



## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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**March 24, 2015**

### **REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on March 24, 2015, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Board Appointments/Public Comments\***

1. Maria Pahlen - Roseau County Drug Court, Bureau of Justice Grant Application

**9:20 Consent Agenda**

1. March 10, 2015 Board Proceedings
2. Boat and Water Safety Grant
3. Tri-Valley Rural Transportation Collaborative (RTC) Contract
4. County Assessor Payroll Change Notice
5. County Website Software Purchase
6. Roseau County Trailblazers 3<sup>rd</sup> Benchmark
7. Subordination Agreement
8. Highway Department – Advertisement for Hire(s)
9. Call for Bids – Ditch Brushing Project
10. Postage Machine Lease Agreement

**9:25 Department Reports**

1. Auditor's Office
  - a. Lease Agreement – County Owned Property

**9:30 County Board Items**

1. Commissioner Committee Reports

**10:00 Unfinished Business**

**10:00 Adjourn**

**\*Limited to five minutes**

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County Coordinator's Office e-mail address: [anmarie.miller@co.roseau.mn.us](mailto:anmarie.miller@co.roseau.mn.us), Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

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District 1, Glenda Phillipe \*\* District 2, Jack Swanson, Chair \*\* District 3, Roger Falk, Vice-Chair  
District 4, Todd Miller \*\* District 5, Mark Foldesi  
An Equal Opportunity Employer





# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

March 10, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, March 10, 2015 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller and Jack Swanson. Commissioners Foldesi and Phillipe were excused.

## APPROVAL OF AGENDA

A Minnesota Lawful Gambling Permit was added to the Consent Agenda. A bonding discussion and a forthwith payment were added to the Highway Department. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski shared correspondence from DNR Regional Lands & Minerals Supervisor Cindy Buttleman advising Roseau County that the DNR is in discussion with the U.S. Fish and Wildlife Service regarding a potential exchange involving LUP lands and State consolidated conservation lands in Roseau County. Pelowski also distributed a MRCC Forum Update from MRCC Administrator Dan Larson.

## APPROVAL OF BILLS

A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 2/26/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,177.44
ROSEAU CO HISTORICAL SOCIETY	3,000.00
TOWN OF BARNETT	19,845.79
TOWN OF BARTO	18,593.75
TOWN OF BEAVER	6,581.57
TOWN OF CEDARBEND	12,285.57
TOWN OF DEER	18,867.09
TOWN OF DEWEY	10,899.40
TOWN OF DIETER	16,651.39
TOWN OF ENSTROM	22,341.86
TOWN OF FALUN	15,201.50
TOWN OF GOLDEN VALLEY	12,503.58
TOWN OF GRIMSTAD	13,330.20
TOWN OF HEREIM	16,310.64
TOWN OF HUSS	12,399.14
TOWN OF JADIS	36,801.72
TOWN OF LAKE	70,990.38

TOWN OF LAONA	27,154.02
TOWN OF LIND	13,243.71
TOWN OF MALUNG	22,586.27
TOWN OF MICKINOCK	19,952.45
TOWN OF MOOSE	14,038.47
TOWN OF MORANVILLE	37,536.82
TOWN OF NERESON	13,950.16
TOWN OF PALMVILLE	6,503.50
TOWN OF POHLITZ	5,636.20
TOWN OF POLONIA	14,787.78
TOWN OF POPLAR GROVE	9,517.28
TOWN OF REINE	6,728.86
TOWN OF ROSS	23,574.49
TOWN OF SKAGEN	19,845.44
TOWN OF SOLER	13,046.95
TOWN OF SPRUCE	26,844.02
TOWN OF STAFFORD	17,297.77
TOWN OF STOKES	19,236.10
7 Payments less than 2,000.00	4,584.66
<b>Final Total:</b>	<b>626,845.97</b>

**Warrants Approved For Payment 3/05/2015**

<u>Vendor Name</u>	<u>Amount</u>
DAVIES/HEIDI M	2,612.69
DEARBORN NATIONAL LIFE INSURANCE	2,570.05
JOHNSON/LAURE A	3,526.88
MN ENERGY RESOURCES	3,717.24
NW MN SERV COOP-BLUE CROSS BLUE	85,471.50
PRUDENTIAL	2,166.06
15 Payments less than 2,000.00	8,560.16
<b>Final Total:</b>	<b>108,624.58</b>

**Warrants Approved On 3/10/2015 For Payment 3/13/2015**

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	7,152.41
CDW GOVERNMENT INC	3,115.43
COMPASS MINERALS AMERICA	30,868.34
FARMERS UNION OIL CO-WARROAD	3,397.79
MAR-KIT LANDFILL	27,678.30
MARCO INC	2,446.16
MIDSTATES EQUIPMENT & SUPPLY	30,144.08
MN RURAL COUNTIES CAUCUS	2,100.00
NINTH JUDICIAL DISTRICT	20,500.00
NORTHERN RESOURCES COOPERATIVE	7,109.97
SIMPLEX GRINNELL LP	6,708.20
SJOBERG'S INC	2,668.25
WARROAD CITY	4,522.00
ZIEGLER INC	120,246.46
68 Payments less than 2,000.00	28,109.82
<b>Final Total:</b>	<b>296,767.21</b>

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the February 24, 2015 Board Proceedings; approved the Roseau/LOW Sportsman's Club (\$15,000.00)–Northstar ATV Club (\$8,000.00) Grant-in-aid Agreement effective July 1, 2014 through June 30, 2016; authorized Board Chair Swanson to sign the Federal Grant application to fund trail development for the Lake of the Woods (LOW) Ruffed Grouse Society and passed Resolution #2015-03-01 in support of this grant application; approved a Service Contract with Keith Block for Subsurface Sewage Treatment System (SSTS) design, review, soil verification, and complaint investigation/compliance inspections effective January 1, 2015 through December 31, 2016; and, approved a MN Lawful Gambling Permit for the LOW Chapter of the Ruffed Grouse Society for a raffle event on May 8, 2015.

## **DEPARTMENT REPORTS**

Engineer Ketring met with the Board to request approval to call for bids on the County's 2015 Bituminous and Seal Coat Projects; to request approval of the 2015 Safety Training Contract; to discuss Transportation Center Bonding; and, to request approval of a forthwith payment to Polaris Industries.

A motion to approve a call for bids for the following Bituminous Overlay/Aggregate projects was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously:

- SAP 068-612-024, CSAH 12 between CSAH 9 and CSAH 13;
- SAP 068-613-022, CSAH 13 between CR 126 (east) and TH 11;
- SAP 068-624-006, CSAH 24 between TH 11 and CSAH 28;
- SAP 068-042-001, CSAH 42 south of TH 11 in the City limits of Roosevelt.

Bids will be opened on April 13, 2015 at 2:00 p.m. in the County Board Room.

A motion to approve a call for bids for the following Seal Coat and Fog Seal projects was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously:

- SAP 068-613-023, CSAH 13 from TH 11 to TH 313;
- SAP 068-635-007, CSAH 35 from CSAH 12 to TH 11;
- SAP 068-635-008, CSAH 35 from CSAH 35 north to Pleasant Avenue;
- SAP 068-044-002, CSAH 44 from CSAH 5 to CSAH 35.

Bids will be opened on April 13, 2015 at 2:00 p.m. in the County Board Room.

A motion to approve a contract with Northland Community and Technical College to provide annual Highway Department (MSHA) Safety Training on April 16, 2015, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

Commissioner Miller requested the Board discuss adopting a Resolution in support of seeking State bond funds for the construction of a Transportation Center within the City of Roseau. A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2015-03-12

WHEREAS, the Roseau County Board of Commissioners (Board) intends to construct a Transportation Center within the City of Roseau to replace an existing antiquated facility;

WHEREAS, the Board will work in collaboration with the City of Roseau, Public Transit, and School District #682 to implement this project;

WHEREAS, the Board intends to incorporate sustainable building designs into this project in order to provide environmental benefits and create energy efficiencies;

WHEREAS, the project will allow the Board to improve the overall delivery of services to the citizens of Roseau County;

WHEREAS, Roseau County has completed a Facility Design Plan which includes an estimated overall construction cost of \$7,800,000;

THEREFORE BE IT RESOLVED, that the Board officially supports the construction of the Roseau Transportation Center project;

BE IT FURTHER RESOLVED, that the Board hereby authorizes a request to the State of Minnesota to provide \$3,900,000, (50% of the estimated construction costs), in bond proceeds as a part of the 2015 capital investment package;

BE IT FURTHER RESOLVED, the Board agrees to provide a 50% local match of the project construction costs.

Engineer Ketring requested the Board authorize a forthwith payment for the purchase of a Polaris Ranger. Ketring explained that Polaris's purchasing procedure allows for the Highway Department to purchase the vehicle direct from the factory at a reduced cost. A motion to approve a forthwith payment to Polaris in the amount of \$11,961.67 for the purchase of a 2015 Polaris Ranger, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

### **COUNTY BOARD ITEMS**

#### **Tri-Valley Rural Transportation Collaborative (RTC) Contract**

The Board discussed entering into a Tri-Valley Rural Transportation Collaborative (RTC) Contract in order to provide transportation for Senior Medical Travel clients. Commissioners Swanson and Miller noted their support for the Tri-Valley RTC contract. Commissioner Falk requested a report from the Roseau County Committee on Aging showing the difference between the current billing rates and the billing rates proposed by Tri-Valley RTC.

A motion to enter into contract with Tri-Valley Rural Transportation Collaborative (RTC), effective March 1, 2015 – December 31, 2015, was made by Commissioner Swanson and seconded by Commissioner Miller. This motion failed by a two to one vote (three aye votes are required for passage), with Commissioner Falk voting no. This item will be carried over to the March 24, 2015 Board Meeting.

### **DELEGATIONS**

Roseau County Fair Board Secretary Buddy Erickson introduced Assistant Fair Board Secretary Richard Magnusson to the Board and provided an update on the Fair Board's recent

activities. Mr. Erickson thanked the County Board for their appropriation to the Roseau County Agricultural Society which continues to assist in making the Roseau County Fair one of the best in the State. The Board thanked Mr. Erickson for his many years of dedicated service to the Roseau County Fair.

In addition, Mr. Erickson updated the Board on the activities of the Red River Valley Development Association (RRVDA) noting that Sam and Lola Grafstrom have been chosen as the RRVDA Valley Farmer and Homemaker of the Year for 2015. Mr. Erickson added that Richard Magnusson will be his successor on RRVDA Board.

#### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Red River Basin Commission, 2/26/15; Northwest Regional Development Commission, 3/2/15; Association of Minnesota Counties Joint Legislative Conference, 3/4 – 3/5/15.

Commissioner Miller reported on the following committee(s): Beltrami Island Land Utilization Project meeting, 2/24/15; Clay County Transportation Facility Tour, 2/25/15; Senior Medical Travel meeting, 2/26/15; Minnesota Rural Counties Caucus, 3/3/15; Association of Minnesota Counties Joint Legislative Conference, 3/4 – 3/5/15.

Commissioner Swanson reported on the following committee(s): Roseau Convention and Visitors Bureau, 2/11/15; Association of Minnesota Counties (AMC) Futures Task Force, 2/12-2/13/15; Roseau County Committee on Aging, 2/26/15; Social Services Board, 2/17/15; Highway Committee, 2/17/15; Roseau County Land Asset Committee, 2/17/15; Roseau County Township Officers Association, 2/17/15; Northwest Emergency Communications Board, 2/18/15; National Association of Counties Legislative Conference, 2/21-2/24/15; Roseau Economic Development Authority, 2/25/15; AMC Executive Committee, 2/26/15; Roseau County Committee on Aging, 2/26/15; Big Four, 2/27/15; AMC Strategic Planning, 3/2/15; Roseau City Council, 3/2/15; AMC Joint Legislative Conference, 3/4 - 3/5/15; AMC Board of Directors, 3/4/15.

Upon motion carried, the Board adjourned the Regular Meeting at 11:30 a.m. The next Regular Meeting of the Board is scheduled for March 24, 2015 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Board Chair  
Board of County Commissioners  
Roseau County, Minnesota





2015 STATE OF MINNESOTA  
ANNUAL COUNTY BOAT AND WATER SAFETY  
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 88080

PO#: 3000069937

State Accounting Information:

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2015	Source Type State	Vendor Number 0000197344-001
Total Amount \$2,423	Project ID R29G4CGSFY15	Billing Location R297000221	DUNS 051818920	

Accounting Distribution:

Fund 2100	Fin. Dept. ID R2937714	Appropriation ID R297400	Category 84101501	Account 441302	Activity A4CG002
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Grant Bcgin Date January 1, 2015	Grant End Date June 30, 2016
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Grantee Name and Address:

Roseau Co. Sheriff  
604 - 5<sup>th</sup> Ave. SW  
Roseau, MN 56751

Payment Address:  
(where DNR sends the check)

Roseau Co.  
606 - 5<sup>th</sup> Ave. SW, #140  
Roseau, MN 56751

**2015 STATE OF MINNESOTA  
ANNUAL COUNTY BOAT AND WATER SAFETY  
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Roseau Co. Sheriff, 604 – 5<sup>th</sup> Ave. SW, Roseau, MN 56751 ("Grantee"). The payment address for this grant agreement is Roseau Co., 606 - 5<sup>th</sup> Ave. SW, #140, Roseau, MN 56751.

**Recitals**

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

**Grant Agreement**

**1 Term of Grant Agreement**

- 1.1 **Effective date:** January 1, 2015 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2015 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** June 30, 2016. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

**2 Grantee's Duties**

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures.

**Reporting Requirements:** The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

**3 Time**

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

**4 Consideration and Payment**

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Two thousand four hundred twenty-three dollars (\$2,423).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Two thousand four hundred twenty-three dollars (\$2,423).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this contract.
- (b) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number \_\_\_\_\_ of the \_\_\_\_\_ Act of \_\_\_\_\_. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
  - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
  - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
  - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
  - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Assistant Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5054, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**  
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**  
10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.  
  
If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**  
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**  
12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.  
12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**  
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**  
14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.  
14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.  
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:  
a) It does not obtain funding from the Minnesota Legislature  
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**  
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

**1. STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Cheryl Lass  
Date: 1-20-15  
SWIFT Contract # 88080  
Purchase Order # 3000069937

**2. GRANTEE:**

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: [Signature]  
Title: County Sheriff  
Date: 3-13-15

By: \_\_\_\_\_  
Title: Chairperson of County Board  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: County Auditor or Administrator  
Date: \_\_\_\_\_

**3. STATE AGENCY: NATURAL RESOURCES**

By: \_\_\_\_\_  
(With delegated authority)

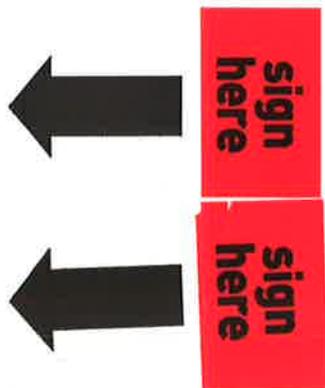
Title: Assistant Director, Enforcement Division – Central Office

Date: \_\_\_\_\_

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative



**ALLOWABLE EXPENDITURES UNDER THE 2015 STATE BOAT AND WATER SAFETY PROGRAM TO COUNTIES**

**GENERAL** – All of the expenditures listed below must be directly related to the boat and water safety program. When personnel or equipment costs are split between other duties and boat and water safety, the percentage paid out of the boat and water safety account may not exceed the percentage of time the individual or piece of equipment is actually used for boat and water safety. Boat and water safety activities are those activities outlined in: 1) M.S. § Chapter 86B, 2) Minn. Rules - Chapter 6110, 3) search and recovery operations in the waters of the state and 4) the portions of Chapter 169A that are applicable to motorboats.

Counties are urged to contact Boat and Water Safety at the Minnesota Department of Natural Resources for a determination prior to any questionable proposed expenditure.

**SPENDING PLAN, INVOICES, ACCOUNTING and REPORTS** – The proposed expenditures listed on your spending plan (Exhibit A) must reasonably match both your invoice and year-end report. If you need to purchase or pay for something that was not on the original Spending Plan, you will need to first send in a revised plan (Exhibit A) signed by the sheriff or designee, and if approved by the State, proceed from there. Also, Minnesota statutes and rules require that you have a separate account for the state boat & water safety funds.

**PERSONNEL** – Personnel expenses (including salary, insurance, social security, retirement, worker's compensation, etc.) for persons who are actually engaged in boating and water safety duties. Records or logs of time spent on the program are necessary to support these expenses and should be retained not less than six years after the end of the grant agreement. All counties need to follow their own personnel policies on payroll for salary or overtime charged to this grant. If no written policy or procedure exists, you will then need to comply with the State of Minnesota policy on payroll and overtime.

**SUPPLIES AND EXPENSES** – This includes uniforms, fuel, oil, lubricants, repairs, rental costs (docks, buildings, office facilities, equipment, etc.), travel costs, training expenses and expendable supplies (fuel, rope, paint, printing, etc.). No cell phone charges will be allowed. All expenditures need to be verifiable as allowable expenditures under this grant. Items must be listed on Exhibit A (Spending Plan) of this grant and be descriptive in nature.

**EQUIPMENT** - Includes boats, motors, trailers, buoys, depth locators, radios, etc. Items which are also used for general duty may either be charged to the boat and water safety account according to a percentage of use, or by mile/hour. The county must either use: 1) established county mileage charge or 2) the current US Internal Revenue Service mileage rate. Mileage logs showing dates, odometer readings and assignment are necessary to support all vehicle use and should be retained not less than six years after the end of this grant agreement. The purchase of snowmobiles and ATVs with boat and water funds is not allowed.

Other proposed expenditures which do not fit in to one of these three categories must be cleared with Boat and Water Safety at the Minnesota Department of Natural Resources prior to expenditure.

**COUNTY BOAT AND WATER SAFETY  
2015 BUDGET SPENDING PLAN  
(January 1, 2015- June 30, 2016)**

**EXHIBIT A**

MN DNR - Enforcement Division  
Boat & Water Safety Unit  
500 Lafayette Road  
St. Paul, MN 55155-4047  
Email: [deb.ethier@state.mn.us](mailto:deb.ethier@state.mn.us)  
Deb's phone #: 651-259-5361

ROSEAU

County  
STEVE GUST, SHERIFF  
Contact Name  
218-463-1421  
Contact Phone

GROUP I - PERSONNEL	Number	Amount		TOTAL
		County	State	
Full-Time				\$ -
Seasonal	3.0		\$ 2,000.00	\$ 2,000.00
<b>GROUP I SUBTOTALS</b>	<b>3.0</b>	\$ -	\$ 2,000.00	\$ 2,000.00

GROUP II - SUPPLIES & EXPENSES	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
Fuel and oil for boats and units to pull boats to/from lake		\$ 223.00	\$ 223.00
Boat upkeep and winterization		\$ 200.00	\$ 200.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>GROUP II SUBTOTALS</b>		\$ 423.00	\$ 423.00

GROUP III - EQUIPMENT	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>GROUP III SUBTOTALS</b>			\$ -

<b>2015 STATE GRANT TOTAL</b>	\$ -	\$ 2,423.00	\$ 2,423.00
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Scan and email the signed form. Send to:  
[deb.ethier@state.mn.us](mailto:deb.ethier@state.mn.us)

"This is to certify that the state funds will be used only for purposes set forth in M.S. Chapter § 86B and that the information contained on this form is correct to the best of my knowledge."

  
 Signature \_\_\_\_\_ Date 3-13-15



# Contract for RTC (Rural Transportation Collaborative)

## Volunteer Driver Services

Contract Dates: April 1, 2015 to December 31, 2015

Name of Organization: Roseau County Social Services

Contact Person(s): David Anderson

Contact Person Phone Number(s): 218-463-2411

Billing Address: Roseau County Social Services

208 6<sup>th</sup> St. SW

Roseau, MN

### Terms and Conditions

Tri-Valley Rural Transportation Collaborative (RTC) is a provider of mileage based volunteer transportation services. The purpose of this contract is to define the rights and obligations of the parties involved. The provisions in this contract establish the necessary and required minimum standards that the parties to this contract shall follow.

NOW, THEREFORE, it is agreed:

- I. **TERM OF CONTRACT**. This contract shall be effective for the dates listed above.
  - a. If at any time Tri-Valley RTC or Roseau County Social Services is unhappy with the service, both parties will meet to see how the dissatisfaction can be handled.
  - b. RTC Clients will be picked up and dropped off at locations set forth by Roseau County and no additional pick-up or drop off locations will be provided for RTC Clients unless approved by Roseau County. Tri-Valley RTC will wait 15 minutes for passengers to be picked up before leaving pick-up location.
  - c. If RTC clients don't show for their scheduled ride(s), Roseau County will be charged for the no show mileage. Following a second no show, the RTC client will be sent the RTC No Show Policy.

- d. Tri-Valley RTC has no control over weather conditions, if Tri-Valley RTC Program staff and/or volunteer driver feels the weather is becoming unsafe for travel, the RTC ride will be cancelled. Calls will be made to confirm cancellation of the scheduled ride(s).

II. **TRI-VALLEY RTC TRANSPORTATION OBLIGATIONS.** Tri-Valley RTC Transportation will provide transportation for Roseau County passengers as provided in the referral documentation.

III. **TERMS OF PAYMENT.** Payments shall be made by Roseau County within 30 calendar days after Tri-Valley Opportunity Council, Inc's presentation of invoices for services performed and acceptance of such services by Roseau County's authorized representative. See Attachment A for Payment Schedule.

IV. All services provided by Tri-Valley RTC Transportation pursuant to this contract shall be performed to the satisfaction of Roseau County, as determined at the sole discretion of its authorized representative, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

V. **AUTHORIZED REPRESENTATIVES.** All official notifications, including but not limited to, cancellation of this contract must be sent to the other party's authorized representative.

Roseau County's Authorized representative is:

Name: Dave Anderson, Roseau County Social Services Director

Address: 208 6<sup>th</sup> St. SW, Roseau, MN 56751

Email address: [dave.anderson@co.roseau.mn.us](mailto:dave.anderson@co.roseau.mn.us)

Tri-Valley's Authorized representative is:

Name: Cynthia Pic, Transit Program Director

Address: PO Box 607, 102 North Broadway, Crookston, MN 56716

Email address: [cpic@tvoc.org](mailto:cpic@tvoc.org)

RTC Program Contact is:

Name: Marcia Haglund, RTC Coordinator

Email address: [Marcia@tvoc.org](mailto:Marcia@tvoc.org)

VI. **CANCELLATION AND TERMINATION.** This contract may be cancelled by Roseau County or Tri-Valley RTC Transportation at any time, with or without cause, upon sixty (60) days written notice. In the event of such a cancellation, Tri-Valley RTC Transportation shall be entitled to payment for services rendered.

**VII. PUBLICITY.** Any publicity given to the program, publications, or services provided resulting from this contract, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Roseau County or its employees individually or jointly with others, or any subcontractors shall not be released prior to receiving the approval of Tri-Valley RTC Transportation's authorized representative.

**VIII. AMENDMENTS.** Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract, or their successors in office.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound there by.

APPROVED:

Tri-Valley Opportunity Council, INC.

By
Transportation Program Director
Date

Roseau County Social Services

By (authorized signature and printed name)
Title
Date

Attachment "A"

Tri-Valley Opportunity Council  
102 N. Broadway Crookston, MN 56716

Effective October 1, 2014

**Access Service Common Carrier Transportation Rates for Medical Assistance (MA)  
Clients (Non-Waiver) and County Funded Clients:**

A0100	NET taxi or equivalent, Curb to Curb	\$10.00 base \$.955 per mile
A0100	Taxi or equivalent, Door to Door	\$10.00 base \$.955 per mile

Tri-Valley Heartland Express Bus service for local transportation within the cities of Crookston, Mahanomen and Thief River Falls will be paid at \$2.00 per trip or \$4.00 per round trip for requested non-same day transportation. Requested same day transportation will be paid at \$3.00 per trip or \$5.00 per round trip. A trip cost of \$2.00 per trip will be paid for clients that schedule and fail to ride.

Tri-Valley Heartland Express Bus Transportation for rural routes will be billed at the scheduled rural route rate.

Collaboration with Paul Bunyan Transit (Roseau County) will be billed at the Paul Bunyan Transit scheduled route rate.

Meals, lodging, and parking fees will be reimbursed as reasonable costs of related travel expenses as defined in the DHS Health Care Access Services Biennial Plan.

All reimbursed transports that involve more than one client will be paid at \$10.00 per additional client rider.

**Rates for Waivered Services Clients:**

S0215 6160	Transportation mileage (Noncommercial Vehicle)	Current IRS Rate	CADI, TBI, DD, AC, EW
S0215 6160	Transportation mileage (Commercial Vehicle -Bus)	\$2.00/ride \$3.00/ride sameday	CADI, TBI, DD
T2003 5160	Transportation, One Way Trip	\$18.78	DD
T2003 6160	Transportation, One Way Trip	\$18.78	CADI, TBI, AC, EW
T2001 6160	Transportation-	\$12.23	CADI, TBI

Contractor agrees to administrate and coordinate authorized client access transportation through the most appropriate and cost effective method of transportation available.

No payments for transportation will be made for services provided to Prepaid Medical Assistance Plan (PMAP) enrollees eligible for reimbursement through a Managed Care Organization or where any private pay, or other third party reimbursement is available.

Meals, lodging, and parking fees will be reimbursed as reasonable costs of related travel expenses as defined in the DHS Health Care Access Services Biennial Plan for PMAP enrollees.

It is furthermore understood and agreed to by both parties that the Amendment supersedes all agreement to the subject matter hereof effective January 1, 2015.





## Sales Agreement

This Sales Agreement is between Roseau County, Minnesota ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 3-13-15

<b>CLIENT INFORMATION:</b>	<b>REVIZE LLC:</b>
Company Name: <u>Roseau County, Minnesota</u>	Revize Software Systems
Company Address: <u>606 5th Ave SW</u>	1890 Crooks, Suite 340
	Troy, MI 48084
Company City/State/Zip: <u>Roseau, MN 56751</u>	248-269-9263
Contact Name: <u>Chris Stauffer <a href="mailto:chris.stauffer@co.roseau.mn.us">chris.stauffer@co.roseau.mn.us</a> 218-463-4247</u>	
Billing Dept. Contact: _____	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	<b>WEBGEN Website Design and Development Fee - one time charge</b>	<b>\$ 3,000.00</b>
	<ul style="list-style-type: none"> <li>• Revize Web Calendar, and Document Center and other modules</li> <li>• Training – Revize Content Editing, Administrative training up to 3 hours for up to 8 people</li> <li>• Migrate up to 160 web pages of content “as is” to new website – county will load their own documents</li> </ul>	
1	<b>Revize Annual Tech Support, Software Subscription, and Web Hosting Service, pre-paid:</b>	<b>\$ 1,200.00</b>
	<ul style="list-style-type: none"> <li>• Revize Web Content Management Software Services</li> <li>• Up to 8 Non-Technical Content Editors, and administrative users</li> <li>• Technical Support/ CMS Software Upgrades/Website Hosting up to 10GB storage</li> <li>• Three year agreement</li> </ul>	

**Grand Total:** **\$ 4,200.00**

Three Year Agreement. Revize requires a check for \$3,150.00 to start this Initiative. Remaining balance due upon website delivered for content editor training or the first year anniversary of the kick off meeting, whichever comes first. Annual services and website hosting start the day of the Kick Off project meeting. Credit cards accepted (3% handling fee).

**Terms:**

1. **Payments:**
  - All Invoices are Due Upon Receipt. Work begins upon receiving initial payment.
2. Additional content migration, if requested, is available for \$3 per web page or document.
3. This Sales Agreement is the only legal document governing this sale.
4. Both parties must agree in writing to any changes or additions to this Sales Agreement.
5. This Sales Agreement is subject to the laws of the State of Michigan.
6. Pricing expires in 30 days.

**AGREED TO BY:**

	<b>CLIENT</b>	<b>REVIZE</b>
Signature of Authorized Person: _____	_____	_____
Name of Authorized Person: _____	_____	<u>Joseph J. Nagrant</u>
Title of Authorized Person: _____	_____	<u>Sales Director</u>
Date: _____	_____	_____

Please sign and return to: Joseph Nagrant at Fax # 206-350-0163 or 866-346-8880



# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Satisfactory Grooming

2<sup>nd</sup> Benchmark – Due By February 15<sup>th</sup>

3<sup>rd</sup> Benchmark – Due By April 15<sup>th</sup>

Trail Name: Roseau County Trailblazers/BISF 1

Club/Organization Name: Roseau County Trailblazers, Inc.

Trail Administrator Signature *Nyles Hoegensen* Date 3/18/2015

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily groomed  
 from opening day through January 15<sup>th</sup>; or  
 from January 16<sup>th</sup> through the end of the season or April 1<sup>st</sup>.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?

YES  NO

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$30,506.36 (Up to 25% of the original contract.)

### DEPARTMENT USE ONLY

#### THIS INVOICE APPROVED FOR PAYMENT BY:

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount \$
SWIFT PO:3000067498	RECEIPT #		
VENDOR #:0000197344	LINE #		
SERVICE BEGIN DATE: <b>December 1, 2014</b> _____	SERVICE END DATE: <b>January 15, 2015</b> _____		
SERVICE BEGIN DATE: <b>January 16, 2015</b> _____	SERVICE END DATE: <b>March 31, 2015</b> _____		
INVOICE #:  <u>BM2</u>  <u>BM3</u>	Vendor Name and Address: <b>Roseau County</b> 606 5th Ave SW, Room 131 Roseau, MN 56751		









## Diane M. Gregerson

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**From:** Doug Cameron <D.Cameron@neopost.com>  
**Sent:** Friday, March 06, 2015 3:50 PM  
**To:** Diane M. Gregerson  
**Subject:** Purchase Order for Mailing Machine

Diane,

Here are the instructions for the purchase order: Please address the PO to: MailFinance Inc. 478 Wheelers Farms Rd. Milford, CT 06461. Reference the following equipment: IH700 mailing machine, 10 scale, eRR Starter Kit, meter w/SP10 &SP35 and maintenance.

Also, reference the WSCA contract # ADSP011-00000411-4. Please state the monthly payment as follows: \$162.94/mo for 1-12 months and \$222.94/mo for months 13-60. Also reference that it will be billed quarterly. Please let me know if you have any questions. Don't hesitate to contact me via my mobile # 701-306-0439. You can just email the purchase order to me and I'll take it from there.

Thanks,

Doug Cameron

Account Executive

PS Please note the increase in price by \$0.02/mo due to the fact that I forgot to include the \$1.00 trade up on the old lease in the proposal.

### Doug Cameron

Account Executive

Phone: 800-747-2870 ext 2135

Mobile: 701-306-0439

Fax: 218-284-5930

1206 Center Ave - 56560 Moorhead MN - United States

[www.neopostusa.com](http://www.neopostusa.com)



Scan with  
Ubleam app'







**Roseau County Board**

**March 2015**

**Glenda A. Phillippe**

**District One**

**March 3 – MRCC Legislative Meeting – St. Paul**

**March 4 – AMC Legislative Conference – St. Paul**

**March 5 – AMC Legislative Conference – St. Paul**

**March 16 – Land of the Dancing Sky Agency on Aging – Mahnomon**

**March 17 – Highway Dept. – Roseau**

**March 17 – Social Services - Roseau**

**March 18 – Retired Senior Volunteer Program Advisory Board – TRF**

**March 23 – Warroad City Council – Warroad**

**March 23 – County Board – Roseau**

## **JACK SWANSON COMMITTEE REPORTS**

**MARCH 9, 2015 - ROSEAU COUNTY COMMITTEE ON AGING;** discussed contracting with Tri-Valley for Senior Medical Travel; talked with Kent Ehrenstrom (MnDOT) about transfer of Far North Transit Building to Paul Bunyan Transit

**MARCH 11, 2015 - ROSEAU COMMUNITY EDUCATION**

**MARCH 11, 2015 - NORTHWEST MN EMERGENCY COMMUNICATIONS BOARD (TRF);** approved a two year contract with Headwaters Regional Development Commission for administrative services (at a reduced monthly rate); will meet with experts in April on a System Administrator position

**MARCH 13, 2015 - ASSOCIATION OF MINNESOTA COUNTIES ANNUAL CONFERENCE PLANNING (ST PAUL);** met with Laurie Klupacs, Becky Pizinger on 2015 annual conference (committee members, meeting dates, theme)

**MARCH 13, 2015 - LOCAL GOVERNMENT WATER ROUNDTABLE (ST PAUL);** discussed buffer strip initiative, one watershed – one plan, WCA legislation

**MARCH 16, 2015 - HIGHWAY SUBCOMMITTEE;** highway dept re-organization discussion

**MARCH 17, 2015 - SOCIAL SERVICES BOARD**

**MARCH 17, 2015 - HIGHWAY COMMITTEE**

**MARCH 17, 2015 - SAFETY COMMITTEE**

**MARCH 18, 2015 - NORTHWEST MINNESOTA HOUSING & REDEVELOPMENT AUTHORITY (TRF);** among other things, discussed a proposed Greenbush four-plex development

**MARCH 19, 2015 - ROSEAU SCHOOL BOARD**

**MARCH 23, 2015 - ROSEAU COUNTY EXTENSION COMMITTEE;** election of 2015 officers