



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

November 10, 2015

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on November 10, 2015, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Board Appointments/Public Comments*

1. Deb Zak, U of M Extension Service – National 4H Educator's Award Presentation

9:15 Public Hearing – Ordinance No.31

9:30 Consent Agenda

1. October 27, 2015 Board Proceedings
2. Victim Services Grant Agreement
3. Roseau/LOW Sportsman's Club – Reimbursement Request

9:35 Department Reports

1. Highway
 - a. Final Payment – 2015 Seal Coat Projects
 - b. Final Payment – SAP 068-646-001 Seal Coat Project
 - c. Heavy Equipment Operator Hire
2. Auditor
 - a. PERA Police & Fire Resolution
 - b. 2015 Tax Forfeited Land Sale Schedule

9:55 County Board Items

1. AMC-County Program Aid (CPA) Resolution
2. Commissioner Committee Reports

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe ** District 2, Jack Swanson, Chair ** District 3, Roger Falk, Vice-Chair
District 4, Todd Miller ** District 5, Mark Foldesi
An Equal Opportunity Employer

NOTICE OF INTENTION TO AMEND ORDINANCE
NOTICE OF HEARING

PLEASE TAKE NOTICE that it is the intention of the Roseau County Board of Commissioners to amend Roseau County Ordinance No. 31 which is entitled "An Ordinance Establishing Rates and Charges for Solid Waste Management Services".

PLEASE TAKE NOTICE that in order to consider public comments upon the proposed amendment there will be a public hearing on **Tuesday, November 10, 2015, at 9:15 o'clock a.m.**, in the Commissioner's meeting room #110 at the Courthouse in the City of Roseau.

The public is invited to attend and to testify at this hearing.

The summary text of the proposed Ordinance is as follows:

ORDINANCE NO. 31

AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID
WASTE MANAGEMENT SERVICES

The County Board of Roseau County ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$37.50 per ton
B. Commercial Haulers	:	\$37.50 per ton
C. Demolition Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$75.00 per ton
E. Pickup Trucks	:	\$11.00 per truck
F. Automobiles	:	\$ 5.00 per car
G. Car Tires	:	\$ 3.00 per tire
H. >20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fee, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	: \$	70.00
B. Seasonal Recreation Fee (Roseau Co. Residents)	: \$	0.00
C. Seasonal Recreation Fee (Out-of-Co. Residents)	: \$	35.00
D. Category #1 Commercial	: \$	90.00
E. Category #2 Commercial	: \$	150.00
F. Category #3 Commercial	: \$	275.00
G. Category #4 Commercial	: \$	400.00
H. Category #5 Commercial	: \$	600.00
I. Category #6 Commercial	: \$	775.00
J. Category #7 Commercial	: \$	1,025.00
K. Category #8 Commercial	: \$	1,375.00
L. Category #9 Commercial	: \$	1,800.00
M. Category #10 Commercial	: \$	2,300.00
N. Category #11 Commercial	: \$	2,750.00
O. Category #12 Commercial	: \$	13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to the Roseau County Auditor who shall levy said charges against the real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including all the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2016, through December 31, 2018, following its passage and publication according to law.

The Resolution to give notice of intention to amend this Ordinance was passed by the Board of County Commissioners of Roseau County the 13th day of October, 2015.

Jeff Pelowski - Roseau County Coordinator

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED
“AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE
MANAGEMENT SERVICES”.

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00
I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other

taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2016, through December 31, 2018, following its passage and publication according to law.

PASSED BY THE ROSEAU COUNTY BOARD OF COMMISSIONERS THE 10th DAY OF NOVEMBER, 2015.

Chairman, Roseau County Board

Attest:

County Coordinator

Approved as to form and execution:

County Attorney

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 27, 2015

The Board of Commissioners of Roseau County, Minnesota met in regular session in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 27, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

An application for a Warroad Area Chamber of Commerce Gambling Permit for a raffle to be held at Springsteel Resort was added to the Consent Agenda. A Con Con Ditch Tax and a County Atlas discussion was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

None.

APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 10/15/2015

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	6,012.50
CENTURYLINK	2,544.19
COLE LOGGING & LIVESTOCK	4,913.00
MINN-DAK ASPHALT INC	777,857.96
MN DEPT OF FINANCE -TREAS	2,730.00
NW CONCRETE PRODUCTS INC	64,853.64
RIVERFRONT STATION	2,038.60
ROSEAU CITY	11,386.21
THYGESON CONSTRUCTION INC	136,062.88
14 Payments less than 2,000.00	8,337.61
Final Total:	1,016,736.59

Warrants Approved For Payment 10/22/2015

<u>Vendor Name</u>	<u>Amount</u>
LUCCA REMODELING DBA	11,654.74
6 Payments less than 2,000.00	6,705.95
Final Total:	18,360.69

Warrants Approved On 10/27/2015 For Payment 10/30/2015

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	2,100.00
CDW GOVERNMENT INC	11,811.93
CRIMESTAR CORPORATION	2,700.00
JOHNSON OIL CO INC	5,096.45
LIFECARE MEDICAL CENTER	,865.86
MN DEPT OF CORRECTIONS	31,695.99
RTVISION INC	21,712.50
44 Payments less than 2,000.00	16,211.92
Final Total:	95,194.65

In addition, the Board approved forthwith payments as follows: Simmons Contracting, LLC, in the amount of \$2,880.00, for drainage cleanout (CD 23); and Andrew J. Stoskopf Trucking, Inc., in the amount of \$3,437.50, for beaver dam removal (CD 10) and general maintenance.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Colleen Hoffman, Manager of Hoffman, Philipp, and Knutson, PLLC, met with the Board to review Roseau County's 2014 Government Audit. It was noted that Roseau County is in excellent financial condition.

Jerome Helstad met with the Board regarding his request to purchase a tax forfeited parcel of land from the County that is located adjacent to his property along County Road 12. He noted that Jeff Erickson would also like to purchase part of the parcel, so the land would be divided. Auditor Monsrud will research the requested property parcel and provide purchase information to Mr. Helstad.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 13, 2015 Board Proceedings; approved the re-appointment of Colleen Lorenson to the Social Services Board; and approved an application for a Gambling Permit for the Warroad Area Chamber of Commerce for a raffle to be held at Springsteel Resort on February 20, 2016.

DEPARTMENT REPORTS

Sheriff

Sheriff Steve Gust met with the Board to request approval to purchase two 2016 Ford Explorer(s) (Police Package) from Roseau County Ford at a net price of \$31,070.00, (\$55,070.00 less \$24,000.00 trade-in value). A motion to approve the purchase of the two Ford Explorer(s) was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Con Con Ditch Tax

Following overview and discussion of the County Con Con Ditch Funds, Commissioner Miller requested a report from the Auditor's Office of the Con Con Ditch Funds per Ditch System.

Northwest Regional Development Commission (NWRDC)

Coordinator Pelowski informed the Board that Todd Peterson's term as a member of the NWRDC Enterprise Fund Committee is expiring. Mr. Peterson is willing to be re-appointed to the position. A motion to re-appoint Todd Peterson to the NWRDC Enterprise Fund Committee was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously.

County Atlas

The Board discussed the current County Atlas that is available and requested that Auditor Monsrud do some research to seek a company that would be willing to update the 1997 County Atlas, compiled by K. R. Thompson, to provide the County with a more detailed Atlas.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Northwest Community Action, 10/15/15; Social Services Board, 10/20/15; and Highway Committee, 10/20/15.

Commissioner Miller reported on the following committee(s): Social Services Board, 10/20/15; Highway Committee, 10/20/15; MRCC Board Meeting, 10/22/15; North Country Food Bank, 10/22/15; and Joint Powers Natural Resources Board, 10/26/15.

Commissioner Phillippe reported on the following committee(s): Warroad City Council, 10/13/15; Lake Township, 10/14/15; Warroad Watershed District, 10/14/15; Warroad Community Park, 10/16/15; LDSAAA, 10/19/15; Medication Management Program, 10/19/15; Social Services Board, 10/20/15; Highway Committee, 10/20/15; North Country Food Bank, 10/22/15; and Warroad City Council, 10/26/15.

Commissioner Swanson reported on the following committee(s): National Association of Counties Community, Economic and Workforce Development Committee, 10/13/15; Northwest Emergency Communications Board, 10/14/15; Local Government Water Roundtable, 10/15/15; Association of Minnesota Counties Board of Directors, 10/16/15; Social Services Board, 10/20/15; Highway Committee, 10/20/15; Roseau City Council, 10/20/15; Team EPIC, 10/21/15; and Association of Minnesota Counties District One, 10/23/15.

Upon motion carried, the Board adjourned the Regular Meeting at 12:01 p.m. The next Regular Meeting of the Board is scheduled for November 10, 2015 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota



Roseau County Request for Board Action

Agenda Item #: Consent #2 <small>(for office use only)</small>	
Requested Board Date:	11/10/2015
Originating Department: County Attorney's Office	
Subject Title (as it will appear on the Agenda): Victim Services Grant Agreement	Presenter: Karen Foss
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Approve and sign the Roseau County Victim Services grant awarded for the fiscal year 2015-2016.	
Background:	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Minnesota Department of Public Safety ("State") Commissioner of Public Safety Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	Grant Program: Crime Victim Services 2016 Grant Agreement No.: A-CVS-2016-ROSEAU0-00060
Grantee: Roseau County Attorney's Office 606 SW 5th Avenue, Room 140 Roseau, Minnesota 56751	Grant Agreement Term: Effective Date: 10/1/2015 Expiration Date: 9/30/2016
Grantee's Authorized Representative: Diane Roseen Roseau County Attorney's Office 606 5th Avenue SW, Room 140 Roseau, Minnesota 56751 (218) 463-4100	Grant Agreement Amount: Original Agreement \$64,000.00 Matching Requirement \$5,548.00
State's Authorized Representative: Rosann Belille, Grants Program Specialist Crime Victim Services 445 Minnesota Street Suite 2300, Bremer Tower St. Paul, Minnesota 55101 (651) 201-7303	Federal Funding: CFDA 16.575 State Funding: Minnesota Laws of 2015, Chapter 65, Article 1, Section 11, Subdivision 6 Special Conditions: Attached and incorporated into this grant agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a State employee will:
Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Crime Victim Services 2016 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Crime Victim Services 2016 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<http://app.dps.mn.gov/Egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-CVS-2016-ROSEAU0-00060/3-37262

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative



Special Conditions

1. Special Duties:

\$64,000 for general crime services in Roseau County.

Budget Summary

Budget				1
Budget Category	VOCA-Eligible	Other	Match	
Personnel				
Fiscal Agent Salary	\$11,492.00	\$0.00	\$0.00	
Primary Advocate	\$22,925.76	\$0.00	\$0.00	
Secondary Advocate	\$11,492.00	\$0.00	\$0.00	
Total	\$45,909.76	\$0.00	\$0.00	
Payroll Taxes & Fringe				
Fringe Benefits	\$8,465.24	\$0.00	\$0.00	
Total	\$8,465.24	\$0.00	\$0.00	
Travel & Training				
Travel and Training Costs for Staff	\$1,750.00	\$0.00	\$0.00	
Total	\$1,750.00	\$0.00	\$0.00	
Office & Program Expenses				
Office and Program Expenses	\$1,036.00	\$1,900.00	\$0.00	
Total	\$1,036.00	\$1,900.00	\$0.00	
Building Expenses				
match - Office space and utilities	\$0.00	\$0.00	\$5,548.00	
Total	\$0.00	\$0.00	\$5,548.00	
Equipment Purchases				
Equipment Purchase	\$2,764.00	\$0.00	\$0.00	
Total	\$2,764.00	\$0.00	\$0.00	
Direct Client Assistance				
Direct Client Assistance	\$0.00	\$2,175.00	\$0.00	
Total	\$0.00	\$2,175.00	\$0.00	
Total	\$59,925.00	\$4,075.00	\$5,548.00	

 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		7 B DEPARTMENT USE ONLY FY _____ Purchase Order Number # _____	
1. Off-highway Vehicle Trail information			
1A. Trail or trail system name: <i>ROS / LOW</i>		1B. Date: <i>10/22/2015</i>	
1C. Club name: <i>Roseau/Low Sportsmans Club</i>		1D. Sponsor name: <i>Roseau County</i>	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
2. Description of work accomplished: <i>Adding more mulch & OPSU work on Lund Trail</i>			
Development accomplishments)			
Number of miles constructed to date			
Number of bridges			
Number of parking areas			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only) <i>3/4 mile</i>			
Trail width <i>9 to 10 ft</i>			
Number of miles traveled by grooming equipment (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration			
Explanation: <i>Grant Writing</i>		<i>65.⁰⁰</i>	
3B. Acquisition / relocation			
Explanation:			
3C. Construction			
Description:			
3D. Facilities			
Description:			
3E. Trail system map printing			
Explanation:			
Total cost (Sum 3A – 3E): <i>65.⁰⁰</i>		Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E): <i>42.⁰⁰</i>	
3F. Maintenance			
Explanation: <i>applied more mulch to wet area of Lund Trail & trail cleanup after wind storm</i>		<i>2748.⁰⁰</i>	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:			
Total cost (Sum 3F – 3H): <i>2748.⁰⁰</i>		Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H): <i>2473.⁰⁰</i>	

4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H) <i>2813.⁰⁰</i>		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost <i>2515.⁰⁰</i>	
4C. Balance remaining from previous grants: FY _____ FY _____		4D. Grant balance after this request for reimbursement	
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator: <i>[Signature]</i>		5B. Date of signature: <i>10/22/2015</i>	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Any Bids Required?			
6B. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)		Date of signature:	
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
	Invoice Number		
Notes:			



MINNESOTA OFF-HIGHWAY VEHICLE TRAILS ASSISTANCE PROGRAM

Operator's Work Log Sheet Hours and Rate (FORM 6)

Trail Name		Operator										Year				
Rosl/Loew		Rooseau County										2015				
Date Month/ Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	Transportation			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work & Location (15)	Expenditure Type Code (16)	
		Hours (3)	Rate (4)	Cost (5)		Miles (7)	Rate (8)	Cost (9)		Hours (11)	Rate (12)	Cost (13)				
7/31	Myles	4	20	80	One ton	70	.88	61.00								
7/22	Myles	9	20	180					950 Fork	9	65	585				
7/23	Myles	7	20	140					"	7	65	455				
7/24	Myles	8	20	160					"	8	65	520				
7/25	Myles	3	20	60	One ton	70	.88	61.00								
10/2	Myles	5	20	100	Range	60	.58	34.80	Chain Saw	5	3.5	17.50				
10/2	Loren	5	20	100												
10/3	Myles	4	20	80	Range	37	.58	21.26	Chain Saw	4	3.5	14.00				
10/3	Loren	4	20	80												
		Total Cost (17)			Total Cost (18)			Total Cost (19)			Total Cost (20)					
		\$ 980.00			\$ 177.00			\$ 1591.00			\$ 2748.00					
NOTES:										Signature: <u>Myles Loren</u> Date (22): _____ I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.						
EXPENDITURE TYPE CODE																
A. ADMINISTRATION				D. FACILITIES				G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)				H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)				
B. ACQUISITION - RELOCATION				E. TRAIL SYSTEM MAP PRINTING												
C. CONSTRUCTION				F. MAINTENANCE												



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following resolution:

Affirming Roseau County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' Program Aid Work Group

2015-11-02

WHEREAS, Minnesota's Counties are mandated by the State to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, Counties depend on County Program Aid (CPA) for the financial sustainability of these State-mandated, County administered services; and

WHEREAS, the current structure of the CPA formula, pursuant to MS Chapter 447A.0124, creates considerable volatility in the fund's distribution, interfering with Counties' ability to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of Counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the State appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable Counties to continue to provide quality services that may also translate into reductions in County levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014 the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty Counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's Counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota Counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties, which represents the diverse interests of Minnesota's 87 Counties, voted to support the proposed CPA formula revision; now, therefore,

BE IT RESOLVED, Roseau County endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;
- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (TBEA);
- Formula revisions to slow down Counties' loss of TBEA funding, including: an increase of the per capita factor to \$190, a decrease of the County adjusted net tax capacity (ANTC) factor to 9 percent, and the indexing of the ANTC factor to Statewide per capita ANTC;
- The elimination of special funds and transition aid; and

- The creation of a 5% cap on annual CPA losses; ensuring no County will lose more than 5% of its funding each year.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on November 10, 2015.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

Roseau County Board
October/November 2015
Glenda A. Phillipe
District One

October 6 – COW – Roseau
October 6 – Operations – Roseau
October 13 – County Board – Roseau
October 13 – Warroad City Council
October 14 – Lake Township – Warroad
October 14 – Warroad Watershed – Warroad
October 16 – Warroad Community Park – Warroad
October 19 – LDSAAA – East Grand Forks
October 19 – Medication Management Program – Warroad
October 20 – Social Services – Roseau
October 20 – Highway Department – Roseau
October 22 – North Country Food Bank – Warroad
October 26 – Warroad City Council – Warroad
October 27 – County Board – Roseau

October 28 – Warroad Community Ed – Warroad
October 30 – Warroad Community Park – Warroad
November 3 - Operations
November 3 – COW – Roseau
November 4 – LDSAAA – TRF
November 10 – County Board – Roseau

JACK SWANSON COMMITTEE REPORTS

OCTOBER 28, 2015 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT II MEETING (BEMIDJI)

OCTOBER 29, 2015 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT III MEETING (CROOKSTON)

NOVEMBER 2, 2015 - ROSEAU CITY COUNCIL; Roseau Municipal Liquor Store # 2 in Minnesota in net profit for 2014

NOVEMBER 3, 2015 - OPERATIONS COMMITTEE

NOVEMBER 3, 2015 - COMMITTEE OF THE WHOLE

NOVEMBER 4, 2015 - COMMUNITY JUSTICE COORDINATING COMMITTEE; mental health in jails

NOVEMBER 6, 2015 - ROSEAU COUNTY TRAILBLAZERS; meeting w/ city officials on snowmobile trail routes into Roseau from former Minnesota Northern rail line

NOVEMBER 9, 2015 - ASSOCIATION OF MINNESOTA COUNTIES STRATEGIC PLANNING; teleconference on strategic action plan