

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 28, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, May 28, 2013.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe, and Jack Swanson. Commissioner Foldesi was excused.

## APPROVAL OF AGENDA

The Trailblazers Maintenance and Grooming Application and Fourth Benchmark were removed from the Consent Agenda due to lack of information. Discussion on the Courthouse dome flagpole repair was added to the Building Committee appointment. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

The Board was reminded that DEED Commissioner Katie Clark-Sieben and MHFA Commissioner Mary Tingerthal will be in Roseau for a Housing Meeting at the City Center on May 29, 2013, beginning at 8:30 a.m., and Representative Dan Fabian will conduct a Town Hall meeting on Tuesday, June 4, 2013, at the Roseau City Center, beginning at 10:00 a.m. Commissioner Miller expressed appreciation for VSO Don Dunn's efforts at the Warroad Memorial Day Services. Commissioner Swanson announced that he will be traveling to all 10 districts as part of his pursuit of AMC 2<sup>nd</sup> Vice President.

## APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to approve the payment of the following bills:

### W a r r a n t s A p p r o v e d F o r P a y m e n t 5 / 1 6 / 2 0 1 3

Vendor Name	Amount
<b>7 Payments less than 2,000.00</b>	<b>3,424.34</b>
<b>Final Total:</b>	<b>3,424.34</b>

### W a r r a n t s A p p r o v e d F o r P a y m e n t 5 / 2 3 / 2 0 1 3

Vendor Name	Amount
AFLAC	4,958.25
MN ENERGY RESOURCES	3,098.46
RIVERFRONT STATION	2,814.45
WULFF CONSTRUCTION INC/ROD	7,215.00
<b>8 Payments less than 2,000.00</b>	<b>3,952.16</b>
<b>Final Total:</b>	<b>22,038.32</b>

### W a r r a n t s A p p r o v e d O n 5 / 2 8 / 2 0 1 3 F o r P a y m e n t 5 / 3 1 / 2 0 1 3

Vendor Name	Amount
DELL MARKETING LP	2,601.26
ELECTION SYSTEMS & SOFTWARE INC	11,245.00

RATWIK, ROSZAK & MALONEY, PA	3,263.76
ROSEAU CO HWY DEPT	8,098.59
WARROAD CITY	4,298.00
<b>40 Payments less than 2,000.00</b>	<b>12,631.21</b>
<b>Final Total:</b>	<b>42,137.82</b>

In addition, the Board approved a forthwith payment to General Equipment in the amount of \$38,900.00.

## **DELEGATIONS/BOARD APPOINTMENTS**

### Dan Fabian, Legislative Summary/Discussion

Representative Fabian met with the Board to provide an overview review of the 2013 Legislative Session. Commissioners expressed their gratitude to Representative Fabian for his hard work and dedication to the constituents of District 1A.

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 14, 2013 Board Proceedings; accepted the resignation of Chief Deputy Curt Hauger, effective May 31, 2013; accepted the resignation of Social Services Eligibility Worker Elizabeth Miller, effective June 14, 2013; approved the appointment of Trisha Braaten as an Eligibility Worker at a Grade 6, Step B; approved advertising for a Social Services Office Support Specialist; approved the Payroll Change Notice payout request for Gracia Nelson; approved a contract with M & J Construction, Inc. for crushing and stockpiling of 40,000 cy of aggregate, in the amount of \$92,800.00, and approved resolution #2013-05-02 opposing the U.S. Department of Homeland Security's proposal to assess fees for pedestrians and passengers crossing from Canada into the United States.

## **DEPARTMENT REPORTS**

### Highway Department

Engineer Ketring met with the Board to request approval to call for bids and to authorize a final payment request.

A motion to approve a call for bids on the Roseau Bike Path project was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion to approve a final payment to Knife River Materials (SAP 068-613-020) in the amount of \$44,963.52, for work done on CSAH 13, was made by Commissioner Phillippe, seconded by Commissioner Miller and carried unanimously.

## **COMMITTEE REPORTS**

Dave Anderson, on behalf of the Building Committee, met with the Board to request authorization to proceed with the Courtroom One (Proposed Floor Plan Scheme 6) renovation project. A motion to authorize the Building Committee to proceed with the Courtroom One renovation project, by obtaining quotes for carpentry and audio visual equipment, per project specifications, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

The Board discussed repairs needed for the flagpole that is located at the top of the Courthouse dome. Dave stated that he was waiting for a response from ICS on suggestions for repair. The Board requested Dave Anderson follow-up with ICS and meet with Building Manager Lenny Johnson to discuss repair options.

## COUNTY BOARD ITEMS

### Legislative Update

The Board discussed results of the 2013 Legislative Session.

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Joint Powers Natural Resource Board, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Building Committee, 5/22/13; Wage Negotiation Committee, 5/23/13.

Commissioner Miller reported on the following committee(s): Joint Powers Natural Resource Board, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Emergency Management Director Selection Committee, 5/21/13; Warroad River Watershed District Board, 5/22/13.

Commissioner Phillippe reported on the following committee(s): Roseau County Committee on Aging, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Emergency Management Director Selection Committee, 5/21/13; Lake Township Board, 5/22/13; Housing Institute, 5/23/13.

Commissioner Swanson reported on the following committee(s): NW Minnesota Housing and Redevelopment Authority, 5/15/13; Building Committee, 5/16/13; Roseau County Committee on Aging, 5/20/13; Highway 11 Scenic Byway Committee, 5/20/13; Social Services Board, 5/21/13; Highway Committee, 5/21/13; Public Health Committee, 5/21/13; Roseau County Affordable Housing Fund, 5/21/13; Building Committee, 5/22/13; CJCC – The Coalition, 5/23/13; Roseau School Board, 5/23/13.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. The next regular meeting of the Board is scheduled for June 11, 2013 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Roger Falk, Board Chair  
Board of County Commissioners  
Roseau County, Minnesota