

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 11, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 11, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

The Veterans Service Officer resignation letter was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously. Commissioner Miller requested the Public Hearing be entitled "Proposed Land Swap" instead of "Proposed Land Sale." A motion to approve this amendment was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

The Board acknowledged correspondence from the Greater Minnesota Regional Parks and Trails Commission in appreciation for Roseau County's continued membership. Commissioner Foldesi recognized the Greenbush Robotics Team and their second place finish at the Northern Lights Regional Robotics competition in Duluth.

APPROVAL OF BILLS

The Board requested the warrant for B & B Plumbing be removed for discussion during Engineer Ketring's appointment. A motion to approve the remaining warrants for payment was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously.

Warrants Approved For Payment 2/26/2014	Amount
3 Payments less than 2,000.00	91.12
Final Total	91.12

Warrants Approved For Payment 2/27/2014	Amount
Vendor Name	
AFLAC	3,852.78
6 Payments less than 2,000.00	2,590.61
Final Total:	6,443.39

Warrants Approved For Payment 3/06/2014	Amount
Vendor Name	
DEARBORN NATIONAL LIFE INSURANCE CO	2,442.17
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	5,459.58
NW MN SERV COOP-BLUE CROSS BLUE SHIED	83,796.00
PRUDENTIAL	2,287.61
RIVERFRONT STATION	2,126.65

18 Payments less than 2,000.00	8,171.21
Final Total:	107,810.10

Warrants Approved On 3/11/2014 For Payment 3/14/2014

Vendor Name	Amount
AVIANDS LLC	8,095.91
BERGSTROM ELECTRIC INC	4,971.05
CDW GOVERNMENT INC	6,986.79
FARMERS UNION OIL CO-LK BRNSN	5,427.95
H & J DISPLAYS INC	6,604.88
HEPPNER CONSULTING INC	6,159.04
HOLTHUSEN CONSTRUCTION IN	7,209.00
MAR-KIT LANDFILL	30,327.45
MILLER /RICHARD	3,947.00
MN DEPT OF CORRECTIONS STS	29,077.88
MSOP-MN SEX OFFENDER PROGRAM-D 462	2,957.40
NORTH AMERICAN SALT COMPANY	29,223.12
NORTHLAND TIRE	11,862.12
SJOBERG'S INC	2,668.25
ZIEGLER INC	5,106.64
62 Payments less than 2,000.00	20,578.06
Final Total	181,202.54

In addition, a forthwith payment to Cole Logging and Livestock, Inc., in the amount of \$325.00, for snow removal in Clearwater Township, was also approved.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Rod Kjersten, Roseau County's Representative to the Northwest Regional Library (NWRL) Board met with the Board to provide an annual update of the Library System. Kjersten noted an increase in library usage, mostly due to ebooks and that the NWRL System will be focusing on increasing ebook circulation for youth and adults.

PUBLIC HEARING – POTENTIAL LAND SWAP WITH BCK CAMP, INC.

A motion to open the Public Hearing was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

Those in attendance for the Public Hearing were: Kevin Larson, Scott Code, Bruce Stowe, Tom Stowe, Darrin Stowe, Courtney Peters, Shannon Gust, Bill Kirkeby, Jim Butler and Arthur Erickson.

Kevin Larson addressed the Board on behalf of BCK Camp, Inc. Mr. Larson indicated that BCK Camp, Inc. discovered that the Camp's cabin was on County land in 2006. BCK Camp, Inc. is proposing swapping 9.5 acres of their land located in Section Thirty-three (33), Township One Hundred Sixty-one (161) N, Range Thirty-six (36) W, along the eastern edge of the 40 acre parcel of land for 9.5 acres of County land located in the same 40 acre parcel.

Chair Phillipe asked if there were any public comments. There were none. Chair Phillipe asked if there were any written or electronic comments received. There were none.

A motion to close the Public Hearing was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

The Board, by consensus, agreed to move forward with the exchange. Upon completion of the paperwork associated with the land swap, this matter will come before the Board for final approval. Costs associated with this transaction were discussed and it was agreed that BCK Camp, Inc. and Roseau County will split costs incurred to complete the land exchange.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Roseau County Fair Board Secretary Buddy Erickson met with the Board to provide an update on the Fair Board's recent activities. Mr. Erickson thanked the County Board for their appropriation to the Roseau County Agricultural Society which continues to assist in making the Roseau County Fair one of the best in the State.

In addition, Mr. Erickson updated the Board on the activities of the Red River Valley Development Association (RRVDA) noting that Dale and Elaine Billberg have been chosen as the RRVDA Valley Farmer and Homemaker of the Year for 2014.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the February 25, 2014 Board Proceedings with the following corrections: change the "Proposed Land Sale Public Hearing" to a "Proposed Land Swap Public Hearing," and add a statement to Public Comments that "Mr. Gust stated that Mr. Jenson had permission to remove gravel from the pits"; approved the hire of Dispatch/Correctional Officers Chris Geving (hire date: 2/10/14); Rachel Welin (hire date: 2/16/14); and Karol Savage (hire date: 2/18/14), at a pay rate of grade 5, step A; approved the hire of Matt Restad as Jail Administrator at a pay rate of grade 9, step D; approved a job status change from regular part-time to regular full-time for Deputy Josh Olson; approved the Deputy Auditor benefit payout of accrued vacation and sick balances in the amount of \$5,821.02; approved the Deputy Assessor payout of accrued vacation and sick balances in the amount of \$13,450.24; approved advertising for the County Assessor position; approved the 2014 Assessment Fee Schedule; approved establishing a County Technology Committee and appointed Commissioner Jack Swanson, Commissioner Todd Miller and IT Administrator Chris Stauffer to serve on this Committee; approved an Agreement with SEH, Inc., to prepare the documents necessary for re-permitting of the Transfer Station/Demo Landfill, for a fee not to exceed \$12,300.00; appointed Roger Falk as the "floater" representative to the NWCA Board through 2016; and, accepted the resignation of Veterans Service Officer Donald Dunn effective on, or about, April 11, 2014. In addition, the Board decided to hold a Special Board Meeting on March 18, 2014, at 8:00 am, to consider authorization to advertise to hire a Veterans Service Officer.

DEPARTMENT REPORTS

Attorney's Office

The County Attorney's Office and the Sheriff's Office requested time with the Board to discuss the possible adoption of a County Synthetic Drug Ordinance. Assistant County Attorney Mike Grover suggested the Board postpone further discussion on this matter due to possible legislative action. A motion to postpone further discussion on the adoption of a County Synthetic Drug Ordinance until the March 25, 2014 Board Meeting was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

Highway Department

County Engineer Ketring met with the Board to request approval to call for bids on three 2014 overlay projects to be opened on Monday, April 21, 2014, 2:00 p.m., in the County Board Room. Commissioner Falk asked why the Engineer's Estimate is not included in bid documentation. Engineer Ketring explained that it is the responsibility of the contractor to determine the project costs per bid documents.

A motion to approve a call for bids on SAP 068-602-038, Bituminous Overlay/Aggregate Shoulders on CSAH 2 between CSAH 7 and TH 11, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

A motion to approve a call for bids on SAP 068-603-205, bituminous overlay/aggregate shoulders on CSAH 3 from TH 11 to CSAH 10, was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously.

A motion to approve a call for bids on SAP 068-673-005, bituminous mill and overlay/aggregate shoulders on CSAH 73 from CSAH 2 to TH 11 in the City of Badger, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

The Board requested clarification on the B & B plumbing bills for the Roseau and Badger shops. Engineer Ketring explained that the furnace in the Badger Shop went out on a Friday and it was necessary to replace the furnace as soon as possible to avoid further damage. Temporary heat was used until the new furnace could be installed the following Monday. In the Roseau Shop, a pump went out in one of the heating zones and caused the pipes to freeze. Several vendors were called to find a plumber available to thaw the pipes and repair the pump.

A motion to pay B & B plumbing, by forthwith payment, in the amount of \$4,790.61, was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

Engineer Ketring addressed the Board with regard to how gas tax dollars are collected and distributed in Roseau County and how these dollars are used to maintain the County's roads. Engineer Ketring noted that it is very difficult to determine exactly what Roseau County taxpayers contribute to the overall gas tax dollars being spent in the County due to fact that the County does not collect this revenue. It was noted that the State and Federal gas tax revenues are distributed to local units of government according to the distribution formulas currently in-place. Engineer Ketring noted that the County road system is funded strictly by local levy dollars.

In addition, Engineer Ketring noted that crushing is mostly done by Highway personnel as a taxpayer benefit. Normally, the County can maintain and crush gravel at a lower cost than it can purchase from private contractors; however, some projects do warrant hiring private contractors for crushing due to time or resource requirements. Ketring noted that the preferred materials used for maintaining roads has evolved over time. It is critical to spend the money necessary to maintain the County roads with the expertise and resources now available.

Commissioner Foldesi requested a discussion on what the decision-making process should be when Commissioners request road maintenance in Unorganized Townships. This matter will be discussed at the Highway Committee meeting on March 18, 2014.

Auditor's Office

Auditor Monsrud met with the Board to request approval to advertise for a regular full-time Deputy Auditor/Payroll-Elections position. A motion to approve an advertisement to hire a regular full-time Deputy Auditor/Payroll-Elections position was made by Commissioner Swanson, seconded by Commissioner Falk and failed with 0 yes and 4 no votes. Commissioner Falk abstained from the vote. After a lengthy discussion, which included input from former County Deputy Auditor Peters, a motion to approve an advertisement to hire a regular part-time (60%) position was made by Commissioner Swanson. This motion died for lack of a second. Discussion continued. A motion to add this item to the Special Board Meeting scheduled for March 18, 2014, was made by Commissioner Swanson, seconded by Commissioner Miller and carried by a 4-0 vote with Commissioner Falk abstaining from the vote.

COUNTY BOARD ITEMS

Board Resolution of Support

The Board discussed adopting a Resolution of Support pertaining to County Department Heads and Staff. This matter will be added to the April 1, 2014 Committee of the Whole meeting Agenda for further discussion.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Building Committee, 2/24/14; Association of Minnesota Counties Legislative Conference, 2/25-2/27/14; Committee of the Whole, 3/4/14; Roseau River Watershed Board, 3/4/14; Operations Committee, 3/5/14; Credit Card Committee, 3/10/14.

Commissioner Foldesi reported on the following committee(s): RRWD Citizens Advisory Committee, 2/27/14; Meeting with Greenbush City Council regarding County Shop, 3/3/14; Committee of the Whole, 3/4/14; Northwest Regional Development Commission, 3/4/14.

Commissioner Miller reported on the following committee(s): Association of Minnesota Counties Legislative Conference, 2/25-2/27/14; Committee of the Whole, 3/4/14; Community Justice Coordinating Committee, 3/5/14; Operations Committee, 3/5/14.

Commissioner Phillipe reported on the following committee(s): AMC Legislative Conference, 2/25-2/27/14; Committee of the Whole, 3/4/14; Operations Committee, 3/5/14.

Commissioner Swanson reported on the following committee(s): Building Committee, 2/24/14; AMC Legislative Conference, 2/25-2/27/14; Team EPIC meeting, 2/28/14; Roseau City Council, 3/3/14; Committee of the Whole, 3/4/14; Community Justice Coordinating Committee, 3/5/14; Operations Committee, 3/5/14; Law Library Committee, 3/6/14; Credit Card Committee, 3/10/14.

Upon motion carried, the Board adjourned the regular meeting at 12:00 p.m. A Special Board meeting is scheduled for March 18, 2014 at 8:00 a.m., while the next Regular Meeting of the Board is scheduled for March 25, 2014 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota