



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

December 23, 2014

REGULAR COUNTY BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on December 23, 2014 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

9:20 Consent Agenda

1. December 2, 2014 Board Proceedings
2. November 25, 2014 Board Proceedings Revision
3. 2015 Solid Waste Market Price Resolution
4. Northwestern Minnesota Juvenile Center Board Appointment
5. Northstar ATV Club Grant-in-Aid Application
6. 2015 Publishing Advertisement for Bids
7. Drug Task Force Joint Powers Agreement
8. Deputy Sheriff Promotion
9. Recorder Compliance Report

9:30 Department Reports

1. Highway Department
 - a. Final Payment – S.A.P. 068-598-036 – Br. 68J48

9:35 BREAK

9:50 County Board Items

1. 2015 Appropriations
2. 2015 Ditch Levies and Budget
3. 2015 Per Diem Policy
4. 2015 Levy
5. 2015 Budget
6. 2015 Meeting Schedules
7. Commissioner Committee Reports

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe, Chair ** District 2, Jack Swanson, Vice-Chair ** District 3, Roger Falk
District 4, Todd Miller ** District 5, Mark Foldesi
An Equal Opportunity Employer

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 2, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 2, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 4:00 p.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe and Jack Swanson. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

The Board added Masonic Lodge 268 Representatives to Delegations; a Deputy Sheriff job status change; a Resolution of Support for the Roseau/Lake of the Woods Sportsmen's Club; a request for funding from the Roseau County Historical Society; and, moved the Professional Services Contract from Department Reports to the Consent Agenda. Auditor Monsrud requested the payment of the December 2014 warrants be added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

APPROVAL OF BILLS

The following bills were paid forthwith as approved in the November 25, 2014 Board Proceedings:

Warrants Approved For Payment 11/26/2014

<u>Vendor Name</u>	<u>Amount</u>
GRAFF CONSTRUCTION	3,033.00
6 Payments less than 2,000.00	3,245.11
Final Total:	6,278.11

DELEGATIONS

Mr. Mike Kvarnlov, Secretary of Masonic Lodge 268 in Roseau, and Mr. Dean Dorholt, Junior Steward of Masonic Lodge 268 met with the Board to discuss property tax relief options for the Masonic Lodge Building located in the City of Roseau. Mr. Kvarnlov explained that expenses for the Lodge have overcome the ability to donate to the needs of children in the community. Commissioner Phillipe noted that according to Minnesota Statute a fraternal organization may not claim tax exempt status and suggested Mr. Kvarnlov and Mr. Dorholt speak with Assessor Lund to discuss options concerning the Masonic Lodge's property tax situation.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the November 25, 2014 Board Proceedings with revisions to include Commissioner Miller's statements on the CSAH 7 investigation; approved a job status change from temporary part-time to regular part-time for Deputy Sheriff Bruce Hanson; approved the

Lake of the Woods Sportsmen's Club 2015 OHV Trails Assistance Program Grant Funding Application; approved an Agreement for Professional Services between Roseau County and Special Prosecutor Heidi Davies; and, approved the Roseau County Historical Society's funding request, in the amount of \$3,000.00, for the purchase of a document scanner.

DEPARTMENT REPORTS

Highway Department

Engineer Ketring met with the Board to request approval of a Resolution authorizing the transfer of the Municipal Account apportionments into the Regular Construction Account. A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2015-12-01

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of Municipal Account apportionments may be spent on projects located outside of municipalities under 5,000 population when approved solely by Resolution of the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$200,000.00 (all funds) in excess of two years apportionment into the Regular Construction Account.

Auditor's Office

Auditor Monsrud met with the Board to request the payment of the December 2014 bills to be paid as Auditor Warrants. A motion to pay the December 2014 bills as Auditor warrants, was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

A motion to establish a Committee consisting of Commissioner Miller and Commissioner Falk, in order to review Auditor Warrants as necessary through December, 2014, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Commissioner Committee Reports

Commissioner reports were deferred to the December 23, 2014 Board Meeting.

Upon motion carried, the Board adjourned the Regular Meeting at 5:00 p.m. The next Regular Meeting of the Board is scheduled for December 23, 2014 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillippe, Chair
Board of County Commissioners
Roseau County, Minnesota

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 25, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 25, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

The Board added the Deputy Recorder hire and payment to Special Prosecutor Heidi Davies to the Consent Agenda and added approval of an Agreement for Professional Services to Department Reports. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud informed the Board that the tax forfeited home in the City of Roseau was sold for \$33,000.00. Coordinator Pelowski reminded the Board that the Operations/Committee of the Whole Meetings will begin at 1:30 p.m., the County Board meeting will begin at 4:00 p.m. and the Budget Hearing will begin at 6:00 p.m. on December 2, 2014. Pelowski notified the Board that there is a regular Board meeting scheduled for December 16, 2014 and December 23, 2014 and asked if the December 16th meeting is necessary. The Board, by consensus agreed to eliminate the December 16th meeting.

APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 11/13/2014

Vendor Name	Amount
CENTURYLINK	2,550.87
HORNER PLUMBING & EXCAVATION	14,883.75
ROSEAU CITY	8,662.55
TRIPLE D CONSTRUCTION & LEASING INC	150,514.91
23 Payments less than 2,000.00	7,379.84
Final Total:	183,991.92

Warrants Approved For Payment 11/20/2014

Vendor Name	Amount
BADGER CITY	38,554.12
GREENBUSH CITY	104,785.08
KB BOBCAT SERVICE-DBA	2,126.84
MN DEPT OF FINANCE -TREAS	3,418.40
MN ENERGY RESOURCES	3,152.11
NW MN MULTI COUNTY HRA	13,165.27
NW REGIONAL DEV COMM	6,827.10

ROOSEVELT CITY	5,669.30
ROSEAU CITY	547,283.98
ROSEAU RIVER WATERSHED DIST	151,626.52
SCHOOL DIST 2683	68,764.96
SCHOOL DIST 447	4,003.52
SCHOOL DIST 676	86,256.24
SCHOOL DIST 682	654,559.69
SCHOOL DIST 690	667,231.86
SPRINGSTEEL ISLAND SANITARY DISTRICT	12,283.52
TOWN OF BARNETT	6,131.87
TOWN OF BARTO	4,391.14
TOWN OF CEDARBEND	3,262.81
TOWN OF ENSTROM	6,461.61
TOWN OF FALUN	6,536.93
TOWN OF GOLDEN VALLEY	4,697.12
TOWN OF GRIMSTAD	5,223.00
TOWN OF HEREIM	3,828.55
TOWN OF HUSS	3,210.28
TOWN OF JADIS	14,269.87
TOWN OF LAKE	127,140.23
TOWN OF LAONA	10,920.83
TOWN OF MALUNG	6,787.80
TOWN OF MICKINOCK	4,344.22
TOWN OF MORANVILLE	23,373.51
TOWN OF REINE	3,922.22
TOWN OF ROSS	6,194.09
TOWN OF SKAGEN	5,560.65
TOWN OF SPRUCE	12,349.00
TOWN OF STAFFORD	4,899.69
TOWN OF STOKES	4,534.88
TWO RIVER WATERSHED DISTRICT	23,926.88
WARROAD CITY	326,180.54
WARROAD PORT AUTHORITY	79,773.00
WARROAD WATERSHED DISTRICT	10,120.30
20 Payments less than 2,000.00	21,097.33
Final Total:	3,098,846.86

Warrants Approved On 11/25/2014 For Payment 11/25/2014

Vendor Name	Amount
CDW GOVERNMENT INC	6,134.27
INGALLS/TERRY	10,312.50
JOHNSON OIL CO INC	7,146.47
MATTSON PHARMACY INC	4,518.67
NORTHERN RESOURCES COOPERATIVE	2,931.52
RINKE-NOONAN LAW FIRM	2,185.00
SAFETY COMPLIANCE SERVICES-DBA	3,500.00
SJOBERG'S INC	2,435.25
49 Payments less than 2,000.00	19,140.55
Final Total:	58,304.23

In addition, the Board approved forthwith payments to Graff Construction for gravel and hauling, in the amount of \$3,033.00; to Byron Cole for ditch inspection and beaver removal on County Ditch 9, in the amount of \$210.00; to DW Mechanical for dam removal on State Ditch

91, in the amount of \$1,125.00. The Board approved the 11/26/14 and 12/31/14 Commissioner Warrants as forthwith payments.

PUBLIC COMMENTS

Mr. Jim Jenson addressed the Board with regard to an email received from James Franklin, Executive Director-Minnesota Sheriffs' Association, pertaining to County road inspection and maintenance.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the November 10, 2014 proceedings; approved a revision to the October 28, 2014 Board Proceedings; approved a Minnesota Lawful Gambling Permit for the Warroad Chamber of Commerce; approved a job status change from regular part-time to regular full-time for the Veterans Service Officer, effective November 23, 2014; approved the hire of Brenda McMillin as a regular full-time Deputy Recorder, pending the required back-ground check, beginning December 8, 2014; authorized payment to Special Prosecutor Heidi Davies be administered as Auditor Warrants.

DEPARTMENT REPORTS

County Attorney

The Board tabled the discussion on the Agreement for Professional Services between Roseau County and Special Prosecutor Heidi M. F. Davies until the December 2, 2014 Board Meeting.

COUNTY BOARD ITEMS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Roseau County Extension Committee, 11/10/14; Social Services Board, 11/18/14; Highway Committee, 11/18/14; Performance Review, 11/18/14.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 11/18/14; Highway Committee, 11/18/14; Performance Review, 11/18/14; meeting with Greenbush Fire Chief, 11/18/14.

Commissioner Miller reported on the following committee(s): MRCC Conference Calls, 11/12/14 – 11/13/14; Meeting with Dan Larson, MRCC and Julie Ring, AMC, 11/17/14; Wetland Conservation Act Stakeholders meeting, 11/17/14; Social Services Board, 11/18/14; Highway Committee, 11/18/14; Performance Review, 11/18/14; MRCC meeting, 11/21/14;

Commissioner Phillipe reported on the following committee(s): Warroad City Council, 11/10/14; Warroad School Board, 11/10/14; Warroad Public Health, 11/12/14; Warroad School Board Special Meeting, 11/12/14; Roseau County Committee on Aging, 11/17/14; Social Services Board, 11/18/14; Highway Committee, 11/18/14; Performance Review, 11/18/14; Land of the Dancing Sky Area Agency on Aging, 11/18/14; Lake Township Board, 11/19/14; Northwest Minnesota HHW Joint Powers Board meeting, 11/19/14.

Commissioner Swanson reported on the following committee(s): Election Canvassing Board, 11/10/14; Roseau County Extension Committee, 11/10/14; Northwest Emergency Communications Board, 11/11/14; Roseau Convention and Visitors Bureau, 11/12/14; Roseau School Board, 11/12/14; Jadis Township Board, 11/12/14; Statewide Emergency

Communications Board Finance Committee, 11/13/14; Association of Minnesota Counties Awards Committee, 11/17/14; Roseau County Committee on Aging, 11/17/14; Social Services Board, 11/18/14; Highway Committee, 11/18/14; Performance Review, 11/18/14; Northwest Minnesota Community Housing Development 11/19/14; Northwest Minnesota Housing and Redevelopment Authority, 11/19/14; Northwest Minnesota Emergency Communications Board, 11/19/14; Association of Minnesota Counties Broadband Subcommittee Webinar, 11/20/14; Roseau School Board, 11/20/14.

CSAH 7 Complaint Investigation – Update

Sheriff Gust met with the Board to provide an update on the CSAH 7 complaint investigation. Sheriff Gust explained that after his initial investigation of CSAH 7 he concluded that a criminal act had not been committed. Therefore, there would be no further investigation by his office. A lengthy discussion ensued.

Commissioner Miller noted that 7 or 8 trenches were dug along CSAH 7 and they were not filled back in and added that this was what was reported to Law Enforcement and was never followed up on. The complaint was the trenches, not whether or not the road had been maintained properly in the past. Commissioner Miller noted the District Engineer Lou Tasa had confirmed that the road was maintained properly.

County Attorney Karen Foss confirmed-clarified that the reason for the investigation was to determine whether or not the trenches were a safety concern and it was her understanding- County Attorney Foss stated that Sheriff Gust had determined that the trenches did not create a safety concern so did not rise to a criminal level.

Commissioner Miller asked Sheriff Gust about the emailed photos that were sent out showing a windrow of gravel that was said to have been left out overnight. Commissioner Miller noted that the date on the photo was September 15th which was a Monday and asked if the windrow was left for the weekend. Sheriff Gust stated that Emily Straw had taken the photo and asked if she knew the date of the photo. Ms. Straw was in attendance and stated she could not be sure and would have to check. Commissioner Miller noted he had checked with Engineer Ketring on the timing of the photo and that the dates did not match up with Highway Department records.

After an additional lengthy discussion, all agreed that open communication between the Sheriff and County Board is imperative.

Upon motion carried, the Board adjourned the regular Meeting at 10:15 a.m. The next Regular Meeting of the Board is scheduled for December 2, 2014 at 4:00 p.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

2014-12-10

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$51.60 per ton, based upon the lowest price available in the area, for CY 2015.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 23, 2014.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk



Environmental Office

606 5th Ave. SW, Room #150
Roseau, MN 56751

Phone: 218-463-3750
Fax: 218-463-3252

December 23, 2014

Commissioner John Linc Stine
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155

Re: 2015 Solid Waste Management Tax Resolution

Dear Commissioner Linc Stine:

Please find enclosed a copy of a Roseau County Board Resolution establishing the "Market Price" which will be used to calculate the Solid Waste Management Tax (SWMT) for Municipal Solid Waste (MSW) generated in Roseau County in 2015.

Minnesota Statutes Chapter 297H allows certain political subdivisions, such as Roseau County, to identify the lowest available "Market Price" in the area upon which to base its SWMT rate. This provision allows the County to make use of a preferred waste disposal option, even at a higher disposal rate, without being taxed at that higher rate.

As such, this Resolution sets the Market Price for MSW in Roseau County at \$51.60 per ton, per attached Market Price Worksheet, effective for CY 2015.

Please feel free to contact me with any questions or concerns.

Sincerely,

Jeff Pelowski
Roseau County Coordinator/Environmental Services Director

CC: Roseau County Board of Commissioners

Enclosure: 2015 Market Price Resolution

2015 MARKET PRICE DETERMINATION
ROSEAU COUNTY

<u>FACILITY</u>	<u>TIP FEE</u>	(1) <u>MILEAGE</u>	<u>RATE/MILE</u>	<u>HAULING</u>	<u>MARKET PRICE</u>
FARGO	\$ 30.00	185	\$ 0.12 (2)	\$ 22.20	\$ 52.20
GWINNER	\$ 24.00	260	\$ 0.12	\$ 31.20	\$ 55.20
MAR-KIT	\$ 45.00	55	\$ 0.12	\$ 6.60	\$ 51.60

(1) The distance from the County Seat (Roseau) to the facility --- one-way only, as the rate/mile quote assumes round-trip cost.

(2) WMI quoted price. Roseau County's actual cost for "handling" & "hauling" MSW from the Transfer Station (Salol) to Mar-Kit is approximately \$0.077/mile/ton, (@ 140 miles round-trip = \$0.154 per mile/ton) ---- therefore, the \$0.12 mile/ton WMI quote seems reasonable, if not conservative.



NORTHWESTERN
MINNESOTA
JUVENILE
CENTER

November 20, 2014

Mr. Jeff Pelowski
Roseau County Coordinator
Roseau County Courthouse
606 5th Avenue SW, Room 130
Roseau, MN 56751

Dear Mr. Pelowski:

The four-year term of **David Anderson**, as Northwestern Minnesota Juvenile Center Board member representing the Roseau County Board of Commissioners on the Center Board, **expires effective 12-31-2014**.

We respectfully request that the Roseau County Board of Commissioners act upon this vacancy or opening, which is a four-year term from 01-01-2015 through 12-31-2018.

*Serving the Counties of
Northwestern Minnesota*

As a matter of record, please forward a copy of the Roseau County Board's action upon this matter to the undersigned.

If I can be of any further assistance, please advise.

Thank you very much.

Very sincerely,

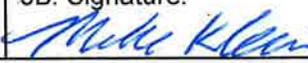
William C. Frey
Superintendent

WCF/tap

c: file

218-751-3196
FAX: 218-751-3229
EMAIL: CENTER@NMJCONLINE.ORG

1231 5TH STREET NW
P.O. Box 247
BEMIDJI, MN 56619-0247

 OHV Trails Assistance Program Grant Funding Application (FORM 1)		7 DEPARTMENT USE ONLY FY Purchase Order Number # Grant amount:	
Check Type of Off-highway Vehicle Funding Applied for:			
<input checked="" type="checkbox"/> All-Terrain Vehicle Trail		<input type="checkbox"/> Off-Highway Motorcycle Trail	<input type="checkbox"/> Off-Road Vehicle Trail
1. Off-highway Vehicle Trail information			
1A. Club name: North Star ATV		1B. Date: 12-1-14	
1C. Trail or trail system name: Beltrami Island State Forest		1D. Miles of existing trail in GIA system: 85	
2. Trail administrator contact information and approval			
2A. Name: Mike Klein		2B. Signature: 	
2C. Address (Street, Box Number, City, State, Zip Code): PO Box 152, Roseau, MN 56751			
2D. Preferred phone number: 218-463-4464		2E. Alternate phone number or Email Address Mike.klein@polaris.com	
3. Public point of contact information and approval			
3A. Name: Mike Klein		3B. Signature: 	
3C. Address (Street, box number, City, State, Zip Code): PO Box 152, Roseau, MN 56751			
3D. Phone number (include area code): 218-463-4464		3E. Aternate phone number (include area code) or email address - optional: Mike.klein@polaris.com	
4. Trail fund request			
4. Total grant request (from question 4D project cost breakdown and explanation worksheet):			8875
5. Sponsor approval			
5A. Local unit of government sponsor/ contact name: Roseau County/ Glenda Phillipe		5B. Telephone number. (include area code): 218-463-4248	
5C. Address (Street, Box Number, City, State, Zip Code): 6065th AVE SE, Roseau, MN 56751			
5D. Authorized signature of sponsor:		5E. Name and Title: Glenda Phillipe-Board Chairman	5F. Date:
6. DEPARTMENT USE ONLY [Certification by Department of Natural Resources]			
6A. Authorized signature:		Area Supervisor	6B. Date:
6C. Authorized signature:		Regional Manager	6D. Date:
8. Required Attachments			
8A. <input checked="" type="checkbox"/> Project Location Map, Including Existing Trail in GIA System, Existing Trail Not in System , and any Trail Facilities and/or Bridges			
8B. <input type="checkbox"/> Sponsor Resolution			
8C. <input type="checkbox"/> Documentation of Required Permits and Approvals and Additional Project Supporting Information (Optional)			

OHV Trails Assistance Program Cost Worksheet maintenance/project (FORM 2) use with existing and new proposals										
1.1. Club name: North Star ATV Club					1.2. Date 12-1-14					
1.3. Trail or trail system name: Beltrami Island State Forest					1.4. Miles of existing trail in GIA system: 85					
1.5. Local unit of government sponsor: Roseau County										
1.6. Project Description (Provide a detailed Description of Project): Miscellaneous Trail Maintenance										
2. How project will be accomplished (Describe work needed):										
Expenditures Reimbursable at 65%										
A. ADMINISTRATION Explanation:							=	500		
B. ACQUISITION Explanation:										
Labor	+	Mileage	+	Equipment	+	Materials	=	-		
-		-		-		-				
C. CONSTRUCTION Explanation:										
Labor	+	Mileage	+	Equipment	+	Materials	=	-		
-		-		-		-				
D. FACILITIES Description:										
Labor	+	Mileage	+	Equipment	+	Materials	=	-		
-		-		-		-				
E. TRAIL SYSTEM MAP PRINTING							=	-		
Explanation:										
Total Cost							(Sum A to E)	=	500	
2.1. TOTAL COST REIMBURSEABLE @ 65%							(Sum A to E X 65%)	=	325	
Expenditures Reimbursable at 90%										
F. MAINTENANCE Explanation:										
Labor	+	Mileage	+	Equipment	+	Materials	=	8000		
3000		1500		2500		1000				
-		-		-		-				
G. GROOMING (Only use if trail season is shared with groomed snowmobile use) Explanation:										
Labor	+	Mileage	+	Equipment	+	Materials	=	-		
						-				
H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)							=	1500		
Explanation:										
Total Cost							(Sum F to H)	=	9500	
2.2. TOTAL COST REIMBURSEABLE @ 90%							(Sum F to H X 90%)	=	8550	
3. Grant Request										
3.1. Total Expenditures Reimbursable at 65%							(From 2.1.)	=	325	
3.2. Total Expenditures Reimbursable at 90%							(From 2.2.)	=	8550	
3.3. Total Grant Request							(Sum 3.1. & 3.2.)	=	8875	
3.4. Balance remaining from previous grants							=	-		
3.5. Grand Total State Cost							(Sum 3.4. - 3.3.)	=	-	

CALL FOR BIDS

Sealed bids will be received by Martha Monsrud, Roseau County Auditor, 606 5th Avenue SW Room 160, Roseau, MN 56751-1477, on behalf of the Roseau County Board of Commissioners, until 4:00 p.m., on Monday, January 12, 2015, for the following publications:

1. **OFFICIAL COUNTY NEWSPAPER:**

Publication of the County Board Proceedings,
Publication of all legal notices of the county,
Publication of the 1st publication of the 2014 Financial Statement Summary
Publication of the List of Delinquent Taxes (2), all pursuant to Minnesota Statutes 375.12, 375.17, 279.05,279.06,279.07,279.08 and 279.09.

2. **SECOND PUBLICATION OF THE 2014 FINANCIAL STATEMENT SUMMARY PURSUANT TO MINNESOTA STATUTES 375.17, IN 2014.**

The bidders must comply with the legal requirements of Minnesota Statutes, Chapter 331A, and the legal requirements for publication of this material, and the bidders should make themselves familiar with these requirements.

Bids must be submitted on the form provided by the Roseau County Auditor's Office and shall comply with the publication specifications included with the bid packet.

The words "*Bid for Publishing*" must be written on the outside of the bid envelope.

The Roseau County Board reserves the right to reject any and all bids and to waive any irregularities in the bidding process.

Dated at Roseau, Minnesota, this 23rd day of December 2014.

/s/ Martha Monsrud
Martha Monsrud
Roseau County Auditor

(SEAL)

**SECOND AMENDED AND RESTATED
JOINT POWERS AGREEMENT FOR THE
PINE TO PRAIRIE
DRUG AND VIOLENT CRIME TASK FORCE**

THIS SECOND AMENDED AND RESTATED AGREEMENT is made and entered into by the undersigned, who are units of government responsible for the enforcement of controlled substance, gang, and violent crime laws in their respective jurisdictions. This agreement is made pursuant to the authority conferred upon the parties by the laws of the State of Minnesota, including the Joint Exercises of Powers Act, Minn. Stat. 471.59.

WHEREAS, the Pine to Prairie Drug Task Force was organized and established by the County of Polk, the City of Crookston, and the City of East Grand Forks, pursuant to a Joint Powers Agreement (“Original Agreement”) in 2008; and

WHEREAS, from time to time, the Original Agreement was amended pursuant to its terms by agreement of the parties; and

WHEREAS, an Amended and Restated Pine to Prairie Drug Task Force Joint Powers Agreement (“Amended Agreement”) was approved by the parties in early 2014. The Amended Agreement incorporated all previously approved amendments to the Agreement and amended the Agreement to provide for participation by U.S. Customs and Border Protection as a non-voting member; and

WHEREAS, the undersigned parties desire to further amend and restate the Amended Agreement to change the name of the task force and to provide for participation of other Counties and Cities located in Northwest Minnesota in the task force as stated below.

NOW, THEREFORE, the undersigned Governmental Units, in the joint and mutual exercise of their powers, agree as follows:

1. Name.

1.1 The name of the joint powers entity created herein shall be the “Pine to Prairie Drug Task Force” (hereinafter “PTPDTF”).

2. General Purpose.

2.1 The purpose of this Agreement is to establish an organization to coordinate efforts to investigate, apprehend, and prosecute drug, gang, and violent crime offenders. The PTPDTF shall seek to target felonies that have the likelihood of being related to the distribution of narcotics, gang activity, violent crimes, and/or other cases that have multi-jurisdictional impact.

3. Members.

3.1 The Members of this Agreement shall consist of the following units of government:

The City of Crookston (Full member);
The City of East Grand Forks (Full member);

The County of Polk (Full member);
 The County of Roseau (Full Member)
 The County of Pennington and the City of Thief River Falls (Full Member - Combined);
 The County of Norman (Associate Member);
 The City of Ada (Associate Member);
 The County of Red Lake (Associate Member);
 The County of Marshall (Liaison Member);
 The County of Kittson (Liaison Member);
 The County of Lake of the Woods (Liaison Member)
 U.S. Customs and Border Protection and Homeland Security Investigations (non-voting, Full Member - Combined);

3.2 The Polk County Attorney's Office shall participate as the legal advisor to the PTPDTF. However, when necessary, each of the respective Members to this Agreement shall obtain legal advice from their respective County Attorneys on cases from their respective jurisdictions.

3.4 The Members to this Agreement shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Members agree to act in good faith to undertake resolutions of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

3.5 Full, Associate, and Liaison Members. Each Member to the PTPDTF shall assign at least one experienced peace officer to serve as an Agent on the task force, subject to the provisions set forth below.

3.5.1 Full Members. Each Full Member shall assign a peace officer to be an Agent on the task force, and such assignment shall be the principal assignment of such peace officer.

3.5.2 Associate Members. Each Associate Member is not required to assign a peace officer as an Agent to the task force, but will participate in PTPDTF investigations, operations and activities on occasion. Participation in occasional task force investigations, operations and activities by peace officers from an Associate Member will be initiated by requests from full time PTPDTF Agents or by the initiation of cases by the Associate Member officers that require or would benefit from task force assistance or participation. Task force case participation by Associate Member peace officers is contingent upon the Associate Member agency's supervisory notification and approval, if possible under the circumstances.

3.5.2.1 Associate Members agree to contribute towards the annual budget of the PTPDTF, the following sums:

The County of Norman	\$10,000
The City of Ada	\$10,000
The County of Red Lake	\$5,000

Such funds contributed by Associate Members shall be used by the PTPDTF for buy funds and operational funds, as directed by the Governing Board.

3.5.3 Liaison Members. Each Liaison Member is not required to assign a peace officer as an Agent to the task force, but will participate in PTPDTF investigations, operations and activities on occasion. Participation in occasional task force activities by peace officers from a Liaison Member will be initiated by requests from full time PTPDTF Agents or by the initiation of cases by the Liaison Member officers that require or would benefit from task force assistance or participation. Task force case participation by Liaison Member peace officers is contingent upon the Liaison Member agency's supervisory notification and approval, if possible under the circumstances.

3.6 Peace officers, who are assigned by Associate or Liaison Members to participate in PTPDTF investigations and operations, shall report to the Task Force Commander or Team Leader(s) during the course of joint operations or investigations. During joint operations and investigations, the Task Force Commander or Team Leader(s) or designee shall update and coordinate with the Associate or Liaison Member officer's supervisor to ensure compliance with work standards and department policy.

3.7 Peace officers, who are assigned by Associate or Liaison Members to participate in PTPDTF investigations and operations, shall be trained in the established operational protocols and practices of the PTPDTF. Operations involving the use of PTPDTF confidential funds shall require involvement of a full time PTPDTF Agent. Use of PTPDTF equipment by Associate Member or Liaison Member officers is allowed after the officer is trained in the use of the equipment and is approved by the Task Force Commander or Supervisor.

4. Term of Agreement.

4.1 The term of this Agreement shall be for one (1) year, commencing January 1, 2015, and terminating on December 31, 2015, unless terminated earlier, pursuant to Section 12.1 of this Agreement.

4.2 The Members agree that this Agreement shall be automatically extended for successive one-year terms upon the same terms, conditions, and covenants, unless the PTPDTF is dissolved prior to expiration of the initial or successive term.

5. Coordinating Agency.

5.1 Unless otherwise provided by resolution of the Governing Board, the City of Crookston shall serve as the Coordinating Agency.

5.2 Acting on behalf of the PTPDTF and its members, the Coordinating Agency shall apply for state and/or federal funding through grant agreements with the Minnesota Department of Public Safety, Office of Justice Programs (OJP) the

United States Department of Justice, Bureau of Justice Assistance, and/or any other sources of grant funding available to support the operations and expenses of the PTPDTF ("Grant Funds"). Unless otherwise designated by resolution of the Governing Board, the City of Crookston Chief of Police shall be the "authorized official" as defined in the general policies and procedures for applying for and accepting Grant Funds.

6. Governing Board.

6.1 Creation and Composition. A joint powers board, known as the PTPDTF Governing Board, is established for the purposes contained herein with the powers and duties set forth in this Agreement. The Governing Board shall consist of not less than six members, nor more than 11 members, which shall include the chief law enforcement officer, or his/her designee, from each participating Full Member agency, an attorney from the Polk County Attorney's Office, and up to five additional members selected by the Governing Board. Board members shall not be deemed employees of the PTPDTF and shall not be compensated by it.

6.2 Officers.

6.2.1 At the first meeting of each year, the Governing Board shall elect from the persons representing Full Members a Chair, a Vice-Chair, and such other officers, if any, as it deems necessary to conduct its meetings and affairs. The prosecuting attorney shall not be eligible to serve as an officer of the Governing Board. Associate and Liaison Members shall not be entitled to representation on the Governing Board, but shall be entitled to attend meetings of the Governing Board and serve in an advisory role to the Governing Board.

6.2.2 The Governing Board may adopt rules and regulations governing its meetings. Such rules and regulations may be amended from time to time at either a regular or a special meeting of the Board provided that at least ten (10) days prior notice of the meeting has been furnished to each Board member.

6.2.3 The Chair and any other officers so selected shall serve for a term of one (1) year or until the officer ceases to be a Governing Board member, whichever is shorter.

6.2.4 The Chair shall have no more power than any other member of the Governing Board, except that the Chair shall have the authority to do the following:

6.2.4.1 Give notice of any meetings when scheduled or otherwise called;

6.2.4.2 Call meetings to order and provide for their orderly and efficient conduct;

6.2.4.3 Provide for the preparation of minutes of all meetings; and

6.2.4.4 When authorized by the passage of a motion by the Governing Board, execute such contracts, agreements,

reports, filings, and other documents as necessary on behalf of the PTPDTF.

6.3 Meetings.

6.3.1 The Governing Board shall meet at least quarterly and shall have such other special meetings at such times and places as Chair of the Governing Board shall determine. Special meetings may be held on three (3) days' notice by the Chair or any two (2) Governing Board members, except that a special meeting to consider adoption of or amendments to the Governing Board's operating rules pursuant to Section 6.2.2 shall require ten (10) days' notice. The presence of a majority of the duly appointed voting members of the Governing Board at a meeting shall constitute a quorum.

6.3.2 Each Governing Board member shall be entitled to one vote, with the exception of the member from U.S. Customs and Border Protection and Homeland Security Investigations, whose assigned Governing Board member shall act in an advisory capacity only. Proxy voting is not permitted. The Governing Board shall function by a majority vote of the board members present, except as provided herein.

6.3.2.1 An affirmative vote of at least two-thirds of the members shall be required to:

6.3.2.1.1 Approve or amend the budget;

6.3.2.1.2 Abolish or dissolve the PTPDTF; or

6.3.2.1.3 Designate a Coordinating Agency, pursuant to Section 5.

6.4 Duties and Powers.

6.4.1 The Governing Board may adopt and amend such bylaws that it may deem necessary or desirable for the conduct of the business of the Governing Board. Such bylaws shall be consistent with the terms of this Agreement and any applicable laws or regulations.

6.4.2 The Governing Board may enter into any contract necessary or proper for the exercise of its powers or the fulfillment of its duties and may enforce such contracts to the extent available in equity or at law. The Governing Board may authorize the Chair or Vice Chair of the Governing Board to execute those contracts.

6.4.3 The Governing Board may disburse funds in a manner which is consistent with this Agreement and with the method provided by law for the disbursement of funds by the Members to this Agreement. Such disbursements shall be made through the Fiscal Agent approved by the Governing Board.

6.4.4 The Governing Board may apply for and accept gifts, grants or loans of money or other property or assistance from the United States Government, the State of Minnesota, or any person, association or

agency for any of its purposes. The Governing Board may enter into any agreement in connection therewith, and hold, use and dispose of such money, property or assistance in accordance with the terms of the gift, grant or loan relating thereto.

6.4.5 The Governing Board may cooperate with other federal, state, and local law enforcement agencies to accomplish the purpose for which it is organized.

6.4.6 Other Conditions:¹ even though it may otherwise be stated herein, the PTPDTF, and each of its members, further agree as follows:

6.4.6.1 The PTPDTF will meet and maintain the conditions of eligibility established as a part of the Request for Proposal that established funding for the grant funded project.

6.4.6.2 The PTPDTF will be in compliance with the Open Meeting Law requirements contained in Minn. Stat., Chapter 13D.

6.4.6.3 The PTPDTF will be subject to the operational command and supervision of one of the participating agencies.

6.4.6.4 The PTPDTF will be subject to a biennial operational and financial audit contracted out to an external organization not associated with us and designed to ensure that our multijurisdictional entity and our designated fiscal agent are in compliance with applicable legal requirements, proper law enforcement standards and practices and effective financial controls.

6.4.6.5 The PTPDTF will ensure that it has adequate staffing and funding to support law enforcement, prosecutorial and financial operations, including bookkeeping, evidence handling and inventory recording.

6.4.6.6 The PTPDTF will process all seized cash, physical assets and evidence through the standard evidence handling procedures established by its policies and procedures or the policies and procedures of one or more of its Members.

6.4.6.7. Officers participating in the PTPDTF shall be subject to annual performance reviews conducted by its operational supervisor.

6.4.6.8. The PTPDTF governing board will require that the prosecutor on the governing board who shall: (1) Recommend to the governing board the nature and frequency of training for officers assigned to the

¹ These conditions originally were agreed to and adopted by the Governing Board pursuant to a Resolution of the PTPDTF adopted October 14, 2010.

PTPDTF in order to increase successful prosecutions; (2) Advise the PTPDTF on the lawful handling and processing of seized property and evidence and forfeited property and money; and (3) Ensure that seizures and forfeitures are reported in accordance with Minn. Stat. § 609.5315, subd. 6.

- 6.4.6.9 The fiscal agent appointed by the Governing Board shall be approved by the Department of Public Safety. The Governing Board will require the fiscal agent to adhere to these conditions.
- 6.4.7 From the full-time Agents assigned to the PTPDTF pursuant to Section 7, the Governing Board shall appoint a Task Force Commander, who shall be responsible for overseeing and coordinating the day-to-day operations of the PTPDTF, subject to the supervision and direction of the Governing Board. The Task Force Commander must be a full-time, licensed peace officer of a full Member of the PTPDTF. The Task Force Commander shall remain an employee of the Member that has assigned them to the PTPDTF. Such Task Force Coordinator shall perform duties in accordance with Section 8 herein.
- 6.4.8 The Governing Board shall formulate policies and procedures to govern the Task Force Commander and PTPDTF Agents. In the absence of PTPDTF policies and procedures, the Task Force Commander and the Agents shall be governed by the policies and procedures of the respective law enforcement agency of the Member that appointed them to the PTPDTF.
- 6.4.8 The Governing Board shall cause to be made an annual audit of the books and accounts of the PTPDTF and shall make and file a report to its members which includes the following information:
 - 6.4.8.1 The financial condition of the PTPDTF;
 - 6.4.8.2 The business transacted by the PTPDTF; and
 - 6.4.8.3 Any other matters which affect the interests of the PTPDTF.
- 6.4.10 The PTPDTF's books, receipts, and records shall be open to inspection by its Members at all reasonable times.
- 6.4.11 The Governing Board may contract with any of its Members to take title to, hold, manage and convey real and/or personal property obtained by the PTPDTF as a result of civil asset forfeiture proceedings.
- 6.4.12 The Governing Board may hold such property as may be required to accomplish the purposes of this Agreement and upon termination of this Agreement make distribution of such property as provided for in Section 12.2 of this Agreement.

7. Duties of Task Force Members.

7.1 Each Full Member shall assign one experienced, licensed peace officer to serve as Agents for the PTPDTF as follows:

City of Crookston	1 Full Time Equivalent (FTE)
City of East Grand Forks	1 FTE
County of Polk	1 FTE
County of Pennington & City of Thief River Falls (combined)	1 FTE
County of Roseau	1 FTE
U.S. Customs and Border Protection	4 FTEs
Homeland Security Investigations	1 FTE

7.2 Agents assigned to the PTPDTF will be responsible for drug investigation, including but not limited to intelligence gathering and management, case development, and referrals of investigations for prosecution. Agents may also assist other law enforcement agencies in surveillance and undercover operations. Agents will work cooperatively with law enforcement officers from the Members and will work cooperatively with other federal, state, and local law enforcement agencies, as directed by the Task Force Commander.

7.3 Agents assigned to the PTPDTF will be supervised by the Task Force Commander or, in his/her absence, by such other agent assigned by the Task Force Commander to act in his/her behalf.

7.3.1 From Agents assigned by Members, one or more Team Leaders may be appointed by the Governing Board, with the concurrence of the Agent's member agency, to serve at the pleasure of the Governing Board. Team Leaders so appointed shall act in the absence of the Task Force Commander and will have the duties, responsibility, and authority of the Task Force Commander during the time the Task Force Commander is absent.

7.3.1.1 The duties, responsibilities, and authority of the Team Leader(s), while the Task Force Commander is absent, shall be the same as the Task Force Commander as described in Section 8 herein. If there is more than one Team Leader, the Task Force Commander will assign one of the Team Leaders to act as Task Force Commander while the Task Force Commander is absent.

7.4 Agents will maintain compliance with the policies and procedures of the PTPDTF, and in the absence of a PTPDTF policy or procedures, Agents shall maintain compliance with the applicable policy or procedure, if any, of his/her appointing Member.

7.5 Agents will adhere to all laws of the State of Minnesota and the United States of America.

7.6 Unless otherwise agreed to by the Governing Board, the Member appointing an Agent to the PTPDTF shall furnish the Agent with a weapon and a vehicle, and the Member shall pay any lease payments, insurance, maintenance and

operating costs for said vehicle. Further, unless otherwise agreed to by the Governing Board, the Member appointing the Agent shall pay all expenses associated with tuition, travel, lodging and meals incurred on behalf of said Agent.

7.7 Agents assigned by the Members shall not be employees of the PTPDTF. Agents shall remain the employees of the Member that has assigned them to the task force and shall be compensated by that Member, except as otherwise provided herein.

7.7.1 Grant Funds will be utilized to ensure that PTPDTF operations are properly funded, including but not limited to the funding of office supplies, support staff salary, cellular telephones and service, liability insurance, training, and confidential funds. The Members agree that remaining Grant Funds will be divided equally among its Full Member agencies for reimbursement of the Full Member assigned agent's salary (excluding benefits).²

7.8 During the term of this Agreement, the Members agree to maintain the law enforcement officer position assigned to the PTPDTF and shall maintain the FTE staffing assigned to the Task Force as shown in Section 7.1.

8. Task Force Commander.

8.1 The Task Force Commander shall serve at the pleasure of the Governing Board and shall be in charge of the day-to-day operation of the PTPDTF, including supervising the task force's assigned personnel, subject to direction received from the Governing Board. The Task Force Commander is responsible for staffing, scheduling, case assignment, case management, record keeping, informant management, buy fund management, petty cash management and intelligence management.

8.2 The Task Force Commander will be responsible to keep the Governing Board updated as to the task force's activity, which would include major case development within Member jurisdictions.

8.3 The Task Force Commander will supervise the drafting and, when possible, the execution of all search warrants initiated by the PTPDTF and will work cooperatively with the agencies with venue over the case.

8.4 The Task Force Commander will be responsible for all buy fund monies and petty cash funds, if any is provided for by resolution of the Governing Board, and will provide the Governing Board with a monthly accounting of all funds disbursed and a written summary of activity involving task for buy money and funds.

8.5 The Task Force Commander shall be responsible to coordinate annual leave (vacation) of all Agents under his supervision, in accordance with any bargaining agreement, policy, and guidelines of the Agent's respective appointing Member.

8.6 The Task Force Commander shall immediately notify the chair of the Governing

² The Members understand and agree that the amount of reimbursement to Full Member agencies will be equivalent to approximately one-half of their assigned agent's salary, excluding benefits and overtime.

Board and all other members of the Governing Board on any misconduct by Agents under his/her supervision. Such misconduct shall include, but not be limited to, the following: commission of a criminal offense; neglect of duty; violation of PTPDTF policies, rules or procedures, or the policies, rules, and procedures of the respective appointing Member; and conduct that tends to reflect unfavorably upon the PTPDTF or any Member.

- 8.7 The Task Force Commander shall coordinate intelligence among the Members and between the PTPDTF and other local, state, and federal law enforcement agencies.

9. Budgeting and Funding.

- 9.1 The Members intend to fund the cost of operation of the PTPDTF from grant funds and matching funds and/or contributions from the member cities and counties, from the proceeds of forfeiture actions, and from restitution.
- 9.2 The Governing Board shall adopt a budget based upon grant funds, member matching funds and/or contributions, and money made available from other sources. The Governing Board may amend the budget from time to time as provided herein.
- 9.3 The Governing Board shall appoint one of its Members to serve as Fiscal Agent to provide budgeting, recordkeeping, and accounting services necessary or convenient for the operations of the PTPDTF. Such services shall include, but not be limited to:
 - 9.3.1 Management of all PTPDTF funds, including member contributions and grant monies;
 - 9.3.2 Management and tracking of forfeiture assets and proceeds;
 - 9.3.3 Timely payment of any contracted services; and
 - 9.3.4 Maintenance of all relevant bookkeeping and recordkeeping.
- 9.4 No payment on any invoice for services performed by any person providing services or supplying goods to the PTPDTF in connection with this Agreement shall be authorized unless approved by the Chair or Vice Chair of the Governing Board.
- 9.5 The Members agree to contribute their grant funds and required matching funds/contributions, if any, to operate the PTPDTF.
- 9.6 All funds shall be accounted for according to generally accepted accounting principles. The Fiscal Agent shall make a monthly financial report of all expenditures and receipts, and current fund balances to the Board.
- 9.7 The Governing Board may not incur debts and may not incur obligations or approve contracts which will require expenditure of funds in excess of funds available to the PTPDTF.
- 9.8 The Board's obligation to reimburse members for any expense, furnish

equipment and the like is contingent upon the receipt of grant funds for that purpose. If insufficient grant funds are received, the Board may reduce the level of reimbursement and/or reduce other expenditures.

10. Seizures, Forfeitures, and Restitution.

- 10.1 Cash, property, and other items that are seized and thereafter forfeited pursuant to the operations or efforts of the PTPDTF under this Agreement shall be used to support PTPDTF efforts. Additionally, the Members agree that any and all forfeitures of cash, property, and other items, resulting from cases where felony-level drug charges are filed, shall be paid to and/or the property of the PTPDTF, to be used to support PTPDTF efforts.
- 10.2 All money and property that is obtained as a result of PTPDTF efforts and operations shall be forfeited by the Member agency originating the specific case. Forfeitures so initiated shall be cleared through the respective Member's prosecuting authority. Forfeited monies or property shall be distributed in the manner consistent with applicable statutes of the State of Minnesota. Unless otherwise agreed to by a unanimous vote of the Governing Board, the portion of forfeiture proceeds inuring to Members under the applicable law shall be used for the benefit of PTPDTF as provided below.
 - 10.2.1 If the felony-level drug charge is the result of a case initiated by a licensed peace officer who is not a PTPDTF assigned Agent, and the case involved one or more PTPDTF assigned Agents in any way, then the Members agree that fifteen percent (15%) of any net forfeiture proceeds, which are disbursed to the "appropriate agency," pursuant to Minn. Stat. § 609.5315, Subd. 5, shall be disbursed to the Member whose officer initiated the case, and the remainder of the net proceeds shall be disbursed to the PTPDTF.
 - 10.2.2 If the felony-level drug charge is the result of a case initiated by a licensed peace officer who is not a PTPDTF assigned Agent, and the case did not involve any PTPDTF assigned Agents, then the Members agree that that twenty-five percent (25%) of any net forfeiture proceeds, which are disbursed to the "appropriate agency," pursuant to Minn. Stat. § 609.5315, Subd. 5, shall be paid to the Member whose officer initiated the case, and the remainder of the net proceeds shall be disbursed to the PTPDTF.
- 10.3 Forfeiture proceeds hereunder shall be deposited into a PTPDTF forfeited funds account to be maintained by the Coordinating Agency. In the case of Federal forfeiture actions, established Federal Rules shall be followed. Fine or restitution monies ordered paid to the PTPDTF by court order may be used to offset equipment or operating costs of the PTPDTF which are not funded by grant or matching monies, subject to compliance with applicable laws.
- 10.4 If expenses from a forfeiture exceed the sale proceeds, the Governing Board shall provide for reimbursement from other funds of the PTPDTF.
- 10.5 The use and disbursement of all cash and/or property forfeited to the PTPDTF pursuant to this Agreement shall be in accordance with Minnesota law and must be approved by the Governing Board. Any disputes on disbursement of funds will be decided by the Governing Board.

11. Insurance and Indemnification.

11.1 Insurance.

- 11.1.1 The PTPDTF will maintain liability coverage with the League of Minnesota Cities Insurance Trust (LMCIT) with a limit of at least \$2,000,000 per occurrence, under standard LMCIT liability coverage forms.
- 11.1.2 Alternatively, the PTPDTF may maintain equivalent private liability insurance coverage. Such coverage may be provided through separate policies for commercial general liability (CGL) and law enforcement liability. Such private liability insurance policies must comply with the following requirements:
 - 11.1.2.1 Each policy shall have a limit of at least \$2 million per occurrence. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than \$2,000,000.
 - 11.1.2.2 The CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and contractually-assumed liability.
 - 11.1.2.3 Each member, and each member's officers, employees, and volunteers, shall be named as additional covered parties on each policy for all claims arising from PTPDTF activities or operations.
- 11.1.3 Each Member agrees to procure and maintain insurance for auto liability and damage to or loss of property with respect to any automobile(s) and/or property/equipment supplied by the Member for PTPDTF efforts. Each member shall be responsible for damages to or loss of its own equipment. Each Member waives the right to, and agrees that it will not, bring any claim or suit against the PTPDTF or any other Member for damages to or loss of its equipment arising out of participation in or assistance with PTPDTF operations or activities, even if the damages or losses were caused wholly or partially by the negligence of any other Members, or its officers, employees, and/or volunteers.
- 11.1.4 Each Member shall be responsible for injuries to or death of its own personnel, including those assigned to the PTPDTF. Each Member will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are assigned to the PTPDTF or are otherwise participating in or assisting with PTPDTF operations or activities. Each Member waives the right to, and agrees that it will not, bring any claim or suit against the PTPDTF or any of its Members for any workers' compensation benefits paid to its own employee or dependents, that arise out of participation in or assistance with PTPDTF operations or activities, even if the injuries were caused wholly or partially by the negligence of any other Member or its officers, employees, or volunteers.
- 11.1.5 All insurance policies and certificates required under this agreement shall be

open to inspection by any member and copies of the policies of certificates shall be submitted to a member upon written request.

- 11.1.6 Any excess or uninsured liability of the PTPDTF shall be borne equally by all of the Members, but this does not include the liability of any individual officer, employee, or volunteer that which arises from his or her own malfeasance, willful neglect of duty, or bad faith.

11.2 Indemnity.

- 11.2.1 The PTPDTF agrees to defend and indemnify the Members for any and all claims, losses, damage, liability, suits, judgments, costs, and expenses by reason of the action or inaction of its employees assigned to the PTPDTF for claims arising from PTPDTF activities or operations and decisions of the Governing Board.

- 11.2.2 The Agreement to indemnify and hold harmless provided herein does not constitute a waiver by any Member of limitations on liability provided by Minnesota Statutes, Chapter 466. Under no circumstances shall a Member be required to pay on behalf of itself and other Members, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466, applicable to any other Member. The limits of liability for some or all of the Members may not be added together to determine the maximum amount of liability for any Member.

- 11.2.3 Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any Member for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.

12. Termination / Withdrawal.

- 12.1 Termination. This Agreement shall terminate upon the occurrence of any one of the following events, whichever occurs first:

- 12.1.1 When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction;

- 12.1.2 When necessitated based upon the failure to obtain the necessary grant funding from the State of Minnesota and/or the United States federal government and/or Member agencies and other local sources of funding; or

- 12.1.3 When two-thirds of the Members agree by resolution to terminate the agreement upon a date certain.

- 12.2 Effect of Termination. Upon termination of this Agreement, the Governing Board shall provide for the distribution of all PTPDTF funds and assets in the following manner:

- 12.2.1 The Governing Board may determine to sell and liquidate any and all non-

monetary assets prior to distribution.

12.2.2 Any and all personal property used by the PTPDTF and owned by a Member shall be returned to that Member upon dissolution of the PTPDTF.

12.2.3 All remaining funds and assets shall be distributed to the Members in proportion to the full-time equivalent (FTE) contributions of each Member to the PTPDTF. Only Members who have been a member of the PTPDTF continuously for 24 months immediately preceding dissolution shall be entitled to a share in the distribution.

12.3 Withdrawal.

12.3.1 Any Member may withdraw from this Agreement upon six months' written notice to the Governing Board.

12.3.2 Withdrawal shall not act to discharge any liability incurred by the Member prior to withdrawal. Such liability shall continue until discharged by law or agreement of the remaining Members.

12.3.3 If a Member withdraws from the PTPDTF, and the remaining Members decide to continue the operations of the PTPDTF under the terms of this Agreement, including any amendment(s) thereto, the withdrawing Member shall not be entitled to the distribution of any assets or funds under Section 12.2, above, except as provided by Section 12.2.2.

12.3.4 In the event of withdrawal by any Member, this Agreement shall remain in full force and effect as to all remaining Members.

13. Modification of Agreement.

13.1 Any alterations, modifications, or amendments of the provisions of this Agreement shall only be valid if they have been reduced to writing and duly approved and signed by all of the Members.

14. Counterparts.

14.1 This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, caused this Agreement to be executed in accordance with the authority of Minn. Stat. § 471.59.

COUNTY OF ROSEAU

The Roseau County Board of Commissioners duly approved this Agreement on the ____ day of _____, 201__.

County of Roseau

By _____
Glenda Phillipe, Chairperson

Attest _____
Jeff Pelowski, County Coordinator

Approved as to form and content:

Karen Foss, County Attorney

December 17, 2014

County Commissioners,

Minnesota Statute 357.182 requires that starting with 2008; the County Recorder and Registrar of Titles file with the County Commissioners a report. This report establishes the status of compliance for the previous year in regards to Subdivision 3 of said Statute. I, Pamela S. Grand, Roseau County Recorder report that our office is in Compliance for 2014.


Roseau County Recorder



Roseau County Request for Board Action

Agenda Item #: Department Report 1a <small>(for office use only)</small>	
Requested Board Date:	December 23, 2014
Originating Department: Highway	
Subject Title (as it will appear on the Agenda): Final Payment for S.A.P. 068-598-036 – Br. 68J48	Presenter: Brian Ketring
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Final payment to Triple D Construction & Leasing, Inc. for \$7,921.84 for S.A.P. 068-598-036 – Br. 68J48.	
Background:	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following resolution:

2014-12-07

RESOLUTION ESTABLISHING 2015 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2015:

Ditch	2015 Levy/Benefit %	2015 Ditch Levy Amount
County Ditch 5	25%	\$2,555.50
County Ditch 6	20%	\$7,131.80
County Ditch 7	25%	\$17,748.25
County Ditch 9	25%	\$29,457.25
County Ditch 10	25%	\$9,742.25
County Ditch 11	15%	\$5,669.70
County Ditch 13	25%	\$3,996.25
County Ditch 17	20%	\$11,774.80
County Ditch 18	25%	\$10,604.00
Judicial Ditch 19	20%	\$5,578.00
County Ditch 20	20%	\$4,761.40
County Ditch 21	25%	\$19,977.50
Judicial Ditch 22	0%	
County Ditch 23	25%	\$9,575.50
County Ditch 24	15%	\$2,197.50
County Ditch 25	5%	\$2,560.00
County Ditch 26	25%	\$12,458.50
Judicial Ditch 33	20%	\$1,393.80
Judicial Ditch 61	15%	\$98,667.00
Judicial Ditch 62	15%	\$12,585.75
Judicial Ditch 63	15%	\$25,536.00
State Ditch 69 & 20	25%	\$51,511.02
State Ditch 72	20%	\$28,710.53
State Ditch 87	10%	\$1,972.10
State Ditch 90	20%	\$ 852.74
State Ditch 91	20%	\$85,037.20
State Ditch 95	10%	\$28,882.90

BE IT FURTHER RESOLVED that the 2015 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 23, 2014.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

Pursuant to Minnesota Statute § 375.055, the Resolution setting the salary and schedule of per diem payments shall be published in one other newspaper of the County, if there is one located in a different municipality in the County than the official newspaper.

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX, and carried unanimously to adopt the following Resolution:

2014-12-08

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective Counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by resolution of the County Board."

BE IT RESOLVED, the Board established the 2014 Commissioner salary at \$19,790.42 reflecting a 3% increase over 2013; and sets the 2015 Commissioner salary at \$19,988.32 reflecting a 1% increase over 2014.

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX, and carried unanimously to adopt the following Resolution:

2014-10-09

BE IT RESOLVED, that the 2014 and 2015 Commissioner per-diem schedule is as follows:

- In-County meeting: \$100.00.
- Out-of-County meeting: \$150.00.
- Out-of-County one-day meeting requiring an overnight stay: \$200.00.
- Reimbursement for non-elected committee members: \$100.00.



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following resolution:

2014-12-05

BE IT RESOLVED, that the payable 2015 Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,293,653
Road & Bridge	1,200,000
Social Services	1,630,000
Debt Service	473,700
<u>Total</u>	<u>\$6,597,353</u>

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 23, 2014.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

2015 Final Property Tax Levy and Budget "Proposed"

2015 Preliminary Tax Levy			
Fund	Levy	Special Levies	Total By Fund
Revenue	\$ 3,293,653	\$ -	\$ 3,293,653
Road Bridge	\$ 1,200,000		\$ 1,200,000
Social Services	\$ 1,630,000	\$ -	\$ 1,630,000
Debt Service	\$ 473,800		\$ 473,800
Totals	\$ 6,597,453	\$ -	\$ 6,597,453

2015 Final Tax Levy "Proposed"			
Fund	Levy		Total By Fund
Revenue	\$ 3,293,653		\$ 3,293,653
Road Bridge	\$ 1,200,000		\$ 1,200,000
Social Services	\$ 1,630,000		\$ 1,630,000
Debt Service	\$ 473,800		\$ 473,800
Totals	\$ 6,597,453		\$ 6,597,453

2015 Preliminary Budgets			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,049,918	\$ 6,421,275	\$ (371,357)
Road & Bridge	\$ 8,797,932	\$ 8,950,458	\$ (152,526)
Social Services	\$ 3,721,854	\$ 3,828,685	\$ (106,831)
Debt Service	\$ 484,712	\$ 446,274	\$ 38,438
Tax Supported			
Funds - Total:	\$ 19,054,416	\$ 19,646,692	\$ (592,276)
Environmental	\$ 1,109,002	\$ 1,136,882	\$ (27,880)
All Funds			
Total:	\$ 20,163,418	\$ 20,783,574	\$ (620,156)

2015 Final Budgets "Proposed"			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,049,918	\$ 6,443,275	\$ (393,357)
Road & Bridge	\$ 8,797,932	\$ 8,950,458	\$ (152,526)
Social Services	\$ 3,721,854	\$ 3,828,685	\$ (106,831)
Debt Service	\$ 484,712	\$ 446,274	\$ 38,438
Tax Supported			
Funds - Total:	\$ 19,054,416	\$ 19,668,692	\$ (614,276)
Environmental	\$ 1,109,002	\$ 1,136,882	\$ (27,880)
All Funds			
Total:	\$ 20,163,418	\$ 20,805,574	\$ (642,156)

2014 Tax Levy(Final)			
Fund	Levy Limitation	Special Levies*	Total By Fund
Revenue	\$ 3,293,653		\$ 3,293,653
Road Bridge	\$ 1,200,000	\$ -	\$ 1,200,000
Social Services	\$ 1,630,000		\$ 1,630,000
Debt Service	\$ 473,700	\$ -	\$ 473,700
Totals	\$ 6,597,353	\$ -	\$ 6,597,353

2014 Final Budgets			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,115,551	\$ 6,093,398	\$ 22,153
Road & Bridge	\$ 8,428,380	\$ 8,725,770	\$ (297,390)
Social Services	\$ 3,537,618	\$ 3,842,738	\$ (305,120)
Debt Service	\$ 485,422	\$ 446,274	\$ 39,148
Tax Supported			
Funds - Total:	\$ 18,566,971	\$ 19,108,180	\$ (541,209)
Environmental	\$ 1,089,702	\$ 1,117,501	\$ (27,799)
All Funds			
Total:	\$ 19,656,673	\$ 20,225,681	\$ (569,008)



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

A motion was made by Commissioner XXXXXXX, seconded by Commissioner XXXXXXX and carried unanimously to adopt the following resolution:

2014-12-06

BE IT RESOLVED, that the 2015 Budget - incorporating the 2015 Levy - is hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$6,049,918	\$6,443,275	-\$393,357
Road & Bridge	8,797,932	8,950,458	-152,526
Social Services	3,721,854	3,828,685	-106,831
Debt Service	484,712	446,274	38,438
<u>Tax Supported</u>			
Funds - Total	\$19,054,416	\$19,668,692	-\$614,276
<u>Environmental</u>	<u>\$1,109,002</u>	<u>\$1,136,882</u>	<u>-\$27,880</u>
Total - All Funds	\$20,163,418	\$20,805,574	-\$642,156

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on December 23, 2014.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair -
District 3, Roger Falk - District 4, Todd Miller - District 5, Mark Foldesi

An Equal Opportunity Employer

2015 Final Property Tax Levy and Budget "Proposed"

2015 Preliminary Tax Levy			
Fund	Levy	Special Levies	Total By Fund
Revenue	\$ 3,293,653	\$ -	\$ 3,293,653
Road Bridge	\$ 1,200,000		\$ 1,200,000
Social Services	\$ 1,630,000	\$ -	\$ 1,630,000
Debt Service	\$ 473,800		\$ 473,800
Totals	\$ 6,597,453	\$ -	\$ 6,597,453

2015 Final Tax Levy "Proposed"			
Fund	Levy		Total By Fund
Revenue	\$ 3,293,653		\$ 3,293,653
Road Bridge	\$ 1,200,000		\$ 1,200,000
Social Services	\$ 1,630,000		\$ 1,630,000
Debt Service	\$ 473,800		\$ 473,800
Totals	\$ 6,597,453		\$ 6,597,453

2015 Preliminary Budgets			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,049,918	\$ 6,421,275	\$ (371,357)
Road & Bridge	\$ 8,797,932	\$ 8,950,458	\$ (152,526)
Social Services	\$ 3,721,854	\$ 3,828,685	\$ (106,831)
Debt Service	\$ 484,712	\$ 446,274	\$ 38,438
Tax Supported			
Funds - Total:	\$ 19,054,416	\$ 19,646,692	\$ (592,276)
Environmental	\$ 1,109,002	\$ 1,136,882	\$ (27,880)
All Funds			
Total:	\$ 20,163,418	\$ 20,783,574	\$ (620,156)

2015 Final Budgets "Proposed"			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,049,918	\$ 6,443,275	\$ (393,357)
Road & Bridge	\$ 8,797,932	\$ 8,950,458	\$ (152,526)
Social Services	\$ 3,721,854	\$ 3,828,685	\$ (106,831)
Debt Service	\$ 484,712	\$ 446,274	\$ 38,438
Tax Supported			
Funds - Total:	\$ 19,054,416	\$ 19,668,692	\$ (614,276)
Environmental	\$ 1,109,002	\$ 1,136,882	\$ (27,880)
All Funds			
Total:	\$ 20,163,418	\$ 20,805,574	\$ (642,156)

2014 Tax Levy(Final)			
Fund	Levy Limitation	Special Levies*	Total By Fund
Revenue	\$ 3,293,653		\$ 3,293,653
Road Bridge	\$ 1,200,000	\$ -	\$ 1,200,000
Social Services	\$ 1,630,000		\$ 1,630,000
Debt Service	\$ 473,700	\$ -	\$ 473,700
Totals	\$ 6,597,353	\$ -	\$ 6,597,353

2014 Final Budgets			
Fund	Revenues	Expenditures	Net Budget
Revenue	\$ 6,115,551	\$ 6,093,398	\$ 22,153
Road & Bridge	\$ 8,428,380	\$ 8,725,770	\$ (297,390)
Social Services	\$ 3,537,618	\$ 3,842,738	\$ (305,120)
Debt Service	\$ 485,422	\$ 446,274	\$ 39,148
Tax Supported			
Funds - Total:	\$ 18,566,971	\$ 19,108,180	\$ (541,209)
Environmental	\$ 1,089,702	\$ 1,117,501	\$ (27,799)
All Funds			
Total:	\$ 19,656,673	\$ 20,225,681	\$ (569,008)



BUSINESS HOURS

The Roseau County Courthouse is open
Monday through Friday from 8:00 a.m. to 4:30 p.m.

The Courthouse is closed on the following days in observance of
these 2015 Holidays:

Holiday	County Observed Date
New Year's Day -----	January 1, 2015
Martin Luther King Day -----	January 19, 2015
Presidents' Day -----	February 16, 2015
Memorial Day -----	May 25, 2015
Independence Day -----	July 3, 2015
Labor Day -----	September 7, 2015
Veterans' Day -----	November 11, 2015
Thanksgiving Day -----	November 26, 2015
Day After Thanksgiving -----	November 27, 2015
Christmas Eve Day -----	December 24, 2015
Christmas Day -----	December 25, 2015



NOTICE

**2015 Operations/
Committee of the Whole Meetings**

DATE:

TIME

January 6, 2015	11:00 a.m.
February 3, 2015	9:00 a.m.
March 3, 2015	9:00 a.m.
April 7, 2015	9:00 a.m.
May 5, 2015	9:00 a.m.
June 2, 2015	9:00 a.m.
July 7, 2015	9:00 a.m.
August 4, 2015	9:00 a.m.
September 1, 2015	9:00 a.m.
October 6, 2015	9:00 a.m.
November 3, 2015	9:00 a.m.
December 1, 2015	2:30 p.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Courthouse Board Room

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>



Roseau County 2015 Board Meeting Schedule

<u>DATE:</u>	<u>TIME</u>
January 6, 2015	9:00 a.m.
January 13, 2015	9:00 a.m.
January 27, 2015	9:00 a.m.
February 10, 2015	9:00 a.m.
February 24, 2015	9:00 a.m.
March 10, 2015	9:00 a.m.
March 24, 2015	9:00 a.m.
April 14, 2015	9:00 a.m.
April 28, 2015	9:00 a.m.
May 12, 2015	9:00 a.m.
May 26, 2015	9:00 a.m.
June 9, 2015	9:00 a.m.
June 16, 2015 (Special Meeting for Board of Appeal & Equalization)	6:00 p.m.
June 23, 2015	9:00 a.m.
July 14, 2015	9:00 a.m.
July 28, 2015	9:00 a.m.
August 11, 2015	9:00 a.m.
August 25, 2015	9:00 a.m.
September 8, 2015	9:00 a.m.
September 22, 2015	9:00 a.m.
October 13, 2015	9:00 a.m.
October 27, 2015	9:00 a.m.
November 10, 2015	9:00 a.m.
November 24, 2015	9:00 a.m.
December 1, 2015	5:00 p.m.
December 22, 2015	9:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Courthouse Board Room

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>

Rev: 12/23/14



NOTICE
2015 Community Justice Coordinating Committee

DATE:

TIME

January 7, 2015	12:00 p.m.
February 4, 2015	12:00 p.m.
March 4, 2015	12:00 p.m.
April 1, 2015	12:00 p.m.
May 6, 2015	12:00 p.m.
June 3, 2015	12:00 p.m.
July 1, 2015	12:00 p.m.
August 5, 2015	12:00 p.m.
September 2, 2015	12:00 p.m.
October 7, 2015	12:00 p.m.
November 4, 2015	12:00 p.m.
December 2, 2015	12:00 p.m.

Members of the County Board may attend the above meetings to observe and/or take part.

ALL MEETINGS ARE OPEN TO THE PUBLIC
Meeting Location: Courthouse Board Room

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>



Roseau County 2015 Social Service Board Meeting Schedule

DATE:

TIME

January 20, 2015	9:00 a.m.
February 17, 2015	9:00 a.m.
March 17, 2015	9:00 a.m.
April 21, 2015	9:00 a.m.
May 19, 2015	9:00 a.m.
June 16, 2015	3:00 p.m.
July 21, 2015	9:00 a.m.
August 18, 2015	9:00 a.m.
September 15, 2015	9:00 a.m.
October 20, 2015	9:00 a.m.
November 17, 2015	9:00 a.m.
December 15, 2015	9:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Roseau County Social Services Board Room.

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>



NOTICE OF 2015 Highway Committee Meetings

DATE:

TIME

January 20, 2015	11:00 a.m.
February 17, 2015	11:00 a.m.
March 17, 2015	11:00 a.m.
April 21, 2015	11:00 a.m.
May 19, 2015	11:00 a.m.
June 16, 2015	4:30 p.m.
July 21, 2015	11:00 a.m.
August 18, 2015	11:00 a.m.
September 15, 2015	11:00 a.m.
October 20, 2015	11:00 a.m.
November 17, 2015	11:00 a.m.
December 15, 2015	11:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Roseau County Social Services Board Room.

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>

Roseau County Board
December 2014
Glenda A. Phillipe
District One

November 25 – Roseau County Board – Roseau
November 25 – Performance Reviews (3) – Roseau
December 2 – Performance Reviews (2) – Roseau
December 2 – Operations – Roseau
December 2 – COW – Roseau
December 2 – County Board – Roseau

December 7 – AMC Conference – St. Cloud
December 8 – AMC Conference/Public Safety – St. Cloud
December 9 – AMC Conference – St. Cloud
December 15 – RCCoA – Roseau
December 15 – Warroad School Board – Warroad
December 16 – Social Services – Roseau
December 16 – Highway Dept. – Roseau
December 16 – Performance Reviews (2) – Roseau
December 16 – RCCoA – Paul Bunyan Transit Meeting - Roseau
December 17 – Lake Township – Warroad
December 23 – Roseau County Board - Roseau

JACK SWANSON COMMITTEE REPORTS

- NOVEMBER 24, 2014 - HOUSING TELECONFERENCE; w/ Olmstead County on workforce housing issues; joined by Jeff Pelowski and Todd Peterson
- NOVEMBER 26, 2014 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE TELECONFERENCE; formed agenda for AMC Board of Directors December meeting
- NOVEMBER 26, 2014 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY
- DECEMBER 1, 2014 - SNAP-Ed EDUCATOR INTERVIEWS; for U of M Extension position in Roseau County
- DECEMBER 1, 2014 - ROSEAU CITY COUNCIL; approved 2015 levy (unchanged since 2008)
- DECEMBER 2, 2014 - ROSEAU COUNTY COMMITTEE OF THE WHOLE
- DECEMBER 2, 2014 - ROSEAU COUNTY OPERATIONS COMMITTEE
- DECEMBER 2, 2014 - ROSEAU COUNTY BUDGET HEARING; mandated by State of Minnesota, nobody attended
- DECEMBER 3, 2014 - ASSOCIATION OF MINNESOTA COUNTIES COUNTY PROGRAM AID WORK GROUP; I T V meeting from St Paul office; Swanson and Jeff Pelowski serve on the committee
- DECEMBER 3, 2014 - COMMUNITY JUSTICE COORDINATING COMMITTEE; domestic violence discussion
- DECEMBER 3, 2014 - SAFETY COMMITTEE; set dates for 2015 AWAIR training
- DECEMBER 7, 2014 - A.M.C. BOARD OF DIRECTORS (ST CLOUD)
- DECEMBER 7, 2014 - A.M.C./ M.R.C.C. EXECUTIVE COMMITTEE (ST CLOUD)
- DECEMBER 8, 2014 - A.M.C. ANNUAL CONFERENCE (ST CLOUD)
- DECEMBER 9, 2014 - A.M.C. ANNUAL CONFERENCE (ST CLOUD)
- DECEMBER 9, 2014 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (ST CLOUD); wetlands mitigation
- DECEMBER 10, 2014 - ROSEAU CONVENTION & VISITORS BUREAU
- DECEMBER 11, 2014 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE COMMITTEE; approved backup Master Switching Office hardware purchase for use in a catastrophic MSO failure; cost is \$1,050,000
- DECEMBER 11, 2014 - LOCAL GOVERNMENT INNOVATION AWARDS CEREMONY (HUMPHREY INSTITUTE/ MPLS); presented five county awards (Cook County received \$5000 first prize)
- DECEMBER 15, 2014 - BIG FOUR (ST PAUL); talked about legislative priorities; broadband collaboration
- DECEMBER 16, 2014 - SOCIAL SERVICES BOARD
- DECEMBER 16, 2014 - PERFORMANCE REVIEWS (LIZ LUND, LENNY JOHNSON)
- DECEMBER 16, 2014 - HIGHWAY COMMITTEE
- DECEMBER 17, 2014 - ROSEAU COMMUNITY EDUCATION COMMITTEE
- DECEMBER 17, 2014 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY
- DECEMBER 17, 2014 - JADIS TOWN BOARD
- DECEMBER 18, 2014 - ASSOCIATION OF MINNESOTA COUNTIES MEETING WITH STATE REPRESENTATIVE DAN FABIAN (VIA I T V); legislative priorities