotes from Lake Country Chev with a 2014 Chev Police Impala for \$22967.00 with the features I requested. Roseau County Ford for a Ford Police Taurus for \$25306.25. I have been working with Ford on different features in the car and still waiting on the price change. I don't expect the price to be much different. Patrol cars units we have now range with mileage from 1). 2501 =191000m, 2). 2502= 13380m, 3). 2504= 107882m 4). 2903=86354m , 5) 2907=10554m, 6). Ford Explorer= 6534m, 7). 1003=7800m, 8). 1004=90800m.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:

Comments:

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk						Passed
Foldesi						
Miller						Failed
Phillipe						
Swanson						Tabled

ATTEST: Jeff Pelowski, Coordinator

==>

Dealer: F58630

2014 TAURUS

Page: 1 of 1

Order No: 9999 Priority: J1 Ord FIN: QQ149 Order Type: 5B Price Level: 420

Ord Code: 500A Cust/Flt Name: ROSEAU COUNTY PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
P2L FWD INTERCEPTOR	\$27455	\$25328.00	56A CPA INCENTIVE	NC	\$.00
YZ OXFORD WHITE			60P KEY FOB	255	228.00
R CLOTH/VINYL			63P DR LOCK PLUNGER	155	139.00
W BLACK			64L 18" WHEEL COVER	60	54.00
500A EQUIP GRP			67D PWR WND DISABLE	25	22.00
.FLEX FUEL			857 ULT WIRE PKG	540	482.00
998 .3.5L V6 TIVCT	NC	NC	.GRILL LAMP WIRE		
44J .6-SPD AUTO TRAN	NC	NC	.RR CONSOLE PLAT		
62T TRUNK RELEASE	NC	NC	SP DLR ACCT ADJ		(1193.00)
FRT LICENSE BKT	NC	NC	FUEL CHARGE		11.25
19D BADGE DELETE	NC	NC	B4A NET INV FLT OPT	NC	7.00
21D SPOT LAMP DR	210	187.00	DEST AND DELIV	795	795.00
41H HEATER, ENG BLK	35	30.00	TOTAL BASE AND OPTIONS	30555	27006.25
523 ESP LIGHT MAINT	965	862.00	TOTAL	30555	27006.25
549 MAN MIR W/HEAT	60	54.00	*THIS IS NOT AN INVOICE*		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC08838

Ann Marie Miller

From: Steven J. Gust
Sent: Thursday, August 08, 2013 3:39 PM
To: Ann Marie Miller
Subject: FW: Attached Image
Attachments: 0837_001.pdf

Ann
This is Fords price quote updated.

Thanks
Steve

From: Lowell Langaas [mailto:lowell.langaas@roseaucountyford.com]
Sent: Thursday, August 08, 2013 3:34 PM
To: Steven J. Gust
Subject: Fwd: Attached Image

Subtract 1700.00 off invoice for your price. Thx, Lowell.

----- Forwarded message -----
From: "Roseau County Ford" <scanner@roseaucountyford.com>
Date: Aug 8, 2013 3:16 PM
Subject: Attached Image
To: <lowell.langaas@roseaucountyford.com>



1101 North State Street PO Box 10 Warroad, MN 56763
(218) 386-1554 • 1-800-284-5492 • Fax (218) 386-3347
www.lakecountrychev.com

July 19, 2013

Sheriff Steven Gust
Roseau County Sheriff's Department
604 5th Ave SW
Roseau MN 56751

Steve;

I submit the following for your consideration as per our visit:

- A) 2014 Chevrolet Impala Police Car
\$22,967.00 after all discounts and bid assistance programs

- B) 2014 Chevrolet Caprice Police Car
\$29,974.00 after all discounts and bid assistance programs

Trade in Values:

2009 6.5x14 Ice Castle Fish House	\$ 3,000.00
Suburban Mattracks (used)	\$15,000.00

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Kvarnlov".

Michael Kvarnlov



1101 NORTH STATE STREET PO Box 10 WARROAD, MN 56763
(218) 386-1554 • 1-800-284-5492 • Fax (218) 386-3347
www.lakecountrychev.com

July 16, 2012

Sheriff Steven Gust
 Roseau County Sheriff's Department
 604 5th Ave SW
 Roseau MN 56751

Steve;

I submit the following for your consideration as per our visit:

- A) 2013 Chevrolet Impala Police Car
 \$21,950.00 after all discounts and bid assistance programs
- B) 2013 Chevrolet Impala LS Fleet
 \$19,850.00 after all discounts and bid assistance programs

These units are "generally" spec'd and would require us to sit down together to fine tune the options that you would want. The price would go up or down as per your final specifications. There will be very little price difference due to the fact that I have added most of the items that I believe you will require.

Trade In Values:

2009 6.5x14 Ice Castle Fish House	\$ 3,000.00	5050.00 without TAX
ATV-Ranger with Mattracks (used)	\$ 2,500.00	20,820.00 without TAX
Suburban with Mattracks (used)	\$20,000.00	34,500.00 without tax
2009 Chevrolet Suburban ¾ ton with HD front bumper	\$18,000.00	42,988.00 without tax
2008 Ford Expedition with HD front bumper	\$15,000.00	32,799.00 without tax
2009 Ford F250 XLT Crew with HD front bumper	\$20,000.00	37,999.00 without tax

\$ 78,500.00 • 177,156.00

ITEM # Cty Bd 1
REQUEST FOR BOARD ACTION
 * Required Fields



*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Aug <input type="text"/> 13 <input type="text"/> 2013 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
 Committee Appointments - Kathy Sebby

*Background (Provide sufficient detail of the subject):
 The Board will discuss appointing Homeland Security and Emergency Manager Kathy Sebby to the following committees: Emergency Management; Floodplain Map Advisory; Operations; Public Health; Regional Radio Advisory Board; Safety, and Wellness.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

ITEM # Cty Bd 2
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Aug ▼	13 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Non-Union (Non-Exempt) Employee Salary/Benefits

As discussed at the 8/6/13 Committee of the Whole meeting, per attached breakdown.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

NON-UNION (NON-EXEMPT) EMPLOYEE LABOR PROVISIONS
AUGUST 13, 2013

SUMMARY:

- > 3-Year Term (1/1/14 – 12/31/16).
- > COLA: 3% (2014); 1% (2015); 1% (2016)
- > Health Insurance Premiums: Any increase or decrease in premiums will be split 50-50 between the County & employee.
- > Comp Time: Maximum accrual cap of 100 hours; maximum of 2 payouts per year (must be pre-approved by the Department Head).
- > Other applicable benefits and/or Handbook provisions unchanged.

ITEM # Cty Bd 3
REQUEST FOR BOARD ACTION
 * Required Fields



Requestor	*Department	*Board Meeting Date		
Pelowski, Jeff ▼	Coordinator ▼	Aug ▼	13 ▼	2013 ▼

Amount of time being requested:

***Subject Title (As it will appear on the agenda):**
 Exempt Employees & Appointed/Elected Department Heads Salary/Benefits

As discussed at the 8/6/13 Committee of the Whole meeting, per attached breakdown.

***Financial Consideration:**

***Legal Consideration:**

***Other Consideration:**

***Resolution (Wording should reflect the intent of the Board vote):**

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: Jeff Pelowski, Coordinator

EXEMPT EMPLOYEES & APPOINTED/ELECTED DEPARTMENT HEADS
LABOR PROVISIONS - AUGUST 13, 2013

SUMMARY:

- > 3-Year Term (1/1/14 – 12/31/16).
- > COLA: 3% (2014); 1% (2015); 1% (2016)
- > Health Insurance Premiums: Any increase or decrease in premiums will be split 50-50 between the County & employee.
- > Other applicable benefits and/or Handbook provisions unchanged.

ITEM # Cty Bd 4



REQUEST FOR BOARD ACTION
* Required Fields

*Person Responsible for Request	*Department	*Board Meeting Date
<input type="text"/>	<input type="text"/>	Jul <input type="text"/> 23 <input type="text"/> 2013 <input type="text"/>

Amount of time being requested:

*Subject Title (As it will appear on the agenda):
Commissioner Committee Reports

*Background (Provide sufficient detail of the subject):
Commissioners Phillipe and Swanson have submitted Committee Reports for Board Review.

*Financial Consideration:

*Legal Consideration:

*Other Consideration:

*Resolution (Wording should reflect the intent of the Board vote):

Coordinator's Office Use (Do Not Write Below)

Date Received:	Comments:
<input type="text"/>	<input type="text"/>

Board Action:

Comm.	Motion (First)	Motion (Second)	Vote			Vote Result
			Yes	No	Abstain	
Falk	<input type="text"/>	Passed <input type="text"/>				
Foldesi	<input type="text"/>					
Miller	<input type="text"/>	Failed <input type="text"/>				
Phillipe	<input type="text"/>					
Swanson	<input type="text"/>	Tabled <input type="text"/>				

ATTEST: **Jeff Pelowski, Coordinator**

Roseau County Board

August 2013

Glenda A. Phillipe

District One

July 23 – Roseau County Board – Roseau

July 23 – Public Health – Roseau

July 24 – Roseau County Fair Booth – Roseau

July 25 – Warroad Parks and Rec Board – Warroad

August 5 – RSVP Roseau County Volunteer Recognition – Warroad

August 6 – COW – Roseau

August 6 – SSTS – Roseau

August 7 – Land of the Dancing Sky – TRF

August 7 – MN Housing Institute – Bemidji

August 8 – MN Housing Institute – Bemidji

August 12 – Warroad City Council – Warroad

August 12 – Warroad School Board – Warroad

August 13 – County Board – Roseau

August 14 – Lake Township – Warroad

August 26 – Warroad City Council – Warroad

August 27 – County Board – Roseau

August 29 – Warroad Parks and Rec – Warroad

JACK SWANSON COMMITTEE REPORTS

JULY 23, 2013 - PUBLIC HEALTH COMMITTEE; updates from Julie Pahlen

JULY 24, 2013 - ROSEAU COUNTY FAIR BOOTH

JULY 31, 2013 - KLOBUCHAR VETERANS OUTREACH TOUR - US Senate staffers, Roseau County VSO Don Dunn shared resource information w/ veterans

JULY 31, 2013 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

AUGUST 1, 2013 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (INTERNATIONAL FALLS); assigned administrator John Schell to offer NCLUCB facilitation services for Rep. Roger Erickson's wetlands task force

AUGUST 5, 2013 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL); interviewed 3 finalists for AMC Executive Director position, and hired Julie Ring

AUGUST 6, 2013 - COMMITTEE OF THE WHOLE

AUGUST 6, 2013 - SSTS COMMITTEE

AUGUST 6, 2013 - ROSEAU COUNTY LEAN COMMITTEE

AUGUST 6, 2013 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY

AUGUST 7, 2013 - COMMUNITY JUSTICE COORDINATING COMMITTEE

AUGUST 7, 2013 - SHERIFF'S COMMITTEE

AUGUST 7, 2013 - OPERATIONS COMMITTEE

AUGUST 12, 2013 - ROSEAU COUNTY EXTENSION COMMITTEE