

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 12, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 12, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

Appointment of representatives to serve on a Beltrami Island State Forest Work Group was added to County Board items; Canvassing Board arrangements and an Annual Financial Audit Resolution were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Auditor Monsrud noted the need to prepare emergency plans for the upcoming election.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Phillipe, and carried by a four to zero vote, with Commissioner Swanson abstaining, to approve the payment of the following bills:

Warrants Approved For Payment 6/30/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	3,898.56
M & J CONSTRUCTION OF HOLT, INC	45,000.00
MINN-DAK ASPHALT INC	567,062.85
NW CONCRETE PRODUCTS INC	57,362.24
5 Payments less than 2000.00	2,245.09
Final Total:	675,568.74

Warrants Approved For Payment 6/30/2016

<u>Vendor Name</u>	<u>Amount</u>
6 Payments less than 2,000.00	134.00
Final Total:	134.00

Warrants Approved On 6/28/2016 For Payment 7/01/2016

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	7,158.94
CDW GOVERNMENT INC	7,849.96
GENERAL EQUIP & SUPPLIES INC	85,000.00
JOHNSON OIL CO INC	4,394.67
LIFECARE MEDICAL CENTER	3,213.02

MSOP-MN SEX OFFENDER PROGRAM-D 46	24,128.00
NORTRAX EQUIPMENT CO	24,400.00
PEART & ASSOCIATES INC	3,590.00
UND FORENSIC PATHOLOGY	2,939.25
33 Payments less than 2,000.00	15,173.57
Final Total:	157,847.41

Warrants Approved For Payment 7/07/2016

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,518.59
JOHNSON/LAURE A	3,718.88
MINN-DAK ASPHALT INC	197,664.88
NW MN SERV COOP-BLUE CROSS BLUE	92,714.50
SUN LIFE ASSURANCE COMPANY OF CANADA	2,070.91
11 Payments less than 2,000.00	5,661.66
Final Total:	304,349.42

Warrants Approved On 7/12/2016 For Payment 7/15/2016

<u>Vendor Name</u>	<u>Amount</u>
ACS	5,368.95
EQUIPMENT BLADES INC	3,211.85
HORNER PLUMBING & EXCAVATION	5,090.00
MAR-KIT LANDFILL	47,436.00
MJ ARCHITECTURAL STUDIOS INC	3,483.75
NELSON INTERNATIONAL	2,198.76
NORTHERN RESOURCES COOPERATIVE	8,184.99
NORTHLAND TIRE	4,136.89
PELOWSKI/JEFF	4,089.65
REGENTS OF U OF MINNESOTA	17,220.24
ROKKE, AANDAL & ASSOCIATES PLLC	5,640.00
ROSEAU CO COOP ASSN	13,301.16
ROSEAU CO HWY DEPT	9,720.24
SEACHANGE	10,826.50
SJOBORG'S INC	2,668.25
SPRUCE VALLEY CORPORATION THE	3,513.60
TRUE NORTH STEEL	9,880.94
UNIVERSAL RECYCLING TECHNOLOGIES	4,613.75
87 Payments less than 2,000.00	40,817.57
Final Total:	201,403.09

In addition, the Board approved a forthwith payment to CTL Investments, LLC, in the amount of \$1,215.00, for the purchase of gravel in Clear River Township.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 28, 2016 Board Proceedings; approved a State of Minnesota Exempt Gambling Permit for Whitetails Unlimited – Warroad Area Chapter, for a raffle being held at the Springsteel resort on August 13, 2016; approved the 2016 Board of Appeal and Equalization Meeting minutes; approved advertising for the Warroad River Watershed Board appointment; and,

approved the hire of Kayla Skoien (Grade 6, Step A), as an Eligibility Worker, effective August 8, 2016.

DEPARTMENT REPORTS

Auditor

Auditor Martha Monsrud met with the Board to request approval of the 2016 Primary Election Canvassing Board arrangements and to seek approval of an Annual Financial Audit Resolution. A motion to set the 2016 Primary Election Canvassing Board for Thursday, August 11, 2016 at 4:00 p.m., with Commissioner Phillippe and Commissioner Swanson (Commissioner Falk as alternate) serving as Board representatives, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-07-01

DECLARING ROSEAU COUNTY'S INTENT TO RETAIN HOFFMAN, PHILLIP, & KNUTSON, PLLC TO PERFORM ITS ANNUAL FINANCIAL AUDIT

WHEREAS, Minnesota Statutes, Section §6.481, Subdivision 2 requires Counties to have an annual financial audit; and

WHEREAS, Minnesota Statutes, Section §6.481, Subdivision 2 permits Counties to "choose to have the audit performed by the State Auditor, or may choose to have the audit performed by a CPA firm";

NOW THEREFORE, BE IT RESOLVED, Roseau County chooses to retain the services of a CPA firm, that meets the requirements established in Minnesota Statutes, §326A.05, for its annual financial audit.

Highway

Assistant County Engineer Daryl Dahl met with the Board to review bids received for the Joint Maintenance Facility in Greenbush. Engineer Dahl stated that the lowest bid was \$1,284,000.00 which exceeded the original Engineer's estimate of \$900,000.00. It is the recommendation of the Engineer to reject all bids, review the building specifications and re-bid this project in the fall. A motion to reject all bids, for the construction of the Joint Maintenance Facility in Greenbush, was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

COUNTY BOARD ITEMS

Beltrami Island State Forest Government Work Group

Coordinator Pelowski informed the Board of a request from the Minnesota DNR requesting members for a Government Work Group for the Beltrami Island State Forest (BISF) Phase II Trail revision plan. A motion to appoint Commissioner Miller and Engineer Ketring to

the BISF MN DNR Government Work Plan, with Commissioner Falk and Assistant Engineer Dahl as alternates, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole meetings, 7/5/16; Northwest Community Action, 7/11/16.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole meetings, 7/5/16; Northwest Regional Development Commission, 7/5/16; Two Rivers Watershed District, 7/6/16; Northwest Community Action, 7/11/16.

Commissioner Miller reported on the following committee(s): FEMA meeting in Washington, DC, 6/29-6/30/16; Operations/Committee of the Whole meetings, 7/5/16; Roundtable discussion with DNR Commissioner Landwehr and staff, 7/7/16; Soil and Water Conservation District, 7/12/16.

Commissioner Phillippe reported on the following committee(s): Team EPIC, 6/29/16; Warroad City Council, 7/11/16.

Commissioner Swanson reported on the following committee(s): Domestic Violence Advisory Committee, 6/28/16; Roseau Economic Development Authority, 6/29/16; Sunshine Memorial Foundation, 6/30/16; Laotian Community Meeting, 7/1/16; Operations/Committee of the Whole meetings, 7/5/16; Community Justice Coordinating Committee, 7/6/16; Association of Minnesota Counties Governance Committee, 7/7/16; Roseau City Council, 7/11/16.

Upon motion carried, the Board adjourned the regular Meeting at 10:30 a.m. The next Regular Meeting of the Board is scheduled for July 26, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota