



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

August 26, 2014

REGULAR COUNTY BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on August 26, 2014 at **9:00** a.m. in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

1. Lee Meier - NW MN Multi County HRA
2. Britt Dahl - Roseau County Historical Society
3. Scott Johnson - Roseau County Soil and Water Conservation District

9:55 Consent Agenda

1. August 12, 2014 Board Proceedings
2. Victim Services Grant
3. Extension Committee Appointment Advertisement
4. Lake of the Woods Sportsman's Club Request for Reimbursement

10:00 BREAK

10:15 Department Reports

1. Highway Department
 - a. CSAH 17 Project

10:30 County Board Items

1. CSAH 7 Update
2. Warroad Lost River Sportsman Complex Crossing
3. Commissioner Committee Reports

11:00 Unfinished Business

11:00 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe, Chair ** District 2, Jack Swanson, Vice-Chair ** District 3, Roger Falk
District 4, Todd Miller ** District 5, Mark Foldesi
An Equal Opportunity Employer



HRA
P.O. Box 128
Mentor, MN 56736

Phone:
218-637-2431

Fax:
218-637-2433

Web:
www.nwmnhra.org

August 19, 2014

Glenda Phillipe, Chair
Roseau County Commissioners
606 5th Avenue SW
Roseau, MN 56751-1477

Dear Ms. Phillipe,

Another year has passed and we're looking forward to meeting with the Roseau County Board to give an update of activities the HRA is involved with in the county. As you are aware the HRA has levied a portion of the taxable market value since 2008 with a goal to use the levy funds to add leverage when applying to various funding sources that may benefit the county and cover development costs associated with the HRA operations.

The HRA, which was founded by Bill Seeger, has served northwestern Minnesota with housing needs since 1972. For over 40 years the HRA has been instrumental in creating numerous housing opportunities for the region. Such as; 652 units of Section 8 rental assistance funded by HUD with payments made directly to private/public landlords; rental, commercial and owner occupied rehabilitation increasing the value of their properties and help increase the tax base; down payment assistance that has benefited over 875 families in buying a home; development of market rate housing allowing area residents with more housing options and community development projects improving the living conditions for its residents.

The HRA continues to search for opportunities to improve the quality of life for our residents in the region. We look forward to working with county leaders on future projects and we thank you for allowing the HRA to play a vital role in the housing industry for the past 40+ years.

We've attached a brief overview of HRA programs operated in the region. Contact me at 218-637-2431 with questions or need additional information.

Sincerely,

Lee Meier
Executive Director

Cc: County Auditor/Administrator
HRA Board



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To: Roseau County Board of Commissioners

**From: Jack Swanson, Roseau County HRA Board Member
Lee Meier, HRA Executive Director**

Date: August 26, 2014

Re: HRA 2014 levy and program review

www.nwmnhra.org

Northwest Minnesota Multi-County Housing & Redevelopment Authority



Building Opportunity...
One Community
at a Time

**Northwest Minnesota Multi-County
Housing and Redevelopment Authority**
205 Garfield Ave – PO Box 128 – Mentor, MN 56736
www.nwmnhra.org

Our Mission

"To improve the lives of residents in our service area
through affordable housing and community development."

Our Vision

"To be an innovative leader, creating affordable housing opportunities and
strengthening northwest Minnesota communities"

History of the HRA

After much effort and persistence by Bill Seeger, the HRA was organized in September 1972. The area of operation included the counties of Kittson, Polk, Marshall, Pennington, and Red Lake. In September of 1973, Roseau County was added making up the present six county area of Northwestern Minnesota. In addition, we contracted with various counties to operate housing programs on their behalf.

On August 29, 1975, the HRA began with a program called Section 8 Existing Housing Rental Assistance. This program made assistance available to elderly and low-income families who live in existing standard approved rented houses or apartments. Very often these are the homes that they already occupy. We now operate over 750 units for rent assistance to low-income families in our seven county area.

In 1979 and 1980, HUD authorized the HRA to construct Public Housing units. The HRA constructed 24 scattered site three-bedroom homes and 50 units of one-bedroom elderly apartments located in Fertile, Fisher, & Climax.

In 1982, approval was received for 44 additional elderly units sited in Badger, Fosston, and Middle River. The Public Housing project differs from the Section 8 program in that the HRA actually owns the project units as opposed to private ownership. Presently the HRA owns and operates 118 Public Housing units.

The HRA also has been very active with pursuing and operating Minnesota Housing Finance Agency funds. The HRA uses MHFA funds to do numerous rental and homeowner grant programs. In addition, we have received funds for the Community Revitalization Fund program where private and public investors team with MHFA to assist with down payment to prospective homeowners.

In 1996, the HRA established a 501C4 Community Organization Development Organization to assist area residents with homeownership and create new housing opportunities for our citizens. Also, in 1997 the HRA organized a management company by creating a 501C3 for that specific purpose. The company was organized to manage the affordable rental units that were funded by essential function bonds. Summerfield Apartments, as they are called today, are located in 17 communities. Greater Minnesota Management Company has increased their portfolio other than Summerfield and manages over 600 rental units in the region.

In 2005, 2008, 2011 and 2012 the HRA also acquired and completed extensive rehab on rental properties located in Fosston, Mentor, Bagley and Thief River Falls. The HRA continues to work with cities and counties to assist with their economic and community development needs.



HRA
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May 28, 2014

Martie Monsrud
Roseau County Auditor
606 5th Avenue SW, Room 160
Roseau, MN 56751-1477

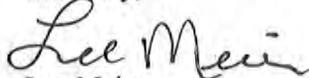
Dear Martie,

Thank you for the county's support of the HRA 2013 levy extension. With your help and support of area legislators the extension was approved starting in 2013 through taxes payable in 2019. The legislation allows the HRA board of commissioners to approve up to 25% of the maximum levy allowed with discretion from the County Board of Commissioners to levy any additional funds as they deem appropriate.

I've attached a copy of the 2014 HRA levy resolution passed by the HRA board at its May 2014 meeting. I will contact you by the end of July to schedule a time where we can meet with the county board to review the levy and what the HRA is accomplishing in the region to address community and housing development needs.

If you have any questions or comments please call me at 218-637-2431 or email lee@nwmnhra.org.

Sincerely,


Lee Meier
Executive Director

Cc: HRA Board



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Resolution 5-14-3

**RESOLUTION APPROVING 2014 NORTHWEST MINNESOTA
MULTI-COUNTY HRA LEVY in ROSEAU COUNTY**

WHEREAS, the NW MN Multi-County (HRA) Board of Commissioners has determined that the availability of accessible affordable housing is a necessary component of a vital, sustainable economy in NW Minnesota; and

WHEREAS, there continues to be a substantial gap between the need for affordable housing in NW Minnesota and availability of such units; and

WHEREAS, the HRA is authorized by statute to levy an amount up to 25% of 0.0185 per cent of taxable market value, with the approval of the HRA Board of Commissioners; and

WHEREAS, the additional levy authorized by state law would provide leverage funds for other public and private sector investments in housing and economic development in NW Minnesota; and

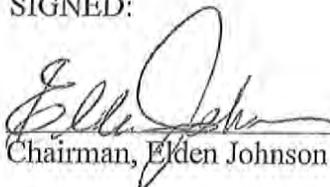
NOW, THEREFORE, BE IT RESOLVED, that for taxes payable in 2015, the HRA Board of Commissioners hereby approves the adoption of a levy of 25% of 0.0185 percent of taxable market value for the purpose of leveraging additional funds for housing and economic development activities in Roseau County;

BE IT FURTHER RESOLVED, that the NW MN Multi-County HRA will at least annually report to the Roseau County Board of Commissioners on use of levy funds.

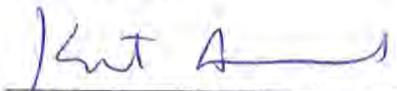
Ayes:

Nayes:

SIGNED:


Chairman, Elden Johnson

WITNESSED:


Secretary, Kermit Genereux

Date: May 21, 2014

Equal Opportunity Employer

NW MN Multi-County HRA
Mentor, MN

2013 Taxable Market Values

County	Value	Maximum Levy	25% of Max Levy	25% of possible assessment for:	
				\$100,000 House	\$150,000 House
Kittson	\$1,121,820,300	\$207,537	\$51,884	\$4.63	\$6.94
Marshall	\$2,292,211,996	\$424,059	\$106,015	\$4.63	\$6.94
Pennington	\$1,045,411,200	\$193,401	\$48,350	\$4.63	\$6.94
Polk	\$3,440,281,400	\$636,452	\$159,113	\$4.63	\$6.94
* Crookston	\$219,406,500	\$40,590		\$4.63	\$6.94
* East Grand Forks	\$447,949,100	\$82,871		\$4.63	\$6.94
Red Lake	\$485,320,700	\$89,784	\$22,446	\$4.63	\$6.94
Roseau	\$1,136,749,000	\$210,299	\$52,575	\$4.63	\$6.94
Totals	\$9,521,794,596	\$1,761,532	\$440,383		

7/21/2014

* Crookston and East Grand Forks amounts are not included in the Polk County value.

The calculation uses the 2008 levy rate of 0.0185 approved by the 2008 legislature

HRA & Legislation Approved Levy 2008-2013						
Levy						
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs	Available Levy	
Kittson	156,752	156,029	7,500	52,500	73,029	23,000
Marshall	228,382	228,368	31,000	28,506	107,724	61,138
Polk	537,680	536,488	0	187,711	250,783	97,994
Pennington	182,513	184,179	15,000	4,346	85,854	78,979
Red Lake	74,296	75,386	0	8,000	35,555	33,831
Roseau	230,185	234,322	36,000	58,375	108,635	31,311
Total	1,409,768	1,414,772	89,500	337,438	661,580	326,253

Levy	
Return on Investment	
Benefit to County	Return on Investment
1,535,425	10
3,752,534	16
1,465,614	3
1,247,200	7
0	0
1,684,364	7
9,685,137	7

HRA & County Projected Levy					
2013 Levy Payable in 2014					
Levy Amount	Amt Rec	Committed/ Leveraged	Spent	Developers Costs- 50%	Available Levy
43,727	-	7,500	-	-	36,227
77,813	46,952	32,500	-	23,476	21,837
143,268	79,596	196,547	-	39,798	(93,077)
44,252	-	12,000	-	-	32,252
19,773	14,609	51,000	-	7,305	(38,532)
48,142	25,991	22,500	-	12,996	12,646
376,975	167,149	322,047	-	63,575	(28,646)

2013	
Return on Investment	
Potential Benefit to County	Return on Investment
0	0
0	0
0	0
0	0
0	0
0	0
0	0

2 Funding Cycles (2008-2013 & 2014-2019)	
Total available levy	
\$	59,226.80
\$	82,974.77
\$	4,916.85
\$	111,230.76
\$	(4,700.12)
\$	43,957.57
\$	297,606.63

Goals for 2013 Levy Request payable in 2014

Kittson	\$7500 Grant Writing, \$10,000 Lake Bronson Park Upgrade
Marshall	\$7500 Grant Writing
Polk	Fosston housing incentive program, Redevelopment plan & 2014 Fosston deed application
Pennington	Home Owner Rehab match funding
Red Lake	Match repayment/FHLB/HRA levy home owner housing rehab & Plumber 2014 deed application
Roseau	Badger/Greenbush \$15,000 SCDG leverage & \$7500 Grant Writing



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To: County Board of Commissioners

In 2008 the MN Legislature voted to approve and Governor Pawlenty signed a bill that included the Multi County HRA tax levy legislation. The MN legislature again approved legislation in 2013 to extend the HRA levy through 2019. The legislation allows the HRA board of commissioners to approve up to 25% of the allowable levy in the respective counties. The HRA board has one member per county in the 6 county area, appointed by the respective County Commissioners. The counties included are; Kittson, Roseau, Marshall, Pennington, Red Lake and Polk. (Excluding the cities of Crookston and East Grand Forks) The HRA meets annually with the County Boards to update and review the HRA activities over the past year and report on the use of the levy funds.

The HRA board and regional public and private businesses along with numerous non-profits strongly supported an extension of the HRA levy legislation in order to continue the HRA levy which assists with leverage commitments to strengthen applications and offer grant writing for economic and community development activities throughout the northwest Minnesota region. It's our belief that grants received provide economic benefit to the entire region regardless which county receives the funds.

I've attached a breakout of levies collected through 2014 and the return on investment from the use of the levy. In most applications funders require matching dollars that are short in supply due to state and federal shortfalls. The HRA levy funds fill that needed gap.

The levy funds allow the HRA to assist cities and counties with the cost of writing grants for various projects and bring expertise in obtaining funding to the region.

Thank you for your continued support as we work together to create housing and community development opportunities that benefit our region.

Sincerely,

Lee Meier
Executive Director

Cc: HRA Board of Commissioners

List of funding in the following Counties:

<u>Year</u>	<u>Activity/Source of Funding</u>	<u>Total Project Cost</u>
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Kittson County- The HRA levy contributes \$7,500 per year towards grant writing services from the NW Community Action Agency, located in Badger, MN for Kittson County. In addition the HRA levy can leverage funds for grant applications if available.

2009	City of Karlstad - Housing Rehab (DEED)	\$ 300,000
2010	Kittson County - Acquisition/Demolition (DEED) (1 Home)	\$ 87,505
2011	County wide single family Owner Rehab (13 homes) (DEED)	\$ 346,375
2011	Lancaster-Community Center (DEED-other)	\$ 822,100
2012	City of Hallock Application for Owner/Commercial rehab	\$ 745,016
2012	City of Karlstad Application for water system & Housing rehab	not funded
2013	City of Karlstad Application Housing Rehab	not funded
2013	City of Kennedy Application Housing Rehab Will reapply in 2014	not funded
2014	Friends of the Park, Lake Bronson	\$ 24,918

Roseau County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist the county with costs associated with grant writing services.

2008	City of Roseau Rental Rehab-Sunburst Acres (DEED)	\$ 53,400
2010	Badger Fire Dept.-Firefighting gear & equipment (FEMA)	\$ 86,800
2010	Badger Community Hall-Heating system (DOE-EECBG)	\$ 26,555
2010	Warroad Library- Window replacement (DOE-EECBG)	\$ 170,590
2011	Badger Commercial Rehab-(DEED)	\$ 406,861
2012	Roseau County (non-City) (RBEG) Business loans	\$ 99,300
2012	Roseau County housing study \$4,000 share w/NWMNF/MNHP	\$ 18,000
2012	City of Wannaska-Community Center (local)	\$ 100,000
2012	Roseau County-Crime Victim Services Grant	\$ 40,000
2012	City of Roseau Application for Rental rehab	not funded
2012	City of Warroad Application for com./Rental/HO rehab	not funded
2012	Roseau County application for Homeowner/Rental rehab	not funded
2013	City of Roseau Rental rehab and conversion	\$ 517,500
2013	City of Warroad Comm./Rental/OO rehab	\$ 887,652
2014	Badger/Greenbush DEED grant Rental rehab (12 units)	\$ 223,104
2014	Roseau County, Down Payment Assistance	\$ 50,000 (committed)
2014	Roseau River Water shed district (mapping)	\$ 25,000
2014	Warroad Fire Department (equipment)	\$ 22,800

<u>Year</u>	<u>Activity/Source of Funding</u>	<u>Total Project Cost</u>
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Marshall County-The HRA levy contributes \$7,500 annually to Wynne Consulting to assist county with costs associated with grant writing services.

2008	City of Newfolden-Commercial/Rental Rehab (DEED)	\$ 279,900
2010	City of Oslo/Alvarado-Home Owner Housing Rehab (DEED)	\$ 386,550
2010	City of Middle River-Sewer Treatment Upgrade (DEED)	\$ 538,028
2011	Marshall County-Acquisition/Demo. (DEED) 16 homes	\$ 972,608
2012	City of Stephen-Housing/Commercial Rehab (DEED)	\$ 625,704
2012	City of Warren-Housing/Commercial Rehab (DEED)	\$ 997,464
2012	Cities of Alvarado/Oslo Application for Rental/Comm. rehab	\$ not funded
2014	City of Oslo Commercial	\$ 399,280
2014	RBEG-Business loans- USDA	\$ 99,900

Pennington County- The HRA also manages program income from past housing grants on behalf of the City of Thief River Falls and Pennington County.

2009	City of Thief River Falls/Goodridge-Homeowner/Rental Rehab 18 units TRF 4 units Goodridge	\$ 496,680
2012	City of Thief River Falls-Homeowner/Rental Rehab (DEED)	\$ 750,520
2014	Pennington County rehab-Using levy funds from match	\$ 150,000

Polk County- The HRA contracts with various cities to write housing grants and administer funded grants in the county and communities. The HRA has administered grants in the City of Crookston (who received DEED funds in 2012 to do rental/commercial rehab in a downtown target area) but do not use levy funds in the cities of Crookston and East Grand Forks since they have City HRA's and are excluded from the HRA levy.

2010	City of Winger-Commercial Rehab (6 Businesses) (DEED)	\$ 278,063
2010	Cities of McIntosh and Erskine- Housing Rehab-24 homes (DEED)	\$ 667,600
2011	City of Fosston-Housing & Commercial Rehab- (DEED)	\$ 400,000
2013	City of Fosston Application for Homeowner rehab	not funded
	Re-apply 2014	\$ 550,000 *
2014	City of Climax Application for sanitary sewer improvements	\$ 320,000
2014	City of Fosston Downtown Redevelopment	\$ 900,000
2014	City of Fosston Single Family Home (spec Home)	\$ 195,000

Red Lake County-

2014	RBEG-County wide business loans from USDA	\$ 119,900
2014	City of Oklee – DEED 15 housing rehab	\$ 380,000
2014	Homeowner rehab using program income	\$ 200,000
2014	Plummer-DEED application for 18 HO rehab	\$ 455,400 *

<u>Total funds leveraged from 2008-2014 using HRA levy funds</u>	\$14,210,673
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- Applications to be submitted in 2014

\$ 1,005,400

The HRA covers an 8 county area (including Norman and Lake of the Woods) with other HUD and non HUD financed housing programs that serve the low and moderate income residents. The HRA has been in existence since 1973 serving the region that had a humble beginning in a converted garage on Maple Lake a few miles from Mentor, MN and has grown to have a major impact with creating housing and community development throughout the region. Due to state and federal funding reductions the region has greatly benefited from the approval by the 2008 legislature to allow the NW MN Multi County HRA Board to levy. This levy authority was again approved by the MN legislature in the 2013 session.

Federal Home Loan Bank	2008 Homeowner Rehab	74 units	\$ 495,000
Federal Home Loan Bank	2012 Homeowner Rehab	45 units	\$ 295,000
Federal Home Loan Bank	2014 Homeowner Rehab app.	30 units	\$ 195,000

The HRA is blessed and thankful to have had the opportunity to serve the residents of northwest Minnesota since its inception in 1972. We look forward to continue our service with future funding opportunities enhanced by the HRA levy.

All Counties CRF Funds					
County	CRF Funds	Investor Dollars	Levy	New & Existing Construction	Number of Units
Beltrami	\$ 168,221	\$ 123,795	\$ -	\$ 2,238,497	26
Kittson	\$ 169,208	\$ 93,450	\$ -	\$ 2,828,698	48
Marshall	\$ 412,794	\$ 192,900	\$ 70,150	\$ 8,318,689	92
Norman	\$ 176,273	\$ 91,500	\$ -	\$ 2,461,722	31
LOW	\$ -	\$ 43,200	\$ -	\$ 598,052	9
Pennington	\$ 275,468	\$ 85,000	\$ 114,640	\$ 9,650,581	104
Polk	\$ 413,110	\$ 235,575	\$ -	\$ 10,055,992	109
Red Lake	\$ 883,695	\$ 433,350	\$ 23,109	\$ 13,660,305	136
Roseau	\$ 952,948	\$ 849,946	\$ -	\$ 30,735,866	362
Totals	\$ 3,451,717	\$ 2,148,716	\$ 207,899	\$ 80,548,402	917

Note: \$23.34 private dollars for every \$1.00 invested by the state
917 units of housing completed

07/22/14

HRA Properties Managed by Greater Minnesota Management
July 15, 2013

COUNTY/CITY	PROPERTY NAME	STATUS	# OF BEDROOMS			
			1 Bdrm	2 Bdrm	3 Bdrm	4 Bdrm
Clearwater County:						
Bagley	OtterKill Gardens	Subsidized	28	2		
City of Clearbrook	Summerfield Place	Market Rate	4	10	2	
Hubbard County:						
City of Park Rapids	Summerfield Place	Market Rate	28	64	4	
Lake of the Woods County:						
City of Baudette	Summerfield Place	Market Rate	11	27	4	
Norman County:						
City of Ada	Summerfield Place	Market Rate	7	24		
City of Shelly	Summerfield Place	Market Rate		8		
Pennington County:						
City of Thief River Falls	Summerfield Place	Market Rate	23	52	8	
	Foxtail Townhomes	Market Rate			16	24
Polk County:						
City of Crookston	Summerfield Place	Market Rate	21	45	4	
City of Erskine	Summerfield Place	Market Rate	2	8		
City of Fertile	Summerfield Place	Market Rate	8	6		
City of Fisher	Summerfield Place	Market Rate		12	2	
City of Fosston	Summerfield Place	Market Rate	6	16	2	
Marshall County:						
City of Argyle	Summerfield Place	Market Rate		8		
City of Newfolden	Summerfield Place	Market Rate	2	6		
City of Warren	Summerfield Place	Market Rate	4	12		
Roseau County:						
City of Badger	Summerfield Place	Market Rate	2	6		
City of Greenbush	Summerfield Place	Market Rate	2	10		
City of Roseau	Summerfield Place	Market Rate	6	27	8	
Total Apartments = 571			154	343	50	24

Properties Managed by Northwest Minnesota Multi-County HRA
 July 15, 2013

COUNTY/CITY	PROPERTY NAME	STATUS	# OF BEDROOMS		
			1 Bdrm	2 Bdrm	3 Bdrm
Kittson County:					
Lancaster, Hallock, Kennedy & Lake Bronson	11 - 3 Bdrm Homes	Subsidized			11
Marshall County:					
Oslo, Newfolden	4 - 3 Bdrm Homes	Subsidized			4
Middle River	Royal Manor Apts	Subsidized	20		
Pennington County:					
St. Hilaire	2 - 3 Bdrm Homes	Subsidized			2
Polk County:					
Climax, Erskine	5 - 3 Bdrm Homes	Subsidized			5
Fertile	2 - 3 Bdrm Homes	Subsidized			2
Fertile	Sunshine Court Apts	Subsidized	20		
Fisher	Prairie View Apts	Subsidized	15		
Fosston	Evergreen Apts	Subsidized	12		
Fosston	Fosston Homes (7 Duplex)	Market Rate	12	2	
Mentor	Maplewood Apts	Subsidized	8		
Mentor	2 Office Buildings				
Mentor	Maintenance Bldg				
Roseau County:					
Badger	Badger Creek Apts	Subsidized	12		
Total Units = 125			99	2	24

Kittson County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	9	\$ 2,250.00
Aug-13	9	\$ 2,082.00
Sep-13	9	\$ 2,082.00
Oct-13	9	\$ 1,548.00
Nov-13	8	\$ 1,135.00
Dec-13	10	\$ 1,969.00
Jan-14	9	\$ 1,990.00
Feb-14	8	\$ 1,990.00
Mar-14	8	\$ 1,990.00
Apr-14	8	\$ 1,936.00
May-14	8	\$ 1,936.00
Jun-14	9	\$ 2,091.00
Total	104	\$ 22,999.00

Marshall July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	47	\$ 12,761.00
Aug-13	47	\$ 12,743.00
Sep-13	43	\$ 11,160.00
Oct-13	43	\$ 10,672.00
Nov-13	44	\$ 11,044.00
Dec-13	42	\$ 10,030.00
Jan-14	42	\$ 10,682.00
Feb-14	42	\$ 10,793.00
Mar-14	43	\$ 10,751.00
Apr-14	43	\$ 10,695.00
May-14	41	\$ 10,351.00
Jun-14	39	\$ 9,833.00
Total	516	\$ 131,515.00

Pennington County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	165	\$ 44,308.00
Aug-13	162	\$ 40,270.00
Sep-13	161	\$ 41,138.00
Oct-13	160	\$ 38,415.00
Nov-13	155	\$ 36,686.00
Dec-13	148	\$ 35,753.00
Jan-14	143	\$ 34,508.00
Feb-14	142	\$ 34,849.00
Mar-14	140	\$ 35,617.00
Apr-14	139	\$ 35,572.00
May-14	142	\$ 37,301.00
Jun-14	139	\$ 36,994.00
Total	1796	\$ 451,411.00

Polk County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	202	\$ 61,568.00
Aug-13	205	\$ 63,745.00
Sep-13	202	\$ 62,399.00
Oct-13	203	\$ 63,560.00
Nov-13	207	\$ 65,619.00
Dec-13	206	\$ 65,300.00
Jan-14	208	\$ 64,813.00
Feb-14	210	\$ 66,149.00
Mar-14	204	\$ 64,419.00
Apr-14	212	\$ 66,466.00
May-14	217	\$ 68,180.00
Jun-14	211	\$ 66,229.00
Total	2487	\$ 778,447.00

Red Lake County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	25	\$ 5,410.00
Aug-13	26	\$ 5,694.00
Sep-13	24	\$ 5,278.00
Oct-13	22	\$ 4,341.00
Nov-13	23	\$ 4,758.00
Dec-13	21	\$ 4,274.00
Jan-14	20	\$ 4,192.00
Feb-14	20	\$ 4,185.00
Mar-14	19	\$ 4,175.00
Apr-14	17	\$ 4,055.00
May-14	26	\$ 6,323.00
Jun-14	25	\$ 5,972.00
Total	268	\$ 58,657.00

Roseau County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	89	\$ 22,155.00
Aug-13	87	\$ 21,526.00
Sep-13	86	\$ 21,196.00
Oct-13	84	\$ 20,921.00
Nov-13	87	\$ 20,939.00
Dec-13	83	\$ 20,487.00
Jan-14	80	\$ 20,569.00
Feb-14	84	\$ 20,759.00
Mar-14	81	\$ 19,865.00
Apr-14	82	\$ 19,993.00
May-14	82	\$ 19,652.00
Jun-14	78	\$ 19,347.00
Total	1003	\$ 247,409.00

Norman County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	58	\$ 14,607.00
Aug-13	62	\$ 15,826.00
Sep-13	61	\$ 15,256.00
Oct-13	60	\$ 15,173.00
Nov-13	58	\$ 14,935.00
Dec-13	57	\$ 14,957.00
Jan-14	57	\$ 14,338.00
Feb-14	56	\$ 14,190.00
Mar-14	56	\$ 14,412.00
Apr-14	54	\$ 13,663.00
May-14	55	\$ 14,073.00
Jun-14	54	\$ 14,405.00
Total	688	\$ 175,835.00

Lake of the Woods County July 2013 - June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Payments
July-13	14	\$ 4,318.00
Aug-13	14	\$ 4,400.00
Sep-13	13	\$ 3,940.00
Oct-13	12	\$ 3,977.00
Nov-13	11	\$ 3,790.00
Dec-13	11	\$ 3,674.00
Jan-14	10	\$ 3,094.00
Feb-14	9	\$ 2,985.00
Mar-14	9	\$ 2,909.00
Apr-14	9	\$ 2,397.00
May-14	8	\$ 2,397.00
Jun-14	9	\$ 2,647.00
Total	129	\$ 40,528.00

Ports July 2013- June 2014

Month	# of Vouchers Used Per Month	Housing Assistance Pa with/admin	Admin.	HAP Only
July-13	12	\$ 8,941.12	\$ 363.12	\$ 8,578.00
Aug-13	11	\$ 9,051.86	\$ 332.86	\$ 8,719.00
Sep-13	13	\$ 10,813.38	\$ 393.38	\$ 10,420.00
Oct-13	12	\$ 9,725.12	\$ 363.12	\$ 9,362.00
Nov-13	13	\$ 9,725.12	\$ 363.12	\$ 9,362.00
Dec-13	14	\$ 10,449.64	\$ 423.64	\$ 10,026.00
Jan-14	15	\$ 10,937.90	\$ 453.90	\$ 10,484.00
Feb-14	15	\$ 10,651.90	\$ 453.90	\$ 10,198.00
Mar-14	13	\$ 10,279.38	\$ 393.38	\$ 9,886.00
Apr-14	9	\$ 7,255.01	\$ 296.01	\$ 6,959.00
May-14	7	\$ 5,599.23	\$ 230.23	\$ 5,369.00
Jun-14	5	\$ 3,122.45	\$ 164.45	\$ 2,958.00
Total	139	\$ 106,552.11	\$ 4,231.11	\$ 102,321.00

ROSEAU COUNTY HISTORICAL SOCIETY ♦ BUDGET 2015

Revenue Categories	2012 Final Revenue	2013 Proposed Revenue	2013 Final Revenue	2014 Proposed Revenue	2014 Estimated Revenue	2015 Proposed Revenue
Admissions	\$ 365	\$ 150	\$ 436	\$ 150	\$ 250	\$ 250
Copies/Research Center income	\$ 662	\$ 700	\$ 818	\$ 700	\$ 850	\$ 700
County Appropriation	\$ 40,000	\$ 50,000	\$ 45,000	\$ 55,000	\$ 45,000	\$ 55,000
Donations	\$ 1,703	\$ 2,500	\$ 3,958	\$ 2,500	\$ 4,500	\$ 2,500
Fund-drive - designated funds	\$ 4,032	\$ 5,000	\$ 12,369	\$ 5,000	\$ 7,800	\$ 5,000
Grant Funding - Totals:						
NWMN Arts Grant	\$ -	\$ 5,000	\$ 945	\$ 5,000	\$ -	\$ 5,000
Roseau Area Community Fund - Summer Program	\$ -	\$ -	\$ 200	\$ -	\$ 200	\$ 500
Legacy - Arts & Culture Grant	\$ 2,050	\$ 7,500	\$ 7,000	\$ 7,500	\$ 1,700	\$ 8,000
Raffle	\$ -	\$ -	\$ 925	\$ -	\$ 970	\$ 1,000
NW Minnesota Foundation RCHS Endowment Withdrawl	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earned	\$ 94	\$ 300	\$ 25	\$ 300	\$ 20	\$ 100
Memberships (Total Members)	\$5805 (220)	\$ 5,600	\$5970 (204)	\$ 5,600	\$ 5,700	\$ 6,000
Publications/Gift Shop	\$ 2,922	\$ 250	\$ 944	\$ 250	\$ 350	\$ 450
Scanning- Printing Service	\$ -	\$ -	\$ 620	\$ -	\$ 700	\$ 1,000
Reimbursements	\$ -	\$ -	\$ 115	\$ -	\$ -	\$ -
Miscellaneous	\$ 124	\$ -	\$ 36	\$ -	\$ 100	\$ -
Total Revenue	\$ 61,952	\$ 77,000	\$ 73,389	\$ 82,000	\$ 68,140	\$ 85,500

ROSEAU COUNTY HISTORICAL SOCIETY ♦ BUDGET 2015

Expense Categories	2012 Year End Expenses	2013 Proposed Expenses	2013 Year End Expenses	2014 Proposed Expenses	2014 Estimated Expenses	2015 Proposed Expenses
Accounting	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Advertising	\$ 2,862	\$ 1,000	\$ 1,688	\$ 1,200	\$ 1,100	\$ 1,200
Communications: Phone & Internet	\$ 1,651	\$ 1,400	\$ 1,095	\$ 1,200	\$ 1,100	\$ 1,200
Equipment purchases	\$ 1,200	\$ -	\$ -	\$ 2,500	\$ 3,300	\$ 2,500
Designated Endowment Funds (NW Minnesota Foundation)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurances (Work Comp, Liability & Property)	\$ 964	\$ 1,000	\$ 955	\$ 1,000	\$ 980	\$ 1,000
Interest: expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll: three employees (1-FT, 2-PT, 1 TEMP)	\$ 44,047	\$ 41,500	\$ 35,788	\$ 45,000	\$ 39,800	\$ 45,000
Employee Benefits - Health Insurance	\$ 732	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes, Payroll, SS, Etc.	\$ 4,635	\$ 4,200	\$ 11,676	\$ 9,000	\$ 11,500	\$ 13,000
Postage	\$ 737	\$ 900	\$ 752	\$ 800	\$ 750	\$ 800
Prof. Develponment/ Continuing Education/ Travel/ Dues & Subscriptions	\$ 1,601	\$ 500	\$ 554	\$ 1,000	\$ 600	\$ 1,000
Publication expense	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -
Rent/Maintenance	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200
Repairs/Maintenance and Equipment Contracts	\$ 1,087	\$ 1,000	\$ 999	\$ 1,000	\$ 1,100	\$ 1,000
Supplies: Collection Preservation	\$ 219	\$ 1,000	\$ 393	\$ 1,500	\$ 300	\$ 1,000
Supplies: Events/Educational Programming	\$ 3,667	\$ 3,000	\$ 1,823	\$ 3,000	\$ 800	\$ 3,000
Supplies: Exhibition	\$ 1,122	\$ 10,000	\$ 760	\$ 3,500	\$ 1,500	\$ 3,500
Supplies: Fund Raising	\$ 143	\$ 225	\$ 523	\$ 1,200	\$ 500	\$ 1,200
Supplies: Research Center	\$ 83	\$ 1,100	\$ 1,262	\$ 200	\$ 350	\$ 200
Supplies: Office	\$ 1,618	\$ 1,500	\$ 1,004	\$ 1,500	\$ 1,000	\$ 1,500
Total Budget Expenses	\$ 74,767	\$ 76,925	\$ 67,672	\$ 82,000	\$ 73,080	\$ 85,500

ROSEAU SWCD PROPOSED BUDGET - 2015

EXPENDITURES:	2013	2014	2015
	Actual	To Co. Bd. 9/2013	To Co. Bd.8/2014
PERSONNEL SERVICES:			
Employee Salaries	\$ 86,060	\$ 108,840	\$ 90,765
Employee Insurance	\$ 5,295	\$ 10,685	\$ 6,125
Supervisor Compensation	\$ 2,640	\$ 3,000	\$ 3,000
Employer Contribution FICA/Med.	\$ 6,786	\$ 8,489	\$ 7,239
Employer Contribution PERA	\$ 6,240	\$ 7,892	\$ 6,581
TOTAL PERSONNEL SERVICES	\$ 107,021	\$ 138,906	\$ 113,710
OTHER SERVICES & CHARGES:			
Advertising & Publications	\$ 1,267	\$ 1,000	\$ 1,500
Education & Training	\$ 1,084	\$ 2,200	\$ 2,200
Health Insurance/Deductibles	\$ 8,051	\$ 8,050	\$ 10,000
Employee Expenses	\$ 526	\$ 550	\$ 550
Liability Insurance, MCIT, Bond	\$ 3,459	\$ 3,200	\$ 3,500
Office Expense & Maintenance	\$ 1,610	\$ 1,950	\$ 1,950
Fees & Dues	\$ 2,384	\$ 2,495	\$ 2,500
Website Exp.	\$ -	\$ 100	\$ 100
Phone Expense	\$ 764	\$ 750	\$ 775
Postage	\$ -	\$ 350	\$ 350
Professional Services	\$ 94	\$ 1,800	\$ 2,000
Rent	\$ 7,600	\$ 7,600	\$ 7,600
Supervisor Expense	\$ 852	\$ 1,200	\$ 1,000
Vehicle Expense	\$ 3,700	\$ 3,000	\$ 3,500
Freight Expense	\$ 950	\$ 2,000	\$ 1,000
TOTAL OTHER SERVICES & CHARGES	\$ 32,341	\$ 36,245	\$ 38,525
SUPPLIES (FIELD)	\$ 294	\$ -	\$ 500
CAPITAL OUTLAY	\$ -	\$ -	\$ 2,500
PROJECT EXPENSES DISTRICT	\$ 20,336	\$ 20,500	\$ 21,500
PROJECT EXPENSE STATE			
Warroad Watershed Assess. Project	\$ 17,462		
SWAG Expense	\$ 1,674		
State Cost-share Projects	\$ 3,855	\$ 13,682	\$ 13,682
Local Water Management Expense	\$ 6,331	\$ 4,412	\$ 6,000.0
Wetland Conservation Act Expense	\$ 2,384	\$ 1,316	\$ 2,500.0
TOTAL PROJECT EXP. STATE	\$ 31,706	\$ 19,410	\$ 22,182
PROJECT EXPENSE - LOCAL			
Warroad River Watershed Admin.	\$ -		1,200
Roseau County funds	\$ 962		60
City of Warroad	\$ 3,174		1,326
NW MN Foundation	\$ 9,000		3,000
Warroad River Watershed	\$ 5,604		5,600
TOTAL PROJECT EXP. LOCAL	\$ 18,740	\$ -	\$ 11,186
PROJECT EXPENSE COUNTY			
County Agricultural Inspector Expense	\$ 1,054	\$ 1,358	\$ 1,500
TOTAL PROJECT EXP. COUNTY	\$ 1,054	\$ 1,358	\$ 1,500
PROJECT EXPENSE FEDERAL	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 211,492	\$ 216,419	\$ 211,603

REVENUES:

	2013	2014	2015
	Actual	Proposed 9/2013	Proposed 8/2014
INTERGOVERNMENTAL - COUNTY			
County	\$ 65,000	\$ 82,766	\$ 84,605
Water Plan	\$ 12,239	\$ 17,701	\$ 17,701
Wetland Conservation Act (WCA)	\$ 14,064	\$ 24,238	\$ 24,238
County Ag Inspection	\$ 15,005	\$ 12,300	\$ 12,300
TOTAL INTERGOV. REV. COUNTY	\$ 106,308	\$ 137,005	\$ 138,844
INTERGOVERNMENTAL - STATE			
BWSR General Service Grants	\$ 18,804	\$ 18,750	\$ 18,750
BWSR Cost-share - Regular	\$ 3,855	\$ 10,946	\$ 7,896
BWSR Cost-share - Tech. & Adm.	\$ -	\$ 2,736	\$ 2,631
BWSR RIM Funds	\$ -	\$ -	\$ -
SWAG Funds	\$ 8,291		
Warroad Watershed Assess Project	\$ 10,736		
TOTAL INTERGOV. REV. STATE	\$ 41,686	\$ 37,042	\$ 29,277
CHARGES FOR SERVICES	\$ 37,341	\$ 29,415	\$ 34,025
INTERGOVERNMENTAL REV. LOCAL			
Warroad River Watershed	\$ 5,604	\$ 7,500	\$ 4,000
SWAG	\$ -	\$ -	\$ -
Roseau County-WRWD Assess. Project	\$ 961		
NW MN Foundation	\$ 8,807		
City of Warroad	\$ 3,174		
TOTAL INTERGOV. REV. LOCAL	\$ 18,546	\$ 7,500	\$ 4,000
INTERGOVERNMENTAL REV. FEDERAL	\$ 456	\$ -	\$ -
MISCELLANEOUS			
Interest	\$ 4,774	\$ 2,500	\$ 2,500
Dividend	\$ 2,416	\$ 2,500	\$ 2,500
Misc. Revenue	\$ 254		
PERA Aid	\$ 457	\$ 457	\$ 457
TOTAL MISCELLANEOUS	\$ 7,901	\$ 5,457	\$ 5,457
TOTAL REVENUES	\$ 212,238	\$ 216,419	\$ 211,603

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WAGE CALCULATIONS FOR 2015								2014+3%
	2014	Proposed	Proposed 2015					
Regular Staff	Wage	Increase	Hrs/Yr.	Hrly. Wage	Gross Wages	Ins. Allow.	Wage & Ins.	TOTALS
Manager	\$ -	\$ -	2088	\$ -	\$ -	\$ -	\$ -	
Water Plan Coord.	\$ -	\$ -	2088	\$ -	\$ -	\$ -	\$ -	
Secretary/Clerk	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -	
TOTALS					\$ -	\$ -	\$ -	\$ -
PERA - Dist. Share 7.25% on gross wages								\$ -
FICA - Dist. Share - 7.65% on Total wages and Ins.								\$ -
Tree Season								
			Hrs/Yr.	Wage	Gross Wages			
Temp. Tree Help			0	\$ -	\$ -			
Temp. Tree Help OT			0	\$ -	\$ -			
Staff OT - Water Plan			0	\$ -	\$ -			
Staff OT - Manager			0	\$ -	\$ -			
TOTALS					\$ -			\$ -
PERA - Dist. Share 7.25% - Regular Staff OT								\$ -
FICA - Dist. Share - 7.65% Gross Tree Wages								\$ -
Supervisors								
			Mtgs/Yr	\$/Mtg.	Total Mtgs.			
Meetings (Est)			0	\$ -	\$ -			\$ -
FICA - Dist. Share/5 Sup. (\$3,850 X 7.65%)								\$ -
GRAND TOTAL								\$ -
Add for employee salaries on budget								

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 12, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 12, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

The following items were added to County Board Items: PERA Discussion; DNR land purchase in Grimstad Township; and, establishment of a Primary Election Canvassing Board.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe announced that the Lake of the Woods Control Board and the International Lake of the Woods Control Board will hold an Open House on Thursday, August 14, 2014 from 5 to 7 p.m. at the Warroad Community Center. Auditor Monsrud informed the Board that DNR Representatives Cindy Buttleman and Greg Nelson will be available to meet on August 19, 2014, to discuss land exchange opportunities.

APPROVAL OF BILLS

A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 7/24/2014

Vendor Name	Amount
RIVERFRONT STATION	3,429.85
9 Payments less than 2,000.00	4,515.21
Final Total:	7,945.06

Warrants Approved For Payment 7/31/2014

Vendor Name	Amount
AFLAC	3,668.16
6 Payments less than 2,000.00	1,026.40
Final Total:	4,694.56

Warrants Approved For Payment 8/07/2014

Vendor Name	Amount
CENTURYLINK	3,159.21
DEARBORN NATIONAL LIFE INSURANCE	2,044.62
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	79,165.00
PRUDENTIAL	2,118.29
RIVERFRONT STATION	2,093.65

17 Payments less than 2,000.00	7,256.92
Final Total:	99,364.57

Warrants Approved On 8/12/2014 For Payment 8/15/2014

Vendor Name	Amount
ACS	5,060.75
CDW GOVERNMENT INC	5,552.52
EMERGENCY COMMUNICATIONS NETWORK	11,800.00
FARM & HOME PUBLISHERS LTD	4,048.50
FARMERS UNION OIL CO-LK BRNSN	4,376.35
FARMERS UNION OIL CO-WARROAD	11,129.99
H & L MESABI INC	2,170.02
INFORMATION SYSTEMS CORP	2,999.50
INGALLS/TERRY	9,062.50
MAR-KIT LANDFILL	42,646.65
MARVIN HOME CENTER	10,721.92
MSOP-MN SEX OFFENDER PROGRAM-D	2,862.00
NORTHERN RESOURCES COOPERATIVE	58,652.93
NORTHLAND TIRE	2,005.31
PARADISE	2,663.24
R & Q TRUCKING INC	11,701.80
RDO TRUCK CENTERS	2,460.98
RELIANCE TELEPHONE SYSTEMS	2,100.00
ROSEAU CO COOP ASSN	32,428.52
ROSEAU CO HWY DEPT	10,646.18
SAWYER TRAINING INC	5,300.00
SHORT ELLIOT HENDRICKSON INC	3,872.19
SJOBERG'S INC	3,243.08
TRUE NORTH STEEL	25,019.20
UNIVERSAL RECYCLING TECHNOLOGIES	2,563.95
88 Payments less than 2,000.00	39,978.63
Final Total:	315,066.71

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Public Comments

Mr. Peter Beito and Ms. Emily Straw met with the Board to express a number of concerns over the current condition of County Road 7 in Juneberry Township. Chair Phillipe asked if Mr. Beito and Ms. Straw would remain in attendance to discuss this item with Engineer Ketrting.

Reine Township

Mr. Ell-Kay Foss met with the Board to discuss funding options for replacing the floor in the Reine Township Hall. Mr. Foss explained the project progress to date and presented the Board with estimates to complete the proposed floor replacement. Chair Phillipe questioned what funding options have been explored. Mr. Foss stated that there is a \$2,500.00 grant available through Roseau Electric Cooperative that must be submitted by August 31, 2014. Commissioner Miller is proposing the use of Con Con funds and is supportive of the project. Chair Phillipe requested this topic be carried over to the August 26, 2014 Board Meeting for further discussion.

CONSENT AGENDA

Consent item number 7, Aquatic Invasive Species (AIS) Resolution, was removed from the Consent Agenda and placed as a discussion item under County Board Items. A motion to adopt the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 22, 2014 Regular Board Proceedings; approved the July 29, 2014 Special Board Meeting Proceedings; approved the 2014 Board of Appeal and Equalization Minutes; approved advertising for the Roseau River Watershed District appointment(s); approved advertising for the Warroad River Watershed District appointment(s); approved a State of Minnesota Temporary 3.2 Liquor License for the Badger Jaycees, August 15-16, 2014; approved a Contract for the County Veterans Service Officer Operational Enhancement Grant in the amount of \$10,000.00; and, approved the hire of Mark Danielson as a Heavy Equipment Operator at a Grade 5 Step C.

DEPARTMENT REPORTS

Highway Department

Engineer Ketring and Commissioner Foldesi addressed Mr. Beito and Ms. Straw with regard to the condition of County Road 7 in Juneberry Township. Mr. Beito and Ms. Straw added that the crown on the road is too high. Mr. Ketring agreed to visit this location to measure the crown and report his findings back to the Board at the August 19, 2014 Highway Committee meeting.

Engineer Ketring met with the Board to seek approval of a contract for the County Road 103 bridge replacement.

A motion to approve a contract with Triple D Construction & Leasing, Inc., in the amount of \$162,171.75, for SAP 068-598-036, a Bridge Replacement Project on County Road 103 in Barto Township, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

In addition, a motion was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously to adopt the following resolution in support of State Transportation grant funding for SAP 068-598-036:

2014-08-04

WHEREAS, Roseau County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of SAP 068-598-036, Bridge No. 7515; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$150,451.75 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Roseau County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50, Subdivision 5, Clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will

return to the Minnesota State Transportation Fund any amount appropriated for the bridge, but not required.

Engineer Ketring requested the Board consider a gravel purchase contract. A motion to approve a gravel purchase contract with Delores Lorenson, beginning January 1, 2014 through December 31, 2015, in the amount of \$1.10 per cubic yard, was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

Coordinator's Office

Coordinator Pelowski informed the Board that a referendum must be conducted to correct a technical oversight regarding Social Security Coverage for members in the PERA Correctional Plan. Recently, the Social Security Administration (SSA) informed PERA that the paperwork done in the past did not go far enough to obtain Social Security coverage for members of the Correctional plan that were hired after July 1, 1999. Employees and employers have been contributing to Social Security for members of the Correctional Plan, so the corrective step (Statewide referendum) is needed to sanction the coverage and to extend participation in Social Security to all new employees enrolled in the PERA Correctional Plan.

The referendum will be conducted in December, 2014; however, PERA has requested that County Boards take a position on the preferred voting procedure to be used to conduct the referendum--majority vote or divided vote, and relay their decision to PERA by August 20, 2014. LELS Business Agent Doug Biehn, representing the Jailer/Dispatcher Union, was consulted on the issue and his recommendation was to support a majority vote referendum. A motion to recommend that PERA conduct a majority vote referendum was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Auditor's Office

Auditor Monsrud met with the Board to request approval of a Resolution agreeing to the purchase price of tax forfeited land in Grimstad Township being sold to the Department of Natural Resources.

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2014-08-06

In accordance with Minnesota Statute 97A.145 Sub. 2, the Commissioner of the Department of Natural Resources on May 23, 2013 provided the County Board and the appropriate town officers with a description of lands to be acquired by the State of Minnesota for water and wildlife conservation purposes.

Lands to be acquired are described as follows:

The NW 1/4 and the NW ¼ of the NE ¼, of Section 29; and the E 1/2 of the NE ¼ of Section 30, all in Township 160 North, Range 40 West of the Fifth Principal Meridian, Roseau County, Minnesota. (PID # 11.3000200 & 11.3002500).

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Roseau County on August 12, 2014, that the State's proposed acquisition of the above described property be approved.

BE IT FURTHER RESOLVED, that the Roseau County Board of Commissioners hereby agreed to the purchase price of \$168,000.00 for the above property.

Auditor Monsrud requested the Board appoint two Commissioners to the 2014 Primary Election Canvassing Board. A motion was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously to adopt the following resolution:

2014-08-05

BE IT RESOLVED that Commissioners Swanson and Miller are appointed to serve on the 2014 Primary Election Canvassing Board which will meet on August 14, 2014 at 1:00 p.m.

BE IT FURTHER RESOLVED that if one of the appointed members is unable to serve, another Commissioner may serve in their place.

COUNTY BOARD ITEMS

Roseau County Soil and Water Conservation District – Comprehensive Local Water Plan

Janine Lovold met with the Board to request support of a Resolution which would approve waiving the current five year amendment update for the Comprehensive Local Water Management Plan. Ms. Lovold noted that currently this update is not needed as the Plan's goals, objectives and action items will be relevant until the Plan expires in 2019.

