



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

February 11, 2014

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on February 11, 2014 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

9:30 Consent Agenda

1. January 28, 2014 Board Proceedings
2. Roseau County Trailblazers 2nd Benchmark
3. Establish Public Hearing Date – Potential Land Swap
4. AMC Resolution – Support of Publication Alternatives
5. Jail Administrator Benefit Payout

9:45 Department Reports

10:00 BREAK

10:15 County Board Items

1. Commissioner Committee Reports

11:00 Unfinished Business

11:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 28, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 28, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe and Jack Swanson. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

A discussion on the County Road 112 project was added to Board Appointments. A diesel fuel contract and the Sikorski land lease were added to the Consent Agenda. A motion to adopt the revised Agenda was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud announced that the MACO Legislative Education Day at the Capital is scheduled for March 12, 2014.

Coordinator Pelowski acknowledged correspondence from the Retired Senior and Volunteer Program of the Red River Valley, the Warroad Rescue Unit EMT's, and the Roseau County Historical Society. All notes were received in appreciation of the 2014 County appropriations.

APPROVAL OF BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 1/16/2014

Vendor Name	Amount
MN DEPT OF FINANCE -TREAS	2,656.50
NW MN SERV COOP-BLUE CROSS BLUE SHIELD	165,251.50
9 Payments less than 2000.00	2,741.98
Final Total:	170,649.98

Warrants Approved For Payment 1/23/2014

Vendor Name	Amount
PRUDENTIAL	2,345.89
ROSEAU CO TRAILBLAZERS	51,282.36
8 Payments less than 2,000.00	5,826.54
Final Total:	59,454.79

Warrants Approved On 1/28/2014 For Payment 1/31/2014

Vendor Name	Amount
AVIANDS LLC	7,349.21
DELL MARKETING LP	12,386.00
HOFFMAN DALE & SWENSON PLLC	2,975.00
INTEGRATED SOLUTIONS CONSULTING	7,178.20
KITTSOON CO AUDITOR	7,080.31
NORTHERN RESOURCES COOPERATIVE	2,934.35
NW MN HOUSEHOLD HAZARDOUS	7,000.36
RATWIK, ROSZAK & MALONEY, PA	6,744.09

UND FORENSIC PATHOLOGY
46 Payments less than 2,000.00
Final Total:

2,000.00
16,574.98
72,222.50

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Tobacco Free Communities Grant

Grant Coordinator Helen Anderson and Public Health Liaison Paula Hedlund met with the Board to review the Tobacco Free Communities Grant. QUIN County Community Health Services was one of 10 recipients of this grant awarded by the State of Minnesota. Ms. Anderson noted that the three strategies of the grant are: smoke-free childcare and foster care facilities; point of sale (marketing and youth access to tobacco); and, tobacco-free outdoor, school and community based settings. The Board requested Ms. Anderson and Ms. Hedlund attend the March 4, 2014 Committee of the Whole meeting to discuss this matter further.

Roseau River Watershed District - County Road 112

RRWD Administrator Tracey Halstensgard and RRWD Board Member Aaron Magnusson met with the Board to discuss the permitted work being done along County Road 112. No action was taken.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 14, 2014 Board Proceedings; approved the hire of an Interim Jail Administrator; approved the Roseau County SWCD Joint Powers Agreement for the administration of the Wetland Conservation Act; authorized Coordinator Pelowski to sign a diesel fuel agreement with Johnson Oil effective February 1, 2014 to January 31, 2015 (Transfer Station); and, approved an Agricultural Lease Agreement with Rodney Sikorski effective April 1, 2014 through October 31, 2014.

COUNTY BOARD ITEMS

2014 Legislative Priorities

The Board discussed legislative priorities to be presented at the January 30, 2014 meeting of the Minnesota Rural Counties Caucus.

Commissioner Committee Reports

Commissioner Miller reported on the following committee(s): Highway Subcommittee meeting, 1/14/14; Northern Counties Land Use Coordinating Board, 1/15/14; Con Con Drainage Advisory Group, 1/16/14; Social Services Board, 1/21/14; Building Committee, 1/21/14.

Commissioner Phillipe reported on the following committee(s): Lake Township Board, 1/15/14; Roseau County Committee on Aging, 1/20/14; Social Services Board, 1/21/14; Housing Meeting, Warroad, 1/23/14; Warroad Community Park, 1/23/14; Warroad City Council, 1/27/14.

Commissioner Swanson reported on the following committee(s): Highway Subcommittee meeting, 1/14/14; NW Minnesota Housing and Redevelopment Authority, 1/15/14; AMC Executive Committee (St. Paul), 1/17/14; AMC Board of Directors (St. Paul), 1/17/14; Roseau County Committee on Aging, 1/20/14; Roseau Civic and Commerce

Association Annual Meeting/Banquet, 1/20/14; Social Services Board, 1/21/14; Building Committee, 1/21/14; AMC Leadership Development Academy (Alexandria), 1/24/14.

Upon motion carried, the Board adjourned the regular meeting at 11:35 a.m. The next regular meeting of the Board is scheduled for February 11, 2014 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT

SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

Certification of Satisfactory Grooming

 2nd Benchmark – Due By February 15th

3rd Benchmark – Due By April 15th

Trail Name: Roseau County Trailblazers/BISF 1

Club/Organization Name: Roseau County Trailblazers, Inc.

Trail Administrator Signature Buck Bue Date 2/3/14

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily groomed
 _____ from opening day through January 15th; or
 _____ from January 16th through the end of the season or April 1st.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?

YES _____ NO _____

If YES, please elaborate: _____

Sponsor Name (Local Unit of Government): Roseau County

Sponsor Signature: _____ Date _____

Title: Board Chair

Amount requested \$ 28,490.20 (Up to 25% of the original contract.)

DEPARTMENT USE ONLY

THIS INVOICE APPROVED FOR PAYMENT BY:

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount
		14	\$ 28,490.20
SWIFT PO: 3-48921 CFMS # C#%70827	RECEIPT #		
VENDOR #: 0000197344	LINE # 1		
SERVICE BEGIN DATE: December 1, 2013	SERVICE END DATE: January 15, 2014		
SERVICE BEGIN DATE: January 16, 2014	SERVICE END DATE: March 31, 2014		
INVOICE #: <u>BM2</u> <u>BM3</u>	Vendor Name and Address: Roseau County, 606 5th Ave. SW, Room 131 Roseau, MN 56751		

January 15, 2014

Kevin Larson
President, BCK Camp Inc

▶ **Roseau County Board of Commissioners**

Roseau County Courthouse
606 5th Ave S.W.
Roseau, MN 56751

To the Roseau County Board,

BCK Camp is a group of 4 families spanning 3 generations that own land within the Beltrami State Forest. We are not for profit and just want to maintain our land and be good stewards of the Beltrami State Forest. We purchased the land, just as it is now, from Paul Bilberg in 1993. At the time we were unaware that the cabin we purchased sits on county land. In fact the county was not aware of this until about 2006.

I have had some conversations with Commissioner Miller about the fact that the county is in the process of selling some county land that is no longer of use to the county and put them on the tax roles. One of these parcels might be the one our cabin sits on. I discussed with Commissioner Miller the possibility of exchanging land with the county so that we can solve the issue of our cabin on the county's land and possibly clear up some issues for the county also. At our annual meeting held December 8 2013, the owners of BCK Camp voted to pursue a land swap with Roseau County so that our cabin will sit on our own property.

We propose to swap land on the far eastern side of the 40 acre parcel that ours and the county's land are in for a clean title to the county land. The county would end up with the same acreage that it now owns. This would give the county a rectangular parcel with access to Bednar Trail, and would put the BCK cabin on its own property. It could also clear up some issues with a quit claim deed issued to Tom Bilberg within the county land.

Doing this would accomplish a few things. First it would give the county a much more salable parcel by making it accessible by Bednar Trail, and the county land would no longer have our cabin or the Bilberg cabin on it. It would allow us to keep the BCK cabin where it is. It is an old cabin that has been moved before but we don't think it could withstand another move.

BCK Camp would hope that the county would utilize county staff to do the work to keep the cost down since this benefits the county as well as BCK Camp.

So, BCK Camp formally requests a land swap with Roseau county as described above.

RESPECTFULLY,
KEVIN LARSON, PRESIDENT, BCK CAMP INC.



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Land Swap

Date: 12/5/2013



Roseau County Board

February 2014

Glenda A. Phillipe

District One

February 4 – COW – Roseau

February 5 – Land of the Dancing Sky Agency on Aging – TRF

February 5 – Housing Institute – Warroad

February 7 – Housing Institute – Warroad

February 10 – Warroad City Council – Warroad

February 10 – Warroad School Board – Warroad

February 11 – County Board – Roseau

February 12 – Lake Township – Warroad

JACK SWANSON COMMITTEE REPORTS

JAN 28, 2014 - ROSEAU ECONOMIC DEVELOPMENT AUTHORITY; discussed sale of city owned downtown building

JAN 29, 2014 - LOCAL GOVERNMENT WATER ROUNDTABLE (ST PAUL); heard that MASWCD is seeking local levy authority, in addition to their county appropriation; county appropriations across Minn range from \$ 0 to \$ 900,000 ... heard an update on the one watershed, one plan initiative ... lengthy discussion on groundwater management (and whose responsibility it is)

JAN 29, 2014 - SAFETY TRAINING

FEB 3, 2014 - ROSEAU CITY COUNCIL; fire calls down in 2013 compared w/ 2012; police dept incident reports about the same from 2012 to 2013; utility workers asking for a 3% COLA (city is offering 2%)

FEB 4, 2014 - COMMITTEE OF THE WHOLE

FEB 5, 2014 - COMMUNITY JUSTICE COORDINATING COMMITTEE

FEB 5, 2014 - OPERATIONS COMMITTEE

FEB 7, 2014 - NORTHLAND COLLEGE COMMITTEE; meeting w/ Polaris and Roseau School on continued Northland presence in Roseau

FEB 10, 2014 - ROSEAU CONVENTION & VISITORS BUREAU