

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

September 10, 2013

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, September 10, 2013.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe, and Jack Swanson. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

A Stonegarden Grant Application was added to the Consent Agenda. A motion to adopt the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski notified the Board that the Roseau River Watershed Board Manager Appointment has been moved to the September 24, 2013 Board Agenda.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/29/2013

Vendor Name	Amount
KNIFE RIVER MATERIALS 223,875.53	
5 Payments less than 2,000.00	2,536.64
Final Total:	226,412.17

Warrants Approved For Payment 9/05/2013

Vendor Name	Amount
AFLAC	3,380.86
CENTURYLINK	2,353.42
DEARBORN NATIONAL LIFE INSURANCE CO	2,060.89
JOHNSON OIL CO INC	2,598.77
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	66,840.00
PRUDENTIAL	2,205.98
RIVERFRONT STATION	2,424.55
12 Payments less than 2,000.00	5,921.48
Final Total:	91,312.83

Warrants Approved On 9/10/2013 For Payment 9/13/2013

Vendor Name	Amount
ACKER BODY SHOP INC	3,118.94
AVIANDS LLC	7,590.54
FARMERS UNION OIL CO-LK BRNSN	3,724.54
HOFFMAN DALE & SWENSON PLLC	4,890.00
MAR-KIT LANDFILL	38,664.60
MINN-DAK ASPHALT INC	9,689.14
MN DEPT OF TRANSPORTATION	6,059.39

MOTOR VEHICLE DEPUTY REGISTRAR	5,495.65
MSOP-MN SEX OFFENDER PROGRAM-D 462	4,042.40
NORTHLAND TIRE	7,858.45
R & Q TRUCKING INC	7,650.00
SJOBERG'S INC	2,668.25
WARROAD READY MIX	39,485.25
58 Payments less than 2,000.00	17,724.08
Final Total:	158,661.23

In addition, the Board approved a forthwith payment to Steven Stoskopf in the amount of \$6,939.00 for graveling in America and Clearwater Townships.

DELEGATIONS/BOARD APPOINTMENTS

Roseau County Historical Society – Brit Dahl

Brit Dahl, Executive Director of the Roseau County Historical Society, met with the Board to discuss their 2014 proposed allocation. Ms. Dahl provided an overview of exhibits, programming and special events that have taken place over the last year.

Public Comment

Jim Jenson stated that Roseau County should bid out gravel crushing on an annual basis. Chair Falk told Mr. Jenson that his comments will be taken into consideration, as applicable.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 27, 2013 Board Proceedings; appointed Richard Battles to the Warroad River Watershed Board for a three year term beginning September 19, 2013 through September 19, 2016; approved the Bureau of Criminal Apprehension Joint Powers Agreement for the Minnesota Crimes Against Children Taskforce (#2013-09-05) beginning July 1, 2013 through May 31, 2016; approved the Soil and Water Conservation District Natural Resources Block Grant for the period September 1, 2011 through June 30, 2013; approved the County Veterans Service Office Operational Enhancement Grant Program (#2013-09-06) effective August 31, 2013 through May 30, 2014; approved final payment to M & J Construction in the amount of \$4,587.49 for crushing and stockpiling aggregate at the Sam Grafstrom pit; approved final payment to R & Q Trucking, Inc. in the amount of \$1,428.00 for DR 1982, PW 1257 and JD61; approved an application for a Temporary Retail "On Sale" 3.2 percent Malt Liquor License for the Badger Jaycees Fall Fest Rodeo pending receipt of payment and insurance certificate; accepted the resignation of Deputy Auditor/Tax Administrator Stacy Novak; approved advertising to hire for a Deputy Auditor/Tax Administrator; authorized opening an investment account with Vining Sparks (#2013-09-10); and, approved the Minnesota Department of Public Safety Homeland Security and Emergency Management Operation Stonegarden 2012 Grant Agreement for the term July 1, 2013 through August 31, 2014, in the amount of \$65,227.00.

BID OPENING

Roseau County Auditor Martha Monsrud, District Highway Engineer Lou Tasa and Roseau County Highway Engineer Brian Ketring received bids for CSAH 2, SP 068-602-041 (repair damaged centerline culvert) and CSAH 5, SP 068-605-009 (repair of a slope failure in the south bound driving lane). Both projects are 2011 Federal Flood Projects administered through the State and Federal Highway authorities. Mr. Tasa opened and read the bids as follows: 1. R & Q Trucking: The bid bond was included and signed for the

bid in the amount of \$406,700.00. 2. Taggart Excavating: The bid bond was included and signed for the bid in the amount of \$372,876.00. Mr. Tasa and Mr. Ketring were excused to review the bids in order to report back to the Board prior to the end of the meeting.

COUNTY BOARD ITEMS

The Board discussed County representation on the Radio Advisory Committee (RAC). A motion to approve Chris Stauffer as the Representative to the RAC, with Steve Gust serving as the alternate, was made by Commissioner Phillippe, seconded by Commissioner Miller and carried unanimously.

The Board reviewed the 2014 Levy/Budget information provided by Auditor Monsrud. A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2013-09-08

BE IT RESOLVED, that the payable 2014 Proposed Property Tax Levy for Roseau County is hereby approved, as follows:

Fund	Levy
Revenue	\$3,426,008
Road & Bridge	1,200,000
Welfare	1,630,000
Debt Service	473,700
Total	\$6,729,708

A motion was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously to adopt the following resolution:

2013-09-09

BE IT RESOLVED, that the 2014 Proposed Budget - incorporating the Preliminary Levy - is hereby approved, as follows:

Fund	Revenues	Expenditures	Net Budget
Revenue	\$6,247,465	\$6,092,771	\$154,694
Road & Bridge	8,428,380	8,620,882	-192,502
Welfare	3,537,618	3,842,738	-305,120
Debt Service	485,422	446,274	39,148
Tax Supported Funds - Total	\$18,698,885	\$19,002,665	-\$303,780
Environmental	\$1,051,702	\$1,077,501	-\$25,799
Total - All Funds	\$19,750,587	\$20,080,166	-\$329,579

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2013-09-07

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the Unorganized Townships located in Commissioner District No. 3, 4, and 5, and;

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on all taxable property in specified Unorganized Townships in Roseau County;

NOW, THEREFORE, BE IT RESOLVED that the year 2014 Unorganized Township budgets are hereby approved and the following amounts shall be levied upon all taxable property in Unorganized Townships in Roseau County for the year 2014:

Township	Range		
161	36	Clear River	\$ 6,000
161	37	America	\$ 3,000
162	44	Juneberry	\$ 4,250
163	38	Norland	\$12,000
163	39	Spruce Valley	\$ 8,000
163	40	Jadis Addition	\$ 700
163	43	Unorganized	\$ 125
163	44	Blooming Valley	\$ 1,500
164	38	Norland (north)	\$ 50
164	39	Spruce Valley (north)	\$ 200
164	40	Jadis Addition (north)	\$ 700
164	44	Blooming Valley (north)	\$ 500

A copy of the year 2014 Unorganized Township budgets are on file in the County Auditor's office.

A motion to set the 2014 Budget Hearing for December 3, 2013 at 6:00 p.m., was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

BID AWARD

District Engineer Lou Tasa and Highway Engineer Ketring returned to the Board meeting to review and request approval of the bids received on CSAH 2 and CSAH 5. Ketring noted that bids were significantly over estimated costs and attributed this to variations in asphalt and concrete prices. Mr. Tasa suggested approving the lowest bid pending approval from the State and Federal Highway authorities.

A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2013-09-10

BE IT RESOLVED, that the Roseau County Board does hereby accept Taggart Excavating's bid in the amount of \$372,876.00, to perform Federal flood repair work on CSAH 2 and CSAH 5, contingent upon approval from the State and Federal Highway authorities.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Committee of the Whole, 9/3/13; Roseau River Watershed District, 9/4/13; Operations Committee, 9/4/13; AMC Policy Meetings: Transportation Committee, 9/6/13.

Commissioner Miller reported on the following committee(s): Joint Powers Natural Resource Board, 8/28-8/29/13; Committee of the Whole, 9/3/13; Community Justice Coordinating Committee, 9/4/13; Operations Committee, 9/4/13; Minnesota Rural Counties Caucus, 9/5/13; AMC Policy Meetings: Agriculture, Transportation and Natural Resources, 9/6/13.

Commissioner Phillipe reported on the following committee(s): Warroad Parks and Rec, 8/29/13; Sheriff's Meeting – Radio Input, 8/29/13; Committee of the Whole, 9/3/13; Warroad Community Park Board, 9/3/13; Community Justice Coordinating Committee, 9/4/13; Operations Committee, 9/4/13; Minnesota Rural Counties Caucus, 9/5/13; AMC Policy Meetings: Public Safety Committee, 9/6/13; Warroad City Council, 9/9/13; Warroad School Board, 9/9/13.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority, 8/28/13; Committee of the Whole, 9/2/13; Community Justice Coordinating Committee, 9/4/13; Operations Committee, 9/4/13; AMC Policy Meetings: Ag and Rural Advisory Group, General Government Committee, 9/6/13; Roseau Convention and Visitors Bureau, 9/8/13; Roseau City Council, 9/8/13.

Upon motion carried, the Board adjourned the regular meeting at 11:30 a.m. The next regular meeting of the Board is scheduled for September 24, 2013 at 9:00 a.m.

Attest:

Date: September 24, 2013

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota