

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

April 14, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, April 14, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe, and Jack Swanson. Commissioner Foldesi was excused.

APPROVAL OF AGENDA

A discussion on the registration/tax exempt status of the Transfer Station trailers was added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski shared a letter received from the Board of Water and Soil Resources explaining that Polk County's request to reorganize Manager boundaries within the Middle-Snake-Tamarac Watershed District was denied.

APPROVAL OF BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 3/26/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,177.44
ROSEAU CO HWY DEPT	11,228.50
12 Payments less than 2,000.00	4,634.48
Final Total:	20,040.42

Warrants Approved For Payment 4/02/2015

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,584.57
JOHNSON/LAURE A	3,958.88
MN ENERGY RESOURCES	3,029.30
NW MN SERV COOP-BLUE CROSS BLUE	87,721.00
PRUDENTIAL	2,154.62
9 Payments less than 2,000.00	6,250.21
Final Total:	105,698.58

Warrants Approved For Payment 4/09/2015

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,241.90
ROSEAU CO TRAILBLAZERS	30,506.36
11 Payments less than 2,000.00	5,857.74
Final Total:	39,606.00

Warrants Approved For Payment 4/10/2015

<u>Vendor Name</u>	<u>Amount</u>
1 Payment less than 2,000.00	23.37
Final Total:	23.37

Warrants Approved On 4/14/2015 For Payment 4/17/2015

<u>Vendor Name</u>	<u>Amount</u>
ALIVE OUTDOOR SERVICES	8,173.92
D-A LUBRICANT CO. INC.	5,677.00
EHLERS	2,000.00
FARMERS UNION OIL CO-WARROAD	5,936.17
H & L MESABI INC	2,190.84
HOUSTON ENGINEERING	5,838.00
JOHNSON OIL CO INC	5,109.71
MAR-KIT LANDFILL	38,530.95
NORTHERN RESOURCES COOPERATIVE	9,516.88
NORTHLAND TIRE	8,507.65
POWER PLAN	2,836.80
REGENTS OF U OF MINNESOTA	16,882.50
RELIANCE TELEPHONE SYSTEMS	2,050.00
ROSEAU CO COOP ASSN	9,592.53
ROSEAU CO TREASURER	23,771.81
SJOBERG'S INC	2,668.25
ST LOUIS COUNTY AUDITOR	2,000.00
SWANSTON EQUIPMENT CORPORATION	19,500.00
TOWMASTER INC	32,318.00
UND FORENSIC PATHOLOGY	2,587.00
ZIEGLER INC	2,217.13
92 Payments less than 2,000.00	41,688.60
Final Total:	249,593.74

Warrants Approved For Payment 4/14/2015

<u>Vendor Name</u>	<u>Amount</u>
LICENSE BUREAU	3,922.34
Final Total:	3,922.34

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS**Marc Bloomquist - Department of Corrections (DOC) Probation Update**

Bemidji District 2 Supervisor Marc Bloomquist met with the Board to review the Sentence to Service, Probation and DOC programs in Roseau County.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the March 24, 2015 Board Proceedings; authorized the Auditor to execute Subordination Agreements, without prior Board approval, on an as-needed basis; approved a contract with the State of Minnesota for the Sentencing to Service program, effective July 1, 2015 through June 30, 2017, in the amount of \$120,531.00; approved the hire of two (2) temporary Deputy Sheriff's (Grade 7, Step A); and, approved a payroll change for the IT Administrator.

DEPARTMENT REPORTS

Highway Department

Engineer Ketring met with the Board to request approval to call for bids; contract approvals and a retainer agreement.

A motion to call for bids on SAP 068-646-001, double seal coat and fog seal on CSAH 46 between TH 11 and CSAH 35, to be opened May 21, 2015, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

A motion to call for bids on SAP 068-672-008, bridge deck rehab on CSAH 72, Center Street in Roseau, to be opened May 21, 2015, was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously.

A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to approve a contract with Morris Seal Coat and Trucking, in the amount of \$456,653.86, for the following County seal coat projects:

- SAP 068-613-023, Seal Coat and Fog Seal on CSAH 13 from TH 11 to TH 313
- SAP 068-635-007, Seal Coat and Fog Seal on CSAH 35 from CSAH 12 to TH 11
- SAP 068-635-008, Seal Coat and Fog Seal on CSAH 35 from CSAH 35 north to Pleasant Avenue
- SAP 068-644-002, Seal Coat and Fog Seal on CSAH 44 from CSAH 5 to CSAH 35

A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to approve a contract with MinDak Asphalt, in the amount of \$2,134,297.14, for the following County bituminous construction projects:

- SAP 068-612-024, Bituminous Overlay/Aggregate Shoulders on CSAH 12 between CSAH 9 and CSAH 13.
- SAP 068-613-022, Bituminous Overlay/Aggregate Shoulders on CSAH 13 between CR 126 (east) and TH 11.
- SAP 068-624-006, Bituminous Overlay/Aggregate Shoulders on CSAH 24 between TH 11 and CSAH 28.
- SAP 068-042-001, Grading, Aggregate Base, Concrete Curb and Gutter, Bituminous Surfacing, and Box Culvert Installation on CSAH 42 south of TH 11 in the city limits of Roosevelt.

The Board discussed updating the County's Retainer Agreement with Rinke Noonan. It was noted that Rinke Noonan has provided the County with drainage system legal advice and has been on retainer with the County for many years. A motion to approve the 2015 Retainer Agreement with Rinke Noonan, in the amount of \$200.00 per month, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

Environmental Office

Environmental Officer Jeff Pelowski met with the Board to discuss the registration/tax exempt status of the County Transfer Station pup trailers. Pelowski informed the Board that to comply with the State of Minnesota vehicle registration guidelines, the solid waste pup trailers will need to be registered with the Department of Motor Vehicles (DMV) with sales tax, registration and fees paid up to date. Pelowski requested authorization for a forthwith payment to the DMV to register the trailers. A motion to approve a forthwith payment to the Roseau DMV in the amount of \$3,922.34, for the 2009 and 2010 pup trailers sales tax, registration and fees,

was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

National County Government Month

Commissioner Jack Swanson requested the Board consider adopting a Resolution in support of National County Government Month. A motion was made Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to adopt the following Resolution:

2015-04-01

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, counties move America forward by building infrastructure, maintaining roads and bridges, providing health care, administering justice, keeping communities safe, running elections, managing solid waste, keeping records and much more; and

WHEREAS, Roseau County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, through National Association of Counties President Riki Hokama's "Transportation and Infrastructure" initiative, NACo is encouraging counties to focus on how they have improved their communities through road projects, new bridges, building new facilities, water and sewer improvements and other public works activities; and

WHEREAS, in order to remain healthy, vibrant, safe, and economically competitive, America's counties provide transportation and infrastructure services that play a key role in everything from residents' daily commutes to shipping goods around the world; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve; and

WHEREAS, the Roseau County Board of Commissioners officially recognizes the exemplary services provided by the various County Departments to the citizens of Roseau County;

NOW, THEREFORE, BE IT RESOLVED THAT THE ROSEAU COUNTY BOARD OF COMMISSIONERS do hereby proclaim April 2015 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Red River Basin Commission Flood Reduction Conference, 3/25-3/26/2015; Roseau River Watershed District, 4/1/15.

Commissioner Miller reported on the following committee(s): City of Warroad/County Garage meeting, 3/16/15; Board of Water and Soil Resources Drainage Workgroup, 4/2/15; Minnesota Rural Counties Cooperative conference call, 4/6/15; PILT Legislation Testimony, 4/7/15; Buffer Zone legislation meeting, 4/8/15; State of the State Address, 4/9/15.

Commissioner Phillippe reported on the following committee(s): City of Warroad/County Garage meeting, 3/16/15; Roseau County Fair Planning Committee, 4/10/15; Warroad City Council, 4/13/15; Warroad School Board, 4/13/15.

Commissioner Swanson reported on the following committee(s): Roseau Economic Development Authority, 3/25/15; Housing Committee, 3/26/15; Northwest Minnesota Emergency Communication Board, 4/1/15; Community Justice Coordinating Committee, 4/1/15; Law Library Committee, 4/1/15; Northern Counties Land Use Coordinating Committee, 4/2/215; Roseau County Committee on Aging, 4/3/15; Legislative Committee, 4/3/15; Association of Minnesota Counties/County Program Aid, 4/6/15; Roseau City Council, 4/6/15; Roseau County Operations/COW meeting, 4/7/15; Building Committee, 4/7/15; Roseau Convention and Visitors Bureau, 4/8/15; Northwest Minnesota Emergency Communications Board, 4/8/15; Jadis Town Board, 4/8/15; Association of Minnesota Counties Executive Committee, 4/9/15; SECB Finance Committee, 4/9/15; Roseau County Fair Planning Committee, 4/10/15.

Upon motion carried, the Board adjourned the Regular Meeting at 10:55 a.m. The next Regular Meeting of the Board is scheduled for April 28, 2015 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Board Chair
Board of County Commissioners
Roseau County, Minnesota