



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

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**November 24, 2015**

### REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on November 24, 2015, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Board Appointments/Public Comments\***

**9:10 Consent Agenda**

1. November 10, 2015 Board Proceedings
2. Roseau County Trailblazers – 2015/2016 Maintenance and Grooming Grant Agreement

**9:15 Department Reports**

1. Auditor
  - a. Commissioner Warrants – December 2015
  - b. Tax Forfeited Land Sale
  - c. Abatement - Northern Resources
2. Highway
  - a. Final Payment – Warroad Maintenance Garage

**9:30 County Board Items**

1. Commissioner Committee Reports

**10:30 Unfinished Business**

**10:30 Adjourn**

**\*Limited to five minutes**

County Coordinator's Office e-mail address: [anmarie.miller@co.roseau.mn.us](mailto:anmarie.miller@co.roseau.mn.us), Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Glenda Phillipe \*\* District 2, Jack Swanson, Chair \*\* District 3, Roger Falk, Vice-Chair  
District 4, Todd Miller \*\* District 5, Mark Foldesi  
An Equal Opportunity Employer



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 10, 2015

The Board of Commissioners of Roseau County, Minnesota met in regular session in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 10, 2015 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillippe and Jack Swanson. Commissioner Foldesi was absent.

## APPROVAL OF AGENDA

A discussion on Detention Center cameras was added to County Board Items; a request for an advertisement to hire and a request to approve a diesel fuel contract were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

None.

## APPROVAL OF BILLS

A motion was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 10/29/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	6,030.36
ANDREW J STOSKOPF TRUCKING INC	60,998.85
DAVE JOHNSON CONSTRUCTION SERVICES	23,910.00
NORTHWOODS HEATING & COOLING	12,867.40
SIMMONS CONTRACTING LLC	2,880.00
4 Payments less than 2,000.00	304.73
<b>Final Total:</b>	<b>106,991.34</b>

### Warrants Approved For Payment 11/05/2015

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,675.39
J & L CONSTRUCTION	16,444.00
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	88,265.00
PRUDENTIAL	2,174.11
RIVERFRONT STATION	3,030.42
ROSEAU CO SOIL & WATER CONS	2,575.00
SATHER LAW OFFICE	3,195.10
STOSKOPF INC/STEVEN	8,051.73
WYNNE CONSULTING INC	2,525.00
13 Payments less than 2,000.00	8,502.27
<b>Final Total:</b>	<b>140,964.90</b>

**Warrants Approved On 11/10/2015 For Payment 11/13/2015**

<u>Vendor Name</u>	<u>Amount</u>
D-A LUBRICANT CO. INC.	5,786.00
FARMERS UNION OIL CO-WARROAD	3,273.53
H & L MESABI INC	6,511.75
HOFFMAN PHILIPP & KNUTSON	7,042.00
KITTSOON CO AUDITOR	3,984.09
KITTSOON CO HIGHWAY	4,710.72
LITTLE FALLS MACHINE INC	4,782.70
MAR-KIT LANDFILL	39,003.90
MIDSTATES EQUIPMENT & SUPPLY	14,522.40
MINNESOTA DIV OF HOMELAND SEC. & EM	2,175.00
NORTHLAND TIRE	2,182.00
QUALITY PLUMBING	5,647.54
R & Q TRUCKING INC	3,221.75
ROSEAU CO COOP ASSN	6,769.87
RTVISION INC	3,000.00
SJOBERG'S INC	2,668.25
TRAFFIC MARKING SERVICE INC	43,207.53
TRUE NORTH STEEL	12,299.76
UND FORENSIC PATHOLOGY	2,587.00
ZIEGLER INC	8,879.30
66 Payments less than 2,000.00	26,001.83
<b>Final Total:</b>	<b>208,256.92</b>

**DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**

Deb Zak, Regional Manager for the University of Minnesota Extension program, requested an audience with the Board in order to present the National 4H Educator's Award to Roseau County 4H Coordinator Sandi Weiland. Ms. Weiland was nominated by her peers for this distinguished award that highlighted excellence in programming and volunteer coordination among her many accomplishments as Roseau County's 4H Coordinator.

**PUBLIC HEARING – ORDINANCE NO. 31**

A motion to open the Public Hearing was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously. Coordinator Pelowski updated the Board on the revisions to the Solid Waste Ordinance, noting no changes to tipping fees and a 10% increase to service fees. Board Chair Swanson asked for written and public comment. There were none. A motion to close the Public Hearing was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to adopt the revised Roseau County Ordinance No. 31 as follows:

**ORDINANCE NO. 31**

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED "AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE MANAGEMENT SERVICES".

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00
I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2016, through December 31, 2018, following its passage and publication according to law.

PASSED BY THE ROSEAU COUNTY BOARD OF COMMISSIONERS THE 10<sup>th</sup> DAY OF NOVEMBER, 2015.

### CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 27, 2015 Board Proceedings; approved the 2016 Victim

Services Grant, in the amount of \$64,000.00, effective October 1, 2015 through September 30, 2016; and, approved a reimbursement request for the Roseau Lake of the Woods Sportsman's Club, in the amount of \$2,515.00.

## DEPARTMENT REPORTS

### Highway

Highway Engineer Brian Ketring met with the Board to request approval on two final payments and to request authorization to hire a Heavy Equipment Operator.

A motion to authorize final payment to Morris Sealcoat & Trucking, Inc., in the amount of \$15,474.01, for the sealcoat project on CSAH 46, was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

A motion to authorize final payment to Morris Sealcoat & Trucking, Inc., in the amount of \$22,190.27, for the County's 2015 Sealcoat Projects, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

On behalf of the Interviewing Committee, Engineer Ketring recommended the hire of Shane Carlson as a Heavy Equipment Operator. A motion to approve the hire of Shane Carlson as a regular full-time Heavy Equipment Operator (Grade 5B), effective November 30, 2015, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

### Auditor

Auditor Monsrud met with the Board to request approval of a revised PERA Police and Fire Resolution. A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2015-11-01

## POLICE OFFICER DECLARATION

**WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

**WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for non-full-time employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

**BE IT RESOLVED** that the Roseau County Board of Commissioners, hereby declares that the position of part-time deputy sheriff, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

**BE IT FURTHER RESOLVED**, that this governing body hereby requests that employees holding the above named position be accepted as a member of the Public Employees Police and Fire Plan effective the date of this resolution.

**BE IT FURTHER RESOLVED**, that this governing body hereby acknowledges the Part-time Peace Officer PERA Police and Fire Eligibility Policy as part of this declaration which states, It is the policy of Roseau County to provide PERA Policy and Fire Plan coverage to PERA eligible part-time Roseau County Deputy Sheriff employees upon completion of 546 hours of service.

Auditor Monsrud requested the Board approve a date and time for the 2015 Tax Forfeited Land Sale. A motion to set December 16, 2015, 10:00 a.m., to hold a County Tax Forfeited Land Sale, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Auditor Monsrud informed the Board that she had received a letter of resignation from Deputy Auditor Carol Anderson and requested the Board authorize advertising for this position. A motion to advertise for a regular part-time Deputy Auditor, was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously.

#### Environmental

Coordinator Pelowski requested the Board consider a new diesel fuel contract related to Transfer Station operations. A motion to approve a diesel fuel contract with Johnson Oil Company, effective November 11, 2015 through December 31, 2016, for 20,000 gallons, at a rate of \$2.462 (including MN tax), was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

#### **COUNTY BOARD ITEMS**

Coordinator Pelowski requested the Board consider adopting a Resolution in support of the revised County Program Aid formula developed by the Association of Minnesota Counties Program Aid Work Group. A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to adopt the following Resolution:

#### 2015-11-02

#### **Affirming Roseau County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' Program Aid Work Group**

WHEREAS, Minnesota's Counties are mandated by the State to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, Counties depend on County Program Aid (CPA) for the financial sustainability of these State-mandated, County administered services; and

WHEREAS, the current structure of the CPA formula, pursuant to MS Chapter 447A.0124, creates considerable volatility in the fund's distribution, interfering with Counties' ability to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of Counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the State appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable Counties to continue to provide quality services that may also translate into reductions in County levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014 the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty Counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's Counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota Counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties, which represents the diverse interests of Minnesota's 87 Counties, voted to support the proposed CPA formula revision; now, therefore,

BE IT RESOLVED, Roseau County endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;
- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (TBEA);
- Formula revisions to slow down Counties' loss of TBEA funding, including: an increase of the per capita factor to \$190, a decrease of the County adjusted net tax capacity (ANTC) factor to 9 percent, and the indexing of the ANTC factor to Statewide per capita ANTC;
- The elimination of special funds and transition aid; and
- The creation of a 5% cap on annual CPA losses; ensuring no County will lose more than 5% of its funding each year.

Sheriff Steve Gust, Chief Deputy Tobi Eidsmoe, Jail Administrator Matt Restad and IT Administrator Chris Stauffer met with the Board to discuss upgrading the video camera software in the Detention Center. A motion to approve a contract with Accurate Controls, Inc., for Detention Center video camera software, equipment and service, was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously. Sheriff Gust noted that this expense was included in the Sheriff's Office 2016 preliminary budget and not the 2015 budget; therefore, this item will be removed from the 2016 Preliminary Budget.

#### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operation/Committee of the Whole meetings, 11/3/15; Roseau River Watershed District Board, 11/5/15.

Commissioner Miller reported on the following committee(s): Association of Minnesota Counties District III meeting, 10/29/15; Minnesota Rural Counties Caucus Administrative Board, 11/1/15; Operations/Committee of the Whole meetings, 11/3/15; Community Justice Coordinating Committee, 11/4/15; Northern Counties Land Use Coordinating Board, 11/5/15; Minnesota Rural Counties Caucus, 11/9/15.

Commissioner Phillippe reported on the following committee(s): Warroad Community Education meeting, 10/28/15; Warroad Community Park meeting, 10/30/15;

Operations/Committee of the Whole meetings, 11/3/15; Land of the Dancing Sky Area Agency on Aging, 11/4/15; Warroad City Council, 11/9/15.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties District II meeting, 10/28/15; Association of Minnesota Counties District III meeting, 10/29/15; Roseau City Council, 11/2/15; Operations/Committee of the Whole meetings, 11/3/15; Community Justice Coordinating Committee, 11/4/15; Roseau County Trailblazers meeting, 11/6/15; Association of Minnesota Counties Strategic Planning meeting, 11/9/15.

Upon motion carried, the Board adjourned the Regular Meeting at 10:45 a.m. The next Regular Meeting of the Board is scheduled for November 24, 2015 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota

DRAFT



**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM  
SNOWMOBILE FY 2016  
MAINTENANCE AND GROOMING GRANT AGREEMENT**

Local Unit of Government (Sponsor) Roseau County	Trail/Club Name Pelan Trail/BISF1/ Roseau Trailblazers	Grant Amount \$114,061.00
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THIS AGREEMENT is made between the STATE OF MINNESOTA, acting by and through the Commissioner of Natural Resources, hereinafter referred to as the "State," and Local Unit of Government, hereinafter referred to as the "Sponsor" relating to the maintenance and grooming of the trails specified above; and

WHEREAS, the Sponsor desires to maintain trails for the enjoyment of the public; and

WHEREAS, the Minnesota Snowmobile Trails Assistance Program provides grants to local units of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83; and

WHEREAS, the Sponsor has applied to the State for a grant for said trails and has submitted the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming application form, required attachments, and resolution of the Sponsor authorizing the proposed maintenance and grooming. The submitted application form and required attachments are hereinafter referred to as the "Plan", and the sponsor resolution is attached and incorporated into this agreement as Exhibit A; and

NOW THEREFORE, it is agreed between the parties as follows:

**A. TRAIL OBLIGATION OF THE SPONSOR.** The Sponsor agrees to maintain the proposed trails in accordance with the guidelines contained within the current **Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Manual**, hereinafter referred to as the "Manual" as accepted or amended by the State. All work will be the responsibility of the Sponsor, its employees, or the sponsor's agent provided the agent is registered as a nonprofit corporation with the State of Minnesota. The Sponsor shall:

1. Proceed to acquire necessary interests in lands on the Trail. The Sponsor must acquire land in fee, easement, lease, permit, or other authorization for said Trail. The term of said interest shall be no less than four (4) months between November 15 of any year and April 1 of the succeeding year. For each parcel of land crossed by the Trail, the Sponsor shall obtain from the owner of said parcel a permit, lease, easement, deed, or other authorization for said crossing in accordance with Minnesota Statutes Chapter 604A. The Sponsor shall certify that the necessary interests in the land have been obtained and are on file with the Sponsor or the sponsor's agent.
2. Provide adequate maintenance and grooming on the Trail, which shall include keeping it reasonably safe for public use; provide sanitation and sanitary facilities when needed; and provide other maintenance and grooming as may be required. The Sponsor and not the State is responsible for maintaining signs and maintenance and grooming of the Trail.

**B. TECHNICAL ASSISTANCE.** Upon the request of the Sponsor to the extent possible, the State will provide technical assistance with major problems encountered in the maintenance and grooming of the Trail.

C. **FUNDING.** The State's sole responsibility under this Agreement is to provide funds to the Sponsor. In the event that state funds become unavailable because of legislative or executive action or restraints, the grant amount may be reduced or canceled by the State. Due to variability in revenues to the snowmobile account, in FY2016 the State/DNR may reduce or not disburse funds for the third and/or fourth benchmarks.

D. **DISBURSEMENT.** The State agrees to disburse funds to the Sponsor pursuant to this Agreement based upon the satisfactory completion of significant performance benchmarks as identified in section F. This grant shall not exceed the Grant Amount as specified above. Funds not earned and paid out will be canceled annually at the end of the State's fiscal year (June 30).

E. **GROOMING.** In order to receive maximum disbursement from this Agreement, the Sponsor agrees to groom the entire Trail referred to within the Plan in accordance with the Trail Grooming Guidelines established in the Manual.

F. **PAYMENT.**

1. Trail Completion Benchmark, 45% of Total Grant Amount

Disbursement of these funds is contingent on the sponsor providing a high quality map that shows the final alignment of the trail and a Trail Completion Certification Form that the trail is open and available for use. The certification must be received by December 15<sup>th</sup> of that year. This includes having the trail brushed, bridges in repair, signs installed, gates were capable of being open (snow permitting), and any other additional work needed. Also the Sponsor ensures that interest in lands to operate a snowmobile trail have been acquired through fee, easement, lease, permit, or other authorizations of interest throughout the entire Trail.

2. Grooming Certification Benchmark, Opening – January 15, 25% of Total Grant Amount

A portion of the grooming monies will be disbursed to the Sponsor by the DNR based upon the Certification of Satisfactory Grooming Form received from the Sponsor that the trails have been properly groomed from opening day through January 15<sup>th</sup>. The certification must be received by February 15<sup>th</sup> of that year. The Sponsor in coordination with the Club must maintain sufficient records to document the activity.

3. Grooming Certification Benchmark, January 16 – Closing, 25% of Total Grant Amount

The second disbursement of the grooming monies will be made to the Sponsor by the DNR based upon the Certification of Satisfactory Grooming Form received from the Sponsor and verification that the trails were groomed to the satisfaction of the Sponsor from January 16<sup>th</sup> through the end of the season. The certification must be received by April 15<sup>th</sup> of that year. The Sponsor in coordination with the Club must maintain sufficient records to document the activity.

4. Trail Closure/Application Submission Benchmark, 5% of Total Grant Amount

The final payment will be based upon the Trail Closure/Application Submission Certification form received from the Sponsor. The certification must be received by May 15<sup>th</sup>. A completed application for the next year must accompany the certification. Must provide evidence that Sponsor and Club attended spring training session conducted by DNR. A map indicating the "anticipated" alignment of the trail must also be submitted. A back-up grooming plan must also be provided.

G. **PENALTIES.**

1. If it is determined that the **Trail Completion Certification benchmark** in this Plan has not been satisfactorily completed but was certified as having been completed by the Sponsor, the Sponsor may be assessed a penalty of up to 45% of the Total Annual Grant Amount.

2. If it is determined that the **Grooming Certification benchmark for the period of opening day through January 15** in this Plan has not been satisfactorily completed but was certified as having been completed by the Sponsor, the Sponsor may be assessed a penalty of up to 25% of the Total Annual Grant Amount.

3. If it is determined that the **Grooming Certification benchmark for the period of January 16 through the end of the season** in this Plan has not been satisfactorily completed but was certified as having been completed by the Sponsor, the Sponsor may be assessed a penalty of up to 25% of the Total Annual Grant Amount.

4. If it is determined that the **Trail Closure/Application Submission Certification** benchmark in this Plan has not been satisfactorily completed but was certified as having been completed by the Sponsor, the Sponsor may be assessed a penalty of up to 5% of the total annual Grant Amount.

In addition to the above penalties, the State reserves the right to reduce payment in the following year's agreement or to exclude the Sponsor from participation in the Trails Assistance Program.

H. ACCOUNTING AND AUDIT. The Sponsor shall maintain books, records, documents, and other evidence relevant to this grant and in such detail that will accurately reflect the benchmarks that have been reached in this program and that have received payment. The Sponsor shall use generally accepted accounting principles and these records shall be retained for six years after this grant terminates. The State, its representative or the legislative auditor shall have the right to examine this evidence and the Sponsor shall make them available at the office at all reasonable times during the record retention period. Records shall be sufficient, as defined in the Manual to reflect significant costs incurred and volunteer donation of time, equipment, and/or materials in performance of this grant.

I. WORKER'S COMPENSATION. The Sponsor shall comply with the provisions for worker's compensation in Minnesota Statutes Chapter 176.181, Subd. 2 and 176.182 and all applicable rules and subsequent amendments thereto.

J. LIABILITY. Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The provisions of the Minnesota Tort Claims Act, Minnesota Statutes Chapter 3.736 and other applicable law shall govern the State's liability. The provisions of Minnesota Political Subdivisions Tort Liability, Minnesota Statutes Chapter 466.02 and other applicable law shall govern the Sponsor's liability.

K. TERM.

1. **Effective date: July 1, 2015.** Per MN Statute 16B.98, Subd. 5 and Subd. 7, this agreement is not valid and no payments will be made to the Grantee until this grant contract is fully executed, however, eligible expenses may be incurred the date the appropriation becomes available.
2. **Expiration date: June 30, 2016,** or until all obligations have been satisfactorily fulfilled, whichever is sooner.

L. TERMINATION. This Agreement may be terminated by the State in the event of a default by the Sponsor; the legislature appropriates insufficient monies for the program, or the abandonment of the Trail. The State and the Sponsor may also terminate it upon mutual agreement, upon 30 days' written notice to each entity.

M. ASSIGNMENT OR MODIFICATION. The Sponsor may not assign any of its rights or obligations under this Agreement without the prior written consent of the State. No change or modification of the terms or provisions of this Agreement shall be binding unless such change or modification is in writing and signed by both parties to this Agreement.

N. DATA DISCLOSURE. Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

O. GOVERNING LAW, JURISDICTION, AND VENUE. Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

P. AUTHORIZED REPRESENTATIVE. The State's Authorized Representative is the Trail Area Supervisor from the Parks and Trails Division of the Department of Natural Resources for the area where the trail is located, or his/her successor, and has the responsibility to monitor the Sponsors performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment. A list of the Trail Area Supervisors can be found on the program webpage ([http://files.dnr.state.mn.us/assistance/grants/recreation/ohv/area\\_sups.pdf](http://files.dnr.state.mn.us/assistance/grants/recreation/ohv/area_sups.pdf)).

The Sponsor's Authorized Representative is the contact person and individual who provide the authorized signature for the Sponsor, which can be found on the program application (incorporated here into this agreement by reference). If the Sponsor's Authorized Representative changes at any time during this grant contract, the Sponsor must immediately notify the State.

The authorized representative of the sponsor is prohibited from being an officer or bookkeeper/accountant of the club or organization receiving this grant on behalf of the State.

Q. INVASIVE SPECIES PREVENTION. The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during work. The Grantee and/or contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by Grantee and/or contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite. Note that transporting noxious weeds requires a permit from the Minnesota Department of Agriculture.

The Grantee and/or contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

**LOCAL UNIT OF GOVERNMENT SPONSOR**

Local Unit of Government (Sponsor)		
Authorized Signature	Title	Date
Authorized Signature	Title	Date

**DEPARTMENT OF NATURAL RESOURCES**

Individual certifies that funds have been encumbered as required by M.S. § 16A.15 and 16C.05. 	State Encumbrance Verification SWIFT PO #: 86725	Date 11/5/15
Authorized Signature	Parks and Trails Division Director or Deputy Director	Date







# Roseau County Request for Board Action

<b>Agenda Item #:</b> Department Reports 1b <small>(for office use only)</small>								
<b>Requested Board Date:</b>	November 24, 2015	<b>Originating Department:</b> Auditor						
<b>Subject Title (as it will appear on the Agenda):</b> Tax Forfeited Land Sale		<b>Presenter:</b> Martie Monsrud						
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
<b>Board Action Requested:</b> <ul style="list-style-type: none"> <li>- Consider a Resolution authorizing public and private sale of tax forfeited lands.</li> <li>- Consider a Resolution approving a request from Governmental subdivisions to purchase tax-forfeited parcels.</li> <li>- Approve parcels for sale and establish a basic sale price.</li> <li>- Approve terms and conditions of the public and private land sale.</li> </ul>								
<b>Background:</b>								
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
<b>Agenda Classification for County Board Meeting:</b> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Delegations</td> <td><input type="checkbox"/> Consent Agenda</td> </tr> <tr> <td><input checked="" type="checkbox"/> Department Reports</td> <td><input type="checkbox"/> Committee Reports</td> </tr> <tr> <td><input type="checkbox"/> County Board Items</td> <td><input type="checkbox"/> Other</td> </tr> </table>			<input type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
<input type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda							
<input checked="" type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
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**2015-TAX FORFEITED LAND SALE IN ROSEAU COUNTY--PUBLIC LAND SALE**

<b>Township/City</b>	<b>PIN</b>	<b>Acres</b>	<b>Legal</b>	<b>Appraised Value</b>	<b>Assessments After Forfeiture</b>	<b>Basic Sale Price</b>	<b>Assessment Before Forfeiture</b>
LAKE	15.3068030	5.28	That part of the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) and of the Southwest Quarter of the Southeast Quarter (SW 1/4 SE 1/4), Beginning at a point 2,471.18 Feet Easterly of the Southwest Corner of Section 15, thence N 02°16'25" W 32.86 Feet, Thence Northwesterly on a Tangential Curve Concave to the Southwest with a radius of 167.51 Feet and a Delta Angle of 53°44'59" 157.14 Feet, Thence N 20°09'45" E 133.78 Feet, Thence N 03°43'10" W 522.88 Feet, Thence N 88°48'30" E 300.43 Feet, Thence S 00°17'15" E to the South line of Section 15, thence West to the Point of Beginning, all located in Section Fifteen (15), Township One Hundred Sixty-three (163) North, Range Thirty-seven (37) West.	\$ 100.00		\$ 100.00	
LAKE	15.3068031	3.75	That part of the Southwest Quarter of the Southeast Quarter (SW 1/4 SE 1/4), Beginning at a point 2,710.34 Feet East of the Southwest Corner of Section 15, Thence N 00°17'55" W 817.60 Feet, Thence N 88°48'30" E 200 Feet, Thence S 00°17'55" E 817.60 Feet to the South line of Section 15, Thence West to the Point of Beginning, all located in Section Fifteen (15), Township One Hundred Sixty-three (163) North, Range Thirty-seven (37)	\$ 100.00		\$ 100.00	
LAKE	15.3156000		Lot Eighteen (18) Block One (1) Warroad Estates Subdivision, Unit One, according to the recorded Plat thereof.	\$ 100.00		\$ 100.00	
MICKINOCK	19.3002300	6.00	The East 24 Rods of the North 40 Rods of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) in Section One (1), Township One Hundred Sixty (160) North, Range Thirty-nine (39) West.	\$ 795.00		\$ 795.00	
MORANVILLE	21.3021700	1.00	The South 207 Feet of the North 437 Feet of the West 210 Feet of the East 722 Feet of the Northeast Quarter of the Southwest Quarter (NE 1/4 SW1/4) in Section Eight (8), Township One Hundred Sixty-two (162), Range Thirty-six (36) West.	\$ 3,000.00		\$ 3,000.00	
ROSS	28.3083900	8.00	Part of the South Half of the Southeast Quarter (S1/2 SE 1/4), Beginning at a point on the South line 1074.95 Feet West of the Southeast Corner, Thence West on the South Line 536 FT, Thence N 10°00'00" E 584.5 Feet, Thence N 74°45'00" E 155.5 Feet, Thence N 00°01'00" W 237.25 Feet, Thence S 86°17'00" E 266.25 Feet, Thence S 01°13'00" E to the Point of Beginning all in Section Thirty-three (33) Township One Hundred Sixty-two (162) North, Range Forty-one (41) West.	\$ 5,000.00		\$ 5,000.00	

Township/City	PIN	Acres	Legal	Appraised	Assessments	Basic Sale Price	Assessment
SKAGEN	29.3004000	39.00	The Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) LESS That part of the E 1/2 of SW 1/4 Desc: Beginning at a point 1799.2 Feet East and 295.2 Feet South of the NW corner of the SW 1/4, thence South 6° 00' 00" East 700 Feet, thence South 19° 25' 00" East 700 Feet, thence due East a distance of 155.6 Feet, thence N 19° 25' West 700 Feet, thence North 6° 00' West 700 Feet, thence due West 155.6 Feet to the Point of Beginning, all located in Section Thirteen (13), Township One Hundred Sixty-one (161) North, Range Forty-two (42) West	\$ 100.00		\$ 100.00	
CITY OF BADGER	51.3010700	32.42	The Northeast Quarter of the Southwest Quarter (NE 1/4 SW 1/4) LESS N 395.2 FT of E. 395.2 FT of W. 2194.40 FT, and LESS That part of the E 1/2 of SW 1/4 Desc: Beginning at a point 1799.2 Ft East and 295.2 Feet South of the NW corner of the SW 1/4, thence South 6° 00' 00" East 700 Feet, thence South 19° 25' 00" East 700 Feet, thence due East a distance of 155.6 Feet, thence N 19° 25' West 700 Feet, thence North 6° 00' West 700 Feet, thence due West 155.6 Feet to the Point of Beginning, all located in Section Thirteen (13), Township One Hundred Sixty-one (161) North, Range Forty-two (42) West.	\$ 100.00		\$ 100.00	
CITY OF ROSEAU	54.3250708		Lot Two (2), Block Two (2 ) Larsen's Second Addition to the City of Roseau according to the plat thereof.	\$ 100.00		\$ 100.00	\$ 10,468.14
CITY OF ROSEAU	54.3250832		Lot Two (2), Block Three (3) Larsen's Third Addition to the City of Roseau, according to the plat thereof.	\$ 100.00		\$ 100.00	\$ 11,404.04
CITY OF ROSEAU	54.3274300		The South Half (S1/2) of Lot Thirteen (13) of Auditor's Plat No. 9 of the Northeast Quarter of the Southeast Quarter (NE 1/4 SE 1/4), of Section Twenty-four (24), in Township One Hundred Sixty-two (162) North, Range Forty (40) West, according to the plat thereof.	\$ 11,245.00		\$ 11,245.00	\$ 1,022.53
CITY OF WARROAD	56.3031000		Lots Thirty-one (31) and Thirty-two (32), Block Eleven (11), in Moody's Addition to the City of Warroad, according to the plat thereof.	\$ 675.00		\$ 675.00	
CITY OF WARROAD	56.3099600		Lots Thirty-six (36) and Thirty-seven (37), Block Eleven (11) LESS the North Ten (10) Feet, in Fairview Addition to the City of Warroad, according to the plat thereof, and the North Ten (10) feet of Vacated Washington Avenue.	\$ 3,710.00		\$ 3,710.00	
CITY OF WARROAD	56.3184941		Lot Three (3), Block Three (3) in Countryside Addition to the City of Warroad, according to the plat thereof. <b>House has visible mold.</b>	\$ 5,000.00		\$ 5,000.00	

### 2015-TAX FORFEITED LAND SALE IN ROSEAU COUNTY--PRIVATE LAND SALE

Township/City	PIN	Acres	Legal	Appraised	Assessments	Basic Sale Price	Assessment
				Value	After Forfeiture		Before Forfeiture
CITY OF ROOSEVELT	53.3018701		The South One Hundred (100) feet of the East Fourteen (14) feet of Lot Twenty-four (24); The South One Hundred (100) feet of Lots Twenty-five (25) and Twenty-six (26) in Block Nine (9) of Roosevelt Townsite, according to the recorded plat thereof.	\$ 100.00		\$ 100.00	

Township/City	PIN	Acres	Legal	Appraised	Assessments	Basic Sale Price	Assessment
CITY OF ROOSEVELT	53.3020500		Lots Eight (8), Nine (9) and Ten (10), Block One (1) Harwood's First Addition to the Village of Roosevelt, according to the plat thereof.	\$ 100.00		\$ 100.00	
CITY OF ROOSEVELT	53.3100600		The Southwesterly Thirty (30) Feet of Lot 19 of Auditor's Plat No. 24 of the Southwest Quarter of the Southeast Quarter (SW 1/4 SE 1/4) in Section Thirty-six (36), Township One Hundred Sixty-two (162) North, Range Thirty-five (35) West.	\$ 100.00		\$ 100.00	
CITY OF ROSEAU	54.3020900		Lot Eighteen (18), of Block One (1) in the Original Townsite of Roseau, according to the plat thereof on file and of record in the Office of the County Recorder of Roseau County, Minnesota.	\$ 1,127.00		\$ 1,127.00	\$ 25.50
CITY OF ROSEAU	54.3126101		Lot Three (3), Block Eleven (11), Sanders and Brandt's Railway Addition to the City of Roseau, according to the plat thereof on file and of record in the office of the County Recorder, Roseau County, Minnesota.	\$ 100.00		\$ 100.00	

# TERMS FOR THE PUBLIC AND PRIVATE SALE OF TAX FORFEITED LAND IN ROSEAU COUNTY

December 16, 2015 @ 10:00 a.m. at the Roseau County Courthouse

**PUBLIC SALES:** All tax forfeited land is offered at an in-person public auction and sold to the highest bidder. The minimum bid acceptable is the basic sale price that is shown on the list of tax forfeited land. The basic sale price is equal to the appraised value, or the appraised value plus any extra charges for special assessments levied after forfeiture, or for timber value as appraised by the Minnesota Department of Natural Resources.

**PRIVATE SALES:** Note: Eligible purchasers are landowners whose property adjoins the parcel of tax-forfeited land. All tax forfeited land is offered at an in-person private auction and sold to the highest bidder of the adjoining land owner. The minimum bid acceptable is the basic sale price that is shown on the list of tax forfeited land. The basic sale price is equal to the appraised value, or the appraised value plus any extra charges for special assessments levied after forfeiture, or for timber value as appraised by the Minnesota Department of Natural Resources.

## FULL PURCHASE PRICE IS DUE AT TIME OF SALE.

In addition to the purchase price, the following fees will be collected at the time of sale:

- State assurance surcharge: 3% of the purchase price;
- State Deed Fee: \$25.00;
- Deed Filing Fee: \$46.00;
- State Deed Tax: equal to the greater of \$1.65 or 0.33% of the purchase price.

All sales are final, and no refunds or exchanges are permitted. Roseau County is not responsible for determining property lines or boundaries. Access to the property is the responsibility of the buyer.

**CONDITIONS:** All property is sold “**as is**”. Roseau County makes no warranty that the land is “**buildable**” or of the “**condition**” of the buildings on the property. No warranties as to physical condition of the property have been made by Seller, its Employees or Agents; any warranties of physical condition of the property are void. The Seller, its Employees or Agents, have no further responsibility or liability with respect to the condition or management of the property.

**RADON WARNING STATEMENT:** Minnesota Department of Health strongly recommends that ALL potential buyers have an indoor radon test performed prior to purchase or taking occupancy of any tax-forfeited residential property.

Roseau County has no knowledge of radon and is not required to conduct radon testing on tax-forfeited residential property.

Sales are subject to the following restrictions on the use of the properties: existing leases, building codes and zoning laws, and easements obtained by any government subdivision or agency thereof for a public purpose. Contact the city or township where the land is located for details of building codes or zoning laws. The appraised value does not represent a basis for future taxes.

SPECIAL ASSESSMENTS: The balance of any special assessments that were levied before forfeiture and cancelled at forfeiture are not included in the basic sale price. It is the responsibility of the prospective buyer to contact the city/township to determine special assessments that may have been canceled and may be subject to reassessment. These special assessments are shown on the list of tax forfeited land under the column entitled "Assessments Before Forfeiture."

Any special assessments that were levied after forfeiture and certified to the County Auditor have been added to the appraised value. Any clean-up costs incurred have also been added to the appraised value. These costs are paid by the purchaser as part of the basic sale price.

TITLE: PROOF OF OWNERSHIP: The buyer will receive a receipt at the time of the sale. The Department of Revenue will issue a Conveyance of Forfeited Lands after full payment is received by the Roseau County Auditor's office. Said document has the characteristics of a patent from the State of Minnesota.

FOR ALL LAND NOT IN A PLATTED SUBDIVISION: There are restrictive covenants required for marginal lands and wetlands including lands in Auditor's Subdivisions, (see Minnesota Statutes, Section 103F.535, Subd. 2, and Minnesota Statutes Section 282.018, Subd. 2.)

FORMER OWNERS: Must pay the purchase price or the amount of delinquency, whichever is greater, pursuant to Minnesota Statutes Section 282.01, Subd. 7.

PARCELS NOT SOLD AT PUBLIC OR PRIVATE AUCTION: Parcels not sold at the sale may be purchased after the sale by paying the basic sale price of the parcel. The basic sale price cannot be changed unless the parcel is re-appraised, republished, and again offered at a future public sale.

**IN ORDER TO PROTECT YOUR LEGAL INTERESTS, WE RECOMMEND THAT YOU CONSULT WITH YOUR ATTORNEY ON LEGAL ISSUES THAT MAY BE ASSOCIATED WITH THE SALE.**



# Application for Property Tax Abatement

For Taxes Levied in Tax Year(s): \_\_\_\_\_

And Taxes Payable in Year(s): 2015

Applicant and Property Information

### Applicant Information

Last Name NORTHERN RESOURCES COOPERATIVE		First Name	Middle Initial
Property Address OLD FERTILIZER PLANT ON SOUTH SIDE OF RAILROAD RIGHT OF WAY			Social Security Number
City	State	Zip code	County
Parcel ID or legal description of property (from tax statement or valuation notice) 54.0304000, 54.0305500, 54.9000300, 54.9000500, 54.9002300			School District Number 682 - ROSEAU

Applicant's Statement of Facts/Settlement

### Applicant's Statement of Facts

**If the assessed value is being contested, list approximate market value.**

Land	Structures	Total

**If taxes, penalties, interest, or costs which are now a lien against the real estate are being contested, list below.**

Year	Type (taxes, penalty, interest, or cost)	Amount Contested	Amount Paid

Explain why the above amount has not been paid

Year	Type (taxes, penalty, interest, or cost)	Amount Contested	Amount Paid

Explain why the above amount has not been paid

Year	Type (taxes, penalty, interest, or cost)	Amount Contested	Amount Paid

Explain why the above amount has not been paid

Total Amount Contested	<b>Portion of total amount contested you are willing to pay</b>
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Explain why you think this settlement is fair and reasonable  
 NORTHERN RESOURCES PURCHASED LAND FROM THE RAILROAD AND A NEW PARCEL WAS CREATED TO INCLUDE THE LAND AND BUILDINGS. THROUGH A CLERICAL ERROR, THE OLD PARCELS (LAND LEASE AND PERSONAL PROPERTY) CALCULATED A TAX FOR 2015 AND THEREFORE N.R. PAID DOUBLE TAX. THIS ABATEMENT IS TO REFUND THEM THE TAX THAT SHOULD NOT HAVE BEEN CALCULATED AND PAID ON THE OLD PARCELS.

Sign Here

### Signature of Applicant

*Applicant requests that the portion of the contested amount in excess of said sum offered should be abated, canceled and refunded. This statement is a true and full statement of all facts known to the applicant relative to this matter.*

Signature of Applicant	Date
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Note: Minnesota Statutes, Section 609.41, "Whoever, in making any statement, oral or written, which is required or authorized by law to be made as a basis of imposing, reducing, or abating any tax or assessment, intentionally makes any statement as to any material matter which the maker of the statement knows is false may be sentenced, unless otherwise provided by law, to imprisonment for not more than one year or to payment of a fine of not more than \$3,000.00, or both."

### Use of Information

In order to be considered for abatement, you must file this form.

The information on this form will be used to properly identify you and determine if you qualify for abatement of property taxes under M.S. 270C.86 or 270C.34. Your Social Security number is required. If you do not provide the required information, your application may be delayed or denied. Your County Assessor may also ask for additional verification of qualifications. Your Social Security number is considered private data.

# For Office Use Only

I, the undersigned county auditor, hereby certify the following amounts are the values and taxes currently on our records.

Amounts on Record

Year	Market Value			Taxes	Penalties	Interest	Costs	Total
	Land	Improvements	Total					
2015	\$58,500	\$127,000	\$185,500	\$7,016 <sup>00</sup>				

## Certifications of Approval

For this abatement to be granted by the Commissioner of Revenue, it must have been carefully investigated and receive the favorable recommendation of (i) either the assessor or the county treasurer; (ii) the county auditor; and (iii) the county board.

### Recommendation of Assessor or Treasurer

Approved  Denied

Signature Riz Kund Title Assessor Date 11/20/2015

### Recommendation of County Auditor

Approved  Denied

Signature Martha Monsrud Date 11/20/2015

### County Board of Commissioner's Action (to be completed by County Auditor)

Approved  Denied

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Certifications of Final Approval

(complete only for approved abatements; to be completed by County Auditor)

I certify that the approval of this abatement will result in the following changes:

Total Tax, Penalty, and Interest \$ \_\_\_\_\_ Proposed Penalty Reduction \$ \_\_\_\_\_  
 Proposed Tax Reduction \$ \_\_\_\_\_ Total Proposed Reduction \$ \_\_\_\_\_  
 Proposed Interest Reduction \$ \_\_\_\_\_ Total Amount Payable \$ \_\_\_\_\_

Upon payment of \$ \_\_\_\_\_ by the applicant, all taxes, penalties, interest, and costs above in excess of the payment amount are abated and cancelled, and the payment will be accepted as a full settlement.

*This approval was granted by the county board as an official action of that body or by the county auditor under a delegation from the board and has been entered upon the records of the county as a public record showing the names of the taxpayers, other concerned persons, and the amounts.*

Signature of County Auditor \_\_\_\_\_ Date \_\_\_\_\_

Final Approval

DEPARTMENT OF REVENUE

The Commissioner of Revenue may grant these reductions or abatements of inequitable or unjust taxes, penalties, interest or special assessments not yet paid, and order the refund of taxes, penalties, interest or special assessments that have been erroneously or unjustly paid.(M.S. 270C.86, Subd. 1) Upon the favorable recommendation of the local officials, as certified above, the Commissioner of Revenue approves the abatement of the following amounts:

Proposed Penalty and Interest Reduction \$ \_\_\_\_\_  
 Proposed Tax Reduction \$ \_\_\_\_\_  
 Total Proposed Reduction \$ \_\_\_\_\_

Signature of Commissioner or Delegate \_\_\_\_\_ Date \_\_\_\_\_

Signature of Commissioner or Delegate \_\_\_\_\_ Date \_\_\_\_\_





**Roseau County Board**  
**November 2015**  
**Glenda A. Phillipe**  
**District One**

**November 4 – LDSAAA – TRF**

**November 9 – Warroad City Council – Warroad**

**November 10 – County Board – Roseau**

**November 12 – Warroad Park and Rec – Warroad**

**November 16 – North Country Food Bank – Warroad**

**November 17 – Social Services – Roseau**

**November 17 – Highway – Roseau**

**November 18 – Waste Management/ITV – Roseau**

**November 18 – Lake Township – Warroad**

**November 23 – RCCoA – Roseau**

**November 23 – Warroad Community Park – Warroad**

**November 23 – Warroad City Council – Warroad**

**November 24 – Public Health – Roseau**

## JACK SWANSON COMMITTEE REPORTS

NOVEMBER 11, 2015 - TEAM 'EPIC'/ LIFECARE; met to determine Lifecare Medical Center interest in administering the Drug Free Communities Grant on behalf of Roseau County

NOVEMBER 12, 2015 - DOMESTIC VIOLENCE COURT; introductory meeting of DV Court advisory team

NOVEMBER 16, 2015 - EXTENSION COMMITTEE; performance reviews

NOVEMBER 17, 2015 - SOCIAL SERVICES BOARD

NOVEMBER 17, 2015 - HIGHWAY COMMITTEE

NOVEMBER 17, 2015 - TOBACCO PREVENTION COALITION; met with Helen Anderson (Tobacco Free Communities) and Julie Pahlen (Lifecare Public Health)

NOVEMBER 18, 2015 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (THIEF RIVER FALLS)

NOVEMBER 19, 2015 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL); AMC Governance committee

NOVEMBER 19, 2015 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL)

NOVEMBER 20, 2015 - ASSOCIATION OF MINNESOTA COUNTIES FUTURES TASK FORCE (ST PAUL)

NOVEMBER 20, 2015 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL); Executive Director performance review

NOVEMBER 23, 2015 - ROSEAU COUNTY COMMITTEE ON AGING