

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 25, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 25, 2014.

## CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

## APPROVAL OF AGENDA

Approval of the Roseau County Trailblazers 3<sup>rd</sup> Benchmark and Grant-in-Aid Trail Permit were added to Board Appointments. A discussion on Con Con drainage assessments and a discussion on Unorganized Township projects were added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe recognized Commissioner Foldesi's donation of \$2,500.00 to the Roseau County Historical Society; Commissioner Swanson notified the Board of a Public Hearing (to be held May 5<sup>th</sup>, at the Roseau City Center) with regard to TIF Boundaries associated with the construction of a 40-unit apartment complex; Commissioner Swanson referenced the "AMC Update" which indicates that Roseau County has the 17<sup>th</sup> lowest levy in the State; and, Commissioner Swanson shared an AMC publication entitled "Why Minnesota Counties Matter!"

## APPROVAL OF BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 3/13/2014

Vendor Name	Amount
B & B PLUMBING & HEATING INC	4,790.61
ROSEAU CITY	9,596.32
4 Payments less than 2,000.00	1,078.88
<b>Final Total:</b>	<b>15,465.81</b>

### Warrants Approved For Payment 3/20/2014

Vendor Name	Amount
CENTURYLINK	2,754.37
11 Payments less than 2,000.00	6,023.39
<b>Final Total:</b>	<b>8,777.76</b>

### Warrants Approved On 3/25/2014 For Payment 3/28/2014

Vendor Name	Amount
AMERICAN SOLUTIONS FOR BUSINESS	3,100.00
AVIANDS LLC	7,376.04
MARCO INC	45,327.37

NORTHERN RESOURCES COOPERATIVE	5,060.14
ROSEAU CO HWY DEPT	11,905.22
SJOBERG'S INC	2,435.25
UND FORENSIC PATHOLOGY	4,000.00
WARROAD CITY	4,420.00
50 Payments less than 2,000.00	24,594.92
<b>Final Total:</b>	<b>108,218.94</b>

In addition, a forthwith payment to Larry Emery, in the amount of \$1,120.00 for beaver removal on the Ditch 69 system, was also approved.

## **DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

Janine Lovold and Scott Johnson of the Roseau County Soil and Water Conservation District met with the Board to discuss supporting a "One Watershed One Plan" Pilot Program which was designed in an effort to align local water planning on major watershed boundaries with State strategies toward targeted and measurable implementation plans. A motion to provide a letter of support for the "One Watershed One Plan" Pilot Program was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

Buck Bue of the Roseau County Trailblazers met with the Board to request approval of the MN DNR Grant-in-Aid Trail Permit. Commissioners requested an update on trail conditions. Mr. Bue informed the Board that trails were groomed at least once a week on sections of trail that were highly traveled. In addition, Bue noted that the signage issue was corrected and a dilapidated shelter will be replaced by a structure being built by Badger School students. Commissioners Falk and Foldesi noted that since the last Trails Committee meeting there have been no additional complaints. A motion to approve the MN Department of Natural Resources Grant-in-Aid Trail Permit, effective 4/1/13 – 3/31/18, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

In addition, Mr. Bue requested approval of the Trailblazers 3<sup>rd</sup> Benchmark that he had previously requested from the County. A motion to approve the Certification of Satisfactory Grooming, Third Benchmark, in the amount of \$28,490.20, was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

### Public Comment

Mr. Jim Jenson referenced a MnDOT gravel sample testing report that he had previously requested from the County. Mr. Jenson noted the samples referenced in this report were taken from a pit located three miles east of Badger, and that five of the six samples taken had failed. Mr. Jenson expressed his frustration with the cost of producing poor gravel.

## **CONSENT AGENDA**

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 11, 2014 Board Proceedings; approved the March 18, 2014 Special Board Meeting Proceedings; approved a correction to the February 25, 2014 Board Proceedings; approved the IT Administrator step increase; and, approved the re-appointment of Matt Ulwelling as a member of the Roseau County Extension Committee effective 2014-2016.

## **COMMITTEE REPORTS**

### Credit Card Committee

Treasurer Diane Gregerson, on behalf of the Credit Card Committee, updated the Board on the progress of implementing an electronic payment system in Roseau County. Ms. Gregerson stated that in order to begin accepting e-payments, a third party vendor contract must be approved and that it is the recommendation of the Credit Card Committee that the Board approve a three-year contract with Point & Pay, LLC. A motion to approve a three-year E-Services Agreement with Point and Pay, LLC, was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

## **DEPARTMENT REPORTS**

### Highway Department

The Board requested Engineer Ketring explain the process used to develop stockpiles of gravel. Mr. Ketring explained that Highway personnel begin with MnDOT specifications and then create piles to meet gravel needs throughout the County. Ketring added that piles are tested in order to make adjustments in clay, sand or rock content depending on the gradation needed for road surfaces.

## **COUNTY BOARD ITEMS**

### Con Con Assessment Discussion

Commissioner Miller updated the Board on the progress of recovering past due PILT payments for Con Con land and explained that there is a discrepancy between what Roseau County believes is owed and what the Department of Lands and Minerals believe they owe the County. Commissioner Miller requested Auditor Monsrud coordinate with the Department of Lands and Minerals to determine the proper assessments.

### Unorganized Townships

Commissioners discussed the procedure for implementing projects in Unorganized Townships. After discussion, it was reaffirmed that it should be the responsibility of the Commissioner, who has a project in an Unorganized Township located within their district, to manage that project along with the County Engineer who will give final approval on road and ditch issues.

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Transportation Day at the Capital, 3/13/14; Extension Committee, 3/17/14; Pipeline Safety Meeting, 3/17/14; Roseau County Special Board Meeting, 3/18/14; Social Services Board, 3/18/14; Highway Committee, 3/18/14.

Commissioner Foldesi reported on the following committee(s): Roseau County Special Board Meeting, 3/18/14; Social Services Board, 3/18/14; Highway Committee, 3/18/14.

Commissioner Miller reported on the following committee(s): Township Meeting, 3/11/14; FEMA Meeting, 3/12/14; Minnesota Rural Counties Caucus, 3/17/14; Roseau County Special Board Meeting, 3/18/14; Social Services Board, 3/18/14; Highway Committee, 3/18/14; Roseau River Watershed Board, 3/19/14; FEMA Conference Call, 3/20/14; Joint Powers Natural Resource Board, 3/24/14.

Commissioner Phillipe reported on the following committee(s): Roseau County Special Board Meeting, 3/18/14; Social Services Board, 3/18/14; Highway Committee, 3/18/14; Lake Township Special Meeting, 3/18/14; Lake Township Board, 3/19/14.

Commissioner Swanson reported on the following committee(s): Credit Card Committee, 3/10/14; Roseau Community Education Committee, 3/12/14; Roseau Convention & Visitors Bureau, 3/12/14; Statewide Emergency Communications Board Finance Committee, 3/13/14; Housing Summit, 3/13/14; Association of Minnesota Counties Executive Committee, 3/14/14; Technology Committee, 3/17/14; Roseau County Extension Committee, 3/17/14; Roseau County Special Board Meeting, 3/18/14; Social Services Board, 3/18/14; Highway Committee, 3/18/14; NW Multi-County Housing & Redevelopment Authority, 3/19/14; Association of Minnesota Counties Executive Committee, 3/21/14; Association of Minnesota Counties Board of Directors, 3/21/14; "Big Four" Executive Committee Meeting, 3/24/14.

Upon motion carried, the Board adjourned the regular meeting at 11:50 a.m. The next Regular Meeting of the Board is scheduled for April 8, 2014 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Glenda Phillipe, Chair  
Board of County Commissioners  
Roseau County, Minnesota