



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

December 1, 2015

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on December 1, 2015, at 5:00 p.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

5:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

5:05 Board Appointments/Public Comments*

5:10 Consent Agenda

1. November 24, 2015 Board Proceedings

5:15 Department Reports

5:15 County Board Items

1. 2016 Meeting Schedules
2. Commissioner Committee Reports

6:00 Unfinished Business

6:00 Adjourn

***Limited to five minutes**

County Coordinator's Office e-mail address: anmarie.miller@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe ** District 2, Jack Swanson, Chair ** District 3, Roger Falk, Vice-Chair
District 4, Todd Miller ** District 5, Mark Foldesi
An Equal Opportunity Employer

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 24, 2015

The Board of Commissioners of Roseau County, Minnesota met in regular session in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 24, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

Consideration of a Minnesota Lawful Gambling Permit was added to the Consent Agenda and a discussion on an Aquatic Invasive Species Resolution and Work Plan was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Swanson shared correspondence from the Minnesota Counties Intergovernmental Trust regarding the 2015 dividend payment. Coordinator Pelowski reviewed the meeting schedule for Tuesday, December 1, 2015. The Operations/Committee of the Whole Board meeting will begin at 2:30 p.m., the Regular Board Meeting at 5:00 p.m., and the Budget Hearing will start at 6:00 p.m.

APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills with an issue date of November 25, 2015:

Warrants Approved For Payment 11/12/2015

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	39,622.77
GREENBUSH CITY	95,557.65
NW MN MULTI COUNTY HRA	13,379.42
NW REGIONAL DEV COMM	6,009.13
ROOSEVELT CITY	4,865.75
ROSEAU CITY	501,107.74
ROSEAU RIVER WATERSHED DIST	142,753.46
SCHOOL DIST 2683	47,408.05
SCHOOL DIST 676	66,452.59
SCHOOL DIST 682	663,256.90
SCHOOL DIST 690	660,879.75
SPRINGSTEEL ISLAND SANITARY DISTRICT	22,405.81
TOWN OF BARNETT	2,029.37
TOWN OF CEDARBEND	3,567.76
TOWN OF DEWEY	2,566.82
TOWN OF DIETER	2,527.88
TOWN OF ENSTROM	6,092.56
TOWN OF FALUN	3,275.67

TOWN OF GOLDEN VALLEY	4,825.25
TOWN OF GRIMSTAD	3,876.13
TOWN OF HEREIM	3,978.32
TOWN OF HUSS	2,686.37
TOWN OF JADIS	11,934.66
TOWN OF LAKE	119,134.06
TOWN OF LAONA	8,892.07
TOWN OF MALUNG	5,915.27
TOWN OF MICKINOCK	4,407.36
TOWN OF MORANVILLE	22,822.12
TOWN OF REINE	2,817.21
TOWN OF ROSS	4,971.60
TOWN OF SKAGEN	3,679.75
TOWN OF SPRUCE	11,245.33
TOWN OF STAFFORD	5,267.42
TOWN OF STOKES	5,006.84
TWO RIVER WATERSHED DISTRICT	19,144.53
WARROAD CITY	306,141.99
WARROAD PORT AUTHORITY	48,177.59
WARROAD WATERSHED DISTRICT	9,490.13
17 Payments less than 2,000.00	17,848.07
Final Total:	2,906,021.15

Warrants Approved For Payment 11/12/2015

<u>Vendor Name</u>	<u>Amount</u>
CENTURLINK	2,892.79
MN DEPT OF FINANCE -TREAS	2,173.50
MORRIS SEALCOAT & TRUCKING INC	37,664.28
ROSEAU CITY	8,855.47
SIMMONS CONTRACTING LLC	2,705.00
STOSKOPF INC/STEVEN	9,082.67
9 Payments less than 2,000.00	4,312.92
Final Total:	67,686.63

Warrants Approved For Payment 11/19/2015

<u>Vendor Name</u>	<u>Amount</u>
QUALIFIED PRESORT SERVICE LLC	3,000.00
8 Payments less than 2,000.00	2,138.06
Final Total:	5,138.06

Warrants Approved On 11/24/2015 For Payment 11/25/2015

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	17,333.23
CDW GOVERNMENT INC	2,686.21
EMERGITECH	62,500.00
GARTNER REFRIGERATION CO	10,191.84
JOHNSON OIL CO INC	5,096.26
LIFECARE MEDICAL CENTER	7,267.30
R & Q TRUCKING INC	8,186.65
ROSEAU CO HWY DEPT	26,305.84
UND FORENSIC PATHOLOGHY	2,587.00
UNIVERSAL RECYCLING TECHNOLOGIES	3,348.90
57 Payments less than 2,000.00	23,063.77
Final Total:	168,567.00

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the November 10, 2015 Board Proceedings; approved the Roseau County Trailblazers FY16 Maintenance and Grooming Agreement in the amount of \$114,061.00; and approved the Warroad Lost River Sportsman's Club Minnesota Lawful Gambling Permit for an event at Springsteel Resort on March 8, 2016.

DEPARTMENT REPORTS

Auditor

Auditor Monsrud requested the Board consider warrants and claims submitted for payment in December, 2015, as Auditor warrants. A motion to approve the payment of all warrants and claims for the month of December, 2015, as Auditor warrants, was made by Commissioner Phillippe, seconded by Commissioner Foldesi and carried unanimously.

Auditor Monsrud met with the Board to request approval of two Resolutions; a parcel list; and Terms of Public Sale for the public and private Tax Forfeited Land Sale scheduled for December 16, 2015.

A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2015-11-02

RESOLUTION AUTHORIZING PUBLIC AND PRIVATE SALE OF TAX-FORFEITED LANDS

BE IT RESOLVED that all parcels of tax forfeited land listed on the List of Tax-Forfeited Land # 681501 is classified as non-conservation land; that that basic sale price of each parcel on the List of Tax-Forfeited Land that is on file with the County Auditor be approved and authorization for a public and private sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held by the Roseau County Auditor at 10:00 am, on December 16, 2015, at the Roseau County Courthouse Boardroom, for not less than the basic sale price; and that all sales shall be for full payment on the day of the sale.

BE IT FURTHER RESOLVED that the conditions and terms of the sale shall be described in the list contained herein and approved by the Roseau County Board of Commissioners.

A motion was made by Commissioner Foldesi, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2015-11-03

RESOLUTION APPROVING REQUEST FROM GOVERNMENTAL SUBDIVISIONS TO PURCHASE TAX-FORFEITED PARCELS

WHEREAS, the City of Badger and City of Greenbush have requested to purchase parcels of tax-forfeited land located within Roseau County, and

WHEREAS, the Roseau County Board of Commissioners have reviewed and considered said requests.

NOW, THEREFORE BE IT RESOLVED that the following requests to purchase tax-forfeited lands are hereby granted:

City of Badger: Subdivisions Fifteen (15), and Sixteen (16), and the North Ten (10) feet of the West One Hundred Fifty (150) feet of Subdivision One (1), all in Auditor's Plat No 14 of the Southeast Quarter of the Northeast (SE¼ NE1/), of Section Twelve (12), in Township One Hundred Sixty-one (161) North, Range Forty-two (42) West, according to the Plat thereof on file and of record in the office of the County Recorder in and for Roseau County, Minnesota.

City of Greenbush Lots Sixteen (16) and Seventeen (17), Block 2 of Solom's Addition to the Village of West Greenbush, according to the recorded plat thereof;

Lot Ten (10) of Block Twelve (12), in the Townsite of West Greenbush, according to the plat thereof.

A motion to approve the Tax Forfeited Land Sale Parcel List (public and private), and the Terms for the Public and Private Sale of Tax Forfeited Land in Roseau County, was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously. (The parcel list and Terms of Sale are available in the Auditor's Office.)

County Assessor Liz Lund met with the Board to inform them of a property tax refund which will be made to Northern Resources Cooperative in the amount of \$7,016.00. A clerical error during the re-assignment of parcels after a land purchase resulted in the need for a refund.

Highway

Engineer Ketring met with the Board to request approval of a final payment on the Warroad Shop construction project. A motion to approval final payment to Klopp Construction, in the amount of \$14,219.45, was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

COUNTY BOARD ITEMS

Coordinator Pelowski presented the Board with information from the Department of Natural Resources which requested an updated Roseau County Resolution and Work Plan needed to support the Aquatic Invasive Species Prevention Aid program. The Board requested this item be deferred to the December 22, 2015 Board meeting for further discussion.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Extension Committee meeting, 11/16/15; Northwest Community Action, 11/16/15; Social Services Board, 11/17/15; Highway Committee, 11/17/15.

Commissioner Miller reported on the following committee(s): Minnesota Rural Counties Caucus Administrative Team Conference Call, 11/13/15; Transportation meeting, 11/16/15; Social Services Board, 11/17/15; Blandin Foundation meeting, 11/19/15.

Commissioner Falk reported on the following committee(s): Extension Committee meeting, 11/16/15; Northwest Community Action, 11/16/15; Social Services Board, 11/17/15; Highway Committee, 11/17/15.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 11/17/15; Highway Committee, 11/17/15.

Commissioner Phillippe reported on the following committee(s): Warroad City Council, 11/9/15; Warroad Park and Rec, 11/12/15; North Country Food Bank, 11/16/15; Social Services Board, 11/17/15; Highway Committee, 11/17/15; Northwest Minnesota Household Hazardous Waste Joint Powers Board, 11/18/15; Lake Township Board, 11/18/15; Roseau County Committee on Aging, 11/23/15; Warroad Community Park, 11/23/15.

Commissioner Swanson reported on the following committee(s): Team EPIC/LifeCare meeting, 11/11/15; Domestic Violence Court, 11/12/15; Extension Committee, 11/16/15; Social Services Board, 11/17/15; Highway Committee, 11/17/15; Tobacco Prevention Coalition, 11/17/15; Northwest Minnesota Housing and Redevelopment Authority, 11/18/15; Association of Minnesota Counties Executive Committee, 11/19/15; Association of Minnesota Counties Futures Task Force, 11/19-11/20/2015; Association of Minnesota Counties Executive Committee, 11/20/15; Roseau County Committee on Aging, 11/23/15.

Upon motion carried, the Board adjourned the Regular Meeting at 10:30 a.m. The next Regular Meeting of the Board is scheduled for December 1, 2015 at 5:00 p.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota

DRAFT



BUSINESS HOURS

The Roseau County Courthouse is open
Monday through Friday from 8:00 a.m. to 4:30 p.m.

The Courthouse is closed on the following days in observance of
these 2016 Holidays:

Holiday	County Observed Date
New Year's Day -----	January 1, 2016
Martin Luther King Day -----	January 18, 2016
Presidents' Day -----	February 15, 2016
Memorial Day -----	May 30, 2016
Independence Day -----	July 4, 2016
Labor Day -----	September 5, 2016
Veterans' Day -----	November 11, 2016
Thanksgiving Day -----	November 24, 2016
Day After Thanksgiving -----	November 25, 2016
Christmas Eve Day -----	December 23, 2016
Christmas Day -----	December 26, 2016



NOTICE

**2016 Operations/
Committee of the Whole Meetings**

DATE:

TIME

January 5, 2016	11:00 a.m.
February 2, 2016	9:00 a.m.
March 1, 2016	9:00 a.m.
April 5, 2016	9:00 a.m.
May 3, 2016	9:00 a.m.
June 7, 2016	9:00 a.m.
July 5, 2016	9:00 a.m.
August 2, 2016	9:00 a.m.
September 6, 2016	9:00 a.m.
October 4, 2016	9:00 a.m.
November 1, 2016	9:00 a.m.
December 13, 2016	2:30 p.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Courthouse Board Room

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check the Roseau County Web Site at <http://www.co.roseau.mn.us>



Roseau County 2016 Board Meeting Schedule

<u>DATE:</u>	<u>TIME</u>
January 5, 2016	9:00 a.m.
January 12, 2016	9:00 a.m.
January 26, 2016	9:00 a.m.
February 9, 2016	9:00 a.m.
February 23, 2016	9:00 a.m.
March 8, 2016	9:00 a.m.
March 22, 2016	9:00 a.m.
April 12, 2016	9:00 a.m.
April 26, 2016	9:00 a.m.
May 10, 2016	9:00 a.m.
May 24, 2016	9:00 a.m.
June 14, 2016	9:00 a.m.
June 21, 2016 (Special Meeting for Board of Appeal & Equalization)	6:00 p.m.
June 28, 2016	9:00 a.m.
July 12, 2016	9:00 a.m.
July 26, 2016	9:00 a.m.
August 9, 2016	9:00 a.m.
August 23, 2016	9:00 a.m.
September 13, 2016	9:00 a.m.
September 27, 2016	9:00 a.m.
October 11, 2016	9:00 a.m.
October 25, 2016	9:00 a.m.
November 8, 2016	9:00 a.m.
November 22, 2016	9:00 a.m.
December 13, 2016	5:00 p.m.
December 27, 2016	9:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Courthouse Board Room

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Rev: 12/1/15



NOTICE
2016 Community Justice Coordinating Committee

DATE:

TIME

January 6, 2016	12:00 p.m.
February 3, 2016	12:00 p.m.
March 2, 2016	12:00 p.m.
April 6, 2016	12:00 p.m.
May 4, 2016	12:00 p.m.
June 1, 2016	12:00 p.m.
July 6, 2016	12:00 p.m.
August 3, 2016	12:00 p.m.
September 7, 2016	12:00 p.m.
October 5, 2016	12:00 p.m.
November 2, 2016	12:00 p.m.
December 7, 2016	12:00 p.m.

Members of the County Board may attend the above meetings to observe and/or take part.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Courthouse Board Room

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>



Roseau County 2016 Social Service Board Meeting Schedule

DATE:

TIME

January 19, 2016	9:00 a.m.
February 16, 2016	9:00 a.m.
March 15, 2016	9:00 a.m.
April 19, 2016	9:00 a.m.
May 17, 2016	9:00 a.m.
June 21, 2016	3:00 p.m.
July 19, 2016	9:00 a.m.
August 16, 2016	9:00 a.m.
September 20, 2016	9:00 a.m.
October 18, 2016	9:00 a.m.
November 15, 2016	9:00 a.m.
December 20, 2016	9:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Roseau County Social Services Board Room.

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>



NOTICE OF 2016 Highway Committee Meetings

DATE:

TIME

January 12, 2016 (County Board Room)	11:00 a.m.
February 16, 2016	11:00 a.m.
March 15, 2016	11:00 a.m.
April 19, 2016	11:00 a.m.
May 17, 2016	11:00 a.m.
June 21, 2016	4:30 p.m.
July 19, 2016	11:00 a.m.
August 16, 2016	11:00 a.m.
September 20, 2016	11:00 a.m.
October 18, 2016	11:00 a.m.
November 15, 2016	11:00 a.m.
December 20, 2016	11:00 a.m.

ALL MEETINGS ARE OPEN TO THE PUBLIC

Meeting Location: Roseau County Social Services Board Room.

For a copy of this schedule, please contact the Roseau County Coordinator at 463-4248 or check on-line
Roseau County Web Site at <http://co.roseau.mn.us>

