

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 26, 2014

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 26, 2014.

CALL TO ORDER – ROLL CALL – ESTABLISHMENT OF A QUORUM

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A discussion on Reine Township Hall improvements was added to County Board Items. Establishment of the General Election Canvassing Board was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Falk and carried unanimously.

APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/14/2014

Vendor Name	Amount
MN DEPT OF FINANCE -TREAS	2,985.00
ROSEAU CITY	10,733.50
17 Payments less than 2,000.00	3,791.05
Final Total:	17,509.55

Warrants Approved For Payment 8/21/2014

Vendor Name	Amount
MINN-DAK ASPHALT INC	1,112,272.12
SWINGEN CONSTRUCTION CO	9,304.02
9 Payments less than 2,000.00	3,434.92
Final Total:	1,125,011.06

Warrants Approved On 8/26/2014 For Payment 8/29/2014

Vendor Name	Amount
CDW GOVERNMENT INC	7,602.39
ELECTION SYSTEMS & SOFTWARE INC	4,246.73
HOFFMAN DALE & SWENSON PLLC	2,840.00
HORNER PLUMBING & EXCAVATION	6,230.00
JOHNSON OIL CO INC	14,002.34
NORTHERN RESOURCES COOPERATIVE	3,865.20
ROSEAU CO SOIL & WATER CONS	6,365.24
SHORT ELLIOT HENDRICKSON INC	5,174.55
UND FORENSIC PATHOLOGY	4,000.00
44 Payments Less than 2,000.00	17,088.96
Final Total:	71,415.41

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Northwest Minnesota Multi-Housing and Redevelopment Authority

Executive Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County as well as to discuss programs operated in the region. Meier noted that the HRA has made many housing opportunities available for the region with assistance in rental payments, home loan down-payments and housing rehabilitation loans.

Roseau County Historical Society

Executive Director Britt Dahl met with the Board to discuss their 2015 proposed allocation. Ms. Dahl provided an overview of exhibits, programming and special events that have taken place over the last year. The Board will act on this request in conjunction with other County appropriations.

Roseau County Soil and Water Conservation District

Manager Scott Johnson met with the Board to review the SWCD's 2015 budget and appropriation request. The Board will act on this request in conjunction with other County appropriations.

CONSENT AGENDA

A motion to adopt the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 12, 2014 Regular Board Proceedings; approved the Minnesota Department of Public Safety 2015 Crime Victim Services Grant in the amount of \$40,000.00, effective October 1, 2014 through September 30, 2015; approved advertising for an Extension Committee member (two year term) effective January 1, 2015; and, approved the Lake of the Woods Sportsman's Club Grant-in-Aid Reimbursement Request in the amount of \$4,407.26.

DEPARTMENT REPORTS

Highway Department

MnDOT District Highway Engineer Lou Tasa and County Engineer Ketring met with the Board to request approval of a contract for the CSAH 17 joint project with Lake of the Woods County. Mr. Ketring explained that this is a Federal project. Roseau County's share of the joint project is estimated to be \$1,150,860.99, with no local levy dollars required as \$920,688.79 of this amount is Federal funding and \$230,172.20 is from the County's State aid allotment. For the SP 068-617-007 portion of the joint project, \$145,113.24 is from Federal and bridge bonding funds. Mr. Ketring and Mr. Tasa recommended the Board accept the lowest bid from Knife River Materials to complete this joint project.

A motion to enter into a contract with Knife River Materials, Inc., pending MnDOT final approval, for SP 039-617-008, SP 068-617-006, SP 039-070-005, SP 068-617-007, with an overall project cost of \$4,598,256.57, was made by Commissioner Miller, seconded by Commissioner Swanson, and carried unanimously.

Auditor's Office

Auditor Monsrud requested the Board appoint two Commissioners to the 2014 General Election Canvassing Board. A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to adopt the following resolution:

2014-08-07

BE IT RESOLVED that Commissioners Swanson and Miller are appointed to serve on the 2014 General Election Canvassing Board which will meet on November 10, 2014 at 8:00 a.m.

BE IT FURTHER RESOLVED that if one of the appointed members is unable to serve, another Commissioner may serve in their place.

COUNTY BOARD ITEMS

CSAH 7 Update

Engineer Ketring met with the Board to report his findings after a site visit to CSAH 7. Ketring noted that the slope on the road was measured with a slope meter and was found to have a 4-6% grade and noted that a 5% grade is ideal. Mr. Ketring submitted nine different photos showing the reviewed segment of road.

Warroad Lost River Sportsman Complex Crossing

Rick Corneliusen of the Warroad Lost River Sportsman Club (WLRSC) met with the Board to request funding assistance to widen and replace a culvert at the crossing into the WLRSC. Commissioner Falk proposed that Norland (Unorganized) Township, Ditch 61 fund, Con Con fund, and the WLRSC each contribute \$3,000.00 towards this project. Commissioner Miller stated that funding may not come out of the Ditch 61 system as this would be a violation of County policy. Commissioner Falk noted that as an alternative to using Ditch 61 funds, Norland Unorganized Township would be able to contribute \$4,000.00, the Con Con fund could contribute \$4,000.00 and the Sportman's Club would contribute the remaining balance for the project estimated to be \$12,000.00.

A motion to authorize \$4,000.00 from Norland (Unorganized) Township funds and \$4,000.00 from Consolidated Conservation funds, (with the understanding that the Warroad Lost River Sportsman's Club will contribute the remaining balance of the estimated \$12,000.00 project), was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

Reine Township Hall Improvements

Ell Kay Foss of Reine Township met with the Board to follow-up on a Reine Township funding request made at the August 12, 2014 Board Meeting. Mr. Foss stated that he had submitted a request to the Roseau Electric Corporation for a \$2,500.00 Operation Round-up grant and will be contacting Wynne Consulting to research additional funding options. Mr. Foss is requesting the Board approve allocating \$10,000.00 from the County Consolidated Conservation fund to the Reine Town Hall rehabilitation project which is estimated to cost \$21,200.00.

A motion to allocate \$10,000.00, from the County Consolidated Conservation fund, to Reine Township to be used for the Town Hall rehabilitation project, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

COMMITTEE REPORTS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Land Use Committee, 8/12/14; MarKit Board meeting, 8/13/14; MCIT Training, 8/14/14; DNR Commissioner Landwehr meeting, 8/14/14; Extension Committee, 8/18/14; Social Services Board, 8/19/14; Highway Committee, 8/19/14; Land Asset meeting, 8/19/14; Northwest Community Action Board, 8/21/14; Building Committee, 8/22/14.

Commissioner Foldesi reported on the following committee(s): Highway Committee, 8/19/14; Social Services Board, 8/19/14; Land Asset meeting, 8/19/14; Huss Township Board, 8/22/14.

Commissioner Miller reported on the following committee(s): Land Use Committee, 8/12/14; MCIT Training, 8/14/14; Primary Election Canvassing Board, 8/14/14; DNR Commissioner Landwehr meeting, 8/14/14; Meeting with Senator Franken's Office and the Army Corp of Engineer's, 8/15/14; Joint Powers Natural Resource Board, 8/25/14; Conference Call with Dan Larson, MRCC, 8/25/14.

Commissioner Phillipe reported on the following committee(s): Land Use Committee, 8/12/14; Lake Township Board, 8/13/14; MCIT Training, 8/14/14; DNR Commissioner Landwehr meeting, 8/14/14; Social Services Board, 8/19/14; Highway Department, 8/19/14; Meeting with DNR NW Regional Director Greg Nelson, 8/14/14; HSEM/FEMA, 8/20/14.

Commissioner Swanson reported on the following committee(s): Roseau Convention and Visitors Bureau, 8/13/14; Northwest Emergency Communications, 8/13/14; County Leadership Institute, 8/13/14; Jadis Town Board, 8/13/14; MCIT Training, 8/14/14; Primary Election Canvassing Board, 8/14/14; DNR Commissioner Landwehr meeting, 8/14/14; AMC Board of Directors meeting, 8/15/14; Roseau County Extension Committee, 8/18/14; Social Services Board, 8/19/14; Highway Committee, 8/19/14; Land Asset meeting, 8/19/14; Board of Appeal and Equalization Training, 8/20/14; Building Committee, 8/22/14.

Upon motion carried, the Board adjourned the Regular Meeting at 1:00 p.m. The next Regular Meeting of the Board is scheduled for September 9, 2014 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Glenda Phillipe, Chair
Board of County Commissioners
Roseau County, Minnesota