



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on June 28, 2016, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

1. Continuation of the June 21, 2016 County Board of Appeal and Equalization

9:30 Consent Agenda

1. June 14, 2016 Board Proceedings
2. Advertise for Hire - Deputy Sheriff
3. Personal Leave of Absence Request
4. Office Support Specialist/Social Worker Hire
5. Lake of the Woods Sportsman's Club – Reimbursement Request (Spring Clean-up/Insurance)
6. Lake of the Woods Sportsman's Club – Reimbursement Request (Grover Trail)
7. Northstar ATV Club – Reimbursement Request (Orchard Trail)

9:35 Department Reports

1. Highway
 - a. Final Payment - Ditch Brushing Project No. 1512

9:40 County Board Items

1. Commissioner Committee Reports

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 14, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 14, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A Warroad River Watershed Board appointment was added to County Board Items; consideration of a Joint Powers Agreement was added to the Consent Agenda and a personal leave request was removed from the Agenda. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe requested that the Board establish a process for presenting County information at Association of Minnesota Counties (AMC) District meetings. Commissioner Foldesi recognized the Greenbush/Middle River School for achieving a State Championship in the Robotics Competition.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Miller, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 5/26/2016

<u>Vendor Name</u>	<u>Amount</u>
NW CONCRETE PRODUCTS INC	59,767.64
8 Payments less than 2,000.00	3,832.30
Final Total:	63,599.94

Warrants Approved For Payment 5/31/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,023.96
Final Total:	4,023.96

Warrants Approved For Payment 6/02/2016

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	93,422.00
Final Total:	96,948.88

Warrants Approved For Payment 6/09/2016

<u>Vendor Name</u>	<u>Amount</u>
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CENTURYLINK	3,106.01
DEARBORN NATIONAL LIFE INSURANCE	2,518.59
MINN-DAK ASPHALT INC	34,034.18
SUN LIFE ASSURANCE COMPANY OF CANADA	2,077.55
WAAGE FARMS	34,171.21
20 Payments less than 2,000.00	11,521.78
Final Total:	87,429.32

Warrants Approved On 6/14/2016 For Payment 6/17/2016

<u>Vendor Name</u>	<u>Amount</u>
BERGSTROM ELECTRIC INC	4,227.79
CDW GOVERNMENT INC	5,462.55
COMPASS MINERALS AMERICA	24,718.22
FARMERS UNION OIL CO-WARROAD	5,653.96
FRONTIER PRECISION INC	2,587.00
LAKE COUNTRY CHEVROLET-BUICK INC	28,071.50
MAR-KIT LANDFILL	44,465.50
NORTHERN RESOURCES COOPERATIVE	7,020.32
NORTHLAND COMMUNITY & TECHNICAL	2,022.00
NORTHLAND TIRE	2,774.50
NW CONCRETE PRODUCTS INC	4,123.00
RINKE-NOONAN LAW FIRM	12,682.32
ROSEAU CO COOP ASSN	5,653.48
ROSEAU CO HWY DEPT	8,261.26
ROSEAU COUNTY FORD	43,536.40
SJOBERG'S INC	2,435.25
TITAN MACHINERY	16,578.40
TOYOTA-LIFT OF MINNESOTA	17,800.00
TRUE NORTH STEEL	6,900.82
WIDSETH SMITH NOLTING	37,475.23
WRIGHT LOCKSMITH AND SECURITY SYSTEMS	2,413.13
ZIEGLER INC	15,356.51
81 Payments less than 2,000.00	39,331.91
Final Total:	339,551.05

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 24, 2016 Board Proceedings; approved a Temporary On-Sale Liquor License for the Karlstad Eagles to serve at the Wojo Rodeo, July 1-2, 2016; re-established the Roseau County Credit Card Committee; approved an annual step increase for County Veterans Service Officer Martin Howes; approved amendments to the Mass Mutual Financial Group Deferred Compensation Plan for Public Employees (Resolution No. 2016-06-01); and, approved an Election Recount Services Joint Powers Agreement with the State of Minnesota, effective November 1, 2016 through December 31, 2016.

DEPARTMENT REPORTS

Highway Department

Engineer Brian Ketring met with the Board to discuss department reorganization and job description evaluation results; to request approval to advertise for the hire of a Survey Crew Chief and a GIS Technician; and, to request approval of three payroll change requests.

Engineer Ketring explained that job descriptions were sent to MRA in order to begin the Department reorganization process, as approved at the 5/24/16 Board meeting, prompted by the retirement of two long-term employees. Ketring requested the Board consider approving updated job description evaluation results for the Senior Highway Technician, Highway Technician and Survey Crew Chief positions, and the new GIS Technician position. Ketring noted that the new position ratings and classifications are in line with the department reorganization and requested Board approval to move forward. A motion to accept the revised job descriptions and evaluation results for Senior Highway Technician (Grade 7), Highway Technician (Grade 6), Survey Crew Chief (Grade 7), and the new GIS Technician position (Grade 7), was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

Engineer Ketring requested the Board approve advertising for the hire of a Survey Crew Chief. A motion to approve advertising for the hire of a Survey Crew Chief, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Engineer Ketring requested the Board approve advertising for the hire of a GIS Technician. A motion to approve advertising for the hire of a GIS Technician, was made by Commissioner Foldesi, seconded by Commissioner Phillippe and carried unanimously.

Engineer Ketring requested the Board approve payroll changes for three employees. A motion to approve a payroll change request for Highway Technician(s) Allen Brandt (5G to 6E) and Jeff Bakken (5G to 6E), and Senior Highway Technician Ron Beito (6G to 7E), was made by Commissioner Swanson, seconded by Commissioner Miller and carried by a four to zero vote with Commissioner Falk abstaining.

Engineer Ketring requested the Board approve a call for bids on the Greenbush Shop construction project. A motion to call for bids, (pending the City of Greenbush's final approval of the project plans), for the Greenbush Shop construction project, was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

COUNTY BOARD ITEMS

Warroad Watershed Manager Appointment

The Board reviewed Warroad River Watershed District Manager applications to fill the remaining term of Richard Battles. However, only one (1) application was received, (Joe Olafson), for the position. A motion to approve Joe Olafson as a Warroad River Watershed District Manager, effective July 1, 2016 through September 18, 2016, was made by Commissioner Phillippe, seconded by Commissioner Miller and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Red River Basin Commission, 5/25/16; Roseau River Watershed Board, 6/1/16; Highway 11 Corridor meeting, 6/2/16.

Commissioner Miller reported on the following committee(s): Roseau River Watershed Board, 6/1/16; Community Justice Collaborating Committee, 6/1/16; Northern Counties Land Use Coordinating Board, 6/2/16; Operations/Committee of the Whole meetings, 6/7/16; Drainage Workshop, 6/8/16; Minnesota Rural Counties Caucus, 6/13/16; Soil and Water Conservation District, 6/14/16.

Commissioner Phillipe reported on the following committee(s): Roseau County Website Committee, 5/24/16; Operations/Committee of the Whole meetings, 6/7/16; AMC - District 3 meeting, 6/9/16; Warroad City Council, 6/13/16; Warroad School Board, 6/13/16; Beltrami Island State Park Open House, 6/14/16; Lake Township Board, 6/15/16.

Commissioner Swanson reported on the following committee(s): NACo Western Interstate Regional Annual Conference, 5/25-5/27/16; Community Justice Coordinating Committee, 6/1/16; Big Four, 6/3/16; Operations/Committee of the Whole meetings, 6/7/16; AMC - District 2 meeting, 6/8/16; AMC - District 3 meeting, 6/9/16; Statewide Communications Board Finance Committee, 6/9/16; AMC - District 4 meeting, 6/10/16; AMC Executive Committee teleconference, 6/13/16; Roseau City Council, 6/13/16.

Upon motion carried, the Board adjourned the regular Meeting at 11:00 a.m. The next Regular Meeting of the Board is scheduled for June 28, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota



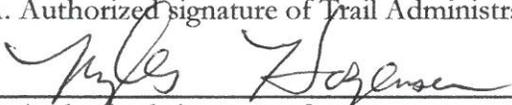
Roseau County Request for Board Action

Agenda Item #: Consent 2 <small>(for office use only)</small>		
Requested Board Date:	June 28, 2016	Originating Department: Sheriff's Office
Subject Title (as it will appear on the Agenda): Advertise for Hire - Deputy Sheriff	Presenter: Sheriff Gust	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting Board approval to advertise for the position of Full-Time Deputy Sheriff.		
Background: 		
Supporting Documentation:	Attached	x None
Agenda Classification for County Board Meeting:		
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		7 B DEPARTMENT USE ONLY FY Purchase Order Number #	
1. Off-highway Vehicle Trail information			
1A. Trail or trail system name: Ros/Low		1B. Date: 6/20/2016	
1C. Club name: Ros/Low Sportsmans		1D. Sponsor name: Roseau County	
Reimbursement period start date (for this request): 6/30/2015		Reimbursement period end date (for this request): 6/30/2016	
2. Description of work accomplished: Spring Clean up + Insurance			
Development accomplishments) Number of miles constructed to date Number of bridges Number of parking areas			
Maintenance accomplishments) Number of miles maintained (this reimbursement only) Trail width 8-10' Number of miles traveled by grooming equipment (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration Explanation: CPA		450.⁰⁰	
3B. Acquisition / relocation Explanation:			
3C. Construction Description:			
3D. Facilities Description:			
3E. Trail system map printing Explanation:			
Total cost (Sum 3A – 3E): 450.⁰⁰ <i>suspected</i>		Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E): 292.50	
3F. Maintenance Explanation: Opened Trails / Cleaned Trail Head		1123.40	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation: \$2209.68		\$1500.⁰⁰	
Total cost (Sum 3F – 3H): 3333.08		Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H): 2511.06	

4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H) <u>3783.08</u>		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost <u>2803.56</u>	
4C. Balance remaining from previous grants: <u>2015-16 FY 3818.43</u> <u>2016-17 FY 1400.00</u>		4D. Grant balance after this request for reimbursement <u>15014.87</u>	
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator: 		5B. Date of signature: <u>6/20/2016</u>	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Any Bids Required?			
6B. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)			Date of signature:
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
Invoice Number			
Notes:			



MINNESOTA OFF-HIGHWAY VEHICLE TRAILS ASSISTANCE PROGRAM

Operator's Work Log Sheet Hours and Rate (FORM 6)

Trail Name		Sponsor										Year				
Rosa/Low		Roseau County										2016				
Date Month/ Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	miles Transportation (7)			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work Location (15)	Expenditure Type Code (16)	
		Hours (3)	Rate (4)	Cost (5)		Rate (8)	Cost (9)	Hours (11)		Rate (12)	Cost (13)					
5/21 27	Loren Overson	7	20 ⁰⁰	140	Ranger	90	.58	52.20	Chain saw	2	3.5	7.00				
5/21 27	Don Jackson	7	20 ⁰⁰	140	"	90	.58	52.20								
5/21 27	Myles Hoyenson	7	20 ⁰⁰	140	"	90	.58	52.20	Chain saw	2	3.5	7.00				
5/21 27	Kevin Bjoraby	7	20 ⁰⁰	140	"	90	.58	52.20								
5/28	Myles H	5	20 ⁰⁰	100												
5/28	Don J	5	20	100	Ranger	35	.58	20.30								
5/28	Loren A	5	20	100	"	35	.58	20.30								
		S 860.00 (17)			S 249.40 (18)			S 14.00 (19)			S 1123.40 (20)					
NOTES								Signature: <i>Myles Hoyenson</i> Date (22): I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.								
EXPENDITURE TYPE CODE																
A. ADMINISTRATION				D. FACILITIES				G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)				H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)				
B. ACQUISITION - RELOCATION				E. TRAIL SYSTEM MAINTENANCE												
C. CONSTRUCTION				F. MAINTENANCE												



Invoice Statement

Payor Roseau / Lake of the Woods Sportsmans Club
 Insured Name Roseau / Lake of the Woods Sportsmans Club

Account Number 100002436600

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Billing Detail

Activity for 06/01/2016 Invoice

Payments

Date	Description	Amount
01/22/2016	Payment — Thank you!	(\$25.00)

installment Detail

PoligyNumber

Line of Business	Amount
A053792 Package Renewal	\$2,209.00
A053792 Package Renewal	\$0.68

Policy Transaction Activity Since Last Invoice

Trans Date	Policy Number	Line of Business	Description	Effective Dates	Amount
05/102016	A053792	Package	Renewal	06122116-06/22117	\$2,209.68

 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		7 B DEPARTMENT USE ONLY FY _____ Purchase Order Number # _____	
1. Off-highway Vehicle Trail information			
1A. Trail or trail system name:		1B. Date:	
Grover Ros/Low Sportsman Club		6/20/2016	
1C. Club name: Ros/Low Sportsman		1D. Sponsor name: Roseau County	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
6/30/2015		6/30/2017	
2. Description of work accomplished:			
add adding Rock To Grover Trail			
Development accomplishments)			
Number of miles constructed to date			
Number of bridges			
Number of parking areas			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only)			
Trail width			
Number of miles traveled by grooming equipment (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration			
Explanation: Trail Grant		60. ⁰⁰	
3B. Acquisition / relocation			
Explanation:			
3C. Construction			
Description:			
3D. Facilities			
Description:			
3E. Trail system map printing			
Explanation:			
Total cost (Sum 3A – 3E):		Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E):	
60. ⁰⁰		39. ⁰⁰	
3F. Maintenance adding Rock to Grover Trail			
Explanation: with Track Vehicles		4460. ⁰⁰	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:			
Total cost (Sum 3F – 3H):		Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H):	
4460. ⁰⁰		4014. ⁰⁰	

4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H) <p style="text-align: center; font-size: 1.2em;">4520.00</p>		4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost <p style="text-align: center; font-size: 1.2em;">\$ 4053.00</p>	
4C. Balance remaining from previous grants: <p style="text-align: center;">2015-16 FY <u>1014.87</u> 2016-17 FY <u>1400.00</u></p>		4D. Grant balance after this request for reimbursement <p style="text-align: center;">4053.00 1096.87</p>	
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator: <p style="text-align: center; font-size: 1.2em;"><i>Nyles Hozeise</i></p>		5B. Date of signature: <p style="text-align: center; font-size: 1.2em;">6/20/2016</p>	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Any Bids Required?			
6B. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Signed Work Logs?			
6D. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)		Date of signature:	
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
Invoice Number			
Notes:			



Andrew J. Stoskopf Trucking, Inc.

"Give me a call, I'll haul it all"

P.O. Box 23

Warroad, MN 56763

(218) 242-1424 ajstrucking379@hotmail.com

CUSTOMER'S ORDER NO. _____ PHONE _____ DATE 6/6/16

NAME Ros/Lou Sportsmans

ADDRESS _____
Warroad

SOLD BY _____ CASH _____ C.O.D. _____ CHARGE X ON ACCT. _____ MDSE. RET'D. _____ PAID OUT _____

QTY.	DESCRIPTION	PRICE	AMOUNT
<u>150 yds</u>	<u>Rock</u>	<u>\$25/yd</u>	<u>\$2,500.⁰⁰</u>
<u>18 hrs</u>	<u>100 h.p. skidsteer w/tracks</u>	<u>\$80/hr</u>	<u>\$1,440.⁰⁰</u>
<u>4 hrs.</u>	<u>Mower</u>	<u>\$20/hr</u>	<u>80.⁰⁰</u>
<u>22 hrs</u>	<u>labor</u>	<u>\$20/hr</u>	<u>\$440.⁰⁰</u>
RECEIVED BY <u>[Signature]</u>		TAX	
		TOTAL	<u>\$4,460.⁰⁰</u>

D PRODUCT 610T 2317 All claims and returned goods must be accompanied by this bill. THANK YOU

 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		7 B DEPARTMENT USE ONLY FY _____ Purchase Order Number # _____	
1. Off-highway Vehicle Trail information			
1A. Trail or trail system name:		1B. Date:	
Orchard Trail North Star Aid Club		6/20/2016	
1C. Club name: North Star Aid Club		1D. Sponsor name: Roseau County	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
June 2015		June 2016	
2. Description of work accomplished:			
Development accomplishments)			
Number of miles constructed to date			
Number of bridges			
Number of parking areas			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only)			
Trail width			
Number of miles traveled by grooming equipment (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration			
Explanation:			
3B. Acquisition / relocation			
Explanation:			
3C. Construction			
Description:			
3D. Facilities			
Description:			
3E. Trail system map printing			
Explanation:			
Total cost (Sum 3A – 3E):		Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E):	
3F. Maintenance			
Explanation: Purchase Rock to applied on the Orchard Trail		7700. ⁰⁰ 7680. ⁰⁰	
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:			
Total cost (Sum 3F – 3H):		Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H):	
7700. ⁰⁰ 7680. ⁰⁰		\$ 6930. ⁰⁰ 6912. ⁰⁰	

4. Grant			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H) <div style="text-align: center; font-size: 1.2em;"> 7700.00 6980.00 </div>	4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) + Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost <div style="text-align: center; font-size: 1.2em;"> 6920.00 6912.00 </div>		
4C. Balance remaining from previous grants: 2015-16 FY <u>4000.00</u> FY _____	4D. Grant balance after this request for reimbursement <div style="font-size: 1.5em;"> \$ 70.00 88.00 </div>		
5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.			
5A. Authorized signature of Trail Administrator: <div style="font-size: 1.2em; font-family: cursive;"> Kyle Hogerson / Keith Meyers </div>		5B. Date of signature: <div style="font-size: 1.2em; font-family: cursive;"> 6/20/2016 </div>	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
6. Required Attachments. Check if applicable.			
6A. Yes <input type="checkbox"/> No <input type="checkbox"/> Any Bids Required?			
6B. Yes <input type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
7. DEPARTMENT USE ONLY This invoice approved for payment by:			
Parks and Trails Area Supervisor (print name)		Date of signature:	
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial			Parks and Trails Area Supervisor signature
Invoice Number			
Notes:			



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>	
Requested Board Date:	June 28, 2016
Originating Department: Coordinator	
Subject Title (as it will appear on the Agenda): Commissioners Committee Reports	Presenter: Commissioners
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.	
Background:	
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports
<input checked="" type="checkbox"/> County Board Items	<input type="checkbox"/> Other

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Roseau County Board
June 2016 Meetings

Glenda A. Phillipe
District One

June 7: Committee of the Whole – Roseau
June 7: Operations – Roseau
June 8: Wynne Consulting Grant Opportunities – Warroad
June 9: AMC District Conference – Warroad
June 13: Warroad City Council – Warroad
June 13: Warroad School Board – Warroad
June 14: Roseau County Board – Roseau
June 14: Beltrami State Park Open House – Warroad
June 15: Lake Township – Warroad

June 20: Land of the Dancing Sky Agency on Aging – Moorhead
June 21: Social Services – Roseau
June 21: Highway Dept. – Roseau
June 21: Board of Appeals and Equalization – Roseau
June 27: Warroad City Council – Warroad
June 27: County Board – Roseau

JACK SWANSON COMMITTEE REPORTS

JUNE 14, 2016 - NACO COMMUNITY ECONOMIC DEVELOPMENT & WORKFORCE COMMITTEE; teleconference on steering committee recommendations for NACO Annual Conference

JUNE 14, 2016 - JADIS TOWN BOARD

JUNE 16, 2016 - ASSOCIATION OF MINNESOTA COUNTIES DISTRICT 1 MEETING (INTERNATIONAL FALLS)

JUNE 17, 2016 - ASSOCIATION OF MINNESOTA COUNTIES GOVERNANCE COMMITTEE (ST PAUL); discussed job description for AMC District Directors; looked at AMC bylaws

JUNE 17, 2016 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS (ST PAUL); elected Commissioners Bob Fox (Renville) and Chris Shoff (Freeborn) to NACO Board positions; approved new AMC Committee structure

JUNE 21, 2016 - SOCIAL SERVICES COMMITTEE

JUNE 21, 2016 - HIGHWAY COMMITTEE

JUNE 21, 2016 - ROSEAU COUNTY BOARD OF APPEAL & EQUALIZATION