

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 26, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 26, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A County Veterans Services Officer (CVSO) Operational Enhancement Grant Agreement was added to the Consent Agenda, and a CGI Communications discussion was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe recognized the efforts of Auditor Martha Monsrud and Linda Vatnsdal in providing election training. Auditor Monsrud noted future election training dates and times. In addition, Auditor Monsrud distributed correspondence from Hoffman, Philipp & Knutson regarding the 2015 financial audit.

APPROVE BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Phillipe, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 7/14/2016

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,587.80
CO-OP SERVICE WEST	2,138.60
MINN-DAK ASPHALT INC	27,807.58
MN DEPT OF EMPLOYMENT	2,592.00
MN DEPT OF FINANCE -TREAS	2,710.00
MN DEPT OF FINANCE -TREAS	2,502.00
RIVERFRONT STATION	2,180.71
ROSEAU CITY	10,553.41
SATHER LAW OFFICE	3,440.34
12 Payments less than 2,000.00	4,650.96
Final Total:	61,163.40

Warrants Approved For Payment 7/21/2016

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON OIL CO INC	3,086.99
NW CONCRETE PRODUCTS INC	64,186.89
ROSEAU CO SOIL & WATER CONS	19,417.50

11 Payments less than 2,000.00	6,930.92
Final Total:	93,622.30

Warrants Approved On 7/26/2016 For Payment 7/29/2016

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON OIL CO INC	9,121.71
MSOP-MN SEX OFFENDER PROGRAM-D	8,393.60
NORTHERN RESOURCES COOPERATIVE	2,256.18
ROSEAU CO TREASURER	5,655.00
ROSEAU DIESEL SERVICE INC	4,072.96
SHORT ELLIOT HENDRICKSON INC	3,270.76
UND FORENSIC PATHOLOGY	2,939.25
WARROAD WATERSHED DISTRICT	8,000.00
43 Payments less than 2,000.00	13,422.29
Final Total:	57,131.75

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 12, 2016 Board Proceedings; approved the 2016 Homeland Security Emergency Management Performance Grant, effective January 1, 2016 through December 31, 2016, in the amount of \$16,843.00; approved a Bureau of Criminal Apprehension (BCA) Joint Powers Agreement for the Internet Crimes Against Children Task Force (Resolution #2016-07-02); re-appointed Jared Gustafson to a two-year term on the Social Services Board, effective July, 2016-July, 2018; and, approved the CVSO Operational Enhancement Grant Agreement, effective July 1, 2016 through June 30, 2017, in the amount of \$10,000.00.

DEPARTMENT REPORTS

Highway

County Engineer Brian Ketring met with the Board to request approval to hire a GIS Technician and to request authorization to advertise for the hire of a Heavy Equipment Operator.

A motion to promote Highway Technician Allen Brandt to the GIS Technician position (Grade 7, Step C), effective July 31, 2016, was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously. Commissioner Falk abstained from voting.

A motion to authorize advertising for the hire of a Heavy Equipment Operator was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMITTEE REPORTS

Social Services Building Renovation

Building Committee Chair Dave Anderson met with the Board to request approval of the Kraus-Anderson proposal for interior office renovations within the Social Services Building. A motion to approve the Kraus-Anderson proposal, in the amount not to exceed \$49,000.00, was

made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

CGI Communications

Commissioner Swanson requested the Board consider the services offered by CGI Communications. CGI is a marketing firm that could provide Roseau County with video production(s) which would highlight Roseau County tourism, workforce, etc., for use on the County Website. CGI would not charge the County for this service but would request letters of reference from area businesses and organizations concerning possible future advertising opportunities. The Board, by consensus, approved working with CGI to explore options available to the County.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Public Meeting Management Training, 7/13/16; Social Services Board, 7/19/16; Highway Committee, 7/19/16.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 7/19/16; Highway Committee, 7/19/16.

Commissioner Miller reported on the following committee(s): Social Services Board, 7/19/16; Highway Committee, 7/19/16; Drainage Work Group, 7/20/16; Army Corp of Engineers meeting, 7/21/16.

Commissioner Phillippe reported on the following committee(s): BackPack Program, 7/13/16; Roseau County Fair – Senior Volunteer, 7/14/16; Social Services Board, 7/19/16; Highway Committee, 7/19/16; Wynne Consulting meeting, 7/25/16; Election Judge Training, 7/25/16.

Commissioner Swanson reported on the following committee(s): National Association of Counties (NACo) Community, Economic and Workforce Development Committee Teleconference, 7/12/16; Jadis Town Board, 7/12/16; Roseau Convention and Visitors Bureau, 7/13/16; NW MN Emergency Communications Board, 7/13/16; Team EPIC, 7/13 & 7/14/16; Juvenile Detention Alternatives Initiative, 7/18/16; Social Services Board, 7/19/16; Highway Committee, 7/19/16; Roseau County Fair Booth, 7/19/16; NW MN Housing and Redevelopment Authority, 7/20/16; Local Government Roundtable, 7/20/16; NACo Annual Conference, 7/21-7/24/16; Emergency Communications Board Regional Inter-Operability Conference, 7/25/16.

Upon motion carried, the Board adjourned the regular Meeting at 10:30 a.m. The next Regular Meeting of the Board is scheduled for August 9, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota