

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 23, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 23, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe and Jack Swanson. Commissioner Foldesi was absent.

APPROVAL OF AGENDA

A request to approve an advertisement to hire was added to Department Reports (Assessor) and a discussion on the Big Brother/Big Sister Program was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski informed the Board that the health insurance premiums will have a zero increase in 2017, and reminded the Board of the August 30th meeting with MnDNR Commissioner Landwehr. In addition, the Board briefly reviewed the September 6th Operations/Committee of the Whole "draft" Agenda.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Phillipe, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 8/11/2016

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,079.16
KNIFE RIVER MATERIALS	948,349.24
MINN-DAK ASPHALT INC	28,817.50
MN DEPT OF FINANCE -TREAS	2,058.00
PCiROADS, LLC	273,450.98
RIVERFRONT STATION	2,490.17
ROSEAU CITY	11,230.80
SUN LIFE ASSURANCE COMPANY OF CANADA	2,050.08
30 Payments less than 2,000.00	8,387.46
Final Total:	1,279,913.39

Warrants Approved For Payment 8/18/2016

<u>Vendor Name</u>	<u>Amount</u>
JOHNSON OIL CO INC	2,679.04
MORRIS SEALCOAT & TRUCKING INC	563,481.18
NW CONCRETE PRODUCTS INC	48,299.81
TRAFFIC MARKING SERVICE INC	30,042.80

11 Payments less than 2,000.00	3,465.32
Final Total:	647,968.15

Warrants Approved On 8/23/2016 For Payment 8/26/2016

<u>Vendor Name</u>	<u>Amount</u>
DELL MARKETING LP	10,405.57
HJELLE ROOFING INC	4,550.00
INFORMATION SYSTEMS CORP	5,999.00
JOHNSON OIL CO INC	4,456.22
PROVANTAGE LLC	3,106.50
REESE RENTAL-DBA	2,914.00
ROSEAU CO HWY DEPT	13,077.18
UND FORENSIC PATHOLOGY	2,939.25
WARROAD BACKPACK PROGRAM	5,000.00
50 Payments less than 2,000.00	21,683.59
Final Total:	74,131.31

In addition, the Board approved a forthwith payment to Luke Sovde, in the amount of \$21,700.00, for a 2008 Chevrolet HD3500 pickup truck.

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Minnesota Power, Great Northern Transmission Line Project Update

Jim Atkinson, Environmental Siting and Permitting Manager for Minnesota Power, met with the Board to provide an update on the progress of the Great Northern Transmission Line Project. Atkinson noted that permitting is slow but the engineering phase is progressing. In addition, Atkinson asked the Commissioners to be aware of potential legislation that could affect how property taxes are calculated on the structures proposed by Minnesota Power. Senator Skoe authored a bill containing such language in the 2016 Legislation Session but the bill did not proceed. Atkinson also added that construction on the project will begin in Lake of the Woods and Koochiching Counties this winter.

Roseau County Soil and Water Conservation District (SWCD) – 2017 Budget

SWCD Manager Scott Johnson met with the Board to review their 2017 budget and County appropriation request. Johnson informed the Board of a State grant that would match (up to \$20,000.00) any County dollars allocated over the \$65,000.00 previously provided by the County. The SWCD appropriation request will be considered in conjunction with other County appropriations.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 9, 2016 Board Proceedings; approved a Broadband Development Grant Resolution of Support (2016-08-02); and, approved advertising for an upcoming appointment to the Roseau River Watershed District Board of Directors.

DEPARTMENT REPORTS

Auditor

Auditor Martha Monsrud reviewed the Election Emergency Plan which is required by the State to be in place by September 1, 2016. A motion to approve the Roseau County Election Emergency Plan was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Attorney

A request to approve an agreement with Lindquist and Vennum Law Firm to represent Roseau County in a class action lawsuit was tabled for further discussion.

Assessor

Assessor Liz Lund met with the Board to request approval to advertise for the hire of two (2) Appraiser Trainees. Lund explained that one position is to fill a recent resignation and the other position is necessary in order to begin the training process required to meet State assessing requirements. Lund presented a five year plan outlining future staffing requirements along with administrative goals/objectives applicable to her office. A motion to authorize advertising to hire two (2) Appraiser Trainees was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

COMMITTEE REPORTS

The Safety Committee presented a proposal from Safety Compliance Services to provide training requirements and safety consultation services for the next three years. A motion to accept the Safety Compliance Services three (3) year proposal, at a total cost of \$15,700.00, was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Wage Committee Appointment

A motion to appoint Commissioners Falk and Foldesi as Board Representatives to the Wage Committee was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

Big Brothers/Big Sisters Program Funding Issue

Kittson County Administrator Eric Christensen requested the Board consider authorizing Coordinator Pelowski to sign a joint letter regarding the State funding cut of Youth Intervention Programs serving Kittson, Lake of the Woods and Roseau Counties. A motion to authorize Coordinator Pelowski to sign the letter was made by Commissioner Phillippe, seconded by Commissioner Miller and carried unanimously. Further discussion on options available to fund the Youth Intervention Programs was deferred to the September 6th Committee of the Whole meeting.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Social Services Board, 8/16/16; Highway Committee meeting, 8/16/16; Northwest Community Action, 8/18/16.

Commissioner Miller reported on the following committee(s): Social Services Board, 8/16/16; Highway Committee, 8/16/16; Joint Powers Natural Resources Board, 8/22/16.

Commissioner Phillippe reported on the following committee(s): Election Judge Training, 8/9/16; Lake Township Board, 8/10/16; Team EPIC, 8/11/16; Roseau County Canvassing Board, 8/11/16; Social Services Board, 8/16/16; Highway Committee, 8/16/16; Highway Department-520th Avenue meeting, 8/16/16; Warroad School Board, 8/16/16; Warroad Backpack Program, 8/16/16; NW MN Household Hazardous Waste Joint Powers Board, 8/17/16; Warroad City Council, 8/22/16.

Commissioner Swanson reported on the following committee(s): Governor Mark Dayton's visit to Roseau County, 8/9/16; Roseau Convention and Visitors Bureau, 8/10/16; Association of Minnesota Counties Executive Committee Teleconference, 8/11/16; Team EPIC, 8/11/16; Roseau County Canvassing Board, 8/11/16; Roseau School Board, 8/12/16; Roseau County Extension Committee, 8/15/16; Sunshine Memorial Foundation, 8/15/16; Safety Committee, 8/16/16; Social Services Board, 8/16/16; Highway Committee, 8/16/16; Jadis Town Board, 8/16/16; Roseau Community Education Committee, 8/17/16; Association of Minnesota Counties Board of Directors Retreat and meeting, 8/18 - 8/19/16; Association of Minnesota Counties Governance Committee teleconference, 8/22/16.

Upon motion carried, the Board adjourned the Meeting at 10:50 a.m. The next Regular Meeting of the Board is scheduled for September 13, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota