

ROSEAU COUNTY ENVIRONMENTAL DEPARTMENT
REGULATIONS SUMMARY - CHECKLISTS

JANUARY 2003

I. GENERAL INFORMATION

A) Roseau County only issues Building and individual Sewage System Permits within the designated Floodplain/Shoreland Districts (FPSL), outside of the incorporated areas (City Limits) of the County. The County Environmental Office (RCEO) must be contacted to determine if a property lies within the FPSL District.

> **IS THE PROPERTY LOCATED IN THE FPSL? ____ YES ____ NO**

> Within the FPSL, a County Building Permit is required for any new construction, additions to existing structures, and relocation of structures, (ie. mobile homes, pre-fabs, etc.).

> Within the FPSL, an individual County Sewage System Permit is required for new system construction, and/or existing system repair, extension, or alteration.

> Within the FPSL, a sewage system inspection (Notice of Compliance) is required for use of existing systems before a County Building Permit can be issued.

B) If a property lies outside of the FPSL, a County Building Permit and individual Sewage System Permit is not required; however, reference Item C below.

C) All new sewage system construction and existing system repair, extension, or alteration must be inspected by a State Licensed ISTS Inspector, (Statewide regulation). The Inspection Report (Notice of Compliance) must be submitted to the RCEO within 30 days of completion.

> Within the FPSL District and/or property regulated by the State, the system must be designed according to Minnesota Rules Chapter 7080.

> Outside of the FPSL District and on a property not regulated by the State, the system must be designed according to Minnesota Rules Chapter 7080 and/or the Local Standard Provisions specified in the Roseau County ISTS Ordinance, as applicable.

D) Roseau County does not issue Well Permits. If a new well is to be installed, a Well Permit must be obtained from the Minnesota Department of Health (MDH). Normally, the licensed well driller secures the permit from MDH on behalf of the landowner.

II. REGULATIONS SUMMARY - CHECKLISTS

CHECKLIST #1 - PROPERTY LIES OUTSIDE OF FPSL DISTRICT:

- 1) You are not required to obtain a Building Permit or individual Sewage System Permit from Roseau County.
- 2) All new sewage system construction and/or existing system repair, extension, or alteration must be inspected by a State Licensed ISTS Inspector, (see Item III for a current list of ISTS Professionals located within Roseau County). The Inspection Report (Notice of Compliance) must be submitted to the RCEO.
 - > The new system construction and/or existing system repair, extension or alteration will be considered permitted under "General Permit". The work must be performed according to Minnesota Rules Chapter 7080 and/or the Local Standard Provisions contained in the County ISTS Ordinance, as applicable.
- 3) Before you begin any property development, contact the Roseau County SWCD at (218) 463-1093 to check on possible Wetland Restrictions applicable to your property.
- 4) If you live within 2 miles of a City's corporate limits, contact the applicable City Clerk's Office to find out if you require any City Permits.
- 5) Contact your Township Clerk to find out if your Township has enacted a Zoning or Land Use Ordinance; if so, you will be required to obtain Township Permits also. To date, the following Townships have ordinances in-place: Jadis, Malung, Stafford, Ross, Lake, Moranville, Cedarbend, and Falun.

CHECKLIST #2 - PROPERTY LOCATED WITHIN THE FPSL DISTRICT

- 1) You must obtain a County Building Permit from the RCEO for any new construction, additions to existing structures, and/or relocation of existing structures, (ie. mobile homes, etc).
- 2) You must obtain an individual County Sewage System Permit from the RCEO for construction of a new system and/or existing system repair, extension or alteration. The system must conform to Minnesota Rules Chapter 7080. The system must be inspected by an MPCA licensed Inspector, (see Item III).
 - > For items 1) and 2) above, at a minimum, be prepared to provide an elevation survey, site development plan, building plan, sewage system site evaluation/design plan, and sewage system inspection report, (Notice of Compliance). **INSTRUCTIONS WILL BE GIVEN BY THE RCEO CONCERNING WHICH SPECIFIC INFORMATION IS REQUIRED FOR YOUR PROPERTY**, (see attached County Floodplain/Shoreland Requirements).
- 3) If you are required to obtain a Building Permit from Roseau County, (property lies within FPSL), and you are planning to utilize an existing sewage system, **THE EXISTING SYSTEM MUST BE INSPECTED AND APPROVED BY AN MPCA LICENSED INSPECTOR BEFORE THE BUILDING PERMIT CAN BE ISSUED.**
- 4) Before you begin any property development, contact the Roseau County SWCD at (218) 463-1093 to check on possible Wetland restrictions applicable to your property.
- 5) If you live within 2 miles of a City's corporate limits, contact the applicable City Clerk's Office to find out if you require any City Permits.
- 6) Contact your Township Clerk to find out if your Township has enacted a Zoning or Land Use Ordinance; if so, you will be required to obtain Township Permits also. To date, the following Townships have ordinances in-place: Jadis, Malung, Ross, Stafford, Lake, Moranville, Cedarbend, and Falun.

III. MPCA LICENSED ISTS PROFESSIONALS – JANUARY, 2003

| <u>NAME</u> | <u>PHONE</u> | <u>DESIGN</u> | <u>INSTALL</u> | <u>INSPECT</u> | <u>PUMP</u> |
|----------------------|--------------|---------------|----------------|----------------|-------------|
| B&B PLUMBING/HEATING | 218-463-1317 | Y | Y | | Y |
| BEITO PLUMBING/HTG | 218-463-1982 | Y | Y | Y | Y |
| ALAN JOHNSTON | 218-386-1190 | Y | Y | Y | Y |
| QUALITY PLUMBING | 218-424-7353 | Y | Y | Y | |
| STOSKOPF READY-MIX | 218-386-2152 | | Y | | |
| STOSKOPF READY-MIX | 218-463-2309 | Y | Y | Y | |
| DALE WICKLUND | 218-782-3114 | Y | Y | Y | Y |
| WILLIAMSON BACKHOE | 218-782-4221 | Y | Y | Y | |
| WARROAD READY-MIX | 218-386-2030 | Y | Y | Y | Y |
| DARREL'S PLUMB/HEAT | 218-528-3343 | | | Y | |
| TOM ZELLER | 218-528-4555 | Y | Y | Y | |
| HORNER PLUMBING | 218-386-2850 | Y | Y | Y | |

> This list will be updated periodically, contact the RCEO at 218-463-3750 for updates.

> As the property owner, it is your responsibility to ensure that your sewage system is inspected by an MPCA licensed professional.