

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 22, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 22, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A Land Asset discussion was added to the Auditor’s appointment. A motion to adopt the amended Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

CC/ESD Pelowski informed the Board that a letter was received from the new DNR Northwest Regional Director, Gary Nelson, extending an invitation to continue with the land asset project.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to approve the payment of the following bills:

**W a r r a n t s A p p r o v e d F o r
P a y m e n t 1 0 / 1 0 / 2 0 1 3**

Vendor Name	Amount
BEITO REPAIR	100,586.95
CENTURYLINK	3,407.45
JOHNSON OIL CO INC	4,089.97
MN DEPT OF FINANCE -TREAS	3,148.50
R & Q TRUCKING INC	47,069.00
ROSEAU CITY	10,878.06
TAGGART EXCAVATING & SEPTIC SERVICE	130,663.00
6 Payments less than 2,000.00	3,100.75
Final Total:	302,943.68

**W a r r a n t s A p p r o v e d F o r
P a y m e n t 1 0 / 1 7 / 2 0 1 3**

Vendor Name	Amount
RIVERFRONT STATION	2,325.85
ROSEAU/LOW SPORTSMAN CLUB	4,255.83
88 Payments less than 2,000.00	2,432.87
Final Total:	9,014.55

**W a r r a n t s A p p r o v e d O n
1 0 / 2 2 / 2 0 1 3 F o r P a y m e n t
1 0 / 2 5 / 2 0 1 3**

Vendor Name	Amount
CDW GOVERNMENT INC	5,082.55
CRIMESTAR CORPORATION	2,700.00
INTEGRATED SOLUTIONS CONSULTING	4,572.38

JOHNSON OIL CO INC	6,981.13
NORTHERN RESOURCES COOPERATIVE	2,491.77
48 Payments less than 2,000.00	16,950.19
Final Total:	38,778.02

In addition, the Board approved forthwith payments to Steven Stoskopf, Inc. in the amount of \$675.00 for beaver dam removal on CD23 and ditch cleaning on CD9; and, CTL Investments, LLC for SSTS installation in the amount of \$52,285.60, pending SSTS Committee review.

DELEGATIONS/BOARD APPOINTMENTS

Scott Johnson, Manager, Roseau County Soil and Water Conservation District (SWCD)

Manager Scott Johnson met with the Board to review the SWCD's 2014 budget and appropriation request. The Board will act on this request in conjunction with other County appropriations.

Kristi Harms, Director, Northwest Regional Library

Director Kristi Harms met with the Board to review the Northwest Regional Library's 2014 budget and appropriation request. The Board will act on this request in conjunction with other County appropriations.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 8, 2013 Board Proceedings; approved the Roseau/LOW Sportsmen Club 2014 Grant Application; and, approved two Roseau/LOW Sportsmen Club Reimbursement Requests in the amounts of \$1,024.50 and \$3,160.85.

DEPARTMENT REPORTS

County Auditor

Auditor Martie Monsrud met with the Board to request approval to abolish the SD20 fund and transfer these funds into the SD69 account. Auditor Monsrud explained that at their November 13, 2012 meeting the Board approved consolidating these two systems. A motion was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously to adopt the following resolution:

2013-10-06

WHEREAS, Board Resolution 2012-11-02, consolidating the State Ditch 20 and State Ditch 69 systems, was passed following a public hearing which was held on November 13, 2012;

BE IT RESOLVED, that the State Ditch 20 fund is hereby abolished, effective October 22, 2013;

BE IT FURTHER RESOLVED, that the Auditor is authorized to transfer the State Ditch 20 fund balance to the State Ditch 69 fund.

Land Asset Discussion

The Board discussed the status of the County/DNR Land Asset Project. Commissioner Swanson suggested the DNR and the County meet to discuss anticipated

outcomes of the project. Auditor Monsrud will contact Cindy Buttleman of the DNR to set up a meeting. The Board decided to add a Land Asset discussion to the November, 2013 Committee of the Whole meeting in order to prepare for a future meeting with the DNR.

PRISM Implementation Grant Application

Auditor Monsrud requested the Board consider approving the PRISM Implementation Grant Application. This grant will aid in funding the implementation of PRISM which is a software program designed for Counties to submit tax data to the Department of Revenue in a universal format. A motion to authorize Chair Falk to sign the PRISM Implementation Grant Application was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

County Environmental Officer

CC/ESD Jeff Pelowski met with the Board to discuss a Solid Waste Management Plan Update. Pelowski noted that Roseau, LOW, Pennington, Marshall, and Kittson Counties must update their 10-year SW Management Plans by early 2014. The MPCA has approved a proposal to accomplish this task collaboratively. Pelowski added that to-date, Counties have met and have developed a Project Scope and prepared an RFP in order to select a consultant to assist in preparation of a Regional Plan. Each County is requesting specific Board approval to jointly select a consultant and to provide funding to complete this project by March, 2014.

A motion to participate in the five-County solid waste plan update process; authorize staff from the five-County group to select a consultant; authorize the expenditure of up to \$15,000 as Roseau County's share of hiring a consultant; and, approve the MarKit Landfill Board as the fiscal agent for this collaborative project, was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

COUNTY BOARD ITEMS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Social Services Board, 10/15/13; Highway Committee, 10/15/13; Health Fair, 10/16/13; SD72 and SD95 Joint Ditch Authority Meeting, 10/17/13; Northwest Community Action, 10/17/13.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 10/15/13; Highway Committee, 10/15/13; Special Quin County Community Health Advisory Board, 10/16/13; SD72 and SD95 Joint Ditch Authority Meeting, 10/17/13; Quin County Community Health Advisory Board, 10/21/13.

Commissioner Miller reported on the following committee(s): Minnesota's Rural Counties Caucus, 10/13-14, 2013; Social Services Board, 10/15/13; Highway Committee, 10/15/13; SD72 and SD95 Joint Ditch Authority Meeting, 10/17/13; Meeting with Senator Franken's Office on FEMA ditch issues, 10/21/13.

Commissioner Phillipe reported on the following committee(s): SSTS Committee, 10/8/13; Public Financial Disclosure Webinar, 10/10/13; Social Services Board, 10/15/13; Highway Committee, 10/15/13; Warroad City Council, 10/15/13.

Commissioner Swanson reported on the following committee(s): Northwest Regional Radio Board, 10/9/13; Statewide Emergency Communications Board Finance Committee, 10/11/13; Association of MN Counties Board of Directors 10/11/13; Social Services Board,

10/15/13; Highway Committee, 10/15/13; Health Fair, 10/16/13; Greater MN Advisory Panel, 10/17/13; Roseau County Committee on Aging, 10/21/13.

Upon motion carried, the Board adjourned the regular meeting at 11:25 a.m. The next regular meeting of the Board is scheduled for November 12, 2013 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota