



**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

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**October 28, 2014**

**REGULAR COUNTY BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on October 28, 2014 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:15 Delegations/Board Appointments/Public Comments\***

**9:20 Consent Agenda**

1. October 14, 2014 Board Proceedings
2. Public Health Preparedness Plans

**9:25 Department Reports**

1. Auditor's Office
  - a. Tax Forfeited Land Sale
2. Sheriff's Department
  - a. CSAH 7 Investigation - Update

**10:00 BREAK**

**10:15 County Board Items**

1. Commissioner Committee Reports

**11:00 Unfinished Business**

**11:00 Adjourn**

**\*Limited to five minutes**

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County Coordinator's Office e-mail address: [anmarie.miller@co.roseau.mn.us](mailto:anmarie.miller@co.roseau.mn.us), Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Glenda Phillipe, Chair \*\* District 2, Jack Swanson, Vice-Chair \*\* District 3, Roger Falk  
District 4, Todd Miller \*\* District 5, Mark Foldesi  
An Equal Opportunity Employer



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 14, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 14, 2014.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

## APPROVAL OF AGENDA

A discussion on CSAH 7, 5 and 2, and an IT request for hire were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

CC/ESD Pelowski announced that the Board of Water and Soil Resources sent correspondence approving the County's (SWCD) request to waive the requirement of a five-year update to the Roseau County Comprehensive Local Water Management Plan. Commissioner Swanson reminded the Board of the AMC District III meeting scheduled for October 30, 2014 in Newfolden.

## APPROVAL OF BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 9/25/2014

Vendor Name	Amount
AFLAC	3,606.00
MINN-DAK ASPHALT INC	1,405,198.49
SANITATION PRODUCTS INC	99,878.38
8 Payments less than 2,000.00	2,938.71
<b>Final Total:</b>	<b>1,511,621.58</b>

### Warrants Approved For Payment 10/02/2014

Vendor Name	Amount
DEARBORN NATIONAL LIFE INSURANCE	2,205.08
JOHNSON/LAURE A	3,814.88
NW MN SERV COOP-BLUE CROSS BLUE	81,308.00
PRUDENTIAL	2,173.55
TAGGART CONTRACTING, INC	27,711.50
16 Payments less than 2,000.00	7,319.91
<b>Final Total:</b>	<b>124,532.92</b>

### Warrants Approved For Payment 10/09/2014

<b>Vendor Name</b>	<b>Amount</b>
CENTURYLINK	2,758.87
JOHNSON OIL CO INC	7,049.48
MN DEPT OF FINANCE -TREAS	2,509.50
RIVERFRONT STATION	4,292.50
ROSEAU/LOW SPORTSMAN CLUB	7,117.37
9 Payments less than 2,000.00	6,529.31
<b>Final Total:</b>	<b>30,257.03</b>

**Warrants Approved On 10/14/2014 For Payment 10/17/2014**

<b>Vendor Name</b>	<b>Amount</b>
AVIANDS LLC	15,244.17
BRAUN INTERTEC CORPORATION	2,388.53
BROCK WHITE CO LLC	8,515.44
DYNAMIC IMAGING SYSTEMS INC	2,637.90
ECOLAB PEST ELIMINATION DIV.	2,667.79
ERIC KLEIN'S WINDOW INSTALL-DBA	5,092.00
FAR NORTH PUBLIC TRANSIT	14,316.55
FARMERS UNION OIL CO-LK BRNSN	2,978.20
FARMERS UNION OIL CO-WARROAD	13,513.18
GEO-COMM CORPORATION	6,180.00
HOFFMAN DALE & SWENSON PLLC	8,520.00
HOLTHUSEN CONSTRUCTION INC	7,317.00
HORNER PLUMBING & EXCAVATION	7,500.60
LIFECARE MEDICAL CENTER	4,411.81
MACTEK SYSTEMS INC	5,413.00
MAR-KIT LANDFILL	42,154.80
MINN-DAK ASPHALT INC	3,000.00
MN DEPT OF CORRECTIONS	30,680.30
MSOP-MN SEX OFFENDER PROGRAM-D	4,228.40
NORTHERN RESOURCES COOPERATIVE	54,346.94
NORTHLAND TIRE	2,274.53
POWER PLAN	2,167.75
R & Q TRUCKING INC	48,225.76
ROSEAU CO COOP ASSN	27,883.28
ROSEAU CO HWY DEPT	40,507.24
SJOBERG'S INC	2,668.25
TRAFFIC MARKING SERVICE INC	39,087.08
TRUE NORTH STEEL	14,625.06
VANGUARD APPRAISALS, INC	10,425.00
ZIEGLER INC	8,825.58
91 Payments less than 2,000.00	44,176.23
<b>Final Total:</b>	<b>481,972.37</b>

In addition, the Board approved a forthwith payment to Mark Beito, in the amount of \$570.00, for beaver removal and dam inspection.

## CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the September 23, 2014 Regular Board Proceedings, with changes to reflect "file" instead of "review" an ICR; approved the appointment of Jim Kukowski to the Two Rivers Watershed District Board, effective October 29, 2014 through October 28, 2017; passed Resolution 2014-10-01 authorizing Treasurer Gregerson to remit unclaimed property, in the amount of \$564.49, to the State of Minnesota Department of Commerce; approved advertising for the hire of a Deputy Recorder; approved the Minnesota Counties Computer Cooperative Joint Powers Agreement, effective June 4, 2014; Tax forfeited City of Roseau parcel #54.3202300 - approved the terms of sale, set the sale date for November 18, 2014 at 10:00 a.m. and approved classifying this parcel as non-conservation; approved submitting a Broadband Development Grant letter of support; approved Northland Community and Technical College's request to fly UAV's (unmanned aerial vehicles) over County roads, ditches and right-of-ways; approved submitting a letter to the EPA and U.S. Army Corps of Engineers regarding proposed changes to the "Definition of Waters of the U.S. Under the Clean Water Act;" and, approved submitting a Federal PILT letter of support to U.S. Senators Klobuchar and Franken.

## DEPARTMENT REPORTS

### Highway Department

Assistant County Engineer Daryle Dahl met with the Board to consider a final contract payment and a clay purchase contract.

A motion to approve final payment to Swingen Construction Company, in the amount of \$26,078.65, for a bridge replacement project in Mickinock Township was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

A motion to approve a Clay Purchase Contract with Harlie Olson, effective September 1, 2014, through December 16, 2016 in the amount of \$2.00 per cubic yard was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Miller addressed the Board with concerns that Commissioner Foldesi's initial complaint of trenches dug across CSAH 7 was not addressed by Sheriff Gust, but instead a constituent complaint of loose gravel on CSAH 7 was investigated. He asked Assistant County Engineer Dahl to summarize his findings after learning of the trench complaint on CSAH 7. Dahl confirmed that there were eight trenches dug along approximately ½ mile of CSAH 7 and that he had discussed the potential hazards of the road with Sheriff Gust. In addition, Dahl confirmed that loose gravel is very common especially on a road frequently traveled by heavy equipment.

Commissioner Phillippe reiterated that the Board requested an Incident Complaint Report (ICR) addressing Commissioner Foldesi's complaint that trenches were dug on CSAH 7, but instead received an ICR addressing a complaint filed by Jim Jenson. Phillippe added that in the future, the Board will be very specific on what is asked for and will not accept a report that does not contain an appropriate response.

Commissioner Miller informed the Board of constituent complaints he has received on CSAH 5 and CSAH 2. Assistant County Engineer Dahl noted that he is aware of these concerns and will address them with the Contractor before final project approval is given. Commissioner Miller requested information on penalty phase options, contract language and payout information for review at the next Highway Committee meeting.

## Information Technology

IT Administrator Chris Stauffer met with the Board to request the hire of an Information Technology Specialist. A motion to hire Richard Gross, pending a required background check, as a regular full-time Information Technology Specialist (Grade 6C), effective October 27, 2014, was made by Commissioner Swanson, seconded by Commissioner Falk and carried by a 4-1 vote with Commissioner Foldesi opposed.

## **COUNTY BOARD ITEMS**

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Minnesota Power Great Northern Transmission Line meeting, 9/30/14; Operations/Committee of the Whole meetings, 10/7/14; Performance Reviews (2), 10/7/14.

Commissioner Foldesi reported on the following committee(s): Big Swamp Impoundment meeting, 10/8/14; Strathcona City Council meeting, 10/8/14.

Commissioner Miller reported on the following committee(s): Wetland Conservation Act Work Group meeting, 9/25/14; Minnesota Rural Counties Caucus (MRCC) Administrative Team conference call, 9/29/14; Minnesota Power Great Northern Transmission Line meeting, 9/30/14; Roseau River Watershed Board, 10/1/14; Community Justice Coordinating Committee, 10/1/14; Northern Counties Land Use Coordinating Board, 10/2/14; Roosevelt City Council, 10/6/14; Operations/Committee of the Whole meetings, 10/7/14; Performance Reviews (2), 10/7/14; Gubernatorial Candidate Jeff Johnson, 10/6/14; U.S. Congressional Candidate Torrey Westrom, 10/8/14; Land Utilization Project meeting, 10/9/14; MRCC, 10/10/14; Wannaska School conversion funding meeting, 10/10/14.

Commissioner Phillipe reported on the following committee(s): Letters of Support for Broadband Grant, 10/4 – 10/6/14; Operations/Committee of the Whole meetings, 10/7/14; Performance Reviews (2), 10/7/14; Lake Township Board, 10/8/14.

Commissioner Swanson reported on the following committee(s): Roseau Community Education Committee, 9/24/14; Roseau Economic Development Authority, 9/24/14; Northwest Minnesota Multi-County Housing and Redevelopment Authority, 9/24/14; Parkland Place Apartments Groundbreaking, 9/25/14; Community Justice Coordinating Committee, 10/1/14; Legislative Committee, 10/6/14; Information Technology interviews, 10/6/14; Roseau City Council, 10/6/14; Operations/Committee of the Whole meetings, 10/7/14; Performance Reviews (2), 10/7/14; Statewide Emergency Communications Board Finance Committee, 10/9/14; Association of Minnesota Counties Futures Task Force, 10/9 – 10/10/14; Association of Minnesota Counties Executive Board, 10/10/14; Senior Medical Travel, 10/13/14; Emergency Management meeting, 10/13/14.

Upon motion carried, the Board adjourned the Regular Meeting at 11:30 a.m. The next Regular Meeting of the Board is scheduled for October 28, 2014 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota









**Roseau County Board**  
**October 2014**  
**Glenda A. Phillipe**  
**District One**

**October 4-6 – Letters of Support for Broadband Grant – Warroad**

Warroad Chamber of Commerce; City of Warroad; Marvin Windows and Doors; Warroad School District

**October 7 – Operations - Roseau**

**October 7 – Committee of the Whole – Roseau**

**October 7 – Performance Reviews (2) - Roseau**

**October 8 – Lake Township – Warroad**

**October 14 – Roseau County Board – Roseau**

**October 14 – Public Health – Roseau**

Public health nuisance policy discussed.

**October 14 – Warroad City Council – Warroad**

Sign reflectivity replacement; resignation of airport manager; Riverview project paving; police department body cameras and laptop locking state for squad; ambulance presenting operating costs to townships; EDA request/Bob Evans.

**October 15 – Roseau Watershed – Roseau**

**October 15 – Project Coordinating Committee – TRF**

NWMN Multi-county HRA sponsor – eight counties represented. Presentation by Pine to Prairie Drug Task Force and by Marc Cardinal Fraud Investigator.

*National research demonstrates that agencies working together to serve common clients helps both the families and the agencies to achieve their goals.*

**October 20 – Land of the Dancing Sky Agency on Aging – East GF**

**October 21 – Social Services – Roseau**

**October 21 – Highway – Roseau**

**October 21 – Performance Review (1) – Roseau**

**October 27 – Warroad City Council – Warroad**

**October 28 – Roseau County Board – Roseau**

**October 28 – Warroad Community Ed – Warroad**

## **JACK SWANSON COMMITTEE REPORTS**

**OCTOBER 14, 2014 - PUBLIC HEALTH COMMITTEE;** continued discussion on county nuisance ordinance

**OCTOBER 15, 2014 - ROSEAU COUNTY HEALTH FAIR**

**OCTOBER 15, 2014 - TEAM 'EPIC';** met with John Wynne (Wynne Consulting) on next steps in Drug Free Communities grant application process

**OCTOBER 16, 2014 - ROSEAU COUNTY AFFORDABLE HOUSING FUND COMMITTEE;** clarified rules for new home construction loans

**OCTOBER 17, 2014 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL);** discussed pros and cons of creating an AMC Work Group on County Program Aid

**OCTOBER 17, 2014 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL);** approved 2015 budget; talked about use of AMC Foundation dollars to create a research staff position

**OCTOBER 20, 2014 - ROSEAU COUNTY COMMITTEE ON AGING;** approved hire of Cheryl Grafstrom as Senior Medical Travel Director; transferred ownership of Far North Transit building to Paul Bunyan Transit, assuming acceptable contract language for use of space by RCCOA and Senior Medical Travel (PBT agreed to \$1 per year lease for SMT at Far North building)

**OCTOBER 21, 2014 - BUILDING COMMITTEE;** reviewed recommendations from ICS on Beito buildings, concrete around the courthouse and stucco issues on the courthouse

**OCTOBER 21, 2014 - SOCIAL SERVICES BOARD;** performance review

**OCTOBER 21, 2014 - HIGHWAY COMMITTEE;** discussion on Greenbush, Warroad, Roseau shops

**OCTOBER 21, 2014 - ROSEAU SCHOOL BOARD**

**OCTOBER 22, 2014 - ROSEAU COMMUNITY MEETING**