A motion was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously to adopt the following resolution:

2014-08-02

WHEREAS, Minnesota Statutes, Chapter 103B.301 to 103B.355, Comprehensive Local Water Planning and Management, authorizes Minnesota Counties to develop and implement a comprehensive local water management plan, and

WHEREAS, the Roseau County Board of Commissioners adopted the Roseau County Comprehensive Local Water Management Plan on April 6, 2010, and

WHEREAS, the BWSR Board Order approving the current Roseau County Comprehensive Local Water Management Plan requires amendment of the Goals, Objectives, and Action Items, commonly called the "5-year update", by March 24, 2015, and

WHEREAS, the BWSR's Plan Extension Policy supports waivers of the 5-year update requirement of local water plans for organizations to participate in and more effectively utilize the Minnesota Pollution Control Agency's watershed-based 10-year approach of monitoring, assessment, and development of Watershed Restoration and Protection Strategy (WRAPS) documents, and

WHEREAS, the WRAPS schedules for watersheds in Roseau County are as follows:

Watershed	% of County	Scheduled Completion Date
Roseau River	56.0%	June 2019
Two Rivers	29.5%	June 2017
Lake of the Woods	13.6%	December 2016
Tamarac River	0.7%	December 2015
Thief River	0.2%	June 2015

, and

WHEREAS, the Plan Extension Policy further supports waivers of the 5-year update requirement in order to synchronize water management efforts between partners in order to develop and complete watershed-based plans through One Watershed One Plan, and

WHEREAS, the watershed district plan expiration dates are as follows:

Watershed District	% of County	Plan Expiration Date
Roseau River WD	56.0%	April 2019
Two Rivers WD	29.5%	October 2017
Warroad River WD	13.6%	August 2018
Middle-Snake-Tamarac River WD	0.7%	September 2022
Red Lake WD	0.2%	October 2018

, and

WHEREAS, Roseau County is interested in pursuing options under the One Watershed One Plan program with watershed district and neighboring county partners in the future, and

WHEREAS, Roseau County has determined it is in their best interest to forego the 5-year update as they transition into One Watershed One Plan.

NOW THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners requests a waiver of the requirement to complete the 5-year update to the current Roseau County Comprehensive Local Water Management Plan.

Aquatic Invasive Species (AIS) Resolution

The Board discussed approving a Resolution in support of the Program Work Plan for preventing the spread of Aquatic Invasive Species. Roseau River Watershed District (RRWD) Administrator Tracey Halstengard was in attendance and stated that the RRWD was not aware of the proposed Program Work Plan and requested the Board consider deferring this item to the August 26, 2014 Board meeting so that a meeting could be arranged to answer any questions about the RRWD's role in the Plan. Commissioner Miller noted that the Plan is very broad and is evolving but the Watersheds could be removed as partners.

A motion was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2014-08-01

WHEREAS, the 2014 Minnesota State Legislature allocated additional County Program Aid to Roseau County to develop and implement a program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding will be utilized;

THEREFORE BE IT RESOLVED, that the Roseau County Board hereby approves the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD).

COMMITTEE REPORTS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): HSEM Interviews, 7/22/14; HSEM Interview, 7/24/14; Special Board Meeting, 7/29/14; Committee of the Whole/Operations Committee, 8/5/14.

Commissioner Foldesi reported on the following committee(s): HSEM Interviews, 7/22/14; HSEM Interview, 7/24/14; Special Board Meeting, 7/29/14; Committee of the Whole/Operations Committee, 8/5/14.

Commissioner Miller reported on the following committee(s): Heavy Equipment Operator Interviews, 7/22/14; HSEM Interviews, 7/22/14; FEMA meeting with Val Gravseth in Senator Franken's Office, 7/23/14; HSEM Interview, 7/24/14; Roseau River Watershed District BISF Project Team meeting, 7/24/14; Joint Power Natural Resources Board/Aquatic Invasive Species meeting, 7/28/14; Pre-Construction Meeting for County Road 5 and County Road 2, 7/29/14; Special Board Meeting, 7/29/14; Committee of the Whole/Operations Committee, 8/5/14; Community Justice Coordinating Committee, 8/6/14; Roseau River Watershed District, 8/6/14; Northern Counties Land Use Coordinating Board, 8/7/14; Rainy/Lake of the Woods Basin Report, 8/11/14.

Commissioner Phillipe reported on the following committee(s): HSEM Interviews, 7/22/14; HSEM Interview, 7/24/14; FEMA Meeting, 7/24/14; HSEM Quarterly Reports, 7/28/14; Warroad City Council, 7/28/14; Special Board Meeting, 7/29/14; Public Health Committee, 7/29/14; Roseau County Committee on Aging, 8/4/14; Committee of the Whole/Operations Committee, 8/5/14; Agency on Aging, 8/6/14.

Commissioner Swanson reported on the following committee(s): HSEM Interviews, 7/22/14; Roseau County Fair Booth, 7/23/14; HSEM Interview, 7/24/14; Association of Minnesota Counties Annual Conference Planning Committee, 7/25/14; "Big Four" Conference, 7/28/14; Special Board Meeting, 7/29/14; Public Health Committee, 7/29/14; Super One Foods Grand Opening Ribbon Cutting, 7/30/14; Roseau County Committee on Aging, 8/4/14; Roseau City Council, 8/4/14; Committee of the Whole/Operations Committee, 8/5/14; Meeting with Crookston Juvenile Center Director, 8/6/14; Community Justice Coordinating Committee, 8/6/14; Association of Minnesota Counties Executive Committee, 8/7/14; Association of Minnesota Counties Executive Committee meeting with MCIT Executive Committee, 8/8/2014.

Upon motion carried, the Board adjourned the Regular Meeting at 11:30 a.m. The next Regular Meeting of the Board is scheduled for August 26, 2014 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota



Minnesota Department of Public Safety (“State”) Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Crime Victim Services 2015 Grant Agreement No.: A-CVS-2015-ROSEAUAO-00035
Grantee: Roseau County Attorney's Office 606 SW 5th Avenue, Room 140 Roseau, Minnesota 56751	Grant Agreement Term: Effective Date: 10/1/2014 Expiration Date: 9/30/2015
Grantee’s Authorized Representative: Karen M. Foss, County Attorney Roseau County Attorney's Office 606 5th Avenue SW Roseau, Minnesota 56751 (218) 463-4100	Grant Agreement Amount: Original Agreement \$40,000.00 Matching Requirement \$0.00
State’s Authorized Representative: Rosann Belille, Grants Program Specialist Crime Victim Services 445 Minnesota Street Suite 2300, Bremer Tower St. Paul, Minnesota 55101 (651) 201-7303	Federal Funding: CFDA None State Funding: Minnesota Laws of 2013, Chapter 86, Article 1, Section 12 Special Conditions: Attached and incorporated into this grant agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a State employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Crime Victim Services 2015 Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Crime Victim Services 2015 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-CVS-2015-ROSEAUAO-00035/ 3-28751

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
States' Authorized Representative



Special Conditions

1. Time limitations on funding use:

\$32,400.00 is available from October 1, 2014 through September 30, 2015.

\$7,600.00 is available from July 1, 2015 through September 30, 2015.

2. Special Duties:

\$40,000 for general crime services in Roseau County.

Crime Victim Services 2015

Organization: Roseau County Attorney's Office

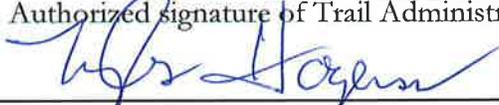
EXHIBIT A

A-CVS-2015-ROSEAUAO-00035

Budget Summary

Budget			
Budget Category	VOCA-Eligible	Other	
Personnel			
Victim Services Advocates Salaries	\$0.00	\$29,176.03	
Total	\$0.00	\$29,176.03	
Payroll Taxes & Fringe			
Victim Services Employee Fringe Benefits	\$0.00	\$7,623.97	
Total	\$0.00	\$7,623.97	
Travel & Training			
Victim Services Travel and Training Costs	\$0.00	\$1,000.00	
Total	\$0.00	\$1,000.00	
Equipment Purchases			
Equipment Purchases	\$0.00	\$700.00	
Total	\$0.00	\$700.00	
Other Expenses			
Office and Program Supplies	\$0.00	\$1,500.00	
Total	\$0.00	\$1,500.00	
Total	\$0.00	\$40,000.00	

 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		7 B DEPARTMENT USE ONLY FY Purchase Order Number #	
1. Off-highway Vehicle Trail information			
1A. Trail or trail system name: <i>Ros/Low</i>		1B. Date: <i>8/12/2014</i>	
1C. Club name: <i>Roseau/Low Sportsmans Club</i>		1D. Sponsor name: <i>Roseau County</i>	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
2. Description of work accomplished: <i>Trail Maintenance & Access Improvement</i>			
Development accomplishments)			
Number of miles constructed to date <i>80.79</i>			
Number of bridges			
Number of parking areas <i>1</i>			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only) <i>80.79</i>			
Trail width <i>6-8</i>			
Number of miles traveled by grooming equipment (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration Explanation: <i>CDA</i>		<i>160.00</i>	
3B. Acquisition / relocation Explanation:			
3C. Construction Description: <i>Green Trail Rocks applied wet holes Belton Trail 1176 & leveled</i>		<i>3173.40</i>	
3D. Facilities Description: <i>Camp Pit Trail Hard + Rec Area</i>		<i>836.00</i>	
3E. Trail system map printing Explanation:			
Total cost (Sum 3A – 3E): <i>4169.40</i>		Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E): <i>2710.11</i>	
3F. Maintenance Explanation: <i>Spring Maint trail opening + cleanup</i>		<i>3396.96</i>	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation: <i>2409.45</i>		<i>1500.00</i>	
Total cost (Sum 3F – 3H): <i>4896.96</i>		Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H): <i>4407.26</i>	

4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H)		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost	
4C. Balance remaining from previous grants:		4D. Grant balance after this request for reimbursement	
FY <u>2012</u> <u>1750</u>			
FY <u>2013</u> <u>7300</u>			
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator:		5B. Date of signature:	
		8/20/2014	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Any Bids Required?			
6B. Yes <input type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)		Date of signature:	
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial	Invoice Number		Parks and Trails Area Supervisor signature
Notes:			



MINNESOTA OFF-HIGHWAY VEHICLE TRAILS ASSISTANCE PROGRAM

Operator's Work Log Sheet Hours and Rate (FORM 6)

Trail Name		Sponsor										Year			
Ros/Low		Roseau County										2013			
Date Month /Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	Transportation			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work & Location (15)	Expenditure Type Code (16)
		Hours (3)	Rate (4)	Cost (5)		Hours (7)	Rate (8)	Cost (9)		Hours (11)	Rate (12)	Cost (13)			
6/14 15/16	Myles Hogenson	24	16	384	Ranger	24	22	528	Chain Saw	24	7.48	179.52	1091.52	Ros/Low Trail 1	
6/14 15/16	Loren Coverson	24	16	384									384.00	"	
6/14 15/16	Kevin Bjornby	24	16	384	Ranger	24	22	528	Chain Saw	24	7.45	179.52	1091.52	"	
6/14 15/16	Steve Welson	24	16	384									384.00	"	
6/14 15/16	Steve Welson				Pick up	360	66	205.92					205.92	"	
6/14 15/16	Myles Hogenson								Tractor/Loader Box Blade	3 hr	80	240.00	240.00	"	
		Cost (17)			Cost (18)			Cost (19)			Total Cost (20)				
		\$ 1536			\$			\$			\$ 3396.96				

NOTES: Spring Trail Clean up & opening
leveling
& rock's on Entrance of Bolton Trail

Signature (21) _____ Date (22) _____
I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.

EXPENDITURE TYPE CODE

- A. ADMINISTRATION
- B. ACQUISITION / RELOCATION
- C. CONSTRUCTION

- D. FACILITIES
- E. TRAIL SYSTEM MAP PRINTING
- F. MAINTENANCE

- G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)
- H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)

Myles Hogenson





MINNESOTA OFF-HIGHWAY VEHICLE TRAILS ASSISTANCE PROGRAM

Operator's Work Log Sheet Hours and Rate (FORM 6)

Trail Name Ros/Low Sponsor Roseau County Year 2013

Date Month /Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	Transportation			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work & Location (15)	Expenditure Type Code (16)	
		Hours (3)	Rate (4)	Cost (5)		Hours (7)	Rate (8)	Cost (9)		Hours (11)	Rate (12)	Cost (13)				
5/24	Myles Hogenson	4	16	64	Range	2	22	44	Tractor loader Box blade	4	80	320	428	Camp Pt Trail head		
5/24	Steve Wilson	4	16	64									64			
5/24	Loren Arneson	4	16	64	Range	2	22	44					108			
5/24	Barb Arneson	4	16	64									64			
5/24	Kevin Bjornby	4	16	64	Range	0	22	44					108			
5/24	Stephen Nelson	4	16	64									64			
10/23 8/2 8/7	Myles Hogenson				3/4 ton pickup	563	66	371.58					371.58	TRF Roseau Ward		
		Cost (17)			Cost (18)			Cost (19)			Total Cost (20)					
		\$ 384			\$ 503.58			\$ 320.00			\$ 1207.58					

NOTES: Clean up Trailhead & Car
mileage for M&P meetings, Trail meetings

Signature (21) _____ Date (22) _____
I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.

- EXPENDITURE TYPE CODE
- A. ADMINISTRATION
 - D. FACILITIES
 - G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)
 - B. ACQUISITION / RELOCATION
 - E. TRAIL SYSTEM MAP PRINTING
 - H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)
 - C. CONSTRUCTION
 - F. MAINTENANCE

Myles Hogenson



Roseau County Request for Board Action

Agenda Item #: Dept. Reports 1a <small>(for office use only)</small>	
Requested Board Date:	08-26-14
Originating Department: Highway Department	
Subject Title (as it will appear on the Agenda): CSAH 17 Project	Presenter: Brian Ketring
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested:	
Contract for:	
SP 068-617-006, Grading, Shoulder Widening, and Bituminous Surfacing on CSAH 17 SP 068-617-007, Bridge Replacement on CSAH 17	
Bids were opened at the Lake of the Woods County Courthouse on August 25, 2014 at 2:00 p.m.	
Background:	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Roseau County Request for Board Action

Agenda Item #: County Board Items 1 <small>(for office use only)</small>	
Requested Board Date:	8/26/14
Originating Department: Highway Department	
Subject Title (as it will appear on the Agenda): CSAH 7 Update	Presenter: Brian Ketring
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Engineer Ketring will provide an update on the current condition of CSAH 7.	
Background: Previously discussed at the 8/12/14 County Board meeting and 8/19/14 Highway Committee meeting.	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Good morning.

I'm attaching pictures of the crossing for the Warroad Lost River Sportsmen Complex for those that haven't seen it in person. The top of the crossing, from outside to outside of the stakes, is 15 feet. We will have roughly 50 high school students, their parents and numerous volunteers driving over that crossing weekly in late March, April and May next year for the high school trap league. You all know what roads and crossings are like that time of year. It isn't going to be safe, especially for inexperienced drivers. The ditch is steep and deep, too, so the chance of injury is tremendous if someone goes over. This needs to be replaced yet this fall to make it a safe crossing in the spring. Seems like an excellent use of Con Con money to me!

Rick Corneliusen
218-242-2071







WARRIOR
GOLF & COUNTRY CLUB
1000 Clubhouse Drive
Spartanburg, SC 29577
Phone: (803) 535-1111
Fax: (803) 535-1112



Roseau County Board
August 2014
Glenda A. Phillippe
District One

August 4 – RCCoA – Roseau
August 5 – COW – Roseau
August 5 – Operations – Roseau
August 6 – Agency on Aging – TRF

August 12 – County Board – Roseau
August 12 – Land Asset – Roseau
August 13 – Lake Township – Warroad
August 14 – MCIT Training – Roseau
August 14 – DNR Landwehr – Roseau
August 19 – Social Services – Roseau
August 19 – Highway Dept. – Roseau
August 19 – DNR Nelson – Roseau
August 20 – HSEM/FEMA – Warroad City Hall
August 26 – County Board – Roseau

JACK SWANSON COMMITTEE REPORTS

AUGUST 13, 2014 - ROSEAU CONVENTION & VISITORS BUREAU

AUGUST 13, 2014 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD; will hold an in-person meeting September 10 (TRF)

AUGUST 13, 2014 - COUNTY LEADERSHIP INSTITUTE; review/reflections of June training in Washington, DC; e-mail database available of all CLI graduates

AUGUST 13, 2014 - JADIS TOWN BOARD; Great Northern Transmission line discussion

AUGUST 14, 2014 - M C I T TRAINING; performance review, hiring practices

AUGUST 14, 2014 - TOM LANDWEHR; DNR Commissioner, Rep Dan Fabian visited with county board

AUGUST 15, 2014 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL); retreat at St Paul Union Depot on priorities/ goals for 2014/15

AUGUST 18, 2014 - ROSEAU COUNTY EXTENSION COMMITTEE; heard from Nancy Frosaker on Roseau County 4H endowment fund; recommended 2015 budget (approx. \$101,000)

AUGUST 19, 2014 - SOCIAL SERVICES BOARD

AUGUST 19, 2014 - HIGHWAY COMMITTEE; 2015 budget

AUGUST 19, 2014 - LAND ASSET PILOT PROJECT; Greg Nelson, Cindy Butleman, etc from DNR on state and county land asset management

AUGUST 20, 2014 - BOARD OF APPEAL TRAINING (TRF); required

AUGUST 22, 2014 - BUILDING COMMITTEE; meeting w/ ICS on possible contract for services