

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

February 12, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, February 12, 2013.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

## APPROVAL OF AGENDA

The 11:15 a.m. appointment with Minnesota Power was rescheduled to the March 12<sup>th</sup> Board Meeting; a ditch benefit discussion was added to the Auditor's Office and acknowledgement of a letter from Representative Fabian was added to County Board Items. A motion to approve the amended agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud announced that an introductory LEAN training will be offered for all employees on February 19<sup>th</sup> and 20<sup>th</sup>.

Mr. Jim Jenson inquired about gravel crushing bids.

## APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

W a r r a n t s A p p r o v e d F o r	
Vendor Name	Amount
Payment 1 / 3 1 / 2 0 1 3	
BADGER CITY	2,963.19
GREENBUSH CITY	11,448.00
ROSEAU CITY	22,922.35
ROSEAU CO TREASURER	3,038.96
ROSEAU RIVER WATERSHED DIST	18,316.30
SCHOOL DIST 2683	13,671.81
SCHOOL DIST 676	12,874.10
SCHOOL DIST 682	62,623.38
SCHOOL DIST 690	35,394.64
TOWN OF BARTO	3,753.93
TOWN OF LAKE	7,213.46
TOWN OF MICKINOCK	2,021.28
TOWN OF NERESON	2,157.21
TWO RIVER WATERSHED DISTRICT	9,041.75
WARROAD CITY	16,009.97
WARROAD PORT AUTHORITY	2,878.58
<b>38 Payments less than 2,000.00</b>	<b>33,238.59</b>
<b>Final Total:</b>	<b>259,567.50</b>

W a r r a n t s A p p r o v e d F o r	
Vendor Name	Amount
Payment 1 / 3 1 / 2 0 1 3	
AFLAC	3,305.50

MN ENERGY RESOURCES	3,746.11
<b>8 Payments less than 2,000.00</b>	<b>1,747.82</b>
<b>Final Total:</b>	<b>8,799.43</b>

W a r r a n t s   A p p r o v e d   F o r

Vendor Name	Payment 2/07/2013	Amount
DEARBORN NATIONAL LIFE INSURANCE CO		2,464.27
JOHNSON/LAURE A		3,526.88
NW MN SERV COOP-BLUE CROSS BLUE SHIELD		66,959.00
PRUDENTIAL		2,156.59
RIVERFRONT STATION		2,395.13
ROSEAU CITY		8,816.72
<b>15 Payments less than 2,000.00</b>		<b>8,085.36</b>
<b>Final Total:</b>		<b>94,403.95</b>

W a r r a n t s   A p p r o v e d   O n  
2 / 1 2 / 2 0 1 3   F o r   P a y m e n t

Vendor Name	2 / 1 5 / 2 0 1 3	Amount
BEITO/DON & KAREN		5,968.75
CDW GOVERNMENT INC		5,219.95
FARMERS UNION OIL CO-LK BRNSN		3,341.23
FARMERS UNION OIL CO-WARROAD		3,413.46
GREENBUSH SANITATION LTD		4,482.08
JOHNSON OIL CO INC		7,295.94
KITTSOON CO AUDITOR		19,890.36
MAR-KIT LANDFILL		34,641.60
MSOP-MN SEX OFFENDER PROGRAM-D 462		6,911.20
NORTHLAND TIRE		4,069.29
NW MN HOUSEHOLD HAZARDOUS		8,457.18
SIMPLEX GRINNELL LP		3,572.00
SJOBERG'S INC		2,668.25
<b>73 Payments less than 2,000.00</b>		<b>27,104.17</b>
<b>Final Total:</b>		<b>137,035.46</b>

## DELEGATIONS/BOARD APPOINTMENTS

Roseau County Fair Board Secretary Buddy Erickson met with the Board. Erickson provided a brief history and an overview of the 2012 Fair and plans for the 2013 event, noting maintenance and improvement projects for the fairgrounds. Mr. Erickson thanked the Board for their continued support. Commissioner Phillippe commended the Roseau County Fair Board as well as all the volunteers, for all the hard work and passion that is put into making this fair such a success.

## CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Miller seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 29, 2013 Proceedings; approved the Roseau County Trailblazers 2<sup>nd</sup> Benchmark in the amount of \$30,452.10; approved the benefit payout for Investigator Nathan Adams; approved the Payroll Change Request for Chris Stauffer; approved the Safety Training Contract with Northland Community and Technical College, in the amount of \$57.50 per participant; and accepted a donation to the Roseau County Sheriff's Department.

## **DEPARTMENT REPORTS**

### County Assessor

Assessor Heim met with the Board to discuss adopting a Contract to provide assessing services to the City of Warroad. Heim explained that there are four different levels of licensure available to Minnesota Assessors through the State Board of Assessor's: Senior Accredited, Accredited, Certified Specialist, and Certified. The Minnesota Department of Revenue determines what level of licensure is needed for all assessment districts throughout the State based on the number and complexity of the properties within each district. The City of Warroad is required to have an Assessor with a minimum license level of Certified Specialist. The City currently contracts with a local assessor who is Certified, which is one level less than required. The City is allowed to enter into an assessment agreement with Roseau County with assessments being done under the license of the County Assessor; therefore, Heim would like to enter into an agreement which would enable the City of Warroad to contract this service under the licensure of the County Assessor. This matter will be discussed further at the next Operations Committee meeting.

### County Auditor

Auditor Monsrud informed the Board of a change in the statute governing gas tax distribution to Townships. In short, Townships will no longer be required to establish a minimum levy amount in their road and bridge funds to receive their portion of the gas tax. The Board requested this information be presented to the Townships at their annual meeting to be held on February 26, 2013.

Highway Engineer Ketring and Auditor Monsrud presented the Board with recommendations from Ron's Appraisal Service to determine combined benefits for the recently consolidated sections of State Ditch 69 and State Ditch 20. A motion to approve the report submitted by Ron's Appraisal Service was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

The Board discussed the levy amount to be assigned to the newly combined section of State Ditch 69. Prior to consolidation, the State Ditch 69 section was assigned a 25% levy and the State Ditch 20 section was assigned a 25% levy of the total system benefit. A motion to change the new State Ditch 69 levy amount to 10% was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

## **COUNTY BOARD ITEMS**

### RCHS One Woman Nomination

The Board nominated Violet Sikorski as the Unorganized Township Representative for the Roseau County Historical Society "One Woman" event in March.

### Joint Powers Agreement for Police Protection

Commissioner Miller requested the Board discuss whether or not the County should continue to pursue a Law Enforcement Joint Powers Agreement with the City of Greenbush. A motion to pursue a Joint Powers Agreement for Police Protection in the City of Greenbush was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried by a four to one vote with Commissioner Miller opposed.

## COMMISSIONER COMMITTEE REPORTS

Commissioner Falk reported on the following committee(s): Roseau River Watershed Board, 1/30/13; County Safety Training, 1/31/13; Sheriff's Committee, 2/5/13; Board Committee of the Whole, 2/5/13.

Commissioner Foldesi reported on the following committee(s): Sheriff's Committee, 2/5/13; Board Committee of the Whole, 2/5/13; Tri-County Ambulance meeting, 2/7/13.

Commissioner Miller reported on the following committee(s): Public Health Committee, 1/29/13; MCIT Property Coverage meeting, 1/31/13; County Safety Training, 1/31/13; Sheriff's Committee, 2/5/13; Board Committee of the Whole, 2/5/13; Warroad River Watershed Board, 2/6/13; Northern Counties Land Use Coordinating Board, 2/7/13; Warroad School Board, 2/11/13.

Commissioner Phillipe reported on the following committee(s): County Safety Training, 1/31/13; Board Committee of the Whole, 2/5/13; Sheriff's Committee, 2/5/13; Land of the Dancing Sky Area Agency on Aging, 2/6/13; Warroad City Council, 2/11/13; Warroad School Board, 2/11/13.

Commissioner Swanson reported on the following committee(s): Public Health Committee, 1/29/13; MCIT Webinar, 1/30/13; Roseau Economic Development Authority, 1/30/13; Safety Training, 1/31/13; Roseau Convention and Visitors Bureau, 2/4/13; Roseau City Council, 2/4/13; Sheriff's Committee, 2/5/13.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for February 26, 2013 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Roger Falk, Board Chair  
Board of County Commissioners  
Roseau County, Minnesota