

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

May 6, 2008

The Board of Commissioners of Roseau County, Minnesota met in the courthouse in the City of Roseau, Minnesota on May 6, 2008, at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by County Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Jack Swanson, Alan Johnston, and Russell Walker. Commissioners Foldesi and Rasmussen were excused.

APPROVAL OF AGENDA

Approval of a forthwith payment to Kip-n-Chucks Lock & Key Service was added to the consent agenda. A motion to adopt the agenda was made by Commissioner Walker, seconded by Commissioner Johnston and carried by a 3-0 vote.

CONSENT AGENDA

A motion to adopt the consent agenda was made by Commissioner Swanson, seconded by Commissioner Johnston and carried by a 3-0 vote.

The Board, by adoption of its consent agenda, approved the NOVA Fire Protection, Inc. service contract in the amount of \$220.00.

The Board by adoption of its consent agenda, approved a forthwith payment to Kip-n-Chucks Lock and Key Service in the amount of \$1,508.35.

9:00 a.m. BID OPENING – OLD LAW ENFORCEMENT CENTER

There were no bids submitted.

DEPARTMENT HEAD BUDGET MEETING

The Board met with Department Heads to discuss plans for the 2009 budget. Commissioner Swanson opened the discussion by sharing an overview of the expectations for the 2009 budget planning process. Commissioner Johnston advised Department Heads that legislation to implement levy limits is likely to pass. The specific levy limit is unknown at this time, but this legislation is being pushed forward as a property tax compromise. Commissioner Johnston stated that the Board has already negotiated salary increases with certain employee groups and would agree to hold department budgets harmless with regard to those increases by utilizing reserves if necessary. Commissioner Johnston advised Department Heads that all other budget changes will need to be justified. The Board answered questions and gave direction to the Department Heads to have preliminary budget numbers available in early July. The preliminary levy must be set by September 15, 2008. Department Heads also shared efficiencies within their departments in an effort to reduce spending including recouping some costs of prosecution expenses; implementing a "Pay to Stay" program at the Detention Center, reducing the number of meetings and trainings attended, centralizing printing and copying processes; implementing centralized information technology purchases, and utilizing a state contract for cell phones.

11:00 a.m. BID OPENING- LAWN MOWING SERVICES

Auditor Anne Granitz met with the Board to facilitate a bid opening for the 2008 Lawn Mowing Contract at the Roseau County Courthouse Campus. Sealed bids were received until 11:00 am. Six bids were received.

<u>Bidder</u>	<u>Bid Total</u>
Bahr Industries, Roseau	\$408.66/event
Comstock Custom Mowing, Badger	\$415.00/event
5% discount for payment within 30 days	\$394.25/event
Olson Lawn Care and Snow Removal, Roseau	\$205.00/event
Guys Real Estate Improvement, Roseau	\$290.00/event
Adams Lawn Care, Roseau County	\$400.00/event
JP Lawn Service	\$368.00/event

A motion was made by Commissioner Johnston, seconded by Commissioner Swanson, and carried unanimously to adopt the following resolution:

2008-05-01

BE IT RESOLVED, that the Roseau County Board does hereby grant low bidder Olson Lawn Care and Snow Removal a one year contract for lawn mowing services at the Roseau County Courthouse campus in the amount of \$205.00 per mowing event.

CORRESPONDENCE

The Board acknowledged the following correspondence: Dick Meyers re: assessed value of commercial property in Lake Township.

Upon motion carried, the meeting adjourned at 12:00 p.m. The Board will convene its next regular meeting at 8:30 a.m. on May 13, 2008.

Attest:

Teresa Klein, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chairman
Board of County Commissioners
Roseau County, Minnesota