

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 9, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 9, 2013.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillippe and Jack Swanson. Commissioner Mark Foldesi was excused.

## APPROVAL OF AGENDA

Acceptance of a 2013 Capital Grant Contract was added to the Consent Agenda. A motion to approve the amended agenda was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

CC/ESD Pelowski announced that MN Power will be in Greenbush on April 16<sup>th</sup> and Roseau on April 17<sup>th</sup> to hold public meetings on the proposed substation/power line project. Pelowski also announced an upcoming FEMA Flood Plain Map meeting to be held on April 30, 2013 at the Roseau City Center.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to approve the payment of the following bills:

### W a r r a n t s A p p r o v e d F o r P a y m e n t 3 / 2 8 / 2 0 1 3

Vendor Name	Amount
AFLAC	3,305.50
ESTATE OF MARTIN BERG JR	4,966.00
MN ENERGY RESOURCES	2,593.94
<b>19 Payments less than 2,000.00</b>	<b>4,960.31</b>
<b>Final Total:</b>	<b>15,825.75</b>

### W a r r a n t s A p p r o v e d F o r P a y m e n t 4 / 0 4 / 2 0 1 3

Vendor Name	Amount
DEARBORN NATIONAL LIFE INSURANCE CO	2,232.69
JOHNSON/LAURE A	4,054.88
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	63,502.00
PRUDENTIAL	2,206.44
RIVERFRONT STATION	2,215.66
<b>14 Payments less than 2,000.00</b>	<b>7,042.50</b>
<b>Final Total:</b>	<b>81,254.17</b>

### W a r r a n t s A p p r o v e d O n 4 / 0 9 / 2 0 1 3 F o r P a y m e n t 4 / 1 2 / 2 0 1 3

Vendor Name	Amount
BALLARD MOTOR CO	2,053.44
CDW GOVERNMENT INC	10,526.88
FARMERS UNION OIL CO-LK BRNSN	4,222.98
GRAINGER INC	2,439.91
H & L MESABI INC	16,788.14

MAR-KIT LANDFILL	30,390.90
MN COUNTIES COMPUTER COOP	2,068.85
MSOP-MN SEX OFFENDER PROGRAM-D 462	3,651.20
NORTHERN RESOURCES COOPERATIVE	14,597.63
NORTHLAND TIRE	3,172.97
REGENTS OF U OF MINNESOTA	16,387.50
ROSEAU CO COOP ASSN	11,305.93
ROSEAU CO TREASURER	22,345.34
SAFETY COMPLIANCE SERVICES-DBA	3,350.00
SJOBORG'S INC	2,668.25
STAN'S COMMUNICATIONS INC	17,450.35
ZIEGLER INC	9,370.13
<b>72 Payments less than 2,000.00</b>	<b>26,579.05</b>
<b>Final Total:</b>	<b>199,369.45</b>

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 26, 2013 Proceedings; approved the Roseau County Trailblazers 2<sup>nd</sup> Benchmark in the amount of \$30,452.10; approved the 2013 Boat and Water Safety Grant Agreement in the amount of \$1,730.00; approved a seven (7) month Agricultural Land Lease Agreement with Rodney Sikorski; approved a Service Contract with Keith Block for Subsurface Sewage Treatment System soil verification beginning January 1, 2013 through December 31, 2013; approved the Trusight Pay Plan; approved resolution #2013-04-01 in support of Larry Kramka, Houston Engineering, serving on the EPA Connectivity Study Committee; approved June 18, 2013, 6:00 p.m., as a Special Meeting for the Board of Appeal and Equalization; approved the State of Minnesota Next Generation 911 Grant Agreement; approved advertising to hire a regular part-time Emergency Manager; and approved a 2013 Capital Grant Contract to assist in the purchase of an additional bus for Far North Transit.

## **DELEGATIONS/BOARD APPOINTMENTS**

### Maria Pahlen, DWI Court Coordinator

Ms. Pahlen met with the Board to review DWI Court activities. Pahlen provided the Board with program statistics on current participant employment (9 out of 10 are employed), education (9 out of 10 have High School Diploma, GED or better) and recidivism (Roseau County 7%, State 50-60%). In addition, Pahlen indicated the approximate savings to Roseau County due to the DWI Court Program is \$263,070.00. Pahlen invited the Board to the Five Year Anniversary Celebration planned for the DWI Court on Tuesday, April 16, 2013 beginning at 1:00 p.m.

### Mary Hilbrand – Minnesota Homeland Security and Emergency Management

Ms. Hilbrand met with the Board to discuss plans for filling the Emergency Manager position. Hilbrand explained State mandates which require Counties to staff an Emergency Manager and also reviewed grant guidelines for funding this position.

## **DEPARTMENT REPORTS**

### Highway Department

Engineer Ketring met with the Board to seek approval of the County's 2013 Bituminous Asphalt and Seal Coat Contracts.

A motion to approve a contract with Knife River Materials, (SAP 068-613-021 - CSAH #13, SAP 068-620-008 - CSAH #20, 068-635-006 - CSAH #35), for bituminous asphalt projects in the amount of \$2,590,667.40, was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

A motion to approve a contract with Morris Sealcoat & Trucking, Inc., (SAP 068-602-042 - CSAH #2, SAP 068-615-006 - CSAH #15, and SAP 068-622-005 CSAH #22), for seal coat projects, in the amount of \$545,891.29, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

## **COUNTY BOARD ITEMS**

### Legislative Update

CC/ESD Pelowski updated the Board on this week's legislative activity. Pelowski noted that the ditch tax, legacy funding, and PILT may be addressed. The Board, by consensus, directed Pelowski to send correspondence in support of PILT legislation and ditch tax reform to the appropriate committee representatives in St. Paul.

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Highway Committee, 3/26/13; County Board Committee of the Whole, 4/2/13; Land Asset Committee, 4/2/13; Sheriff's Committee, 4/3/13; Operations Committee, 4/3/13; Labor Negotiation Committee, 4/4/13; MnUSA Snowmobile Trail Meeting, 4/6/13; MnDOT meeting with District Highway Engineers and Commissioner Zelle, 4/8/13; Soil and Water Conservation District meeting, 4/9/13.

Commissioner Miller reported on the following committee(s): Highway Committee, 3/26/13; County Board Committee of the Whole, 4/2/13; Land Asset Committee, 4/2/13; Sheriff's Committee, 4/3/13; Operations Committee, 4/3/13; Conference Call with DNR Commissioner Landwehr, 4/3/13; Roseau River Watershed District, 4/3/13; Warroad County Shop meeting, 4/5/13; MnDOT meeting with District Highway Engineers and Commissioner Zelle, 4/8/13; Warroad Farmer's Union annual meeting 4/8/13.

Commissioner Phillippe reported on the following committee(s): County Board Committee of the Whole, 4/2/13; Land Asset Committee, 4/2/13; Sheriff's Committee, 4/3/13; Operations Committee, 4/3/13; Community Justice Coordinating Committee, 4/3/13; Greater MN Parks and Trail Coalition, 4/4/13; Warroad County Shop meeting, 4/5/13; Warroad City Council, 4/8/13.

Commissioner Swanson reported on the following committee(s): Highway Committee, 3/26/13; Extension Committee, 3/26/13; NW Minnesota Housing and Redevelopment Authority, 3/27/13; Roseau Economic Development Authority, 3/27/13; Roseau Convention and Visitors Bureau, 4/1/13; Roseau City Council, 4/1/13; County Board Committee of the Whole, 4/2/13; Land Asset Pilot Project, 4/2/13; Sheriff's Committee, 4/3/13; Operations Committee, 4/3/13; Community Justice Coordinating Committee, 4/3/13.

Upon motion carried, the Board adjourned the regular meeting at 12:05 p.m. The next regular meeting of the Board is scheduled for April 23, 2013 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Roger Falk, Board Chair  
Board of County Commissioners  
Roseau County, Minnesota